



MINUTES
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, JANUARY 13, 2025 – 3:00 PM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Executive Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
M. Wolf	Vice-Chairperson	Present	
P. Foy	Supervisor District 26	Excused	
R. Nelson	Supervisor District 6	Present	
R. Holyoke	Supervisor District 22	Present	
E. Stelter	Supervisor District 18	Present	

Staff present: County Administrator Dzwinel, County Treasurer Tretow, County Register of Deeds Laurin and County Clerk Kretlow.

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 3:00 PM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. December 2, 2024

Motion to approve the December 2, 2024 minutes as submitted.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: R. Nelson, Supervisor District 6

SECONDER: R. Holyoke, Supervisor District 22

AYES: Schlenvogt, Wolf, Nelson, Holyoke, Stelter

EXCUSED: Foy

5. DISCUSSION ITEMS

- a. Schedule of County Board Meetings
January 15, February 5, February 19, 2025

6. COUNTY ADMINISTRATOR'S REPORT

a. Lasata CBRF Update

Cedarburg Plan Commission on January 6, 2025 approved our Conditional Use Permit subject to the Planners' conditions.

b. Belgium Farm LLC Land Donation

Donation was completed in December.

c. **County Property Insurance**

The policy is now a bundled package with County Mutual Insurance.

d. **County Website Refresh**

Refresh of the County website is scheduled for April.

e. **Human Services Director Appointment**

Current interim director Kimberly Falkner will be recommended to the County Board for approval.

f. **Strategic Planning Update**

Currently putting the finishing touches on the Strategic Planning documents and will be bringing that to the committees for review.

7. COMMITTEE REPORTS

Supervisor Nelson stated the Public Safety Committee will be interviewing candidates for the Captain position that will be vacant, due to a retirement, at the January 15 meeting.

Chairperson Schlenvogt requested that the County Board Supervisor profiles be added to the website when updated.

Chairperson Schlenvogt announced that a closed session has been proposed under the provisions of Section 19.85 (1)(c) of the Wis. Statutes for the purpose relating to considering employment, promotion, compensation or performance evaluation data of any public employee: County Administrator annual review.

Motion made by Supervisor Stelter, seconded by Supervisor Wolf. A roll call vote was taken. All members present voting aye. Motion carried. (5-0)

8. CLOSED SESSION

Pursuant to Section 19.85 (1)(c) of the Wis. Stats. relating to Considering Employment, Promotion, Compensation or Performance Evaluation Data of a Public Employee: County Administrator's Annual Review

3:15 PM Committee in closed session. Present: Schlenvogt, Stelter, Wolf, Nelson, Holyoke, and Dzwiniel

9. NEXT MEETING DATE

February 3, 2025

10. ADJOURNMENT

Motion made by Supervisor Nelson, seconded by Supervisor Stelter to adjourn. Motion carried (5-0). Meeting adjourned at 4:21 PM.

Kellie R. Kretlow, County Clerk