



AGENDA
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, JANUARY 16, 2025 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[Public Works Committee Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy](#) & [Instructions For Submitting Public Comments Online](#)*

- 1. CALL TO ORDER**
- 2. PROPER NOTICE**
- 3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**
- 4. APPROVAL OF MINUTES**
 - a. November 21, 2024
- 5. FACILITIES MANAGEMENT**
 - a. *Action Items:*
 1. 4-H Use of County Fairgrounds Memorandum of Understanding
 - b. *Management/Financial/Informational Reports*
 1. Facilities Financials
- 6. TRANSIT SERVICES**
 - a. *Discussion Items:*
 1. Transit Ridership
 - b. *Management/Financial/Informational Reports*
 1. Transit Financials
- 7. HIGHWAYS**
 - a. *Action Items:*
 1. City of Mequon CTH W Streetscape Project
 2. CTH E & Jay Rd Intersection
 - b. *Discussion Item:*
 1. Revocable Occupancy Permit - N6164 CTH I
 - c. *Management/Financial/Informational Reports*
 1. Highway Financials
 2. PW Monthly Update
- 8. NEXT MEETING DATE**

February 20, 2024
- 9. ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	January 16, 2025
DEPARTMENT:	County Clerk
DIRECTOR:	Kellie Kretlow
PREPARER:	Lisa Henning

Agenda Summary November 21, 2024

https://www.ozaukeecounty.gov/AgendaCenter/ViewFile/Minutes/_11212024-3506

PUBLIC WORKS COMMITTEE

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: January 16, 2025
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary 4-H Use of County Fairgrounds Memorandum of Understanding

BACKGROUND INFORMATION: While many organizations and individuals use the Ozaukee County Fairgrounds, the Ozaukee County 4-H is the most significant user given their wide variety of groups for various meetings and other activities. Therefore, there is a Memorandum of Understanding (MOU) that spells out the uses and costs for the 4-H to use the Fairgrounds.

Currently, we have entered the final year of a 5-year agreement, which is from 2021 to 2025. However, based upon discussions between Melissa Alexander, Ozaukee County's Fairground's Sales & Marketing Coordinator, and members of UW-Extension, they're interested in revising the agreement to improve the reservation process, ensure proper clean-up following events and adjust some fees.

ANALYSIS: Attached is the revised MOU following discussions between Ozaukee County and UW-Extension. All item are marked in "red" that have been revised.

There are four main revisions:

1) Annual Contract

Given the changing dates from year-to-year, staff feels that it makes more sense to revise the contract each year. If there are no significant changes, other than dates, we would recommend allowing the Sales & Marketing Coordinator to authorize the annual contract up to 5-years before needing to come back to the Public Works Committee (PWC).

2) Reservation Forms

There have been some confusion on some events given the multiple organizations within the 4-H umbrella, so our goal is to formalize the process to improve the record keeping and understanding of which groups are using the grounds.

3) Clean-up Fees

While we haven't had significant issues following use of the grounds, staff felt that we should document the expectations to charge additional fees if the grounds aren't maintained properly.

4) The Haunt

Staff increased the fee slightly to cover costs, and revised dates to clearly distinguish control of the buildings during the event.

Ozaukee County's Fairground's Sales & Marketing Coordinator Melissa Alexander will attend the meeting to give further insight into the objectives, and answer any questions from the PWC.

FISCAL IMPACT: Balance Current Year: -- Next Year's Estimated Cost: --

FUNDING SOURCE: County Levy: -- Non-County Levy: --

Indicate source: --

RECOMMENDED MOTION: Authorize the Fairground's Sales & Marketing Coordinator to approve the 4-H MOU annually for up to 5-years.

ATTACHMENTS:

- Fairgrounds - 4-H MOU - 1-8-25 - DRAFT (PDF)

PUBLIC WORKS COMMITTEE

4-H Use of County Fairgrounds Memorandum of Understanding (M.O.U.) 4-H Use of County Fairgrounds

~~No Building Use fees apply during the Annual Ozaukee County Fair
Payments to be made by 4-H Leaders Association to Ozaukee County~~

This MOU outlines the responsibilities, fees, and expectations for the use of Ozaukee County Fairgrounds facilities by 4-H Clubs and Groups. The agreement aims to ensure fair and consistent access while maintaining the quality and functionality of the facilities for all users.

~~No Building Use fees apply during the Annual Ozaukee County Fair, and payments shall be made by the 4-H Leaders Association to Ozaukee County.~~

Term of Agreement

This MOU shall remain in effect from **January 1 to December 31, 2025**. It may be renewed annually on or before **January 1**, upon mutual agreement in writing.

Facility Use and Fees

- I. **North Side of Pavilion:** Flat fee of \$2,500 paid by January 1 each year to cover the upcoming calendar year.
 - Includes unlimited use by 4-H Clubs and Groups on a first-come, first-served basis. Reservations made through the Ozaukee County Marketing Coordinator. **4-H Clubs and Groups must submit a Reservation Form to reserve the space. Forms must be submitted at least 14 days in advance of the requested date. Reservations will not be approved without submission of the form. Ozaukee County will cooperate as much as possible to secure the space. Reservation confirmation emails will be provided by Ozaukee County Marketing Coordinator to the 4-H Club or Group primary contact.**
 - 4-H Clubs and Groups scheduled for ongoing monthly meetings may work with the Ozaukee County Marketing Coordinator to remain on the schedule unless a rental opportunity conflict occurs.
 - Ozaukee County Marketing Coordinator will request the 4-H Club or Group relocate their scheduled meeting if a rental opportunity conflict occurs. The 4-H Club or Group & Ozaukee County will cooperate as much as possible.
 - 4-H Clubs and Groups must clean-up, put away tables and chairs, sweep, and remove garbage and dispose of it in the garbage and recycling dumpsters located on Southwest Side of Columbia St. Mary's Center.
 - 4-H Clubs and Groups must turn off lights and turn heat to 55 degrees or air conditioning to 80 degrees when finished.
 - **In instances of failure to meet clean-up expectations as outlined, a fee based on the hourly rate of Ozaukee County staff required to complete the clean-up will be invoiced to 4-H Leaders Association following the event, and the 4-H Leaders Association will have the discretion to charge the 4-H Club or Group.**
- II. **South Side of Pavilion:** Flat fee of \$50 per use paid by February 1 each year for use the preceding calendar year. The Ozaukee County Marketing Coordinator will work with Extension staff to invoice 4-H Leaders Association for use by 4-H Clubs and Groups at the end of each calendar year.
 - Includes use by 4-H Clubs and Groups on a first-come, first-served basis. Reservations made through the Ozaukee County Marketing Coordinator. **4-H Clubs and Groups must submit a Reservation Form to reserve the space. Forms must be submitted at least 14 days in advance of the requested date. Reservations will not be approved without submission of the form. Ozaukee County will cooperate as much as possible to secure the space. Reservation confirmation emails will be provided by Ozaukee County Marketing**

- Coordinator to the 4-H Club or Group primary contact.
- 4-H Clubs and Groups scheduled for ongoing monthly meetings may work with the Ozaukee County Marketing Coordinator to remain on the schedule unless a rental opportunity conflict occurs.
- Ozaukee County Marketing Coordinator will request the 4-H Club or Group relocate their scheduled meeting if a rental opportunity conflict occurs. The 4-H Club or Group & Ozaukee County will cooperate as much as possible.
- 4-H Clubs and Groups must clean-up, put away tables and chairs, sweep, and remove garbage and dispose of it in the garbage and recycling dumpsters located on Southwest Side of Columbia St. Mary's Center.
- 4-H Clubs and Groups must turn off lights and turn heat to 55 degrees or air conditioning to 80 degrees when finished.
- In instances of failure to meet clean-up expectations as outlined, a fee based on the hourly rate of Ozaukee County staff required to complete the clean-up will be invoiced to 4-H Leaders Association following the event, and the 4-H Leaders Association will have the discretion to charge the 4-H Club or Group.

III. Show Arena. Dairy Barn. Picnic Gazebo: Haunt use of Horse Barn: Flat fee of ~~\$1,500~~ \$2,000 paid by January 1 each year to cover the upcoming calendar year.

- Includes priority scheduling by 4-H Clubs and Groups when reservations are made through the Ozaukee County Marketing Coordinator by November 1 for the following year.
- ~~Ozaukee County will invoice 4-H Leaders Association for Show Arena heat used by 4-H Groups.~~
- ~~All users of Show Arena must clear the snow from the north base of building.~~
- The Haunt includes:
 - Dairy Barn -- the Monday after the second weekend in August-November 20
 - Picnic Gazebo -- Month of October
 - Horse Barn -- September 24-November 8
 - Show Arena -- September 24-November 6
- The Haunt will submit liability insurance to Ozaukee County by August 1, annually.
- All Haunt items, trailers, etc. must be removed from the fairground's property by November 30 with the exception of the Haunt floor piece pallets and outdoor sign, which will be allowed to be stored in the Dairy Barn and placed on the concrete South East floor section being sure to follow building fire code clearances to all the doors and will be moved outside by the Haunt Committee before June 1st.
- 4-H will cooperate with scheduling to avoid conflicts with rental or other county events.
- Horse Barn and Outdoor Arena use by Horse and Pony Project
 - Daily rental rate of \$100/day for shows and clinics. Reservation Form to reserve the space for shows and clinics is required. Forms must be submitted at least 30 days in advance of the requested date. Reservations will not be approved without submission of the form. Ozaukee County will cooperate as much as possible to secure the space. Reservation confirmation emails will be provided by Ozaukee County Marketing Coordinator to the 4-H Club or Group primary contact.
 - Daily rental rate of \$50/day for meetings on a first-come, first-served basis. Reservation Form to reserve the space for shows and clinics is required. Forms must be submitted at least 14 days in advance of the requested date. Reservations will not be approved without submission of the form. Ozaukee County will cooperate as much as possible to secure the space. Reservation confirmation emails will be provided by Ozaukee County Marketing Coordinator to the 4-H Club or Group primary contact.
 - Open rides on weekdays available for no charge if arenas are available on the

calendar one week prior to the open ride. Reservation Form to reserve the space for shows and clinics is required. Forms must be submitted at least 7 days in advance of the requested date. Reservations will not be approved without submission of the form. Ozaukee County will cooperate as much as possible to secure the space. Reservation confirmation emails will be provided by Ozaukee County Marketing Coordinator to the 4-H Club or Group primary contact.

- iv. OCHPP will clean up after their use, cleaning stalls, sweeping aisles, and dragging indoor and outdoor areas and removing garbage. Garbage and recycling dumpsters located on Southwest Side of Columbia St. Mary's Center. In instances of failure to meet clean-up expectations as outlined, a fee based on the hourly rate of Ozaukee County staff required to complete the clean-up will be invoiced to 4-H Leaders Association following the event, and the 4-H Leaders Association will have the discretion to charge the 4-H Club or Group.
- v. OCHPP and all other horse facility rentals will collect manure generated by their use and transport to the manure pit following their activities. In the rare case, when necessary, the Ozaukee County will coordinate manure disposal after OCHPP and horse rental events, and parties will be billed for disposal.
- Ozaukee County pays for all utilities including water and electric, pest control, fence repair, snow removal, locks on doors and will attempt to address foundation leakage and general maintenance.
- OCHPP will maintain the tractor and equipment. Use by others than OCHPP members must be approved by OCHPP. OCHPP will be contacted in advance of the tractor and equipment usage by the Ozaukee County Marketing Coordinator.
- OCHPP equipment is to be kept in designated enclosed area at the fairgrounds. The equipment will have to be moved by OCHPP to not conflict with any rental use of facilities.

IV. Outside Rentals by County for Horse Shows

- a. Ozaukee County will bill third party for rental activity
- b. Ozaukee County will credit OCHPP for use of their equipment; Announcers stand and sound system, \$100/event. When someone books a horse show OCHPP will receive an itemized list of the equipment they will need and use.
- c. Jumps, timer, speed equipment and scoreboard, \$100/event
- d. Tractors, spring tooth, drag, and watering tank, \$100/event
- e. OCHPP has the OPTION to provide rental facilitation of Horse Shows and earn \$200/day
- f. Onsite supervisor representing Ozaukee County.
- g. Provide and operate tractor and drag for 2 outside rings and 1 inside ring. Provide up to 3 drags/ring/day, additional drags additional \$25 fee/ring. Provide water wagon as needed.
- h. Run wood shaving concession, selling at \$7 /bag
- i. Earn \$10/stall cleaning fee
- j. OCHPP will cooperate with scheduling to minimize conflicts with county events.

This agreement may only be modified in writing, in which written modifications shall set forth the specific terms and conditions to be amended upon mutual agreement of 4-H and Ozaukee County. Any such amendments or modifications shall be signed by both 4-H and Ozaukee County to be valid and enforceable.

Fairground reservations:

Melissa Alexander

Ozaukee County Marketing Coordinator

262-366-4736

Ozaukee County 4-H Leaders Association
121 W Main Street
Port Washington, WI 53074

Ozaukee County
121 W Main Street
Port Washington, WI 53074

Attachment: Fairgrounds - 4-H MOU - 1-8-25 - DRAFT (4-H Fairgrounds MOU)

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	January 16, 2025
DEPARTMENT:	Facilities Management
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Facilities Financials

ATTACHMENTS:

- Facilities Financials - Jan 2025 (PDF)

PUBLIC WORKS COMMITTEE

Ozaukee County Committee Report

General Fund Facilities Management

For the Twelve Months Ending Tuesday, December 31, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Interdepartmental Charges	\$6,074	\$72,886	\$74,386	\$1,500	97.98%
Other Revenue	-	\$500	-	(\$500)	0.00%
Total Revenues	\$6,074	\$73,386	\$74,386	\$1,000	98.66%
Expenditures					
Salaries	\$55,104	\$726,728	\$724,702	(\$2,026)	100.28%
Fringe Benefits	\$22,069	\$271,626	\$177,445	(\$94,181)	153.08%
Travel/Training	-	\$319	\$100	(\$219)	319.00%
Supplies	\$2,528	\$92,803	\$115,265	\$22,462	80.51%
Purchased Services	\$25,366	\$470,856	\$442,378	(\$28,478)	106.44%
Interdepartment Charges	\$1,792	\$65,343	\$41,116	(\$24,227)	158.92%
Other Expenses	-	\$2,465	\$2,270	(\$195)	108.59%
Total Operating Expenditures	\$106,859	\$1,630,140	\$1,503,276	(\$126,864)	108.44%
Capital Outlay					
Total Expenditures	\$106,859	\$1,630,140	\$1,503,276	(\$126,864)	108.44%
Net Increase (Decrease)	(\$100,785)	(\$1,556,754)	(\$1,428,890)	\$127,864	108.95%

E q u i t y:

Attachment: Facilities Financials - Jan 2025 (Facilities Financials - Jan 2025)

Ozaukee County Committee Report

Special Revenue Fund Fair Grounds

For the Twelve Months Ending Tuesday, December 31, 2024
Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$9,918	\$119,017	\$119,017	-	100.00%
Public Charges for Services	\$1,375	\$194,982	\$212,634	\$17,652	91.70%
Interest Revenue	-	\$3,238	\$10,000	\$6,762	32.38%
Other Revenue	-	-	\$3,000	\$3,000	0.00%
Total Revenues	\$11,293	\$317,237	\$344,651	\$27,414	92.05%
Expenditures					
Salaries	\$6,495	\$68,271	\$82,276	\$14,005	82.98%
Fringe Benefits	\$3,438	\$19,739	\$39,677	\$19,938	49.75%
Travel/Training	-	\$562	\$500	(\$62)	112.40%
Supplies	\$471	\$22,419	\$24,675	\$2,256	90.86%
Purchased Services	\$14,711	\$206,413	\$179,800	(\$26,613)	114.80%
Interdepartment Charges	\$298	\$21,060	\$11,473	(\$9,587)	183.56%
Other Expenses	-	\$5,250	\$6,250	\$1,000	84.00%
Total Operating Expenditures	\$25,413	\$343,714	\$344,651	\$937	99.73%
Capital Outlay					
Total Expenditures	\$25,413	\$343,714	\$344,651	\$937	99.73%
Net Increase (Decrease)	(\$14,120)	(\$26,477)	-	\$26,477	0.00%
<i>Equity:</i>					
Governmental Fund Balance	-	(\$204,265)	-	\$204,265	0.00%

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	January 16, 2025
DEPARTMENT:	Highway
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Transit Ridership

ATTACHMENTS:

- PWC - Transit Ridership - JANUARY 2025 (PDF)

PUBLIC WORKS COMMITTEE

					6.a.1.a														
2024 OZ CO EXPRESS BUS					Express Bus Ridership Report														
MONTH	SERVICE DAYS IN MONTH	PAX	COST/ TRIP	NET COST/ TRIP	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	Average
January	22	803	\$58.25	\$53.52	2011	7,812	7,181	8,740	7,810	7,731	7,559	6,826	7,608	7,776	7,933	7,868	7,051	91,895	7,658
February	21	797	\$56.02	\$51.89	2012	7,446	8,197	8,178	7,652	8,103	7,608	7,222	8,184	7,559	8,716	7,700	7,011	93,576	7,798
March	21	676	\$66.05	\$59.89	2013	7,680	7,704	7,737	7,834	8,217	7,110	7,432	7,120	7,562	8,490	7,249	6,872	91,007	7,584
April	22	704	\$66.44	\$62.84	2014	7,292	6,570	7,229	7,495	7,442	7,224	6,890	6,787	7,135	7,135	7,974	6,759	85,932	7,161
May	22	527	\$88.76	\$85.25	2015	6,774	6,110	6,859	6,629	5,875	6,756	5,985	6,335	6,525	6,798	6,271	6,063	76,980	6,415
June	20	448	\$94.92	\$91.92	2016	6,255	6,798	7,273	6,779	6,525	6,549	6,150	7,190	6,806	7,058	6,859	6,359	80,601	6,717
July	22				2017	6,829	6,495	7,525	6,595	7,003	6,087	5,068	5,615	5,710	6,236	5,471	4,727	73,361	6,113
August	22				2018	6,018	5,560	5,917	5,595	5,540	4,852	4,748	5,538	4,916	5,789	4,805	3,889	63,167	5,264
September	20				2019	4,062	4,568	4,927	4,804	4,515	3,876	3,934	4,213	4,176	4,855	3,830	3,529	51,289	4,274
October	23				2020	4,420	4,400	2,171										10,991	3,664
November	20				2021								44	526	577	596	471	2,214	443
December	21				2022	89		544	811	907	1,028	976	1,068	920	1,042	941	671	8,997	818
					2023	631	529	634	553	542	517	486	519	449	833	730	713	7,136	595
					2024	803	797	676	704	527	448							3,955	659
					Same month 2024 vs 2023	27.3%	50.7%	6.6%	27.3%	-2.8%	-13.3%								
					Same month 2023 vs 2022	609.0%		16.5%	-31.8%	-40.2%	-49.7%	-50.2%	-51.4%	-51.2%	-20.1%	-22.4%	6.3%		
					Same month 2023 vs 2019	-84.5%	-88.4%	-87.1%	-88.5%	-88.0%	-86.7%	-87.6%	-87.7%	-89.2%	-82.8%	-80.9%	-79.8%		
2024 OZ CO SHARED RIDE TAXI					Shared Ride Taxi (SRT) Ridership Report														
MONTH	SERVICE DAYS IN MONTH	TOTAL TRIPS	COST/ TRIP	NET COST/ TRIP		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Totals	Average
January	30	7,447	\$21.78	\$16.82	2010 Monthly Ridership	5,820	5,665	6,795	6,251	5,803	5,858	5,928	5,666	6,353	6,870	6,870	6,709	74,588	6,216
February	29	7,748	\$20.06	\$19.84	2011 Monthly Ridership	6,479	5,819	7,561	6,724	6,786	6,433	5,850	6,775	6,872	6,997	6,854	6,736	79,886	6,657
March	31	7,387	\$21.51	\$22.43	2012 Monthly Ridership	7,780	7,901	7,811	7,240	7,721	6,875	6,769	7,511	7,193	8,807	7,869	7,274	90,751	7,563
April	30	8,082	\$20.48	\$18.83	2013 Monthly Ridership	8,343	7,809	8,221	8,148	8,403	7,356	7,619	7,612	7,727	8,778	8,202	8,102	96,320	8,027
May	30	7,823	\$21.14	\$19.31	2014 Monthly Ridership	8,238	9,244	10,091	10,203	10,106	9,204	8,983	8,475	9,004	9,863	8,461	8,719	110,591	9,216
June	30	7,082	\$21.96	\$19.96	2015 Monthly Ridership	8,900	8,835	9,812	9,523	9,208	9,030	8,611	8,496	9,070	9,613	8,578	8,837	108,513	9,043
July	30	7776	\$22.65	\$19.85	2016 Monthly Ridership	9,448	9,601	9,968	9,830	9,282	9,172	8,642	9,374	9,345	9,915	9,547	9,445	113,569	9,464
August	31	7930	\$21.97	\$19.06	2017 Monthly Ridership	10,218	9,810	10,512	9,399	9,732	9,222	8,773	9,934	9,543	10,338	9,584	9,214	116,279	9,690
September	29	7982	\$19.96	\$17.02	2018 Monthly Ridership	10,143	9,513	10,122	9,565	9,764	8,805	8,376	9,173	8,746	10,245	9,259	8,424	112,135	9,345
October	31	8681	\$20.64	\$17.86	2019 Monthly Ridership	8,816	9,252	9,921	10,021	9,648	8,337	8,056	8,798	8,609	9,667	8,535	8,046	107,706	8,976
November	29	7801	\$20.49	\$17.52	2020 Monthly Ridership	9,024	8,706	6,011	2,549	2,717	4,275	5,135	5,205	5,926	6,155	5,308	5,456	66,467	5,539
December	30	7665	\$21.71	\$18.70	2021 Monthly Ridership	5,568	6,103	6,443	6,396	5,814	6,140	5,770	6,022	5,970	6,083	5,924	6,194	72,427	6,036
					2022 Monthly Ridership	6,091	6,263	5,783	6,429	6,097	6,328	5,924	7,163	7,134	7,248	6,852	6,453	77,765	6,480
					2023 Monthly Ridership	7,326	6,853	7,678	6,926	7,499	6,761	6,251	7,035	6,714	7,412	6,929	6,535	83,919	6,993
					2024 Monthly Ridership	7,447	7,748	7,387	8,082	7,823	7,082	7,776	7,930	7,982	8,681	7,801	7,665	93,404	7,784
					Same month 2023 vs 2024	1.7%	13.1%	-3.8%	16.7%	4.3%	4.7%	24.4%	12.7%	18.9%	17.1%	12.6%	17.3%		
					Same month 2024 vs 2019	-15.5%	-16.3%	-25.5%	-19.3%	-18.9%	-15.1%	-3.5%	-9.9%	-7.3%	-10.2%	-8.6%	-4.7%		
MONTH	TOTAL TRIPS	HOURS	INVOICE	LESS FARES	Shared Ride Taxi (SRT): Cross-County Trips														
January	7,447	4,930	\$162,197.00	\$125,276.50		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	Average
February	7,748	4,725	\$155,452.50	\$153,686.25	2021	N/A	N/A	N/A	82	80	136	156	125	102	132	126	93	1,032	115
March	7,387	4,830	\$158,907.00	\$165,707.25	2022	149	140	191	201	201	179	159	211	198	208	165	182	2,184	182
April	8,082	4,930	\$162,197.00	\$149,155.15	2023	215	202	212	169	181	182	183	231	239	219	195	210	2438	203
May	7,823	4,930	\$162,197.00	\$147,555.00	2024	158	156	166	145	164	124	142	131	133	148	108	103	1678	140
June	7,082	4,625	\$152,162.50	\$138,282.95	Same month 2023 vs 2024	-27%	-23%	-22%	-14%	-9%	-32%	-22%	-43%	-44%	-32%	-45%	-51%		
July	7,776	4,930	\$172,057.00	\$150,790.85															
August	7930	4991	\$174,185.90	\$151,161.20															
September	7982	4564	\$159,283.60	\$135,836.67															
October	8681	5135	\$179,211.50	\$155,052.20															
November	7801	4581	\$159,876.90	\$136,704.46															
December	7665	4769	\$166,438.10	\$143,347.27															
TOTAL	93,404	57,940	\$1,964,166.00	\$1,752,555.75															

Attachment: PWC - Transit Ridership - JANUARY 2025 (Transit Ridership - Jan 2025)

Attachment: PWC - Transit Ridership - JANUARY 2025 (Transit Ridership - Jan 2025)

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	January 16, 2025
DEPARTMENT:	Transit
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Transit Financials

ATTACHMENTS:

- Transit Financials - Jan 2025 (PDF)

PUBLIC WORKS COMMITTEE

Ozaukee County Committee Report

Special Revenue Fund Transit Services

For the Twelve Months Ending Tuesday, December 31, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$20,736	\$248,828	\$248,828	-	100.00%
Intergovernmental Revenues	-	\$2,383,014	\$2,262,417	(\$120,597)	105.33%
Public Charges for Services	\$36,061	\$354,795	\$524,500	\$169,705	67.64%
Intergovernmental Charges	-	\$1,721	-	(\$1,721)	0.00%
Fines/Forfeitures/Penalties	-	-	\$6,300	\$6,300	0.00%
Interest Revenue	-	\$7,581	-	(\$7,581)	0.00%
Other Revenue	-	\$20,180	\$883,086	\$862,906	2.29%
Total Revenues	\$56,797	\$3,016,119	\$3,925,131	\$909,012	76.84%
Expenditures					
Salaries	\$8,521	\$107,151	\$111,628	\$4,477	95.99%
Fringe Benefits	\$2,489	\$31,441	\$17,885	(\$13,556)	175.80%
Travel/Training	-	\$2,983	\$6,500	\$3,517	45.89%
Supplies	\$183	\$314,218	\$273,009	(\$41,209)	115.09%
Purchased Services	\$163,162	\$2,136,016	\$2,998,515	\$862,499	71.24%
Interdepartment Charges	\$4,565	\$199,479	\$184,980	(\$14,499)	107.84%
Other Expenses	\$1,000	\$56,373	\$39,364	(\$17,009)	143.21%
Total Operating Expenditures	\$179,920	\$2,847,661	\$3,631,881	\$784,220	78.41%
Capital Outlay					
Equipment & Furniture	-	\$473,844	\$293,250	(\$180,594)	161.58%
Total Capital Outlay	-	\$473,844	\$293,250	(\$180,594)	161.58%
Total Expenditures	\$179,920	\$3,321,505	\$3,925,131	\$603,626	84.62%
Net Increase (Decrease)	(\$123,123)	(\$305,386)	-	\$305,386	0.00%
<i>Equity:</i>					
Governmental Fund Balance	-	(\$2,311,924)	-	\$2,311,924	0.00%

Attachment: Transit Financials - Jan 2025 (Transit Financials - Jan 2025)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: January 16, 2025
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary City of Mequon CTH W Streetscape Project

BACKGROUND INFORMATION: From 2019 to 2021, there were multiple discussions about the City of Mequon's desire to beautify roadways throughout their city, and they wanted to include County Trunk Highway (CTH) W (N. Port Washington Road) in their plans.

However, given the intent to allow residents to care for the medians, Public Works Director Edgren and Corporation Counsel Gorden had safety concerns with individuals with no safety training or proper traffic control equipment being in the median of a busy highway. Therefore, no agreement was ever reached with the Public Works Committee (PWC).

The City of Mequon continues to desire a highway beautification project, but have altered their process by planning to use professional contractors and/or their own City staff. In 2022 the City hired Harwood Engineering Consultants to develop a streetscaping plan along CTH W (N. Port Washington Rd) from Zedler Lane to Mequon Road (STH 167), and they have continued refining their design over the last couple years. (Current plans attached.)

ANALYSIS: As the City intends to use professional staff to install and maintain the medians, Highway staff has no objection to the City's proposed plans as long as they're responsible for the installation, maintenance and removal of any proposed streetscaping items.

In conjunction with the plan set, we have developed a Memorandum of Understanding (MOU) (attached) for the City to assume responsibility for any installation, maintenance and/or removal of streetscaping elements within the CTH W right-of-way (ROW).

Corporation Counsel Gorden has concerns that the County could be held responsible to indemnify the City of Mequon in their maintenance within CTH W as they are not authorized by law to perform that function. She further suggests that the City could request an Attorney General opinion on the issue if we need to clarify the process.

FISCAL IMPACT: Balance Current Year: -- Next Year's Estimated Cost: --

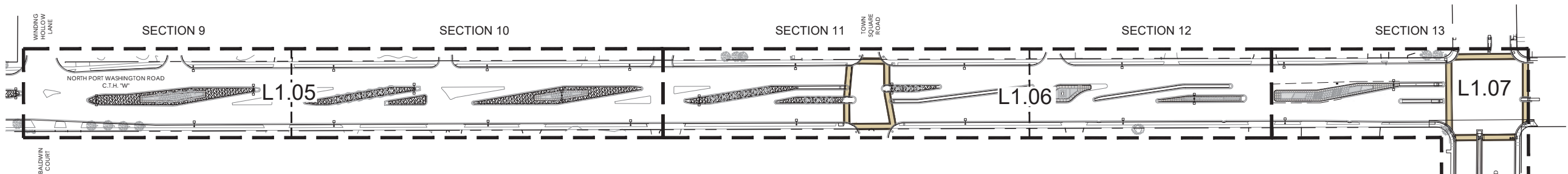
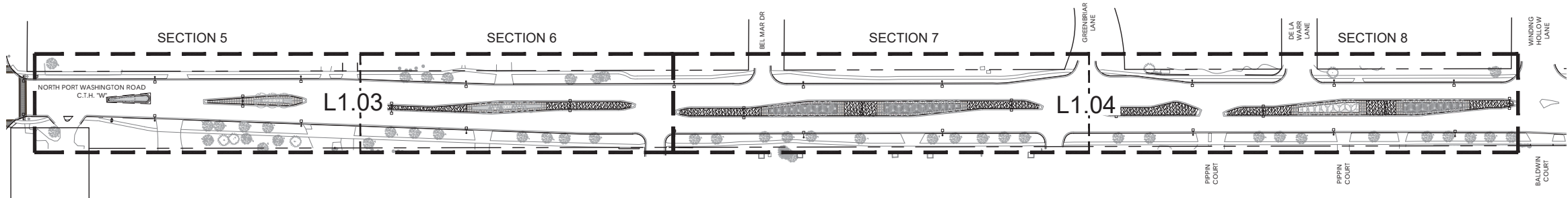
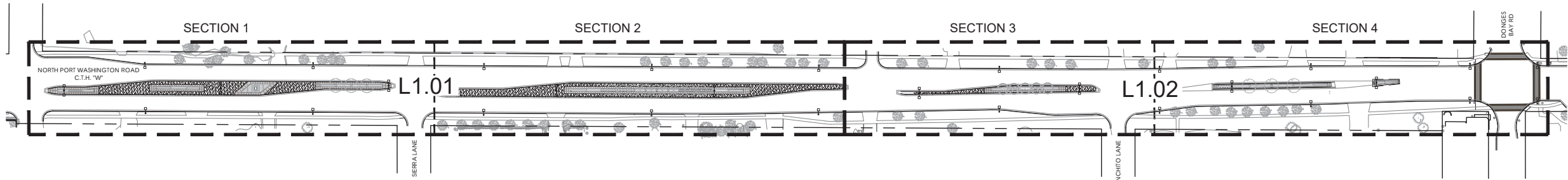
FUNDING SOURCE: County Levy: -- Non-County Levy: -- Indicate source: --

RECOMMENDED MOTION: If the PWC is satisfied with the concept, then they could approve the City of Mequon Streetscape plans and MOU.

ATTACHMENTS:

- C-Mequon - CTH W Streetscape Plans - 11-11-24 - 11x17 (PDF)
- Oz Cty & C-Mequon - CTH W Streetscaping MOU - 1-7-25 (DOCX)

PUBLIC WORKS COMMITTEE



PLANT SCHEDULE - OVERALL (SUM TOTAL OF ALL PLANT LISTS)

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT
DECIDUOUS CONIFER TREES					
BC	14	Bald Cypress	Taxodium distichum	3" Cal.	B&B
DECIDUOUS TREES					
GD	6	Espresso Kentucky Coffeetree	Gymnocladus dioica 'Espresso'	3" Cal.	B&B
UP	5	New Horizon Elm	Ulmus x 'New Horizon'	3" Cal.	B&B
GBPS	15	Princeton Sentry Ginkgo	Ginkgo biloba 'Princeton Sentry'	3" Cal.	B&B
QA	43	Quaking Aspen	Populus tremuloides	10' Ht. Multi-stem (min. 3)	B&B
ORNAMENTAL TREES					
JTL	12	Ivory Silk Japanese Tree Lilac	Syringa reticulata 'Ivory Silk'	2.5" Cal.	B&B
DECIDUOUS SHRUBS					
CB	37	Bergeson's Red Twig Dogwood	Cornus sericea 'Bergeson's Compact'	24" Ht.	Cont.
AL	90	Low Scape Mound® Black Chokeberry	Aronia melanocarpa 'UCONNAM165'	15" Ht.	Cont.
SI	14	Pink-a-licious™ Fritsch Spirea	Spiraea fritschiana 'J.N. Select A'	18" Ht.	Cont.
HJ	80	St. John's Wort	Hypericum kalmianum	18" Ht.	Cont.
EVERGREEN SHRUBS					
PS2	78	Slowmound Mugo Pine	Pinus mugo 'Slowmound'	12" Ht.	Cont.
ORNAMENTAL GRASSES					
SA	272	Autumn Moor Grass	Sesleria autumnalis	1 Gal.	Cont.
SB	68	Blue Heaven® Little Bluestem	Schizachyrium scoparium 'MinibluA'	1 Gal.	Cont.
SJ	96	Jazz Little Bluestem	Schizachyrium scoparium 'Jazz'	1 Gal.	Cont.
RFG	120	Karl Foerster Feather Reed Grass	Calamagrostis x acutiflora 'Karl Foerster'	1 Gal.	Cont.
PT	192	Love and Rockets Fountain Grass	Pennisetum alopecuroides 'Love and Rockets'	1 Gal.	Cont.
PERENNIALS					
AX	145	Bobblehead Ornamental Onion	Allium x 'Bobblehead'	1 Gal.	Cont.
SC	176	Carl Sedum	Sedum x 'Carl'	1 Gal.	Cont.
PL	94	Denim 'n Lace Russian Sage	Perovskia atriplicifolia 'Denim 'n Lace'	1 Gal.	Cont.
HG	108	Going Bananas Daylily	Hemerocallis x 'Going Bananas'	1 Gal.	Cont.
NN	94	Junior Walker™ Catmint	Nepeta x 'Junior Walker'	1 Gal.	Cont.
AO	142	October Skies Aster	Aster oblongifolius 'October Skies'	1 Gal.	Cont.
BX	45	Royal Purple Wild Indigo	Baptisia x 'Royal Purple'	1 Gal.	Cont.
EL	292	Sombrero® Lemon Yellow Improved Coneflower	Echinacea x 'Balsomemym'	1 Gal.	Cont.

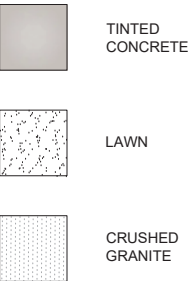
GENERAL NOTES

Lawn areas to be seeded with premium commercial grade lawn seed mix, see specifications.

Plant beds to receive a 2-3" deep layer of shredded hardwood mulch, see specifications.

All plantings shall comply with standards as described in the American Standard of Nursery Stock - ANSI Z60.1 (Latest Version)

KEY



IN ACCORDANCE WITH WISCONSIN STATUTE 182.07(5), DAMAGE TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY RESPONSIBLE TO PROVIDE ADVANCE NOTICE TO THE DESIGNATED "TONE CALL SYSTEM" NOT LESS THAN THREE WORKING DAYS PRIOR TO COMMENCEMENT OF ANY EXCAVATION REQUIRED TO PERFORM WORK CONTAINED ON THESE DRAWINGS, AND FURTHER, EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF THIS STATUTE RELATIVE TO EXCAVATOR'S WORK.

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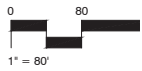
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#4 AND #5
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IMPROVEME

Client:
CITY OF
MEQUON, W

Issuance:

Scale:



Date:
11/06/2024

Project Number

22-1066.01

Sheet Name:
LANDSCAP
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OVERALL

Sheet Number:

Packet Pg. 18

Attachment: C-Mequon - CTH W Streetscape Plans - 11-11-24 - 11x17 (CTH W Streetscape)



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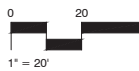
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11/06/2024

Project Number

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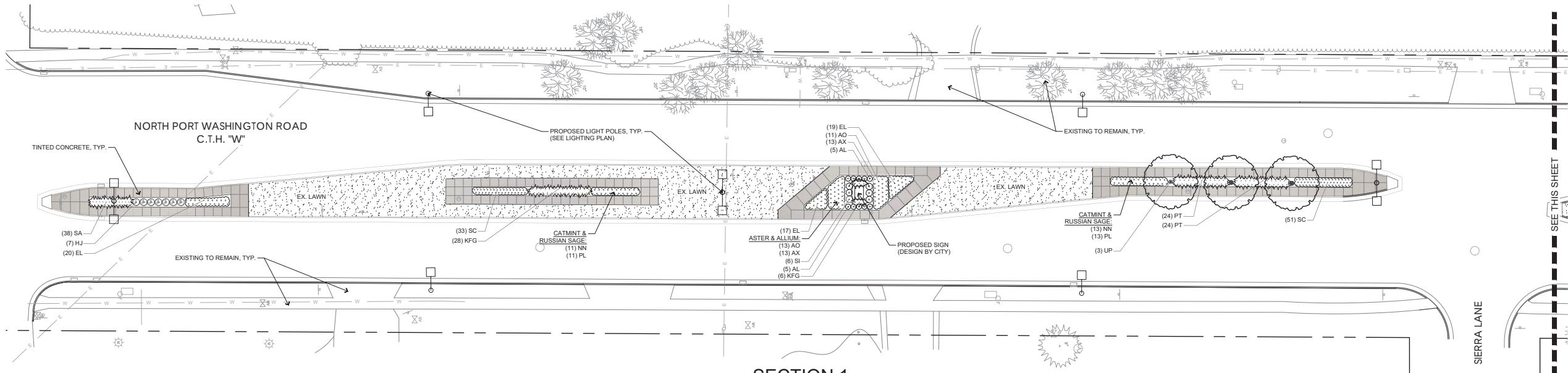
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Sheet Number:



IN ACCORDANCE WITH WISCONSIN STATUTE 182.07(2), DAMAGE
TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY
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EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF
THIS STATUTE RELATIVE TO EXCAVATION WORK.



SECTION 1

PLANT SCHEDULE - SECTION 1

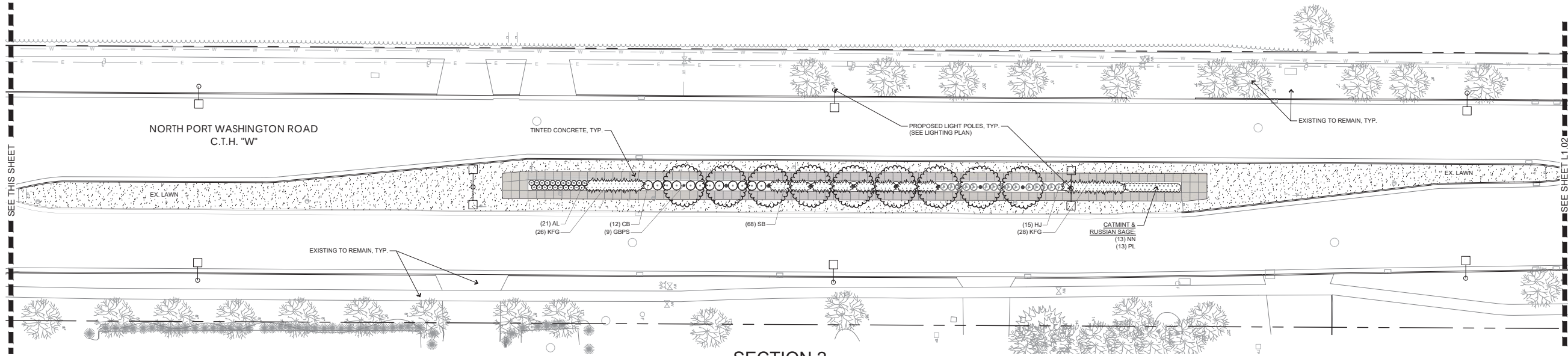
CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS TREES						
UP	3	New Horizon Elm	Ulmus x 'New Horizon'	3" Cal.	B&B	As Shown
DECIDUOUS SHRUBS						
AL	10	Low Scape Mound® Black Chokeberry	Aronia melanocarpa 'UCCONNAM165'	15" Ht.	Cont.	As Shown
SI	6	Pink-a-licious™ Fritsch Spiraea	Spiraea fritschiana 'J.N. Select A'	18" Ht.	Cont.	As Shown
HJ	7	St. John's Wort	Hypericum kalmianum	18" Ht.	Cont.	As Shown
ORNAMENTAL GRASSES						
SA	33	Autumn Moor Grass	Sesleria autumnalis	1 Gal.	Cont.	18" o.c.
KFG	34	Karl Foerster Feather Reed Grass	Calamagrostis x acutiflora 'Karl Foerster'	1 Gal.	Cont.	24" o.c.
PT	48	Love and Rockets Fountain Grass	Pennisetum alopecuroides 'Love and Rockets'	1 Gal.	Cont.	24" o.c.
PERENNIALS						
AX	26	Bobblehead Ornamental Onion	Allium x 'Bobblehead'	1 Gal.	Cont.	24" o.c.
SC	84	Carl Sedum	Sedum x 'Carl'	1 Gal.	Cont.	18" o.c.
PL	24	Denim 'n Lace Russian Sage	Perovskia atriplicifolia 'Denim 'n Lace'	1 Gal.	Cont.	24" o.c.
NN	24	Junior Walker™ Catmint	Nepeta x faassenii 'Novanepjun'	1 Gal.	Cont.	24" o.c.
AO	24	October Skies Aster	Aster oblongifolius 'October Skies'	1 Gal.	Cont.	24" o.c.
EL	56	Sombrero® Lemon Yellow Improved Coneflower	Echinacea x 'Balsomermym'	1 Gal.	Cont.	24" o.c.

KEY

TINTED
CONCRETE

LAWN

CRUSHED
GRANITE



SECTION 2

PLANT SCHEDULE - SECTION 2

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS TREES						
GBPS	9	Princeton Sentry Ginkgo	Ginkgo biloba 'Princeton Sentry'	3" Cal.	B&B	As Shown
DECIDUOUS SHRUBS						
CB	12	Bergeson's Red Twig Dogwood	Cornus sericea 'Bergeson's Compact'	24" Ht.	Cont.	As Shown
AL	21	Low Scape Mound® Black Chokeberry	Aronia melanocarpa 'UCCONNAM165'	15" Ht.	Cont.	As Shown
HJ	15	St. John's Wort	Hypericum kalmianum	18" Ht.	Cont.	As Shown
ORNAMENTAL GRASSES						
SB	69	Blue Heaven® Little Bluestem	Schizachyrium scoparium 'MinblueA'	1 Gal.	Cont.	24" o.c.
KFG	54	Karl Foerster Feather Reed Grass	Calamagrostis x acutiflora 'Karl Foerster'	1 Gal.	Cont.	24" o.c.
PERENNIALS						
PL	13	Denim 'n Lace Russian Sage	Perovskia atriplicifolia 'Denim 'n Lace'	1 Gal.	Cont.	24" o.c.
NN	13	Junior Walker™ Catmint	Nepeta x faassenii 'Novanepjun'	1 Gal.	Cont.	24" o.c.



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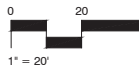
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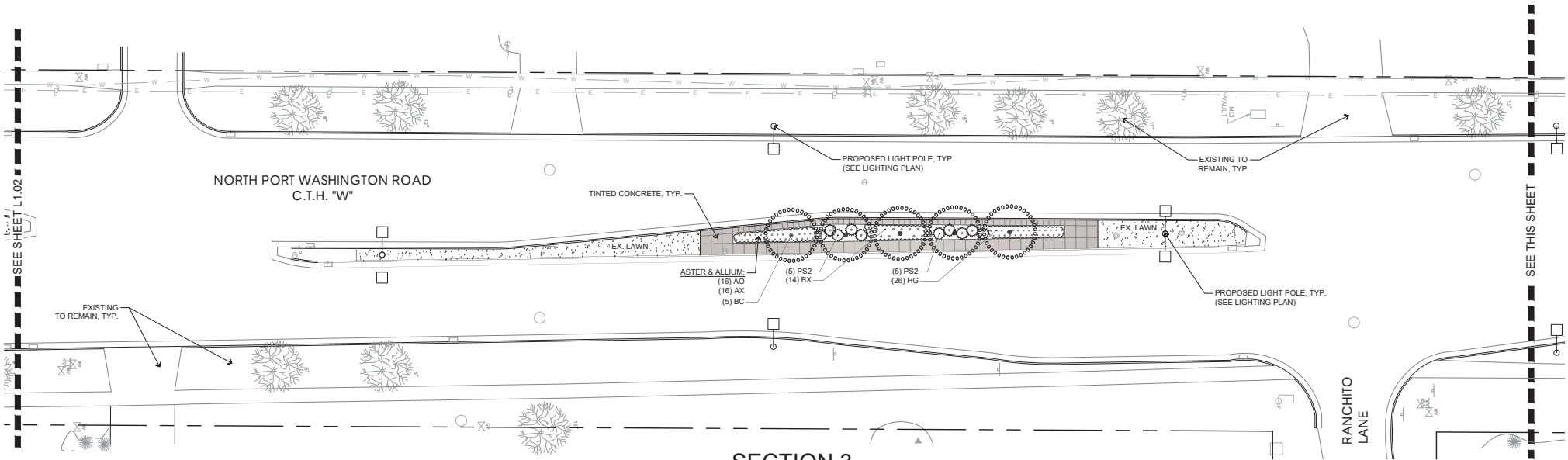
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Sheet Number:



SECTION 3

PLANT SCHEDULE - SECTION 3

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS CONIFER TREES						
BC	5	Bald Cypress	Taxodium distichum	3" Cal.	B&B	As Shown
EVERGREEN SHRUBS						
PS2	10	Slowmound Mugo Pine	Pinus mugo 'Slowmound'	12" Ht.	Cont.	As Shown
PERENNIALS						
AX	16	Bobblehead Ornamental Onion	Allium x 'Bobblehead'	1 Gal.	Cont.	24" o.c.
HG	26	Going Bananas Daylily	Hemerocallis x 'Going Bananas'	1 Gal.	Cont.	24" o.c.
AO	16	October Skies Aster	Aster oblongifolius 'October Skies'	1 Gal.	Cont.	24" o.c.
BX	14	Royal Purple Wild Indigo	Baptisia x 'Royal Purple'	1 Gal.	Cont.	36" o.c.

KEY



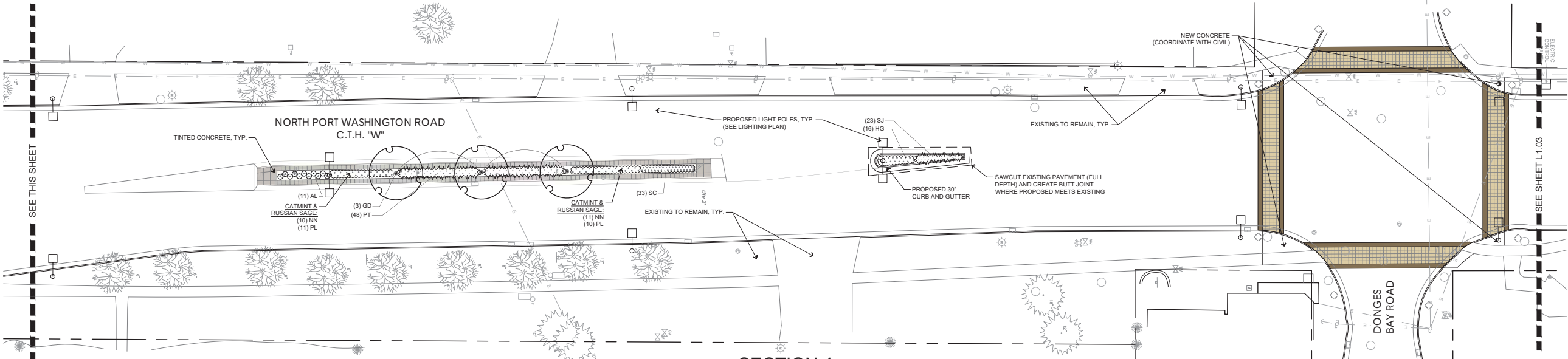
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LAWN



CRUSHED
GRANITE



SECTION 4

PLANT SCHEDULE - SECTION 4

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS TREES						
GD	3	Espresso Kentucky Coffeetree	Gymnocladus dioica 'Espresso'	3" Cal.	B&B	As Shown
DECIDUOUS SHRUBS						
AL	11	Low Scape Mound® Black Chokeberry	Aronia melanocarpa 'UCONNAM165'	15" Ht.	Cont.	As Shown
ORNAMENTAL GRASSES						
SJ	23	Jazz Little Bluestem	Schizachyrium scoparium 'Jazz'	1 Gal.	Cont.	18" o.c.
PT	48	Love and Rockets Fountain Grass	Pennisetum alopecuroides 'Love and Rockets'	1 Gal.	Cont.	24" o.c.
PERENNIALS						
SC	33	Carl Sedum	Sedum x 'Carl'	1 Gal.	Cont.	18" o.c.
PL	21	Denim 'n Lace Russian Sage	Perovskia atriplicifolia 'Denim 'n Lace'	1 Gal.	Cont.	24" o.c.
HG	16	Going Bananas Daylily	Hemerocallis x 'Going Bananas'	1 Gal.	Cont.	24" o.c.
NN	21	Junior Walker™ Catmint	Nepeta x 'faassenii' 'Novanepjuri'	1 Gal.	Cont.	24" o.c.



IN ACCORDANCE WITH WISCONSIN STATUTE 182.0775, DAMAGE TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY RESPONSIBLE TO PROVIDE ADVANCE NOTICE TO THE DESIGNATED "ONE CALL SYSTEM" NOT LESS THAN THREE WORKING DAYS PRIOR TO COMMENCEMENT OF ANY EXCAVATION REQUIRED TO PERFORM WORK CONTAINED ON THESE DRAWINGS, AND FURTHER, EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF THIS STATUTE RELATIVE TO EXCAVATOR'S WORK.



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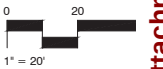
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Issuance:

Scale:



Date:
11/06/2024

Project Number

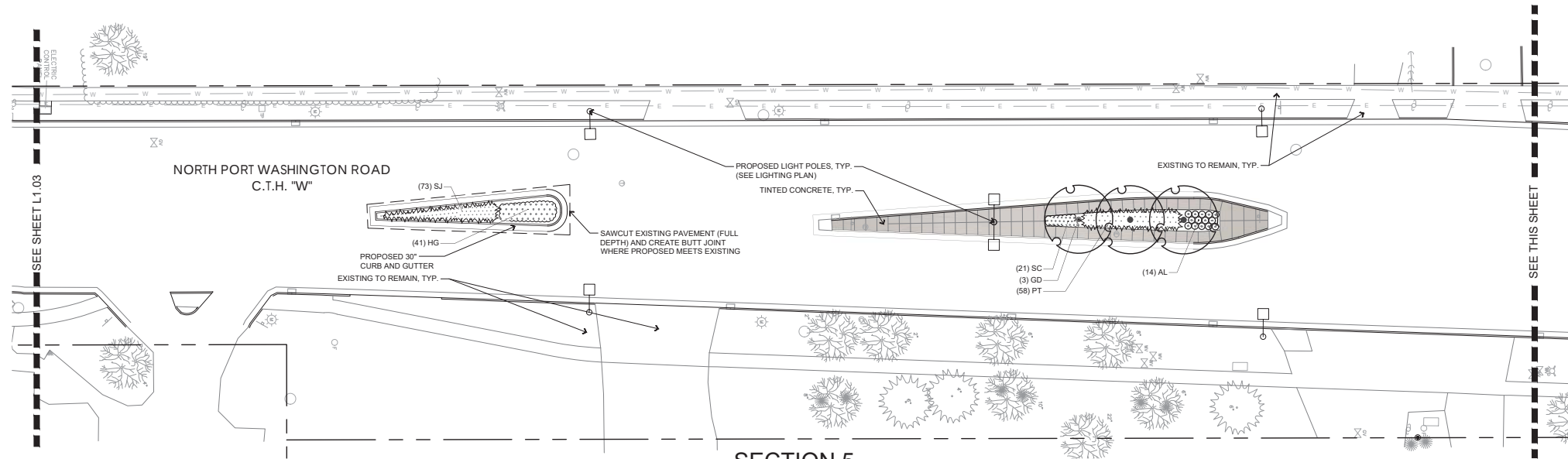
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IN ACCORDANCE WITH WISCONSIN STATUTE 182.075, DAMAGE
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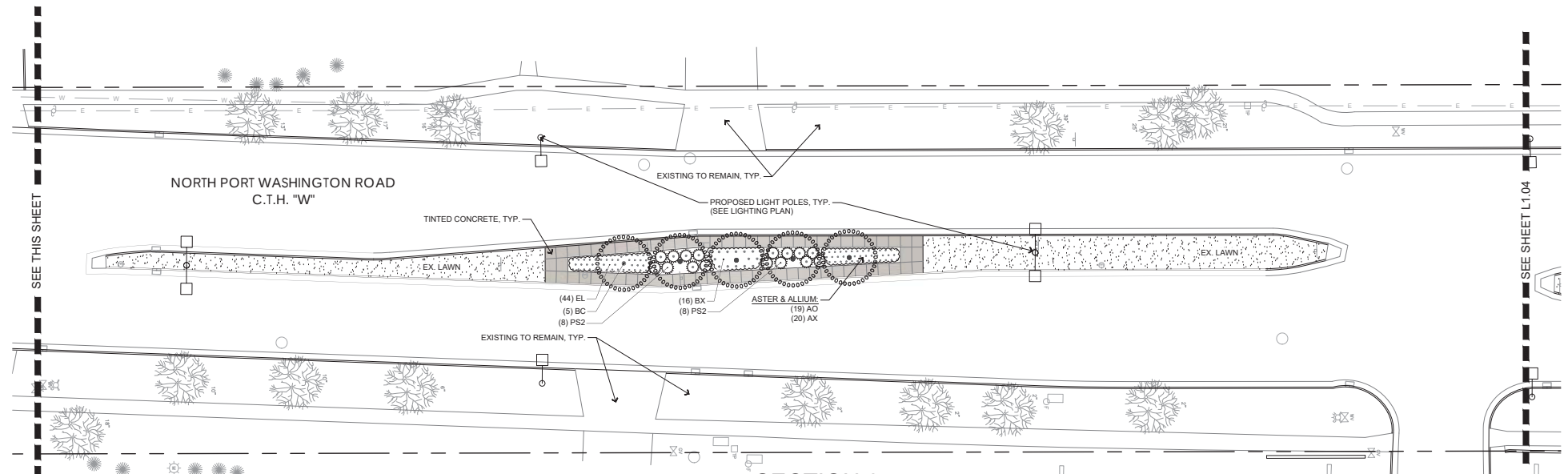
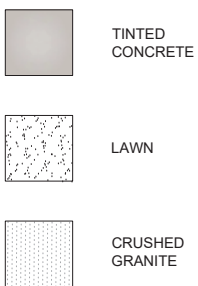


SECTION 5

PLANT SCHEDULE - SECTION 5

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS TREES						
GD	3	Espresso Kentucky Coffeetree	Gymnocladus dioicus 'Espresso'	3" Cal.	B&B	As Shown
DECIDUOUS SHRUBS						
AL	14	Low Scape Mound® Black Chokeberry	Aronia melanocarpa 'UCONNAM165'	15" Ht.	Cont.	As Shown
ORNAMENTAL GRASSES						
SJ	73	Jazz Little Bluestem	Schizachyrium scoparium 'Jazz'	1 Gal.	Cont.	18" o.c.
PT	58	Love and Rockets Fountain Grass	Pennisetum alopecuroides 'Love and Rockets'	1 Gal.	Cont.	24" o.c.
PERENNIALS						
SC	21	Carl Sedum	Sedum x 'Carl'	1 Gal.	Cont.	18" o.c.
HG	41	Going Bananas Daylily	Hemerocallis x 'Going Bananas'	1 Gal.	Cont.	24" o.c.

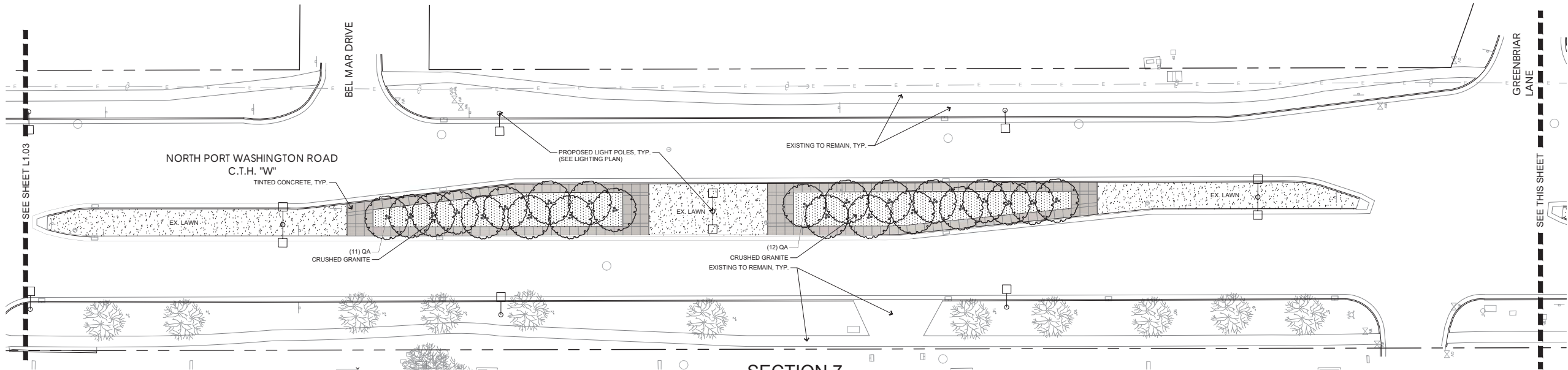
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SECTION 6

PLANT SCHEDULE - SECTION 6

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS CONIFER TREES						
BC	5	Bald Cypress	Taxodium distichum	3" Cal.	B&B	As Shown
EVERGREEN SHRUBS						
PS2	16	Slowmound Mugo Pine	Pinus mugo 'Slowmound'	12" Ht.	Cont.	As Shown
PERENNIALS						
AX	20	Bobblehead Ornamental Onion	Allium x 'Bobblehead'	1 Gal.	Cont.	24" o.c.
AO	19	October Skies Aster	Aster oblongifolius 'October Skies'	1 Gal.	Cont.	24" o.c.
BX	16	Royal Purple Wild Indigo	Baptisia x 'Royal Purple'	1 Gal.	Cont.	36" o.c.
EL	44	Sombrero® Lemon Yellow Improved Coneflower	Echinacea x 'Balsomeryim'	1 Gal.	Cont.	24" o.c.



PLANT SCHEDULE - SECTION 7

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS TREES						
QA	23	Quaking Aspen	Populus tremuloides	10' Ht. Multi-stem (min. 3)	B&B	As Shown

KEY



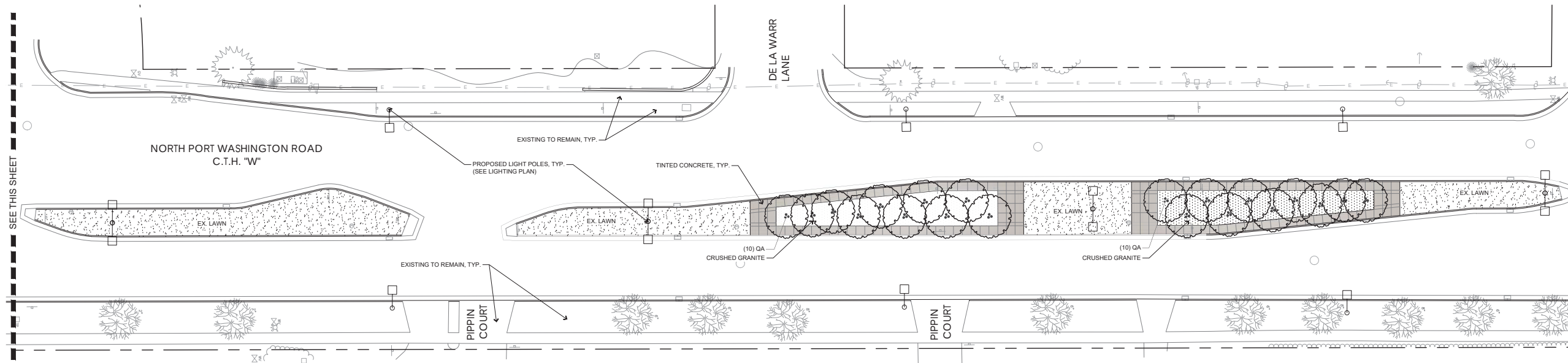
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CONCRETE



LAWN



CRUSHED
GRANITE



PLANT SCHEDULE - SECTION 8

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS TREES						
QA	20	Quaking Aspen	Populus tremuloides	10' Ht. Multi-stem (min. 3)	B&B	As Sho



IN ACCORDANCE WITH WISCONSIN STATUTE 182.07(2), DAMAGE TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY RESPONSIBLE TO PROVIDE ADVANCE NOTICE TO THE DESIGNATED "ONE CALL SYSTEM" NOT LESS THAN THREE WORKING DAYS PRIOR TO COMMENCEMENT OF ANY EXCAVATION REQUIRED TO PERFORM WORK CONTAINED ON THESE DRAWINGS, AND FURTHER, EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF THIS STATUTE RELATIVE TO EXCAVATOR'S WORK.

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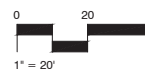
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MEQUON TII
#4 AND #5
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CITY OF
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Issuance:

Scale:



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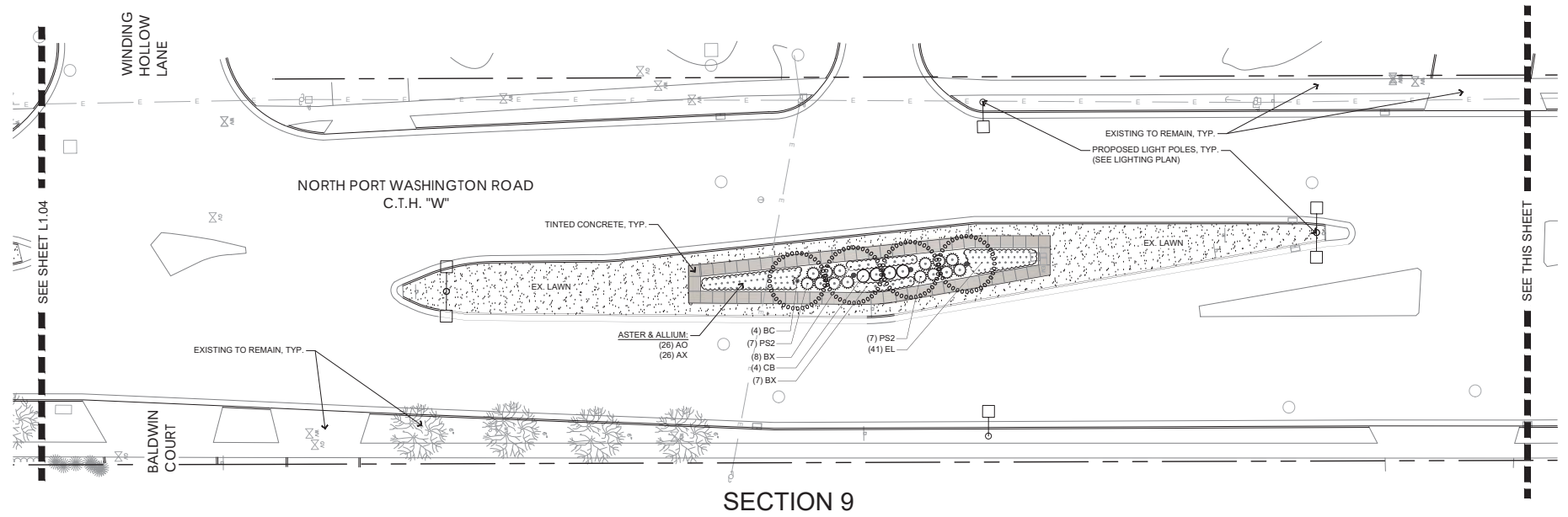
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SECTIONS

Sheet Number:

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Attachment: C-Mequon - CTH W Streetscape Plans - 11-11-24 - 11x17 (CTH W Streetscape)



SECTION 9

PLANT SCHEDULE - SECTION 9

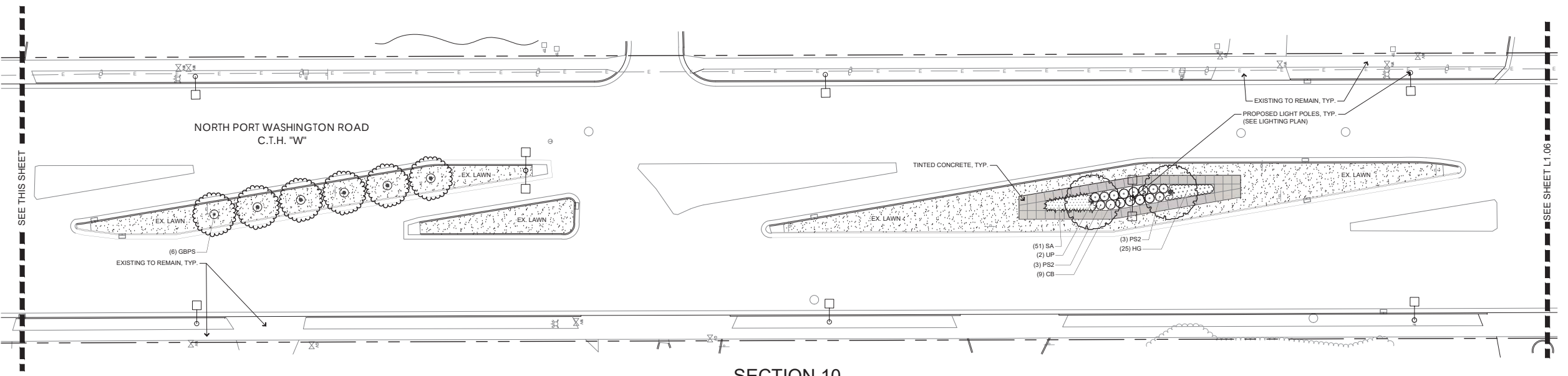
CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS CONIFER TREES						
BC	4	Bald Cypress	Taxodium distichum	3" Cal.	B&B	As Shown
DECIDUOUS SHRUBS						
CB	4	Bergeson's Red Twig Dogwood	Cornus sericea 'Bergeson's Compact'	24" Ht.	Cont.	As Shown
EVERGREEN SHRUBS						
PS2	14	Slowmound Mugo Pine	Pinus mugo 'Slowmound'	12" Ht.	Cont.	As Shown
PERENNIALS						
AX	26	Bobblehead Ornamental Onion	Allium x 'Bobblehead'	1 Gal.	Cont.	24" o.c.
AO	26	October Skies Aster	Aster oblongifolius 'October Skies'	1 Gal.	Cont.	24" o.c.
BX	15	Royal Purple Wild Indigo	Baptisia x 'Royal Purple'	1 Gal.	Cont.	36" o.c.
EL	41	Sombrero® Lemon Yellow Improved Coneflower	Echinacea x 'Balsamemylm'	1 Gal.	Cont.	24" o.c.

KEY

TINTED CONCRETE

LAWN

CRUSHED GRANITE



SECTION 10

PLANT SCHEDULE - SECTION 10

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS TREES						
UP	2	New Horizon Elm	Ulmus x 'New Horizon'	3" Cal.	B&B	As Shown
GBPS	6	Princeton Sentry Ginkgo	Ginkgo biloba 'Princeton Sentry'	3" Cal.	B&B	As Shown
DECIDUOUS SHRUBS						
CB	9	Bergeson's Red Twig Dogwood	Cornus sericea 'Bergeson's Compact'	24" Ht.	Cont.	As Shown
EVERGREEN SHRUBS						
PS2	6	Slowmound Mugo Pine	Pinus mugo 'Slowmound'	12" Ht.	Cont.	As Shown
ORNAMENTAL GRASSES						
SA	51	Autumn Moor Grass	Sesleria autumnalis	1 Gal.	Cont.	18" o.c.
PERENNIALS						
HG	25	Going Bananas Daylily	Hemerocallis x 'Going Bananas'	1 Gal.	Cont.	24" o.c.



IN ACCORDANCE WITH WISCONSIN STATUTE 182.075, DAMAGE TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY RESPONSIBLE TO PROVIDE ADVANCE NOTICE TO THE DESIGNATED "ONE CALL SYSTEM" NOT LESS THAN THREE WORKING DAYS PRIOR TO COMMENCEMENT OF ANY EXCAVATION REQUIRED TO PERFORM WORK CONTAINED ON THESE DRAWINGS, AND FURTHER, EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF THIS STATUTE RELATIVE TO EXCAVATION'S WORK.

7.a.1.a

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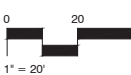
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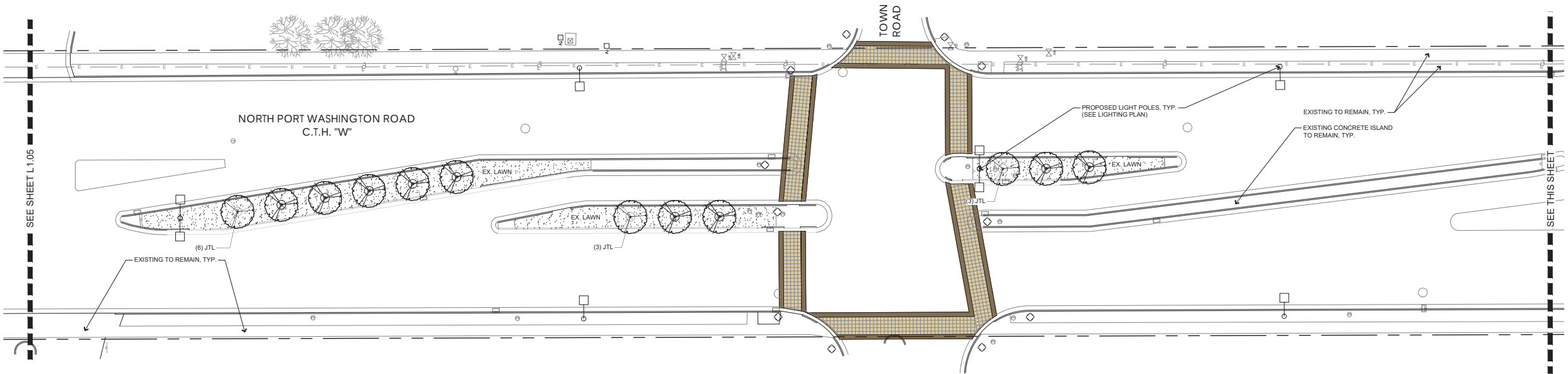
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Sheet Name:
LANDSCAPE
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SECTIONS 9
Sheet Number:

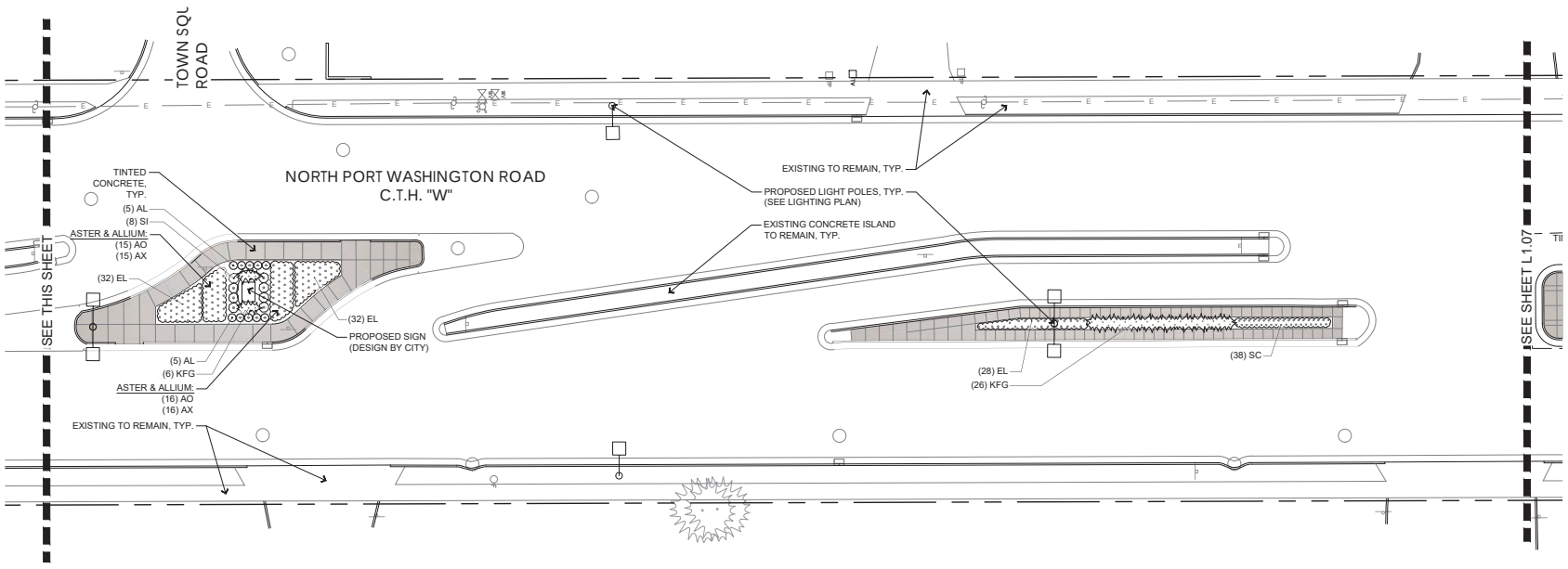
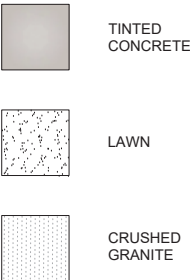
Attachment: C-Mequon - CTH W Streetscape Plans - 11-11-24 - 11x17 (CTH W Streetscape)



PLANT SCHEDULE - SECTION 11

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
ORNAMENTAL TREES						
JTL	12	Ivory Silk Japanese Tree Lilac	Syringa reticulata 'Ivory Silk'	2.5" Cal.	B&B	As Shown

KEY



PLANT SCHEDULE - SECTION 12

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS SHRUBS						
AL	10	Low Scape Mound® Black Chokeberry	Aronia melanocarpa 'U'CONNAM165'	15" Ht.	Cont.	As Shown
SI	8	Pink-a-licious™ Fritsch Spirea	Spiraea fritschiana 'J.N. Select A'	18" Ht.	Cont.	As Shown
ORNAMENTAL GRASSES						
KFG	32	Karl Foerster Feather Reed Grass	Calamagrostis x acutiflora 'Karl Foerster'	1 Gal.	Cont.	24" o.c.
PERENNIALS						
AX	31	Bobblehead Ornamental Onion	Allium x 'Bobblehead'	1 Gal.	Cont.	24" o.c.
SC	38	Carl Sedum	Sedum x 'Carl'	1 Gal.	Cont.	18" o.c.
AO	31	October Skies Aster	Aster oblongifolius 'October Skies'	1 Gal.	Cont.	24" o.c.
EL	92	Sombrero® Lemon Yellow Improved Coneflower	Echinacea x 'Balsomemym'	1 Gal.	Cont.	24" o.c.



IN ACCORDANCE WITH WISCONSIN STATUTE 182.075, DAMAGE TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY RESPONSIBLE TO PROVIDE ADVANCE NOTICE TO THE DESIGNATED "ONE CALL SYSTEM" NOT LESS THAN THREE WORKING DAYS PRIOR TO COMMENCEMENT OF ANY EXCAVATION REQUIRED TO PERFORM WORK CONTAINED ON THESE DRAWINGS, AND FURTHER, EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF THIS STATUTE RELATIVE TO EXCAVATOR'S WORK.

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Scale:
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1" = 20'

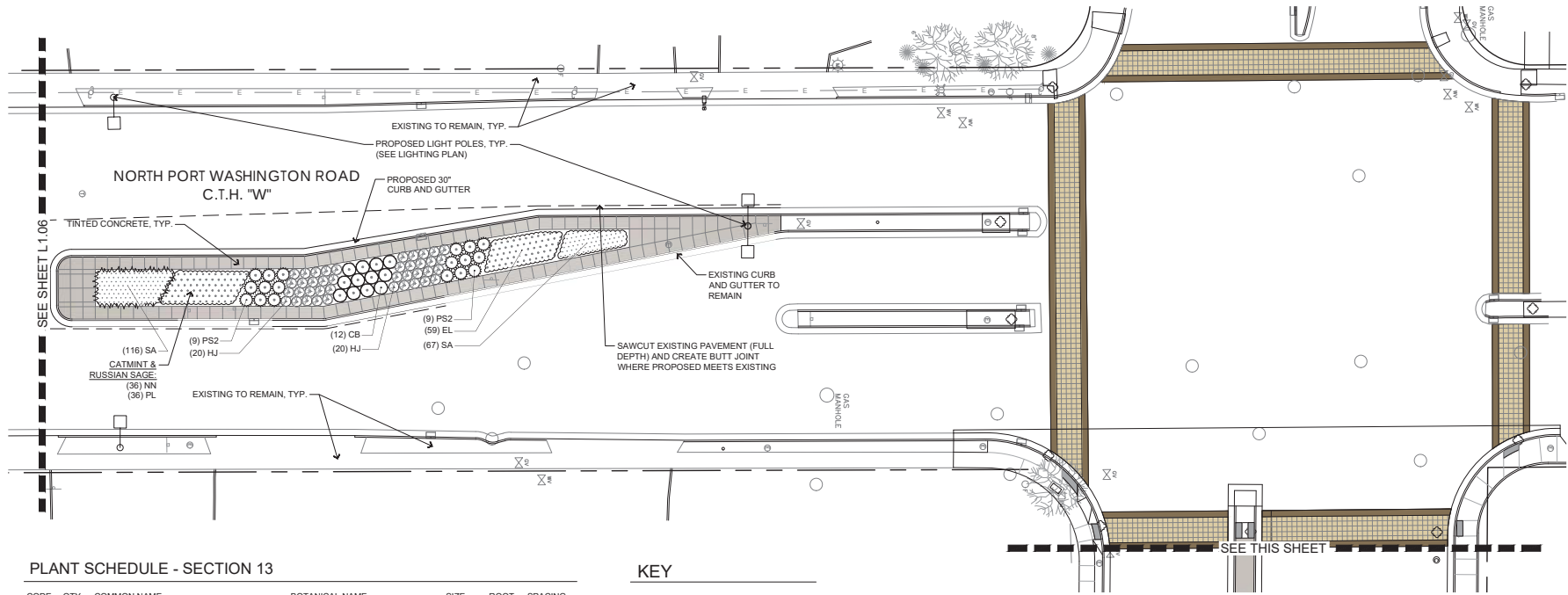
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LANDSCAPE
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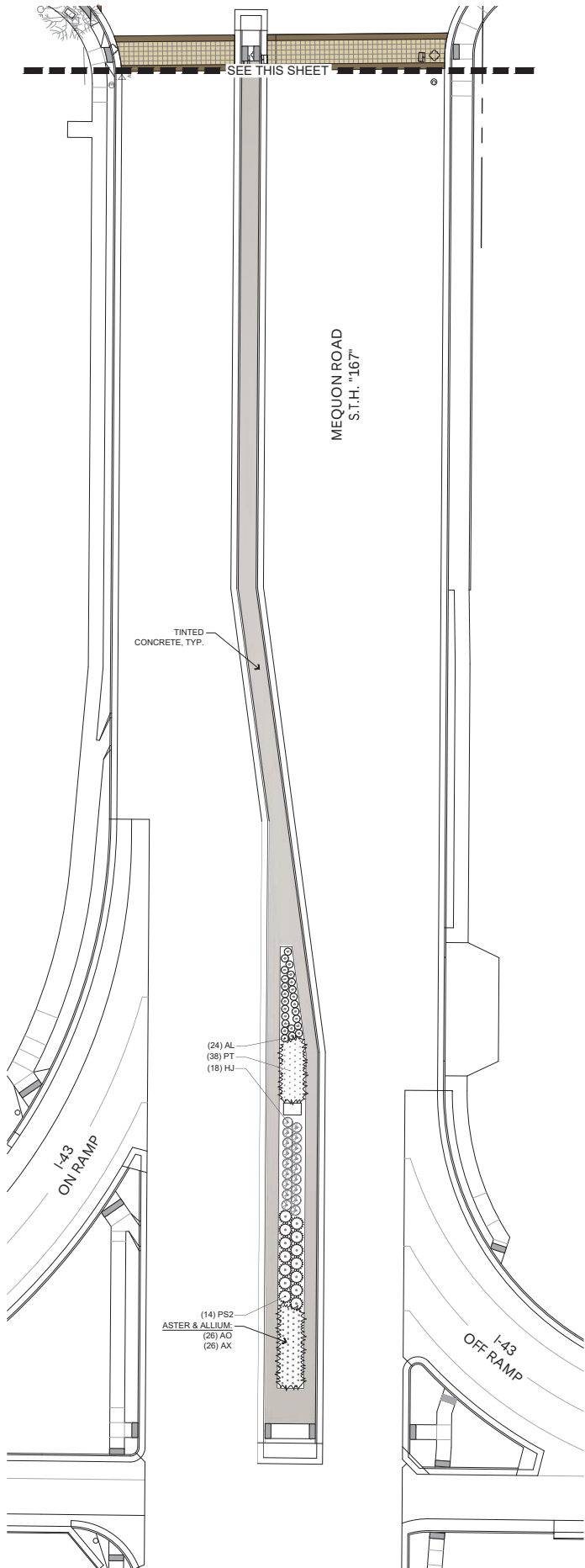
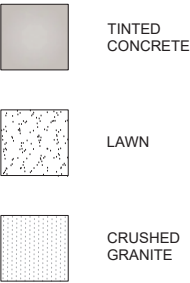
Attachment: C-Mequon - CTH W Streetscape Plans - 11-11-24 - 11x17 (CTH W Streetscape)



PLANT SCHEDULE - SECTION 13

CODE	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	SPACING
DECIDUOUS SHRUBS						
CB	12	Bergeson's Red Twig Dogwood	Cornus sericea 'Bergeson's Compact'	24" Ht.	Cont.	As Shown
HJ	40	St. John's Wort	Hypericum kalimianum	18" Ht.	Cont.	As Shown
EVERGREEN SHRUBS						
PS2	18	Slowmound Mugo Pine	Pinus mugo 'Slowmound'	12" Ht.	Cont.	As Shown
ORNAMENTAL GRASSES						
SA	183	Autumn Moor Grass	Sesleria autumnalis	1 Gal.	Cont.	18" o.c.
PERENNIALS						
PL	36	Denim 'n Lace Russian Sage	Perovskia atriplicifolia 'Denim 'n Lace'	1 Gal.	Cont.	24" o.c.
NN	36	Junior Walker™ Catmint	Nepeta x faassenii 'Novanepjun'	1 Gal.	Cont.	24" o.c.
EL	59	Sombrero® Lemon Yellow Improved Coneflower	Echinacea x 'Balsomemym'	1 Gal.	Cont.	24" o.c.

KEY



IN ACCORDANCE WITH WISCONSIN STATUTE 182.07(2), DAMAGE TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY RESPONSIBLE TO PROVIDE ADVANCE NOTICE TO THE DESIGNATED "ONE CALL SYSTEM" NOT LESS THAN THREE WORKING DAYS PRIOR TO COMMENCEMENT OF ANY EXCAVATION REQUIRED TO PERFORM WORK CONTAINED ON THESE DRAWINGS, AND FURTHER, EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF THIS STATUTE RELATIVE TO EXCAVATOR'S WORK.

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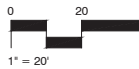
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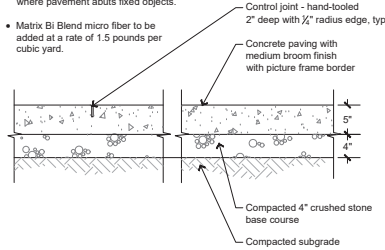
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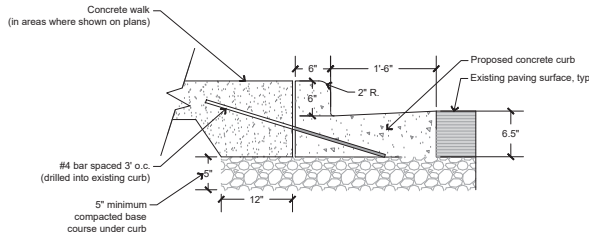
HARDSCAPE DETAILS

Notes:

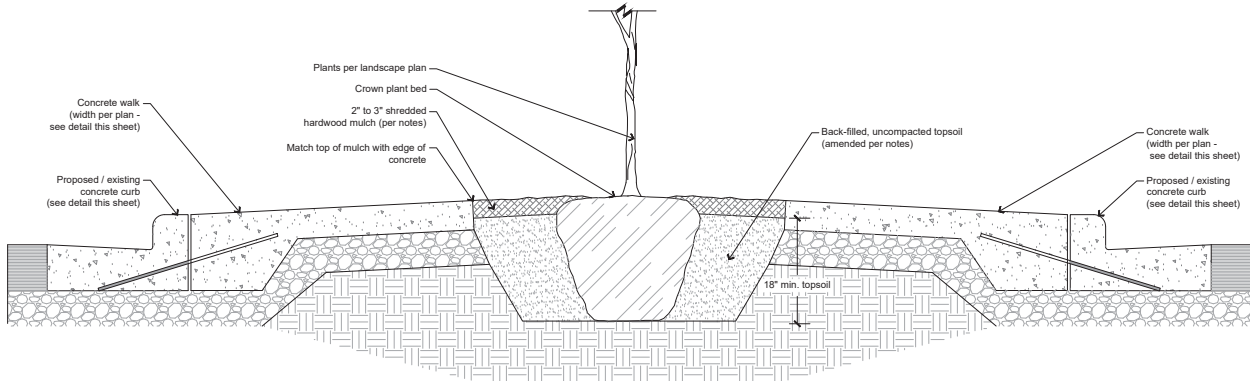
- Control joint spacing shall be a maximum of 5' and constructed in conformance with American Concrete Institute (ACI) recommendations.
- Expansion joints should be provided where pavement abuts fixed objects.
- Matrix Bi Blend micro fiber to be added at a rate of 1.5 pounds per cubic yard.



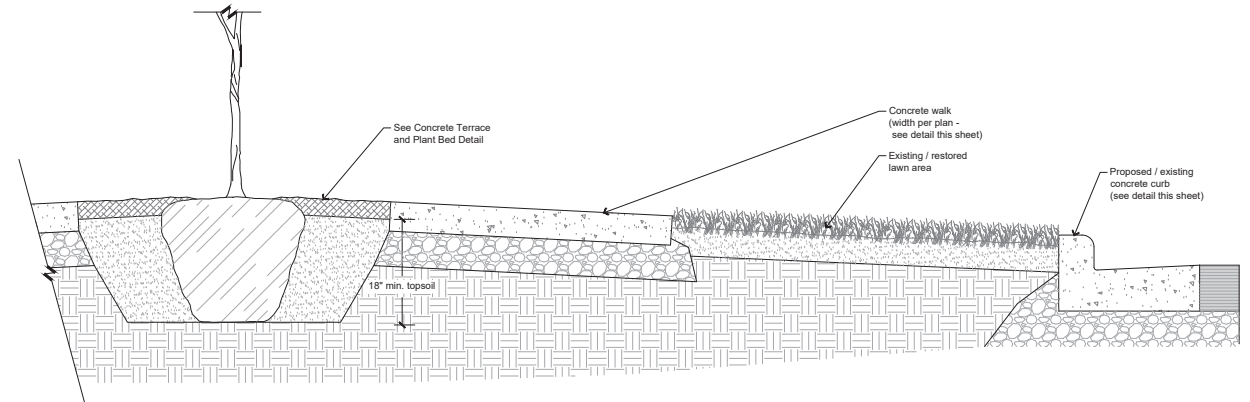
1 Concrete Section
NOT TO SCALE



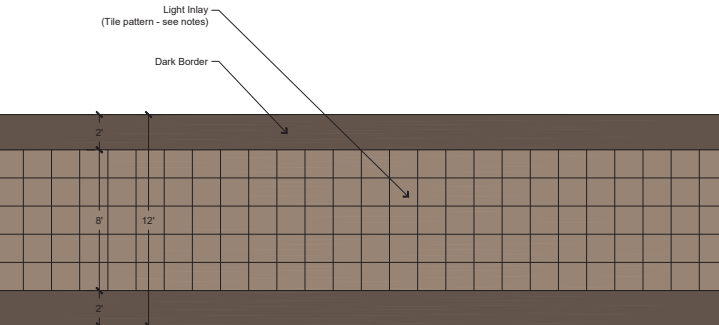
2 Vertical Face Curb - 24" Wide
NOT TO SCALE



3 CONCRETE TERRACE AND PLANT BED DETAIL
NOT TO SCALE

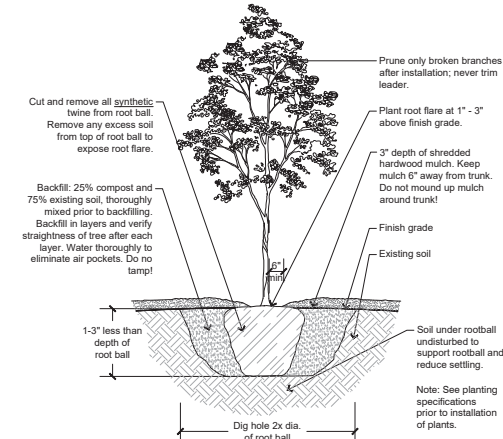


4 LAWN, CONCRETE TERRACE AND PLANT BED DETAIL
NOT TO SCALE

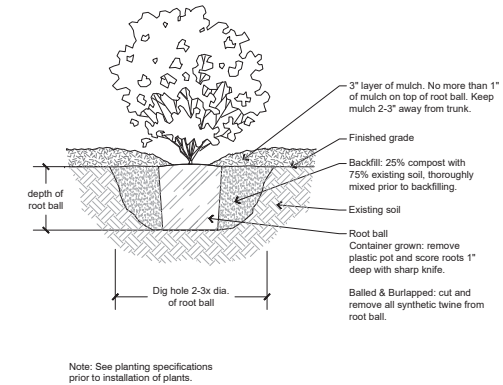


5 Decorative Cross Walk - Stamped Asphalt

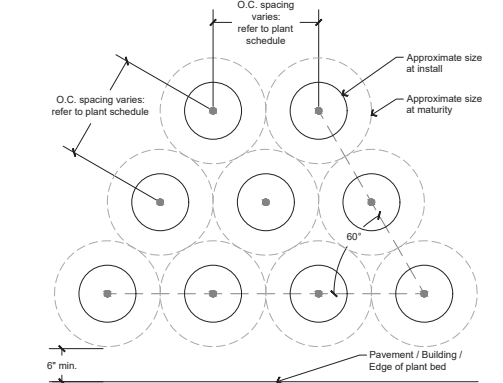
PLANTING DETAILS



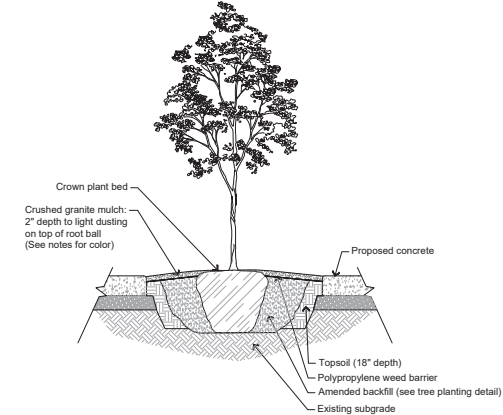
6 TREE PLANTING DETAIL
NOT TO SCALE



7 SHRUB PLANTING DETAIL
NOT TO SCALE



8 TRIANGULAR PLANT SPACING DETAIL
NOT TO SCALE



9 CRUSHED GRANITE PLANT BED MULCH
NOT TO SCALE



IN ACCORDANCE WITH WISCONSIN STATUTE 182.0775, DAMAGE TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY RESPONSIBLE TO PROVIDE ADVANCE NOTICE TO THE DESIGNATED "ONE CALL SYSTEM" NOT LESS THAN THREE WORKING DAYS PRIOR TO COMMENCEMENT OF ANY EXCAVATION REQUIRED TO PERFORM WORK CONTAINED ON THESE DRAWINGS, AND FURTHER, EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF THIS STATUTE RELATIVE TO EXCAVATOR'S WORK.

LANDSCAPE NOTES

GENERAL

- 1.01 All landscape installation and maintenance to conform with all applicable local codes and ordinances.
- 1.02 See site drawings for work limits, scope of construction, hardscape, dimensions and/or construction notes. See civil drawings, for all hardscape, grading, stormwater management, site utilities and erosion control. See landscape drawings, for landscape plans, site amenities, details, schedules, notes. See architectural drawings, for all construction. See electrical drawings for all power, croulting, lighting and security. See mechanical drawings for other site equipment.
- 1.03 Contractor shall provide shop drawings and material submittals of **all** hardscape and landscape construction elements shown in plan set for landscape architect review prior to construction.
- 1.04 Contractor to provide samples for landscape architect's approval on all colors, finishes and materials prior to construction, including (but not limited to) topsoil, gravels, mulches, seed mixes, etc.
- 1.05 Caution: underground utilities are present on site. The contractor shall verify location of all above- and below-grade utilities, **both public and private**, prior to commencement of site construction. If unanticipated above- or below-grade conditions are encountered, notify client and landscape architect prior to proceeding. Coordinate with local public utility locating entity as needed.
- 1.06 Contractor to verify hardscape layout prior to construction. Contact landscape architect if discrepancies are found.
- 1.07 Contractor to limit construction traffic to within work limit lines. All adjacent damage shall be the responsibility of the contractor to restore. See civil drawings for limits of disturbance.
- 1.08 All written dimensions supersede scaled dimensions. All dimensions are taken from face of curb, wall or existing building foundations.

PLANTING

- 2.01 Rough grading and topsoil import/spreading are to be completed by others. Finish grading, seed area and planting bed preparation shall be the landscape contractor's responsibility. Verify all existing site and grading conditions prior to construction.
- 2.02 All areas disturbed by site construction shall be fine graded and restored with vegetative cover as shown. See plans for cover types and locations, see specifications for materials and installation.
- 2.03 All planting to occur between August 15th to October 15th. If landscape contractor desires to plant outside of these dates, preapproval from owner must be obtained.
- 2.04 Landscape contractor shall verify plant quantities shown on plan. Symbol quantities take precedence over plant schedule. Landscape contractor shall forward a material list to the landscape architect prior to construction identifying species, sizes and plant sources to be used on the project. Any potential plant substitutions or changes to sizes shown on plan and appropriate cost credits / adjustments must be submitted in writing to the general contractor and approved by the owner's representative and landscape architect prior to installation.
- 2.05 All plant materials shall conform to the schedule and shall meet quality requirements outlined in the ANLA "American Standard for Nursery Stock", ANSI Z60.1-2014. The landscape architect, general contractor or owner's representative reserves the right to reject any substandard planting material. Such rejected material shall be removed from the project site immediately.
- 2.06 An owner's representative shall be allowed to inspect and approve trees at the nursery prior to delivery to the site.
- 2.07 All nursery tags/labels shall be left on plant materials until the project punch-list inspection is completed by the landscape architect. Untagged materials will be assumed to be deficient.
- 2.08 Topsoil requirements:
- All planting beds shall contain screened, blended topsoil mix to a minimum depth of 18". All seeded areas shall have minimum depth of 4".
 - Existing topsoil meeting project specifications may be stripped, stored and re-used if previously approved. Landscape contractor shall remove all excessive clay, gravel and stones detrimental to healthy plant growth. Landscape contractor shall remove all debris greater than 1" diameter.
 - Subgrade shall be tilled and/or scarified prior to placement of topsoil.
 - Landscape contractor shall be responsible for obtaining soil tests for existing or imported topsoil. Soil testing results shall include (but are not limited to) soil pH, % organic matter, % nitrogen/phosphorus/potassium, % calcium, and soil texture (percentages of sand, silt and/or clay.) Soil testing shall include recommendations for soil amendments, if required to support growth of standard landscape materials
 - Contaminated soil shall be removed from the project site if discovered.
- 2.09 Grading and/or landscape contractor shall provide positive drainage away from all structures for a minimum of 10'.
- 2.10 Landscape contractor is responsible for ensuring that all tree pits and planting areas drain properly. Notify landscape architect if drainage or moisture issues are encountered while planting.
- 2.11 Tree Planting (see detail):
- Identify root flare - the part of the trunk where roots spread out at the base of the tree. Root flare should be visible (not buried under mulch or soil) after the tree has been planted. Plant all trees slightly higher than finished grade at root flare.
 - Dig hole two to three times as wide as the root ball, and slightly shallower than root ball. Break up compacted soil on sides of hole, leaving bottom of hole firm. Do not use auger to dig tree holes.
 - Once tree has been placed in hole, ensure it is at the proper depth and vertical alignment before tamping soil around lower portion of root ball.
 - Remove and discard all synthetic twine from root ball.
 - Backfill with 25% compost and 75% existing soil blended prior to backfilling holes, in six inch lifts. Lightly compact each lift using foot pressure to settle backfill, support the tree and eliminate voids.
 - When the planting hole has been backfilled to three-quarters of its depth, pour water around the root ball to settle the soil. Continue backfilling until soil is brought to grade level.
 - Create a 3" deep, 4 ft. diameter ring of mulch around all trees in lawn areas, reduced to a depth of 1" on top of root ball. Keep mulch 4" to 6" away from trunk of tree. Do not allow mulch to contact tree trunks.
 - Trees that are installed incorrectly will be replaced at the time and expense of landscape contractor.
- 2.12 Shrub Planting (see detail):
- All shrubs shall be backfilled with 25% compost and 75% existing soil, blended prior to backfilling holes.
 - Remove twine and top third of burlap from B&B shrubs. Remove and discard all synthetic twine.
 - When planting hole has been backfilled to three-quarters of its depth, pour water around the rootball to settle the soil.
 - Continue backfilling until soil is brought to grade level.
- 2.13 Plant Bed Preparation: the soil in all perennial and ornamental grass areas shall be amended with compost prior to plant installation. Spread a 3" layer of compost (per note below) on top of clean topsoil and rototill to a depth of approximately 8".
- 2.14 Compost shall be stable and weed-free organic matter. It shall be resistant to further decomposition and free of compounds, such as ammonia and organic acids in concentrations toxic to plant growth. The compost shall contain no pathogens or other chemical contaminants.
- 2.15 Unless otherwise shown, all perennials, ornamental grasses and shrubs to be planted in triangular arrangements (see detail). For plants not shown individually, refer to the spacing shown in the plant schedule.
- 2.16 Mulching: All tree and shrub planting beds to receive a 3" deep layer of high quality shredded hardwood bark mulch. All perennial and ornamental grass areas to receive 2" of the same mulch. Do not allow mulch to contact plant stems and tree trunks.
- 2.17 Tree Mulch Circle Edging: Edge all tree mulch circles in lawn areas with a 4" deep shovel cut or mechanical edge. Bedlines are to be cut per plan. A clean definition between the lawn and tree circle is required.
- 2.18 Crushed Granite/Marble Areas: Shall contain 2" of crushed granite/marble - size ¼" minus with fines, installed over non-woven geotextile fabric over backfilled, uncompacted topsoil. Reduce depth of crushed granite/marble on top of tree root balls to only a dusting. Provide samples of the following three granite/marble colors from Kafka Granite (or approved equal):

- 1) Midnight Blue Granite
2) Beige Blend Marble
3) Jade Granite

Provide enough sample granite/marble of each color to cover a 2' x 2' area at ½" depth.

LAWN / SEEDING

- 3.01 This work shall consist of preparing the seed beds and furnishing, sowing and mulching the required seed for the various seeded areas, as outlined in the site plans and specifications. All turf restoration shall be seeded turf unless otherwise noted.
- 3.02 Rough grading, drainage work, topsoiling and fine grading shall be completed before sowing the seed mixes. A minimum depth of 4" of blended, prepared and non-compacted topsoil is required for all seeded areas. The areas to be seeded shall be worked with plow chisels, discs and harrows, soil finishers and/or other appropriate equipment until a reasonably even and loose seedbed is obtained. Seed beds shall be prepared immediately in advance of the seeding. If proposed seed areas are weedy, contractor to apply herbicide or other weed control measures to eliminate weeds. Follow herbicide's recommended waiting period, if any, prior to seeding.
- 3.03 Confirm that anticipated project schedule date(s) fall within industry standards for seed installation prior to performing any work. Installations completed outside of acceptable seeding dates shall be the performed at the sole responsibility and expense of the contractor. For dormant seeding, a minimum of one over-seed application in the following season will be required.
- 3.04 Provide seed mix invoices, bag-tags or mix analysis results to landscape architect for approval prior to installation. Native seed shall be sold on a PLS basis.
- 3.05 The seed mixtures shall be sown by means of equipment adapted to the purpose. Mechanical distribution of seed (i.e. Triax seed drill, Brillion seeder, cultipacker, slit-seeder, drop spreader or broadcast spreader) are the accepted methods.
- 3.06 No seeding shall occur if the wind exceeds 12 MPH.
- 3.07 Coordinate erosion control and/or mulching with civil drawings:
- In sloped areas steeper than 4:1, erosion matting shall be installed by others. Landscape installation shall be coordinated with the grading contractor.
 - In areas with slopes between 4:1 and 8:1, grading and/or landscape contractor shall apply straw mulch, free of debris and seeds, on all newly seeded areas. Mulch shall be uniformly spread over the designated area at a rate of 55 bales per acre or as indicated in the respective seed supplier's specifications. Mulch material shall be chopped and blown into the seeded area. A tackifier may be necessary to avoid wind damage.
 - Lightweight erosion control matting and/or hydromulch will be accepted as a no-cost alternate if approved by landscape architect prior to application.
- 3.08 See civil drawings for erosion control measures. Coordinate with grading contractor where required to ensure that topsoil, seeding and/or mat installations are properly coordinated.
- 3.09 Seed mix substitutions will be considered only if submitted for approval 10 days before the close of bidding. All mixes shall be installed and maintained per supplier's specifications.
- LAWN SEED MIX TYPE X:
"Deluxe 50 Mix" shall be supplied by Reinders, Madison WI, 608-244-0200. Apply at 5 lbs per 1000 SF.
- 3.10 Based on soil test results, apply an appropriate starter fertilizer at the time of seeding / sodding.
- 3.11 Landscape contractor is responsible for establishing a smooth, uniform, quality turf. An acceptable quality turf is defined as having no more than 5% of the total area with bare spots larger than 1/2 square foot and uniform coverage throughout all turf areas.
- 3.12 Landscape contractor is responsible for restoring all damaged lawn areas.

LANDSCAPE MAINTENANCE AND WARRANTY

- 5.01 Maintenance until Substantial Completion: Landscape contractor is responsible for maintaining all landscape areas throughout construction until Substantial Completion of the landscape installation. Substantial completion is defined as sufficiently finished so that the landscape is functional / able to be utilized for its intended purpose. Only minor, corrective or warranty work remains. Maintenance includes all trees, shrubs, perennials, ornamental grasses and seeded/sodded areas. Work shall include:
- watering as needed for establishment of plant material
 - watering as needed for establishment of seeded/sodded areas
 - weeding and/or herbicide application
 - mowing of seeded/sodded areas after appropriate waiting period
 - pruning of dead plant material
- 5.02 Maintainance for One Year after Substantial Completion: Landscape contractor shall be responsible for providing comprehensive landscape establishment, maintenance and warranty care for one year after Substantial Completion. Prior to beginning installation, the landscape contractor shall submit a 12-month calendar for review/approval to the owner and/or landscape architect, including all anticipated maintenance activities and dates. This includes all trees, shrubs, perennials, ornamental grasses and seeded/sodded areas. Work shall include:
- watering as needed for establishment and ongoing maintenance of plant material
 - watering as needed for establishment of seeded/sodded areas
 - weeding and/or herbicide application (minimum of 12-16 visits / year)
 - mowing of seeded/sodded areas
 - pruning
 - fertilizing
 - pest management
 - spring/fall clean-ups
- 5.03 Warranty and Replacements: All plants (trees, evergreens, shrubs, perennials and ornamental grasses) shall be guaranteed (100% replacement) for one year from the date of Substantial Completion. This assumes the owner performs required maintenance (i.e. regular watering, etc.) after substantial completion of the landscape installation. Only one replacement per plant will be required during the warranty period, except for losses due to failure to comply with landscape specifications. Replacements shall be plants of the same variety specified on the plant and closely match adjacent specimens in size. The landscape contractor is responsible for keeping a documented record of which plants have been replaced during the warranty period.

HARDSCAPE / AMENITY

TINTED CONCRETE

- 6.01 Tinted concrete / Integral colored concrete: Install where shown on landscape plans. See concrete detail. Shall be 'SikaColor - 100 P' integral admixture, sealed with 'Selectseal Plus' water-based sealant. Available from Sika USA, Aurora, IL, 800-282-3388; or approved equal. Concrete shall be broom finish with picture frame edges and hand-tooled control joints. Colors from standard SikaColor - 100 P options. Contractor shall provide a 2'x2' test-pour of the following three colors for final selection, each with appropriate sealant & broom finish:
- 1) Mocha Brown
2) Soapstone
3) Deep Charcoal
- 6.02 Stamped/colored Asphalt Crosswalks: The interior portion of designated crosswalks (per plan) are to be heated and stamped using the StreetBond "Tile" template or approved equal. After cooling, apply StreetBond colors to the interior and exterior bands (width per detail) per manufacturer's specifications. Contractor shall provide 1' x 1' samples of the following color combinations:
- 1a) Interior - Concrete Gray (SR: 0.17)
1b) Exterior Bands - Granite (SR: 0.07)
- 2a) Interior - SR Sandstone (SR: 0.37)
2b) Exterior Bands - Concrete Gray (SR: 0.17)
- 3a) Interior - SR Khaki (SR: 0.34)
3b) Exterior Bands - Taupe (SR: 0.25)

7.a.1.a



HARWO

civil - landscape archi
structural - mechanical -
plumbing / fire protectio
lighting design - telecomm

255 North 21st Street,
Milwaukee, Wisconsin 5
414.475.5554 • [hecL.com](#)

Project Name:

CITY OF
MEQUON TII
#4 AND #5
PUBLIC
IMPROVEME

Client:

CITY OF
MEQUON, W

Issuance:

Scale:

Date:
11/06/2024

Project Number

22-1066.01

Sheet Name:

LANDSCAP
NOTES

Sheet Number:

Packet Pg. 27

Attachment: C-Mequon - CTH W Streetscape Plans - 11-11-24 - 11x17 (CTH W Streetscape)



IN ACCORDANCE WITH WISCONSIN STATUTE 182.0775, DAMAGE TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY RESPONSIBLE TO PROVIDE ADVANCE NOTICE TO THE DESIGNATED "ONE CALL SYSTEM" NOT LESS THAN THREE WORKING DAYS PRIOR TO COMMENCEMENT OF ANY EXCAVATION REQUIRED TO PERFORM WORK CONTAINED ON THESE DRAWINGS, AND FURTHER, EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF THIS STATUTE RELATIVE TO EXCAVATOR'S WORK.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF MEQUON AND OZAUKEE COUNTY FOR THE
ADMINISTRATION AND MANAGEMENT OF A STREETSCAPING PROJECT
ON PORT WASHINGTON ROAD (CTH W)**

This Agreement is made and entered into this ____ day of _____, 20__, by and between the City of Mequon, a Wisconsin municipal corporation (the “City”) and Ozaukee County, a municipal corporation (“the County”); individually the “Party” and together the “Parties”.

RECITALS

1. The County is responsible for maintenance of the road infrastructure, drainage facilities and medians within Port Washington Road.
2. Both Parties have a vested interest in the infrastructure investment and proper maintenance thereof.
3. The City desires a higher level of service on the medians than that provided by the County, and has proposed to do so through a Streetscaping project as shown in Appendix A (*Attach Streetscaping Plan Set*). The County must approve the City’s final design included in Appendix A.
4. Section 66.0301 of the Wisconsin Statutes authorizes the City and County to enter into an agreement for the purpose of furthering the cooperation contemplated herein.

THEREFORE, in consideration of these Recitals, the mutual agreements, benefits and responsibilities outlined herein, and other good and valuable consideration, receipt or sufficiency of which is hereby acknowledged, the parties agree:

1. The City will administer the Streetscaping project as detailed in Appendix A.
2. Adoption will be for all median landscaping from Zedler Lane to Mequon Road (STH 167).
3. The County will continue to maintain all curb & gutter and pavement within the Streetscaping area.
4. This document, together with any and all instruments or exhibits, attached or referenced (collectively the “Agreement”) sets forth the complete understandings of the parties relating to these matters and supersede any and all prior or contemporaneous agreements, understandings and representations relating to the subject matter of this Agreement.
5. Each part indemnifies and holds harmless the others against any and all liabilities and damages related to the provisions in this Agreement and against all claims, suits and actions arising therefrom and against all costs of defending the same, including actual attorney’s fees, which liabilities shall arise from the acts or omissions of its officers, employees, servants and agents. To the fullest extent permitted by law, the indemnifying party’s total liability to the indemnified party and anyone claiming by, through, or under the indemnified party for any injuries, losses, damages and expenses caused in part by the negligence of the indemnifying party and in part by the negligence of the indemnified party or any other negligent entity or individual, shall not exceed the percentage share that the indemnifying party’s negligence bears to the total negligence of both parties and all other negligent entities and individuals. Further, nothing contained within this Agreement is intended to be a waiver or estoppel of the parties, or their insurer, to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the

indemnifying party or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

6. This Agreement shall only be modified in writing signed by the part of an officer of such part against whom enforcement of the modification is sought; and no oral statements, representations or course of conduct inconsistent with the provisions of this Agreement shall be effective or binding on any party, regardless of any reliance thereon by the other.
7. This Agreement can be terminated by either Party for any reason whatsoever with a minimum of 30 day's written notice. Upon termination, the City agrees to remove any and all plants, trees, and shrubs, if requested by the County in writing, and replace such areas with lawn grass to restore the medians to a pre-adopted condition.

CITY OF MEQUON

Andrew Nerbun, Mayor

Caroline Fochs, City Clerk

STATE OF WISCONSIN)
) ss.
OZAUCKEE COUNTY)

Personally came before me this _____ day of _____, 2025, the above-named John Wirth, Mayor and Caroline Fochs, City Clerk of the City of Mequon, to me known to be the persons who executed the foregoing document, and acknowledged the same.

Notary Public, State of Wisconsin
My Commission: _____

Approved as to Form:

Brian C. Sajdak
Mequon City Attorney

COUNTY OF OZAUKEE

Lee Schlenvogt, County Board Chairman

Julianne B. Winkelhorst, County Clerk

STATE OF WISCONSIN)
) ss.
OZAUKEE COUNTY)

Personally came before me this _____ day of _____, 2025, the above-named John Wirth, Mayor and Caroline Fochs, City Clerk of the City of Mequon, to me known to be the persons who executed the foregoing document, and acknowledged the same.

Notary Public, State of Wisconsin
My Commission: _____

Approved as to Form:

Rhonda Gorden
Ozaukee County Corporation Counsel

Attachment: Oz Cty & C-Mequon - CTH W Streetscaping MOU - 1-7-25 (CTH W Streetscape)

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: January 16, 2025
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary CTH E & Jay Rd Intersection

BACKGROUND INFORMATION: On September 16th, 2024, an eastbound vehicle on Jay Road failed to stop at a Stop Sign, and hit a school bus, northbound on CTH E, containing roughly 40 children on their way to school.

Based upon requests from the Ozaukee County Sheriff's Department and local residents, a number of improvements were made for the intersection such as:

- Secondary (left side) Stop Signs for Eastbound & Westbound traffic on Jay Rd
- Flagging on top of "Stop Ahead" signs in advance of the Stop Signs on Jay Rd
- Reflective striping on the warning signs
- Trimmed tree branches on southeast corner

In review of the accident history from 2017 through 2024, there were five (5) accidents at the intersection with the following basic details:

- Feb 3, 2018: Failure to Stop

Eastbound vehicle saw the Stop Sign too late, and slid into the intersection due to snow covered roadways and hit a Northbound vehicle.

- May 9, 2020: Failure to Yield

Westbound vehicle stopped at the Stop Sign, and proceeded into the intersection and was hit by a Southbound vehicle.

- November 23, 2020: Failure to Stop

Eastbound vehicle failed to stop at the Stop Sign, and hit a Northbound vehicle.

- September 11, 2021: Failure to Yield

Eastbound vehicle stopped at the Stop Sign, and proceeded into the intersection and was hit by a Southbound vehicle.

- June 17, 2024: Failure to Yield

Eastbound vehicle stopped at the Stop Sign, and waited while a Westbound vehicle turned south onto CTH E. After the Westbound vehicle cleared the intersection, the

Eastbound vehicle proceeded into the intersection, and was hit by a Northbound vehicle.

In November, staff conducted a Speed Study surrounding the intersection, and attached is a map showing the findings.

ANALYSIS: Given the 55 MPH Speed Limit, the Wisconsin Department of Transportation's (WisDOT) Facilities Development Manual (FDM) recommends about 500-ft for the Stopping Sight Distance, and if the sight lines don't meet the requirements then advanced warning signs should be installed. Currently, the eastern leg is the only location that doesn't meet the FDM's requirements, but we have advanced warning signs to the west, east and south regardless.

The speeds at the study locations approaching the intersection, which were all further than the Stopping Sign Distance, showed the 85th Percentile Speeds less than 55 MPH in all directions.

As for traffic volumes, the higher traffic volumes recorded were on Jay Road (560/660 Average Daily Traffic (ADT) versus CTH E (340/470 ADT), which was a bit of a surprise. Typically, Stop Signs would be placed on the lower volume roadway, but I would have significant concerns placing a Stop Sign on northbound CTH E given the poor sight distance and downhill grade.

Given the lack of accident history, I doubt that WisDOT will fund any significant intersection reconstruction, but we could try for a Highway Safety Improvement Program (HSIP) grant. However, it's also possible that the cost of construction for traffic signals or a roundabout would be too high for HSIP funds. WisDOT typically limits grants to around \$1M, and the likely need to shift this intersection north in order to be able to fit in the revised intersection would be difficult to do for less than \$2M.

FISCAL IMPACT: Balance Current Year: -- Next Year's Estimated Cost: --

FUNDING SOURCE: County Levy: -- Non-County Levy: -- Indicate source: --

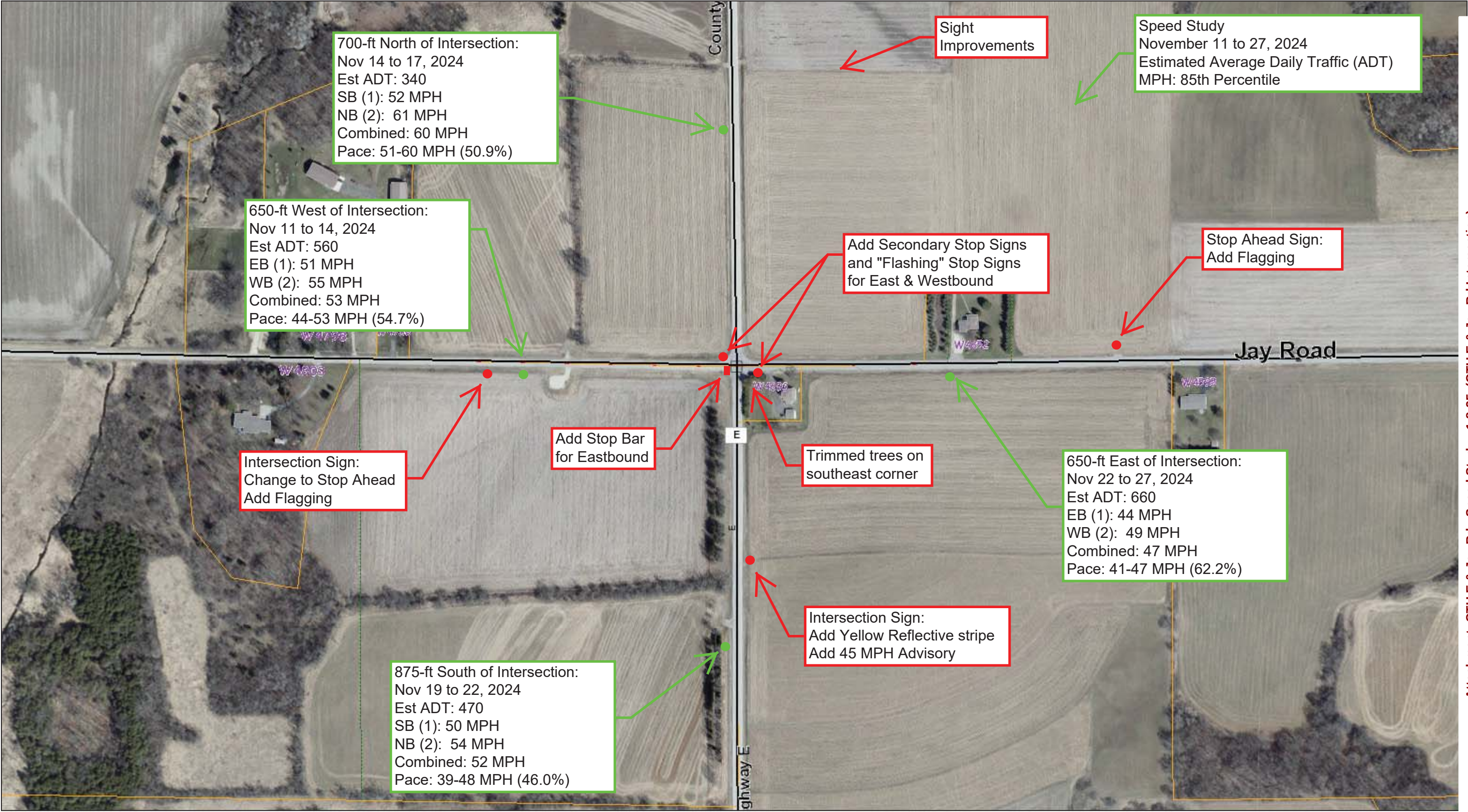
RECOMMENDED MOTION: Based upon discussion, the PWC could direct staff to seek additional information, submit grants, perform cost studies, etc...

ATTACHMENTS:

- CTH E & Jay Rd - Speed Study - 1-8-25 (PDF)

PUBLIC WORKS COMMITTEE

CTH E & Jay Road: Speed Study



Attachment: CTH E & Jay Rd - Speed Study - 1-8-25 (CTH E & Jay Rd Intersection)

Legend

Parcels

- Tax Parcel
- Assessors Plat
- Gap
- Overlap
- Historical Parcel Lines
- Assessors Plat
- CSM
- Cemetery Plat
- Condominium Plat
- Subdivision Plat
- Plat of Survey
- US Highway
- Slate Highway
- County Road
- Ramp
- Private Road
- Town/Public Road
- Railroad Centerline

Product of the LAND INFORMATION OFFICE

9/19/2024, 11:05:04 AM

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled.

9/19/2024, 11:05:04 AM

0 0.025 0.05 0.1 0.15 0.2 mi

Packet Pg. 33

Public Works Committee

AGENDA INFORMATION SHEET

AGENDA DATE: January 16, 2025
DEPARTMENT: Highway
DIRECTOR: Jon Edgren
PREPARER: Jon Edgren

Agenda Summary Revocable Occupancy Permit - N6164 CTH I

BACKGROUND INFORMATION: Tim Grube, along with his father Dennis Grube, is interested in extending their personal water line from their home well across the roadway to their farm field to eliminate the need for a new well. (See attached sketch.)

While Ozaukee County has many utilities run within our right-of-way (ROW), I'm not aware of any personal/private utilities that exist within the ROW. However, our Utility Accommodation Policy does allow for the use with requirements established by the Ozaukee County Highway Department. (See existing code.)

Therefore, we could issue a revocable occupancy permit with stipulations to help insure that there won't be any long-term issues, or the owner would need to remove the items at their cost.

ANALYSIS: I don't have signification concerns with the allowance of the private water line under the roadway given the rural nature of the request and depth needed for a water line except for the angled nature.

One issue could be that we typically try to align items to be parallel or perpendicular within the ROW, so it's easier to know exactly where the items are located.

If the Public Works Committee (PWC) considers approval of the policy, I would request the following conditions for the revocable occupancy permit (attached):

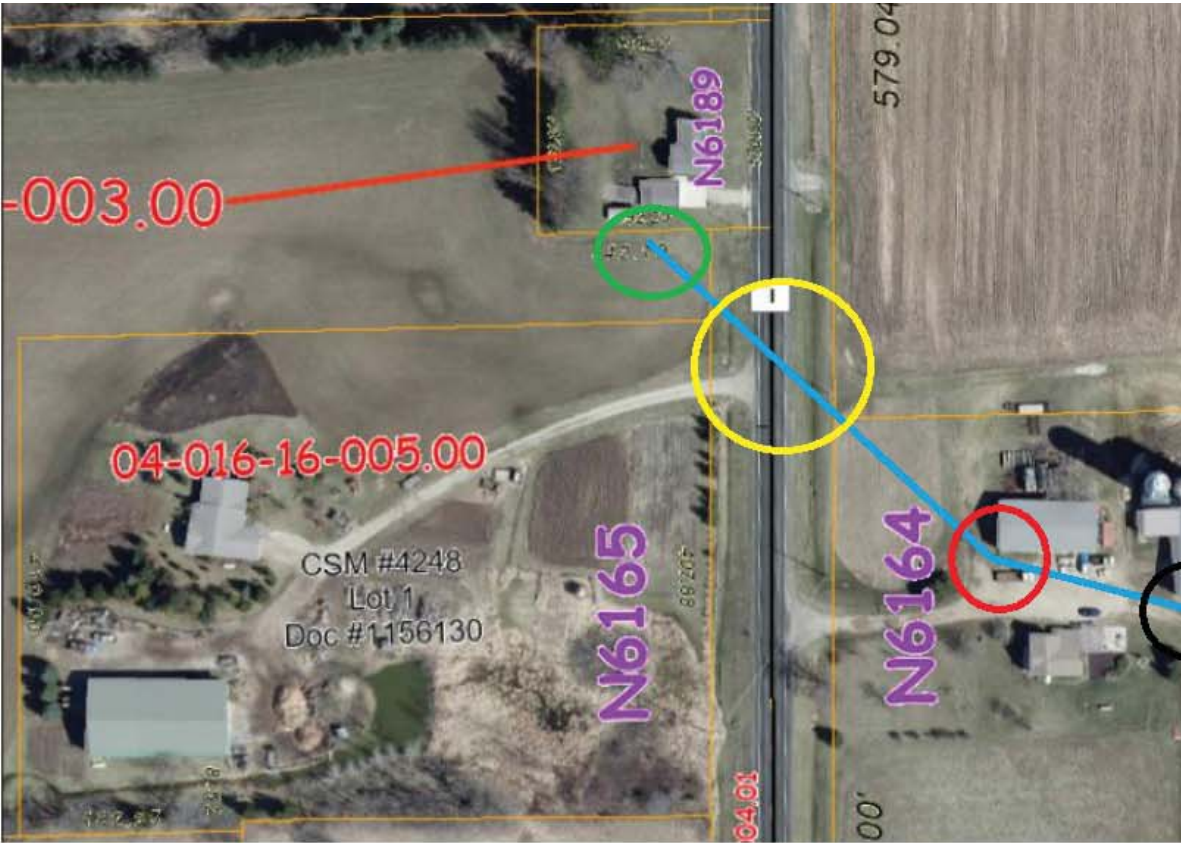
- 1) Use of a steel casing pipe to hold the water line.
- 2) Registration with Digger's Hotline.
- 3) Placement of Water Line markers on either side of the ROW at the crossing location.

This item will only be for discussion at the PWC meeting.

ATTACHMENTS:

- N6164 CTH I - Grube - Water Line Map (PDF)
- Ozaukee County - 2003 Utility Accommodation Policy - Private Utilities & Special Treatment (PDF)
- N6164 CTH I - Grube - Revocable Occupancy Permit (PDF)

PUBLIC WORKS COMMITTEE



Attachment: N6164 CTH I - Grube - Water Line Map (Rev Occ Permit - N6164 CTH I)



- Connection
- hydrant or shut off
- End / hydrant
- sleeved pipe under road

OZAUKEE COUNTY UTILITY ACCOMMODATION POLICY**POLICY 03.64**

Effective: March 1, 2003	03.00 Utility Accommodation
	03.60 Specific Requirements
Supersedes:	03.64 Private Utility Facilities
By: Ozaukee County Highway Commission	
Page 1 of 1	

A. General

Private utility-type facilities may be allowed to cross Department highways and are not subject to approval by the Federal Administration (FHWA).

All private utility facilities shall follow the requirements of the Policy and shall be designed, constructed, operated, and maintained as described in the specific policies for communications, electric, fluid or gas lines, whichever more closely resembles the facility.

B. Occupation Fees

Private utility installations may be assessed a fee by the Department for right-of-way crossing or occupation. The fee for each installation shall be determined on a case-by-case basis and may be based upon, but not limited to, the following:

1. The value of the facility.
2. Complexity of the installation.
3. Department review time.
4. Comparison with the value of private easements adjacent to the proposed location.
5. Comparison with fee schedules for other similar utility installations in Wisconsin and across the nation.

C. Additional Requirements

Based upon the proposed private utility installation's potential for damage to the highway, adjacent right-of-way, or the environment, the Department may require the following to be submitted with a permit application:

1. Evidence of commercial general liability, workers compensation and employer's liability, and commercial motor vehicle liability insurance.
2. A certificate of insurance which names the Department as an additional insured.
3. Approval from the Department of Natural Resources that the project will have no significant impact upon the environment.

D. Special Treatment of Pipelines**1. General Policy**

Special treatment of pipelines beneath highways, including interstates and other freeways and including any median, should not be required provided the pipe would be installed by jacking and/or dry boring the carrier pipe to an essentially snug fit.

2. Special Treatment

The Department shall require special treatment such as casing, cathodic protection, thickened wall carrier pipe, coating and wrapping, concrete sleeves, or caps of particular pipe crossings if, in the determination of the Department, such installation shall be more protective of the highway or of the safety and convenience of the traveling public. Some examples of locations where special treatment may be required include, but are not limited to, the following:

- a. Locations where a pipeline (whether crossing or a portion of pipe paralleling the highway) would pass in close proximity to a substructural part of a highway structure. This refers to pipes underground and not to pipes suspended on a highway structure, the latter of which should not require special treatment.
- b. Locations where a pipeline would pass beneath the slope wall below a highway structure.
- c. Locations where restraints inhibit a pipe from being placed or remaining at the depth required by code.
- d. Locations where the ground conditions are known to be particularly unstable.
- e. Locations where restraints inhibit a water pipe from being placed or remaining below the frost line.

E. Attachments to Structures

Pipelines that will be attached to a highway structure shall not exceed a maximum internal pressure of 150 PSIG. Pipelines carrying pressures in excess of 150 PSIG shall be considered only if no other alternative location off the structure is feasible.

F. Maintenance Activities

Certain maintenance and other types of utility activities are considered minor in nature and shall be allowed to be performed without an additional permit. However, should any of these selected maintenance activities be performed on facilities located within freeway right-of-way or significantly impact the free flow of traffic on any other highway (closure of a travel lane, diversion of traffic, etc.), a permit shall first be obtained from the Department.

No additional permit required for:

1. Leak surveys (vehicle or walk patrol), line patrolling.
2. Pressure surveys (gauge check or setting of charts).
3. Odorant checks.
4. Regulator maintenance (change out, lockup check, spring change, etc.).

Document Number REVOCABLE OCCUPANCY PERMIT

Wisconsin Department of Transportation
Ch. 84 Wis. Stats.
Exempt from fee: s.77.25(12) Wis. Stats.
DT1551 98 (Replaces RE6035)

Occupant Name and Address Dennis Grube N6164 CTH I Fredonia, WI 53021
Agency Name and Address Ozaukee County Highway Department 410 South Spring Street Port Washington WI 53074
Highway County Trunk Highway (CTH) I
County Ozaukee
City Town of Fredonia

Encroachment Location

Water line boring under CTH I at N6164 CTH I (See attached map).

Encroachment Description

The owner is interested in installing their water line from their home well across the roadway to serve their farm field as well. The Ozaukee County Highway Department is offering the opportunity for the land owner to perform the water line extension through this Revocable Occupancy Permit.

In order to mitigate any concerns about damage to the highway, the owners are required to maintain the following items:

- 1) Use of a steel casing pipe to hold the water line.
- 2) Registration with Digger's Hotline.
- 3) Placement of Water Line markers on either side of the ROW at the crossing location.

All costs associated with the materials, installation, future maintenance, and removal (if required) by the Ozaukee County Highway Department would be incurred by the landowner.

The use and occupancy of Highway right of way under this permit is conditioned upon the Occupant's compliance with these provisions:

1. This permit only authorizes the described encroachment to remain temporarily within the CTH I right of way, however, if the described encroachment is damaged from any cause whatsoever, to the extent that repair costs would be equal to or greater than 50% of the assessed or estimated value of the described encroachment at the time of said occurrence, then it cannot be repaired, re-erected and/or replaced anywhere within the existing highway right of way.
2. In the event that the Agency deems it necessary to revoke this permit on the basis of a need to expand capacity or improve safety, the Agency reserves the right to give notice regarding the removal of the described encroachment. The Agency may terminate this permit upon (30) days written notice to the Occupant. The

This space is reserved for recording data

Return to

Ozaukee County Highway Department
410 South Spring Street
Port Washington WI 53074

Parcel Identification Number/Tax Key Number
Tax Key No.04-015-11-004.00

Attachment: N6164 CTH I - Grube - Revocable Occupancy Permit (Rev Occ Permit - N6164 CTH I)

Occupant shall remove the described encroachment maintained under this permit within the time specified in the notice.

3. If the Agency determines that the installation or use of the described encroachment authorized under this permit increases the difficulty of highway maintenance, creates conditions adverse to the best interest of the highway users, the general public, or presents a threat to highway safety, then the occupant, upon notification by the Agency shall promptly remove the encroachment from the highway right of way.
4. Failure by the Occupant to comply with the provisions of this permit is cause for the Agency to terminate this permit and to require the Occupant to take immediate action to clear the right of way to a safe condition.
5. Issuance of this permit shall not be construed as a waiver of the occupant's obligation to comply with any more restrictive requirements imposed by local ordinance.

(Date)

State of Wisconsin)
_____) County) ss.
_____)

On the above date, this instrument was acknowledged before me by the named person(s).

(Signature)

(Print Name)

(Title)

(Signature, Notary Public, State of Wisconsin)

(Print or Type Name, Notary Public, State of Wisconsin)

(Date Commission Expires)

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	January 16, 2025
DEPARTMENT:	Highway
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary Highway Financials

ATTACHMENTS:

- Highway Financials - Jan 2025 (PDF)

PUBLIC WORKS COMMITTEE

Ozaukee County Committee Report

Special Revenue Fund County Roads and Bridges

For the Eleven Months Ending Saturday, November 30, 2024

Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$276,291	\$3,039,200	\$3,315,491	\$276,291	91.67%
Intergovernmental Revenues	-	\$1,751,132	\$1,751,975	\$843	99.95%
Total Revenues	\$276,291	\$4,790,332	\$5,067,466	\$277,134	94.53%
Expenditures					
Interdepartment Charges	\$177,616	\$4,940,063	\$5,612,552	\$672,489	88.02%
Total Operating Expenditures	\$177,616	\$4,940,063	\$5,612,552	\$672,489	88.02%
Capital Outlay					
Total Expenditures	\$177,616	\$4,940,063	\$5,612,552	\$672,489	88.02%
Other Finance (Sources)	-	-	(\$545,086)	(\$545,086)	0.00%
Net Other Financing Sources/Uses	-	-	(\$545,086)	(\$545,086)	0.00%
Net Increase (Decrease)	\$98,675	(\$149,731)	-	\$149,731	0.00%
Equity:					
Governmental Fund Balance	-	(\$757,070)	-	\$757,070	0.00%

Ozaukee County Committee Report

Internal Service Fund Highway Department

For the Eleven Months Ending Saturday, November 30, 2024
 Profit and Loss Statement ACTUAL TO AMENDED BUDGET

	Current Month Actual	2024 YTD Actual	2024 Amended Budget	Budget Balance	% Budget YTD
Revenues					
Taxes	\$11,083	\$121,917	\$133,000	\$11,083	91.67%
Intergovernmental Revenues	-	-	\$87,610	\$87,610	0.00%
Intergovernmental Charges	\$356,597	\$6,895,966	\$7,006,355	\$110,389	98.42%
Interdepartmental Charges	\$75,928	\$2,635,038	\$2,932,021	\$296,983	89.87%
Licenses & Permits	\$8,346	\$160,117	\$394,022	\$233,905	40.64%
Other Revenue	\$1,534	\$124,649	\$107,376	(\$17,273)	116.09%
Total Revenues	\$453,488	\$9,937,687	\$10,660,384	\$722,697	93.22%
Expenditures					
Salaries	\$251,841	\$3,141,478	\$3,422,402	\$280,924	91.79%
Fringe Benefits	\$115,734	\$1,363,053	\$1,335,903	(\$27,150)	102.03%
Travel/Training	\$861	\$8,659	\$16,300	\$7,641	53.12%
Supplies	\$148,859	\$6,294,666	\$6,354,634	\$59,968	99.06%
Purchased Services	\$32,310	\$328,172	\$272,531	(\$55,641)	120.42%
Interdepartment Charges	(\$9,030)	(\$2,424,846)	(\$2,242,541)	\$182,305	108.13%
Depreciation	\$84,795	\$932,745	\$1,133,724	\$200,979	82.27%
Grants	\$8,219	\$189,153	\$133,000	(\$56,153)	142.22%
Other Expenses	\$3,414	\$290,433	\$194,531	(\$95,902)	149.30%
Total Operating Expenditures	\$637,003	\$10,123,513	\$10,620,484	\$496,971	95.32%
Capital Outlay					
Equipment & Furniture	\$4,700	\$247,029	\$39,900	(\$207,129)	619.12%
Total Capital Outlay	\$4,700	\$247,029	\$39,900	(\$207,129)	619.12%
Total Expenditures	\$641,703	\$10,370,542	\$10,660,384	\$289,842	97.28%
Net Increase (Decrease)	(\$188,215)	(\$432,855)	-	\$432,855	0.00%
<i>Equity:</i>					
Retained Earnings	-	(\$563,551)	-	\$563,551	0.00%

Attachment: Highway Financials - Jan 2025 (Highway Financials - Jan 2025)

Public Works Committee**AGENDA INFORMATION SHEET**

AGENDA DATE:	January 16, 2025
DEPARTMENT:	Highway
DIRECTOR:	Jon Edgren
PREPARER:	Jon Edgren

Agenda Summary PW Monthly Update

ATTACHMENTS:

- PW Comm_JEE^PW Monthly Update - 1-9-25 (PDF)

PUBLIC WORKS COMMITTEE



Ozaukee County Highway Department

410 South Spring Street

Port Washington, Wisconsin 53074-0994

Jon E. Edgren, P.E. – Director of Public Works

Phone 262-238-8335

Fax 262-238-8343

TO: Public Works Committee
FROM: Jon E. Edgren, Director of Public Works
SUBJECT: Highway Monthly Update
DATE: January 9, 2025

The following are status updates on various Highway Department items:

1) Safe Streets for All (SS4A)

In July, 2024, the Public Works Committee (PWC) authorized the Ozaukee County Highway Department to contract with Traffic Analysis & Design (TADI) to put together an application package for a Safe Streets and Roads for All (SS4A) grant for a Comprehensive Safety Action Plan (CSAP), which would typically cost \$200,000, at 80% Federal funding for the Ozaukee County highway network. The CSAP would perform a safety analysis of our highways, and create a prioritized list of improvements including state or federal-aid options.

We were notified that we did not receive funding, but held a debrief with a USDOT representative. They stated that they believed that we had a very strong application with two minor issues: low fatality rate and a low underserved community rate. However, there was a large application pool that far exceeded the available funding.

They stated that they felt confident that our application had a good chance of success going forward, so we will plan to re-submit in Spring.

2) Superintendent Vehicle

As part of the 2025 Equipment Budget, we have a Superintendent's vehicle (\$65,000) to replace a 2020 Ford Expedition with 104,000 miles. We reviewed Wisconsin State Bid contracts for a replacement vehicle, and found the 2025 Chevy Tahoe LT (\$63,362) and 2025 Ford Expedition (\$61,000). Based upon a need to hold a production slot, on December 23rd we approved the purchase of the Tahoe based upon better fuel mileage and better ride. The 2020 Ford Expedition will be shuffled within Ozaukee County Highway and/or Facilities, and the worst vehicle that is still operational will be sold.

3) Union Pacific CTH Q (Ulao Road) Rough Crossing

On October 2nd, 2024, the Ozaukee County Board of Supervisors approved a resolution notifying the Union Pacific of failure to maintain their cross on CTH Q (Ulao Rd), just east of I-43. The information was sent to Union Pacific, and State Statutes give them 30-days to repair the crossing. After no action was detected, we submitted the complaint to the Office of the Commissioner of Railroads (OCR) on December 9th.

The next step is for the OCR to schedule a hearing, and accept testimony from Ozaukee County. We are planning to have Public Works Director Jon Edgren and/or County Board Supervisor Dan Vogel give the testimony.