



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, JANUARY 23, 2025 – 8:00 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
E. Stelter	Chairperson	Excused	
D. Larson	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
D. Clark	Supervisor District 5	Present	
J. Arnett	Supervisor District 17	Present	

Staff Present: Corporation Counsel Gorden, County Treasurer Tretow, Deputy Treasurer Morano, Human Resources Director McDonell, Finance Director McMahon, Assistant Finance Director Pezanoski and County Clerk Kretlow.

2. PROPER NOTICE

Vice-Chairperson Larson called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

- a. December 20, 2024

Motion to approve the December 20, 2024 minutes as submitted.

FINANCE COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: T. Richart, Supervisor District 12
SECONDER: J. Arnett, Supervisor District 17
AYES: Larson, Richart, Clark, Arnett
EXCUSED: Stelter

5. CORPORATION COUNSEL DEPARTMENT REPORT

- a. Corp. Counsel Dec. 2024 Finance Report

There were no questions.

6. ACTION ITEMS

- a. Corporation Counsel's Write-Offs January-December 2024

Discussion and questions on the process and determination by the Corporation Counsel when write-offs are submitted for committee's approval.

Motion to approve the write-offs in the amount of \$30,742.79.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]****MOVER:** J. Arnett, Supervisor District 17**SECONDER:** D. Clark, Supervisor District 5**AYES:** Larson, Richart, Clark, Arnett**EXCUSED:** Stelter

b. Increase of Revenue 2025 - Planning and Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning and Parks Department to include funds from Lake Michigan Grant Program for Stream and Wetland Restoration Activities on Sucker Creek in The Town of Belgium - \$130,000; Milwaukee Metropolitan Sewerage District Grant to Support Implementation of a Conservation Easement at The Ansay Family Nature Preserve County Park - \$200,000; Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant to Support Aquatic Invasive Species Vegetation Monitoring and Education and Outreach Activities on The Inland Lakes, Streams And Rivers in Ozaukee County - \$11,446. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: **APPROVE AND FORWARD [UNANIMOUS] Next: 2/5/2025 9:00 AM****MOVER:** T. Richart, Supervisor District 12**SECONDER:** D. Clark, Supervisor District 5**AYES:** Larson, Richart, Clark, Arnett**EXCUSED:** Stelter

c. Report of County Board/Citizen Attendance and Mileage

Supervisor Richart asked the County Clerk to review and report back in February how mileage is determined for Supervisors when the meeting is not at the Administration building.

Motion to approve the report for the County Board/Citizen Attendance and Mileage for July 1 - December 31, 2024. The report will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: **APPROVED AND FORWARDED [3 TO 1]** **Next: 2/5/2025 9:00 AM**

MOVER: J. Arnett, Supervisor District 17

SECONDER: D. Clark, Supervisor District 5

AYES: Larson, Clark, Arnett

NAYS: Richart

EXCUSED: Stelter

d. Wire Transfers #4206 - #4229

Motion to approve wire transfers #4206 - #4229 and December 2024 Schedule of Vouchers for a total amount of \$5,450,548.70.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: J. Arnett, Supervisor District 17

SECONDER: D. Clark, Supervisor District 5

AYES: Larson, Richart, Clark, Arnett

EXCUSED: Stelter

7. DEPARTMENT REPORTS

a. County Clerk

Update on Deputy Clerk position hiring.

b. Finance

Update on 2024 sales tax and budget outlook.

c. Human Resources

Update and discussion on Employee Survey completed in December.

County Wellness Program has added BETR health as an option for participants which started this month for individuals interested. The committee would like an update on participation at the next meeting.

d. Information Technology

There were no questions.

e. County Treasurer

Update on tax bills, foreclosures and unclaimed funds.

8. NEXT MEETING DATE

February 27, 2025

9. ADJOURNMENT

Motion made by Supervisor Clark, seconded by Supervisor Richart to adjourn. Motion carried. Meeting adjourned at 8:34 AM.

Kellie R. Kretlow, County Clerk