



MINUTES  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
**MONDAY, DECEMBER 2, 2024 – 3:00 PM**  
**ADMINISTRATION CENTER - ROOM A-200**  
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Executive Committee was held in room A-200 at the Administration Center.

| Attendee Name | Title                  | Status  | Arrived |
|---------------|------------------------|---------|---------|
| M. Wolf       | Vice-Chairperson       | Excused |         |
| P. Foy        | Supervisor District 26 | Present |         |
| R. Nelson     | Supervisor District 6  | Present |         |
| R. Holyoke    | Supervisor District 22 | Present |         |
| E. Stelter    | Supervisor District 18 | Present |         |
| L. Schlenvogt | Chairperson            | Present |         |

Staff present: County Administrator Dzwinel, Finance Director McMahon, Policy & Budget Analyst Wittek, Extension Community Development Educator Roback, and County Clerk Kretlow.

Others present: Dan Benson - Ozaukee Press

**2. PROPER NOTICE**

Chairperson Schlenvogt called the meeting to order at 3:02 PM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**

There were none.

**4. APPROVAL OF MINUTES**

a. November 4, 2024

Motion to approve the November 4, 2024 minutes as submitted.

**EXECUTIVE COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        R. Nelson, Supervisor District 6

**SECONDER:**   P. Foy, Supervisor District 26

**AYES:**         Foy, Nelson, Holyoke, Stelter

**EXCUSED:**     Wolf

**5. ACTION ITEMS**

a. Resolution: Allocation of an additional \$44,000 Project Fund funding to the Solar PV Project.

Questions and discussion on the Solar PV Project.

Motion to approve the resolution allocating \$44,000 of the Project Fund funding to the completion of the Solar PV Project. This resolution will move forward to the County Board for final action.

**EXECUTIVE COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**       P. Foy, Supervisor District 26

**SECONDER:**   E. Stelter, Supervisor District 18

**AYES:**        Foy, Nelson, Holyoke, Stelter

**EXCUSED:**     Wolf

- b. Resolution: Remaining ARPA Funds to 2024 Ozaukee County Sheriff's Department Salary and Benefit Expenses

Motion to approve the Transfer of Funds Resolution - Remaining ARPA Funds to 2024 Ozaukee County Sheriff's Department Salary and Benefit Expenses. This resolution will move forward to the County Board for final action.

**EXECUTIVE COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**       R. Holyoke, Supervisor District 22

**SECONDER:**   R. Nelson, Supervisor District 6

**AYES:**        Foy, Nelson, Holyoke, Stelter

**EXCUSED:**     Wolf

- c. Resolution: Increase of Revenue - Special Revenue Projects Fund

Motion to approve the Increase of Revenue resolution to transfer 7,009,806 from the General Fund to Special Revenue Projects Fund. This resolution will move forward to the County Board for final action.

**EXECUTIVE COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**       E. Stelter, Supervisor District 18

**SECONDER:**   R. Nelson, Supervisor District 6

**AYES:**        Foy, Nelson, Holyoke, Stelter

**EXCUSED:**     Wolf

## **6. DISCUSSION ITEMS**

- a. Mission, Vision, and Values for Ozaukee County

County Administrator and Extension Community Development Educator Roback presented the Mission, Vision and Values collected from the Strategic Planning Meeting with staff and County Supervisors in October.

Positive feedback on the FIRST acronym for the County Core Values proposed in this initial review. Fiscal Stability; Improve Continuously; Respect and Kindness; Strength Through Teams; and Tenacious Quality.

Committee members overall feel this is on the right path that identifies what the County wants to be now and in the future.

**b. Executive Committee - Review Strategies and Tactics**

Discussion on the strategies and tactics list. Committee members requested that the list get updated by removing items where comments state 100% completed and current budget removed. The list should reflect items that need attention to achieve the Strategic Plan moving forward.

**c. Schedule of County Board Meetings**

December 4, 2024

December 18, 2024

January 15, 2025

February 5, 2025

**7. COUNTY ADMINISTRATOR'S REPORT**

**a. Human Service Director Recruitment**

Initial interviews have been completed. Finalists are now having background checks completed. County Administrator's goal is to have the finalists presented to the Human Services Committee at the December meeting, with a Director presented to County Board at the January 2025 meeting.

**b. CBRF Update**

Currently at the 30% Design stage.

**8. COMMITTEE REPORTS**

None

**9. NEXT MEETING DATE**

January 13, 2025

**10. ADJOURNMENT**

Motion made by Supervisor Nelson, seconded by Supervisor Foy to adjourn. Motion carried. Meeting adjourned at 4:15 PM.

*Kellie R. Kretlow, County Clerk*