



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, NOVEMBER 21, 2024 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Excused	
T. Grabow	Vice-Chairperson	Excused	
J. Strom	Supervisor District 21	Present	
T. Bichler	Supervisor District 1	Present	
D. Vogel	Supervisor District 10	Late	8:05 AM
L. Schlenvogt	Supervisor District 4	Present	

Supervisor Schlenvogt present as Chairperson and a voting member on behalf of Supervisor Wolf.

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Ottum, Policy & Budget Analyst Wittek and Chief Deputy County Clerk Henning.

Others present: Matt Miller - Town Board Supervisor, Town of Fredonia

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 8:01 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Chairperson Schlenvogt indicated Mr. Miller can comment under the CTH E & Jay Road Intersection discussion item. There were no other public comments.

4. APPROVAL OF MINUTES

a. October 17, 2024

Motion to approve the October 17, 2024 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	J. Strom, Supervisor District 21
SECONDER:	T. Bichler, Supervisor District 1
AYES:	Strom, Bichler, Schlenvogt
EXCUSED:	Wolf, Grabow, Vogel

5. PUBLIC HEARING

85.21 Specialized Transportation Assistance Grant

Chairperson Schlenvogt opened the public hearing at 8:02 AM.

There was no one present to speak.

Chairperson Schlenvogt closed the public hearing at 8:04 AM.

6. TRANSIT SERVICES**a. Action Items:**

1. 2025 Application for 85.21 Specialized Transportation Assistance Program for Counties

Motion to approve and accept the 2025 application for annual 85.21 Specialized Transportation Assistance grant.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Bichler, Supervisor District 1

SECONDER: J. Strom, Supervisor District 21

AYES: Strom, Bichler, Schlenvogt

EXCUSED: Wolf, Grabow, Vogel

7. FACILITIES MANAGEMENT**a. Action Items:**

8:05 AM Supervisor Vogel in attendance.

1. Award of Solar PV Systems - Administration Center, Highway Department and Justice Center

Mr. Wittek reviewed the bidding process and provided an overview of the project and the payback benefits of the project.

Questions and discussion regarding life span of the panels, inverters, maintenance requirements, leverage of the grant funds and savings to the county.

Motion to award the contract to Arch Electric in the amount of \$655,689 for the Design and Build of Solar Electric PV Systems for the Administration Center, Justice Center and Highway Shop.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Bichler, Supervisor District 1

AYES: Strom, Bichler, Vogel, Schlenvogt

EXCUSED: Wolf, Grabow

b. Management/Financial/Informational Reports

1. Facilities Financials - Nov 2024

There were no questions.

8. TRANSIT SERVICES (cont.)

a. Action Items:

1. Agency Fare Increase

Agencies purchase transportation on behalf of their clients. The agencies receive other funding from other Federal sources; therefore, the cost is incurred by the agencies and not the individual rider.

An increase of \$3 from \$12 to \$15 will result in approximately \$50,000 more in revenue.

Motion to approve the increase of the Agency Fare to \$15 effective January 1, 2025.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Bichler, Supervisor District 1

SECONDER: D. Vogel, Supervisor District 10

AYES: Strom, Bichler, Vogel, Schlenvogt

EXCUSED: Wolf, Grabow

2. Shared Ride Taxi Contract Extension

Motion to authorize the Public Works Director to sign the 2025 Shared Ride Taxi Contract Extension with GO Riteway.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Bichler, Supervisor District 1

AYES: Strom, Bichler, Vogel, Schlenvogt

EXCUSED: Wolf, Grabow

b. Discussion Items:

1. Transit Ridership - Nov 2024

Ridership was 8,681 for the month of October. Service is more efficient with the Ecolane software.

c. Management/Financial/Informational Reports

1. Transit Financials - Nov 2024

There were no questions.

9. HIGHWAYS

a. Action Items:

1. Ordinance: Amending Section 3.07 (1) of the Ozaukee County Code of Ordinances Pertaining to the All-Terrain Vehicle Code

Motion to approve the ordinance amending Section 3.07 (1) of the Ozaukee County Code of Ordinances pertaining to Ozaukee County All-Terrain Vehicle Code. This ordinance will move forward to the County Board for final action.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Vogel, Supervisor District 10

SECONDER: T. Bichler, Supervisor District 1

AYES: Strom, Bichler, Vogel, Schlenvogt

EXCUSED: Wolf, Grabow

2. Southeast Wisconsin Regional Planning Commission's 2025 County Surveyor's Services Agreement

Motion to approve SEWRPC's 2025 County Surveyor Services Agreement.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Bichler, Supervisor District 1

SECONDER: J. Strom, Supervisor District 21

AYES: Strom, Bichler, Vogel, Schlenvogt

EXCUSED: Wolf, Grabow

b. Discussion Item:

1. CTH E & Jay Road Intersection

Mr. Edgren provided background information regarding the accident at the CTH E & Jay Road intersection on September 16, 2024 and reviewed improvements made to the intersection following the accident as well as accident history at the intersection from 2017 through 2024.

The Ozaukee County Highway Department is in the process of collecting speed study information such as traffic volumes and speeds, and plan to bring the data to the Public Works Committee following the study completion.

Matt Miller addressed the committee members to explain that the Town will be installing flashing stop signs on the Town's side of the intersection to enhance safety.

Discussion on other possible safety enhancements such as implementing a 4-way stop intersection, installation of rumble strips and placement of "dangerous intersection ahead" and/or "stop ahead" signage.

2. City of Mequon's CTH W Streetscape Proposal

The City of Mequon would like to implement a highway beautification project along CTH W from Zedler Lane to Mequon Road. As the City plans to use professional staff to install and maintain medians, Highway staff has no objection to the City's proposed plans as long as they are responsible for the installation, maintenance and removal of any proposed streetscaping items.

Barring any significant concerns from the Public Works Committee, the intent is to work with the City of Mequon staff to develop a Memorandum of Understanding (MOU) for the City to assume responsibility for any installation, maintenance and/or removal of streetscaping elements within the CTH W right-of-way. A finalized MOU will come back to the Public Works Committee for approval upon staff agreement.

c. Management/Financial/Informational Reports

1. Highway Financials - Nov 2024

There were no questions.

10. NEXT MEETING DATE

December 19, 2024

11. ADJOURNMENT

Motion made by Supervisor Vogel, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 9:08 AM.

Lisa M. Henning, Chief Deputy County Clerk