



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, JANUARY 16, 2025 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Strom	Supervisor District 21	Present	
T. Bichler	Supervisor District 1	Present	
D. Vogel	Supervisor District 10	Present	

Staff present: County Administrator Dzwinel, Public Work Director Edgren, Transit Superintendent Ottum, Corporation Counsel Gorden, Sales & Marketing Coordinator Alexander, County Clerk Kretlow and Chief Deputy County Clerk Henning.

Others present: Brian Sajdak - Attorney, City of Mequon and Luke Haas - Harwood Engineering

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Chairperson Wolf stated he will allow the public to speak under a specific agenda item.

4. APPROVAL OF MINUTES

a. November 21, 2024

Motion to approve the November 21, 2024 minutes as submitted.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Vogel, Supervisor District 10

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Strom, Bichler, Vogel

Chairperson Wolf requested to move ahead in the agenda to Item #7.a.1 - City of Mequon CTH W Streetscape Project. There were no objections.

5. FACILITIES MANAGEMENT

a. *Action Items:*

1. 4-H Use of County Fairgrounds Memorandum of Understanding

Mr. Edgren summarized that while many organizations use the Ozaukee County Fairgrounds, the Ozaukee County 4-H is the most significant user given their wide

variety of groups for meetings and activities. This Memorandum of Understanding (MOU) spells out the uses and costs for the 4-H to use the Fairgrounds.

Upon entering the final year of a 5-year agreement (2021-2025), members of UW-Extension is interested in revising the agreement to improve the reservation process, ensure proper clean-up following events and adjusting some fees.

Along with clinics and open rides, the 4-H Horse and Pony Project will also be adding a horse show to their schedule and Ms. Alexander is proposing a separate line-item rate for shows.

Scheduling, availability, current 4-H rental rates, the cost to the County for setup, cleanup, and equipment use were discussed in relation to the 4-H reservation process as well as suggested modifications for horse shows.

Motion to direct staff to update the Memorandum of Understanding (MOU) and postpone to the February 20, 2025 meeting.

PUBLIC WORKS COMMITTEE

RESULT: POSTPONE [UNANIMOUS] Next: 2/20/2025 8:00 AM

MOVER: T. Grabow, Vice-Chairperson

SECONDER: T. Bichler, Supervisor District 1

AYES: Wolf, Grabow, Strom, Bichler, Vogel

9:19 AM Supervisor Vogel excused.

b. Management/Financial/Informational Reports

1. Facilities Financials

Questions on the Facilities Management fringe benefits YTD budget.

6. TRANSIT SERVICES

a. Discussion Items:

1. Transit Ridership

Increase of 9500 rides from last year.

Update on new vehicles scheduled for delivery in February.

b. Management/Financial/Informational Reports

1. Transit Financials

There were no questions.

7. HIGHWAYS

a. Action Items:

1. City of Mequon CTH W Streetscape Project

Mr. Edgren provided background information on the project which has been discussed for several years.

Discussion on the streetscape plan with a main concern being limited visibility due to trees. Mr. Haas, designer of the streetscape design, explained that the City of Mequon is looking to create character in the area and increase lighting.

Ms. Gorden continues to have concerns over "liability" and is uncertain if the County can statutorily enter into this type of agreement. Discussion on liability concerns, interpretation of statutes, self-insurance versus being insured, indemnification clauses, and the possibility of seeking an opinion for the Attorney General and why this was not requested previously.

Motion to direct staff to seek state clarification.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [3 TO 2]

MOVER: D. Vogel, Supervisor District 10

SECONDER: T. Grabow, Vice-Chairperson

AYES: Grabow, Bichler, Vogel

NAYS: Wolf, Strom

Chairperson Wolf reverted to the order of the agenda.

2. CTH E & Jay Rd Intersection

Mr. Edgren provided background information regarding the accident at the CTH E & Jay Road intersection on September 16, 2024 and reviewed improvements made to the intersection following the accident as well as accident history at the intersection from 2017 through 2024.

In November, staff conducted a Speed Study surrounding the intersection and Mr. Edgren reviewed the analysis of the study.

Mr. Edgren and Sheriff Knowles are against a 4-way stop due to the poor stopping sight distance and downhill grade on northbound CTH E.

Discussion on lowering the speed limit northbound over the hill coming to the intersection and cautionary 45 MPH signage, line of sight from all directions and installation of a flashing intersection ahead sign.

Motion to install a flashing intersection sign for the northbound CTH E traffic.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** M. Wolf, Chairperson**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Strom, Bichler**EXCUSED:** Vogel**b. Discussion Item:****1. Revocable Occupancy Permit - N6164 CTH I**

Mr. Edgren provided background information on the request to extend the personal water line and the requested conditions if a revocable occupancy permit were to be issued.

Mr. Grube does not own the farm field to the north but does farm it; therefore, an easement may be required to run the water line.

c. Management/Financial/Informational Reports**1. Highway Financials**

There were no questions.

2. PW Monthly Update

Mr. Edgren provided an update on Safe Streets for All (SS4A) application, replacement of the Patrol Superintendent's vehicle, Union Pacific CTH Q (Ula Road) rough crossing, Village of Grafton CTH W & Falls Road Traffic Signal Agreement, and Town of Grafton Port's Washington and Lakefield Road intersection accident rate.

Supervisor Wolf questioned the replacement of vehicles every five (5) years and would like to see vehicle replacements on a 7-year cycle unless absolutely necessary.

8. NEXT MEETING DATE

February 20, 2024

9. ADJOURNMENT

Motion made by Supervisor Bichler, seconded by Supervisor Grabow to adjourn. Motion carried. Meeting adjourned at 10:08 AM.

Lisa M. Henning, Chief Deputy County Clerk