



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, FEBRUARY 20, 2025 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Strom	Supervisor District 21	Present	
T. Bichler	Supervisor District 1	Present	
D. Vogel	Supervisor District 10	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Ottum, Building Superintendent Tackes, Project Manager/Construction Superintendent Guettel, Patrol Superintendent Borden, Deputy Clerk Hoff and County Clerk Kretlow.

Others present: Dan Benson and Mr. Porth (8:18 AM)

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Mr. Porth spoke regarding the intersection of Port Washington Road and Lakefield Road. Due to the numerous vehicular accidents at that intersection, he is asking the committee to consider installing lighted stop signs and orange flags. The church on the corner is willing to put up cameras to assist the Sheriff's department with observing that intersection.

4. APPROVAL OF MINUTES

a. January 16, 2025

Motion to approve the January 16, 2025 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	D. Vogel, Supervisor District 10
AYES:	Wolf, Grabow, Strom, Bichler, Vogel

5. ACTION ITEMS

a. Recommendation of Public Works Projects to Executive Committee

Mr. Dzwinel and Superintendent Tackes reviewed the project and staff recommendation and answered questions.

Motion to support the staff recommendation of the Justice Center Parking Lot/Sidewalk/Ditch Repairs/Light Pole Base Replacement. This recommendation will move forward to the Executive Committee for further action.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Strom, Bichler, Vogel

6. FACILITIES MANAGEMENT

a. Action Items:

1. 4-H Use of County Fairgrounds Memorandum of Understanding

The Memorandum of Understanding was discussed at the January 16, 2025 meeting and staff was directed to focus on four (4) main revisions; annual contract, reservation forms, clean-up fees and The Haunt.

This will be carried over as UW-Extension is reviewing the MOU. After the reviews the MOU will be brought forth for approval.

PUBLIC WORKS COMMITTEE

RESULT: **POSTPONE [UNANIMOUS]**

MOVER: T. Bichler, Supervisor District 1

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Strom, Bichler, Vogel

b. Management/Financial/Informational Reports

1. Facilities Financials

Chairperson Wolf recognized Mr. Porth's arrival and allowed him to speak under Public Comments at this time.

Mr. Dzwinel and Mr. Edgren informed the committee that the Ozaukee County Fair Board is in the early stages of drafting an MOU with Ozaukee County.

7. TRANSIT SERVICES

a. Action Items:

1. National Transit Database Annual Report Consultant

Ms. Ottum addressed questions from committee members and explained that grant monies will be used to cover this cost.

Motion to approve the SH Consulting proposal to complete the County's 2024 and 2025 National Transit Database (NTD) reporting.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** T. Bichler, Supervisor District 1**AYES:** Wolf, Grabow, Strom, Bichler, Vogel**b. Discussion Items:****1. Transit Ridership**

There were no questions.

c. Management/Financial/Informational Reports**1. Transit Financials**

There were no questions.

2. Transit Monthly Update

Ms. Ottum provided updates on vehicle deliveries, the triennial review, SEWRPC fare study and Transit projects.

8. HIGHWAYS**a. Action Items:****1. CTH LL & CTH KK Bid Approval**

Motion to award the CTH LL & CTH KK concrete reconstruction bid to BMCI Construction for \$426,332.90.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [4 TO 1]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** D. Vogel, Supervisor District 10**AYES:** Wolf, Grabow, Strom, Vogel**NAYS:** Bichler**2. Crawler Dump Purchase**

9:00 AM Supervisor Vogel excused.

Motion to approve the purchase of the 2013 Morooka MST 1500VD Crawler Dump from Brugginks for \$63,586 as recommended by staff.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Bichler, Supervisor District 1**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Strom, Bichler**EXCUSED:** Vogel**3. Track Excavator Purchase**

Motion to approve the purchase of the Kobelco SK 140SR from Miller-Bradford & Risberg, including all options, for \$203,115 as recommended by staff.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** J. Strom, Supervisor District 21**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Strom, Bichler**EXCUSED:** Vogel**b. Discussion Item:****1. CTH W & CTH T Accident Review**

Mr. Edgren gave details on traffic volume, the intersection's previous reconstruction and the history of accidents from 2017 to the present.

To make any major improvements, a WisDOT grant would normally be applied for; however, Mr. Edgren does not think there is a significant chance of receiving one. For eastbound traffic, a "Cross Traffic Does Not Stop" sign will be installed and the deteriorated sign for westbound traffic will be replaced.

2. CTH A/H (Fredonia Ave) Speed Limit Reduction

Mr. Edgren explained that after an inquiry in late December regarding a possible speed limit change along CTH A/H, it was discovered that the Village of Fredonia moved signage to extend a 25 MPH speed limit further west - about 1/4 mile.

After review of Ozaukee County's Traffic Rules & Regulations in the Code of Ordinances, the 45 MPH speed limit along CTH A/H (Fredonia Avenue) is established west of the Village based on a measurement, but there are 25 & 30 MPH speed limits within the Ordinance that are based up being within the Village of Fredonia limits.

As the Village of Fredonia has expanded further west, the 25 & 30 MPH speed limits no longer align with the western edge of the Village; therefore, the Ordinance language should be revised. Mr. Edgren reviewed possible options.

c. Management/Financial/Informational Reports**1. Highway Financials**

Discussion on a long-term plan for projects that will need to be done. Committee members ask that when the 2024 year end financials are finalized that Finance Director McMahon attend the meeting to discuss tactics moving forward for a long-term plan. The members would like to see the previous five years of financials for the Highway Department to get a better understanding of needs for the future.

2. PW Monthly Update

Mr. Edgren provided updates on the CTH O (Green Bay Ave) Contamination and the Union Pacific CTH Q (Ulao Road) Rough Crossing.

9. NEXT MEETING DATE

March 20, 2025

10. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Bichler to adjourn. Motion carried. Meeting adjourned at 9:46 AM.

Kellie Kretlow, County Clerk