AGENDA
EXECUTIVE COMMITTEE
REGULAR MEETING
**MONDAY, MARCH 31, 2025 – 3:00 PM**
**ADMINISTRATION CENTER - ROOM A-200**
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

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*The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:*
*Executive Committee Live Stream*
*The public can submit comments here: Public Comment Form*
*Public Comment Policy & Instructions For Submitting Public Comments Online*

1. **CALL TO ORDER**
2. **PROPER NOTICE**
3. **PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**
4. **APPROVAL OF MINUTES**
   a. March 3, 2025
5. **ACTION ITEMS**
   a. Resolution: 2025 Executive Committee Project Fund Recommendation
6. **DISCUSSION ITEMS**
   a. Schedule of County Board Meetings
      April 2, April 15 and May 7, 2025
7. **COUNTY ADMINISTRATOR'S REPORT**
   a. Lasata CBRF Update
   b. County Website Refresh
   c. General Fund Surplus Transfer to Project Fund
   d. ERP Software Project Update
8. **COMMITTEE REPORTS**
9. **NEXT MEETING DATE**
      May 5, 2025
10. **ADJOURNMENT**

A quorum of members of committees or the full County Board of Ozaukee County may be in attendance at this meeting for purposes related to committee or board duties, however, no formal action will be taken by these committees or the board at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the County Clerk's Office at 262-284-8110, twenty-four (24) hours in advance of the meeting.

*Updated 3/25/2025 3:06 PM*

# Executive Committee

## AGENDA INFORMATION SHEET

**AGENDA DATE:** **March 31, 2025**
**DEPARTMENT:** **County Clerk**
**DIRECTOR:** **Kellie Kretlow**
**PREPARER:** **Kellie Kretlow**

**Agenda Summary** March 3, 2025

https://www.ozaukeecounty.gov/AgendaCenter/ViewFile/Minutes/_03032025-3543

EXECUTIVE COMMITTEE

RESOLUTION NO. (ID # 10664)

2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION

WHEREAS, the Ozaukee County Board of Supervisors established a Project Fund to address deferred capital projects and other one-time operational proposals in county departments that will allow for the completion of essential projects in 2025; and

WHEREAS, county departments submitted proposals to the Department of Administration for evaluation and grading for the review and recommendation by the Standing Committees of the Ozaukee County Board; and

WHEREAS, the projects identified by the Standing Committees of the Ozaukee County Board were reviewed by the Executive Committee culminating in a final list of recommended projects for consideration by the County Board.

NOW, THEREFORE, BE IT RESOLVED, by the Ozaukee County Board of Supervisors that the following projects be approved and adopted for completion from the Project Fund in the line item accounts detailed below;

401-1-01-60000-047 Municipal Firewall Upgrade: $77,000

401-1-01-60000-048 County Wireless Access Point Replacement: $89,000

401-1-01-60000-049 Justice Center Parking Lot and Lighting Upgrade: $300,000

401-1-01-60000-050 Design and Engineering for Clay Bluff Cedar Gorge and Ansay Family Nature Preserve Buildings: $80,000

401-1-01-60000-051 HH Peters Youth Camp and Waubedonia Park Caretaker Residence Furnace Replacements: $25,000

401-1-01-60000-052 Hawthorne Hills County Park Campground Paving: $85,000

401-1-01-60000-053 Hawthorne Hills County Park Road Paving: $145,000

401-1-01-60000-054 State Highway 60 East-West Ozaukee Interurban Trail Corridor Extension: $110,000

401-1-01-60000-055 Virmond Park Caretakers House Roof and Siding Replacement: $93,000

401-1-01-60000-056 Waubedonia County Park - Playground Equipment: $65,000

401-1-01-60000-057 Parks - Zero Turn Mowers: $30,000

401-1-01-60000-058 Sheriff’s Department Camera and Taser Purchase: $150,000

401-1-01-60000-059 Rescue Boat Repainting: $100,000

401-1-01-60000-060 Court Services Unit Package Scanner: $38,000

401-1-01-60000-061 Court Services Unit Security Door Second Floor Justice Center: $35,000

401-1-01-60000-062 Locution Solutions Fire Dispatching Software: $177,000

401-1-01-60000-063 Justice Center Lobby, Hallway, and Clerk of Courts Front Counter Update: $110,000

401-1-01-60000-064 Co-Responder Unit Office Remodeling: $150,000

FURTHER RESOLVED, that the proposed capital project fund requests approved by their respective committees and the executive committee, pending approval from the Ozaukee County Board of Supervisors total to $1,859,000; and

FURTHER RESOLVED, that any change orders for projects approved from the Project Fund shall be reviewed per 2.03(1)(d) of the Ozaukee County Policy and Procedure Manual.

Dated at Port Washington, Wisconsin, 2nd of April 2025.

*SUMMARY: Executive Committee recommendation of projects funded by the 2025 Project Fund*
*VOTE REQUIRED: Majority*

EXECUTIVE COMMITTEE

# Executive Committee

## AGENDA INFORMATION SHEET

**AGENDA DATE:** **March 31, 2025**
**DEPARTMENT:** **Administrator**
**DIRECTOR:** **Jason Dzwinel**
**PREPARER:** **Jason Dzwinel**

**Agenda Summary** 2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION

BACKGROUND INFORMATION: Below the Committee will find information on the project fund applications from the Standing Committee review of the project proposals from the departments under their oversight. A memo explaining the process is included to aid in understanding. A project feasibility report is included for each submittal that summarizes the project and details the staff recommendation. Finally, all of the information submitted by the departments are included.

SUMMARY OF COMMITTEE RECOMMENDATIONS: Recommendations are not ranked. All oversight committee have made their recommendations as follows. If any recommendations change, Executive Committee will be updated.

| | |
|---|---|
| PUBLIC SAFETY | |
| 1. Justice Center Lobby, Hallway, and Clerk of Courts Front Counter | $110,000 |
| 2. Sheriff's Body Camera and Taser Purchase | $150,000 |
| 3. Court Services Unit Package Scanner | $38,000 |
| 4. Court Services Unit Security Door | $35,000 |
| 5. Locution Solutions Fire Dispatching Software | $177,000 |
| 6. Rescue Boat Repainting | $100,000 |
| 7. Co-Responder Unit Office Remodeling | $150,000 |
| PUBLIC WORKS | |
| 1. Justice Center Parking Lot/Sidewalk/Ditch Repairs/Light Pole Base Replacement | $300,000 |
| FINANCE COMMITTEE | |
| 1. Municipality Firewall Upgrade | $77,000 |
| 2. County Wireless Access Point | $89,000 |

HEALTH & HUMAN SERVICES COMMITTEE

No projects submitted

NATURAL RESOURCES COMMITTEE

| | |
|---|---|
| 1. HH Peters Youth Camp & Waubedonia Park Furnace Replacements | $25,000 |
| 2. Hawthorne Hill Park Campground Road Paving | $85,000 |
| 3. Hawthorne Hills Park Road Paving | $145,000 |
| 4. Virmond Park Caretakers House Roof & Siding Replacement | $93,000 |
| 5. Design/Engineering for Clay Bluffs Cedar Gorge and Ansay Family Preserves Buildings | $80,000 |
| 6. State Hwy 60 East-West Ozaukee Interurban Trail Corridor Extension | $110,000 |
| 7. Parks - Zero Turn Mowers | $30,000 |
| 8. Waubedonia Park - Playground Equipment | $65,000 |

SCORING SUMMARY (BLACK RECOMMENDED)

PUBLIC SAFETY COMMITTEE

| Project Name | Value & Efficiency | Modernization & Service | Cost |
|---|---|---|---|
| Justice Center Lobby, Hallway, and CoC Front Counter | 280 | 200 | $110,000 |
| Axon Camera and Taser Purchase | 380 | 270 | $150,000 |
| CSU Package Scanner | 370 | 300 | $38,000 |
| CSU Security Door | 370 | 300 | $35,000 |
| Locution Solutions Fire | 280 | 390 | $177,000 |
| Rescue Boat Repainting | 400 | 320 | $100,000 |
| Co-Responder Unit Office | 260 | 300 | $150,000 |
| CSU Livescan Booking Station | 230 | 190 | $23,000 |
| Sheriff's Lobby Conference & Training Room Furniture | 230 | 170 | $31,000 |
| Sheriff's Office UTV | Not Scored | Seeking Grant from DNR | $45,000 |

PUBLIC WORKS COMMITTEE

| Project Name | Value & Efficiency | Modernization & Service | Cost |
|---|---|---|---|
| Justice Center Parking Lot/Sidewalk/Ditch Repairs/Light Pole Base Replacement | 290 | 210 | $300,000 |

FINANCE COMMITTEE

| Project Name | Value & Efficiency | Modernization & Service | Cost |
|---|---|---|---|
| Municipality Firewall Upgrade | 370 | 320 | $77,000 |
| County Wireless Access Point | 350 | 320 | $89,000 |
| County Clerk Office Renovation | 230 | 170 | $81,500 |
| Xerox Printer Replacement | Not Scored | Fund through 2025 IT Budget | $33,500 |

NATURAL RESOURCES COMMITTEE

| Project Name | Value & Efficiency | Modernization & Service | Cost |
|---|---|---|---|
| HH Peters Youth Camp & Waubedonia Park Furnace Replacements | 370 | 330 | $25,000 |
| Hawthorne Hill Park Campground Road Paving | 350 | 330 | $85,000 |
| Hawthorne Hills Park Road Paving | 350 | 330 | $145,000 |
| Virmond Park Caretakers House Roof & Siding Replacement | 340 | 270 | $93,000 |
| Design/Engineering for Clay Bluffs/Cedar Gorge and AFNP Buildings | 280 | 300 | $80,000 |
| State Hwy 60 East-West OIT Corridor Extension | 290 | 300 | $110,000 |
| Parks - Zero Turn Mower | 320 | 260 | $30,000 |
| Waubedonia Park - Playground Equipment | 300 | 280 | $65,000 |
| Parks Security Gates & Cameras - Existing | 270 | 170 | $200,000 |
| Parks Security Gates & Cameras - New | 250 | 170 | $200,000 |
| Tendick Nature Park Public Access Improvements | 220 | 200 | $175,000 |
| Clay Bluffs/Cedar Gorge Nature Park - Lake Michigan Public Access Improvements | 220 | 200 | $90,000 |

HEALTH AND HUMAN SERVICES COMMITTEE

| Project Name | Value & Efficiency | Modernization & Service | Cost |
|---|---|---|---|
| No projects submitted | | | |

RECOMMENDED MOTION: Staff respectfully requests that the committee consider the projects as proposed and make a ranked recommendation for consideration by the County Board.

**ATTACHMENTS:**

- 2025 Project Reserve Memo_12-17-2024 (PDF)
- Project Scorecard 2025 (PDF)
- Justice Center Clerk of Courts_2025 Capital Project Request (PDF)
- Feasibility and Analysis CofC remodel (PDF)
- Axon Body Cameras and Tasers Capital Project Request (PDF)
- Attachment #1 - Axon signed contract (PDF)
- Attachment #2 - DA Gerol Letter of Support (PDF)
- Attachment #3 - Judge Williams Letter of Support (PDF)
- Feasibility and Analysis Axon Camera & Taser Replacement (PDF)
- CSU Package Scanner Capital Project Request (PDF)
- Attachment #1 - Small 5030 Baggage Scanner 09142103 (PDF)
- Feasibility and Analysis CSU Package Scanner (PDF)
- CSU Security Door Capital Project Request (PDF)
- Attachment #1 - BSG Glass Service Door Quote (PDF)
- Attachment #2 - BSG Glass Servcie Door Drawing (PDF)
- Attachment #3 - ID Networks Livescan Booking Station & Equipment Quote (PDF)
- Attachment #4 - Avis Mugshot Camera Quote (PDF)
- Feasibility and Analysis CSU Security Door (PDF)
- Locution Solutions Fire Dispatchnig Capital Project Request (PDF)
- Attachment #1 - Locution-Brochure (PDF)
- Feasibility and Analysis Fire Dispatching Software (PDF)
- EM Rescue Boat Repaint Capital Project Request (PDF)
- Attachment #1 - BOAT REPAINT AND WINTER STORAGE ESTIMATE (PDF)
- Feasibility and Analysis Rescue Boat Repaint (PDF)
- Co-Responder Unit Office Capital Project Request (PDF)
- Feasibility and Analysis Co-Responder Unit Office (PDF)
- CSU Livescan Booking Station Capital Project Request (PDF)
- Feasibility and Analysis Livescan Booking Station (PDF)
- UTV Capital Project Request (PDF)
- Attachment #1 - ATV Estimate (PDF)
- Feasibility and Analysis Sheriff's Office UTV (PDF)
- Sheriff's Lobby Conference Room & Training Room Furniture Capital Project Request (PDF)

- Feasibility and Analysis Training and Conference Room Update (PDF)
- Facilities 2025 Project Reserve Fund (PDF)
- Feasibility and Analysis Justice Center Parking Lot Maintenance (PDF)
- IT Capital Project Request Form Muni Firewall's (PDF)
- Feasibility and Analysis Muni Firewall Upgrade (PDF)
- IT Capital Project Request Form County WiFi (PDF)
- Feasibility and Analysis Wireless Access Point (PDF)
- County Clerk_Capital Project Request Form-2025 (PDF)
- Feasibility and Analysis County Clerk Remodel (PDF)
- IT - Xerox MFP Replacement Project (PDF)
- Feasibility and Analysis Xerox Printer Replacement (PDF)
- Parks 2 -Capital Project Request Form_Furnace Replacements 1.9.25_ATS (PDF)
- Parks 2 - Attach. HHPYC and Waubedonia Caretakers House Furnace Photos 1.9.25 (PDF)
- Feasibility and Analysis Furnace Replacement (PDF)
- Parks 1 -Capital Project Request Form_Hawthorne Hills Campground Paving 1.9.24_ATS (PDF)
- Parks 1 - Attach. Hawthorne Hills Master Plan Park Map_Paving_1.9.25 (PDF)
- Parks 1 - Attach. Hawthorne Hills Gravel Road Photo_Campground (PDF)
- Feasibility and Analysis HH Campground paving (PDF)
- Parks 11 - Capital Project Request Form_Hawthorne Hills Road Paving 1.9.25_ATS (PDF)
- Parks 11 - Attach. Hawthorne Hills Master Plan Park Map_Paving_1.9.25 (PDF)
- Parks 11 - Attach. Hawthorne Hills Gravel Road Photo 1.9.24 (PDF)
- Feasibility and Analysis HH Road Paving (PDF)
- Parks 8 - Capital Project Request Form_Virmond Roof and Siding Replacement 1.10.25_ATS(PDF)
- Parks 8 - Attach. Virmond Master Map, BMW 10.17.2024 (PDF)
- Parks 8 - Attach. Virmond Caretakers House Siding and Windows Proposal (PDF)
- Parks 8 - Attach. Virmond Caretakers House Roof and Siding Photos (PDF)
- Feasibility and Analysis Virmond Roof Replacement (PDF)
- Parks 4 - Capital Project Request Form_CBCGNP and AFNP Buildings E&D_1.9.25_ATS (PDF)
- Parks 4 - Attach. Clay Bluffs Cedar Gorge Master Map, BMW 10.18.2024 (PDF)
- Parks 4 - Attach. Ansay Family Nature Preserve Master Map, BMW 1.2.2025 (PDF)
- Feasibility and Analysis Design & Engineering for CBCGNP and ANFP Buildings (PDF)
- Parks 9 - Capital Project Request Form_ST HWY 60 East West OIT Corridor Extension 1.10.25_ATS(PDF)

- Parks 9 - Attach. P&P_Dept_STH60TrailConstruction_ProjectAreaMap3.24.23 (PDF)
- Feasibility and Analysis OIT Corridor Extension (PDF)
- Parks 7 - Capital Project Request Form_Zero Turn Mower 1.10.25_ATS (PDF)
- Parks 7 - Attach. Toro Image (PDF)
- Parks 7 - Attach. Toro 0 Turn Quote (PDF)
- Feasibility and Analysis Zero Turn Mower (PDF)
- Parks 10 - Capital Project Request Form_Waubedonia Playground Equipment 1.9.25_ATS (PDF)
- Parks 10 - Attach. Waubedonia Park Old Playground Equipment Photos (PDF)
- Parks 10 - Attach. Waubedonia Park Old Playground Equipment Photos 1.13.25 (PDF)
- Parks 10 - Attach. Waubedonia Master Map, BMW 1.9.2025 (PDF)
- Feasibility and Analysis Waubedonia Playground Equipment (PDF)
- Parks 5 - Capital Project Request Form_Electric Parks Gates and Cameras_Existing Parks 1.9.25_ATS (PDF)
- Parks 5 - Attach. Waubedonia Master Map, BMW 1.9.2025_Security Gate Locations (PDF)
- Parks 5 - Attach. Tendick Master Map, BMW 1.9.2025_Security Gate Location (PDF)
- Feasibility and Analysis Security Gates Existing Parks (PDF)
- Parks 6 -Capital Project Request Form_Electric Parks Gates and Cameras_New Parks 1.9.25_ATS (PDF)
- Parks 6 - Attach. Security Gate Photo Examples (PDF)
- Parks 6 - Attach. 2025 CIP Request - Proposed Security Gate and Camera Locations Maps (New) (PDF)
- Feasibility and Analysis Security Gates New Parks(PDF)
- Parks 12 - Capital Project Request Form_Tendick Nature Park Public Access Improvements 1.9.25_ATS (PDF)
- Parks 12 - Attach. Tendick Master Map, BMW 1.9.2025_CIP Project Area (PDF)
- Parks 12 - Attach. County Park Boardwalks 1.13.25 (PDF)
- Feasibility and Analysis Tendick Park Public Access (PDF)
- Parks 3 - Capital Project Request Form_CBCGNP_Lake Michigan Public Access 1.9.25_ATS (PDF)
- Parks 3 - Attach. Clay Bluffs Cedar Gorge Master Map, BMW 10.18.2024 (PDF)
- Parks 3 - Attach. CBCGNP LM Public Access Photos (PDF)
- Feasibility and Analysis CBCGNP Lake Michigan Public Access (PDF)

**DEPARTMENT OF ADMINISTRATION**
COUNTY ADMINISTRATOR'S OFFICE
Jason Dzwinel, County Administrator
www.ozaukeecounty.gov

**TO: COUNTY DEPARTMENTS**

**FROM: JASON DZWINEL, COUNTY ADMINISTRATOR**

**SUBJECT: 2024 PROJECT PROPOSAL PROCESS**

**DATE: 12/17/2024**

## BACKGROUND

Through the 2025 Budget Process, the Board and Staff identified funds to be reserved for projects funded through a Request for Proposal process submitted by departments. The current amount of funding available is approximately $2,000,000 in 2024. Additional funding could be available in 2025, after the 2024 financial closeout. A county policy adopted in 2018, allows the County Board to add up to fifty percent of the year-end surplus to the project fund. In an effort to decrease the amount of annual deferral of necessary projects. One of the goals established by the Board and Staff is better capital asset and one-time project planning, and part of this involves finding a regular source of funds for these projects. There is significant pressure on using the base tax levy to fund regular operations, and this leaves little tax levy available for capital assets or one-time projects.

## PROCESS

In 2019, the Executive Committee met and approved a concept for staff to design and implement a Project Proposal Process, which will continue in 2025. With this input from the Executive Committee, Staff has finalized an evaluation process intending to prioritize projects into various quartiles. The evaluation is based on a set of criterion established by the Executive Committee and Staff. The evaluation places less emphasis on a hard 1 through 30 ranking of projects and more emphasis on putting projects into a quadrant that highlights the impact of the project. This allows the Board and Staff to focus less on rankings and understand the general priority of all projects.

## PROCESS REQUIREMENTS AND ELIGIBILITY

The intention of this funding is to provide an opportunity for Departments that are typically unable to fund their projects using tax levy during the annual budget process. Funding is available to Departments within the rules and eligibility highlighted below:

1. Projects are tax levy supported. Projects could use Enterprise or Special Revenue funds to offset some of the tax levy, but overall the project would not be completed without tax levy investment.
2. Projects can be **capital** (example: replacement of existing asset, purchase of new asset, new building/service, etc.) or a **one-time project that is not capital** related (consulting services studying operations, innovation, business process improvement, etc.). Projects could include both components.
3. The number of projects requested is up to the discretion of departments. This includes any projects that a department has submitted in prior requests during a budget process. It should

121 W. Main Street, P. O. Box 994, Port Washington, WI 53074
Phone: (262) 284-8198 Metro: (262) 238-8198 Fax: (262) 284-8199 Metro Fax: (262) 238-8199

Attachment: 2025 Project Reserve Memo_12-17-2024 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

DEPARTMENT OF ADMINISTRATION
COUNTY ADMINISTRATOR'S OFFICE
Jason Dzwinel, County Administrator
www.ozaukeecounty.gov

Attachment: 2025 Project Reserve Memo_12-17-2024 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

also include any projects the department has not submitted in the past because they might have assumed it would not be approved due to the constant deferral of projects in prior budget processes.

4. Projects should be in the near-term of the County's 5-year CIP plan. Projects should be shovel ready for start and completion within the next 2 years.
5. Consult with Administration if you have any questions about projects you are considering.
6. Submit projects via email to the following: jwittek@ozaukeecounty.gov

**PROJECT PROPOSAL CALENDAR**

The dates below indicate the timeline for this process. The process relies on the County's Committee process for input and recommendations. The Board will approve the final plan.

December 13 – Materials Available to Departments

January 10 – Materials Due from Departments

January 13-17 – Staff Analysis of Department Projects. Departments provide clarification, if needed.

January 20-24 – Staff follows up with Departments. Review results of analysis presented to Committees.

February 6 – Natural Resources Committee

February 18 – Public Safety Committee

February 20 – Public Works Committee

February 25 – Health and Human Services Committee

February 27 – Finance Committee

March 3 (Tentative) – Executive Committee Reviews

March 19 – County Board Review at Mid-Month Meeting

April 2 – County Board Approves (projects and funds approved for the 2025 Amended Budget)

**ATTACHMENTS**

1. **Business Case Analysis Form**
2. **Evaluation Scorecard**

121 W. Main Street, P. O. Box 994, Port Washington, WI 53074
Phone: (262) 284-8198 Metro: (262) 238-8198 Fax: (262) 284-8199 Metro Fax: (262) 238-8199

| VALUE AND EFFICIENCY | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Percentage of Project Budget expended - Project's percentage of available budget. Inverse score to project cost. | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 |
| *This is a measurement of input and the scarcity of resources. Assumption is that the project fund is limited and due to scarcity projects requiring a higher percentage of the total budget limits the ability to fund project in the current year or future funding cycles.* | | | | | | | | | | |
| Operational Budget Impact - Net of project revenues and ongoing operational expenses. | 10 | | | 40 | | | 70 | | | 100 |
| Operational Cost | $50,000 - $25,000 | | | $25,000 - $5,000 | | | $5,000 - $0 | | | <$0 |
| *This is a measurement of how the project will impact the operational budget. Projects creating efficiencies, revenue streams, cost savings and with limited risk should score well on the operational budget impact scale.* | | | | | | | | | | |
| Health and Safety - Impacts of potential health hazards, public safety, and risk to citizens and employees will be addressed by this project. | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 |
| | Negligible | | | Marginal | | | | | | Critica |
| *This is a measurement of the project's impact on health and safety, public, environmental and risk mitigation.* | | | | | | | | | | |
| Project Urgency - Project need is imminent, consider risk of delay. | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 |
| | Desired | | | Necessary | | | | | | Urgen |
| *This is a measurement the level of need for project completion. Consideration should be given to the impact of project delay, legal requirements, the viability of project alternatives.* | | | | | | | | | | |

| MODERNIZATION AND SERVICE | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Modernization - Proposals include innovative solutions and/or leverages technology or partnerships to improve business processes. Project maintains or enhances existing assets. | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 |
| | Low Impact | | | ON BUSINESS PROCESS | | | | | | High Impact |
| *This is a measurement of the project's innovation, how it was selected over other viable alternative, and how it leverages partnerships.* | | | | | | | | | | |
| Project purpose - Project addresses a recognized problem and/or need that is supported by data or information. Project links back to departmental strategy, service. | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 |
| | Does Not Meet Need | | | PROPOSAL MEETS NEED | | | | | | Quality Solution |
| *Assess the quality of the proposal, the consideration of alternatives and the final recommendation.* | | | | | | | | | | |
| Quality of Life - Proposal leads to a positive impact on customer's improving quality of life. | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 |
| | Low Impact | | | ON QUALITY OF LIFE | | | | | | High Impact |
| *Consideration should be given to the departmental mission and how the project will impact specific measures of quality of life under the mission.* | | | | | | | | | | |
| Customer Satisfaction - Proposal satisfies customer need or request. | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 |
| | Low Satisfaction | | | CUSTOMER SATISFACTION | | | | | | High Satisfaction |
| *Consideration should be given to the needs of the service population, as well as, how the customer requests of the project or service. Customers include both the internal and external persons served.* | | | | | | | | | | |

Attachment: Project Scorecard 2025 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Justice Center Lobby, Hallway and Clerk of Courts front counter updates |
| **Requested By:** | Connie Mueller & Ryan Tackes |
| **Project Owner:** | Connie Mueller & Ryan Tackes |
| **Start Date:** | As soon as possible |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| [X] | Project Fund | [ ] | Grants | [ ] | Dept. Reserve | | Other |

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $110,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Justice Center 2nd floor hallway/lobby - $70,000
- Building is over 30 years old and this area needs updating due to normal wear and damage. Flooring and carpeting replacement, painting of walls, replacement of light fixtures as necessary to maintain a professional appearance and address safety concerns.

Justice Center Signage - $10,000
- Signage is original to building construction. Includes replacement of both outside and inside signage making signage more visible and easier to read. Will include 2nd floor outside entrance sign, 2nd floor department signs and courtroom signs. Court officials have recently changed court rooms, new signage will assist parties in finding the correct court room.

COC Front Counter - $30,000
- Front counter area original to building construction. Area is defacto reception desk for entire 2nd floor. Security bars will be reconfigured and current plexiglass removed as it inhibits communication between staff and customers. The working area for staff will be reconfigured to accomodate current usage/needs including usage of speaker phone for interpreting purposes.

Attachment: Justice Center Clerk of Courts_2025 Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The 2nd floor lobby, hallways and Clerk of Court front counter area have had minimal updates since the building opened. 8,386 hearings were held by the Courts in the last 6 months of 2024. This is a vast amount of litigants, attorneys and general public moving within the building. This does not include people who are entering the building to go to Child Support, Corporation Counsel or the District Attorney's office or others attending hearings, including family members, victims and victim's support groups. The majority of people are stopping at either Court Security or the COC front counter or both to seek directions. The requested remodeling will provide a more professional atmosphere, assist people in figuring out where they need to go in a timely manner and provide more privacy at the COC front counter when customers are seeking assistance for sensitive and/or confidential matters.

**Describe how the project impacts the department's level of service:**

Customers are currently agitated when they cannot find where they should go and/or if they experience wait times. Customers of the Justice Center will more easily find where they need to go in a more timely manner reducing the possibility of being in the wrong court room or department and will reduce congestion at the COC front counter. Customers will have more privacy at COC front counter reducing the possibility of other customers overhearing conversations and the necessity to repeat conversations due to the current inability of staff/customers to hear each other through the plexiglass. The remodeling will facilitate the use of interpreting services at the front counter. Customers will be assisted more efficiently.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The scope of the project is to replace/add signage outside and inside the 2nd floor of the Justice Center, replace flooring in 2nd floor lobby and hallways, replace lighting in these areas as needed and reconfigure the COC front counter.

The Clerk of Court encourages board members and Administrative staff involved in the project decision process to tour the 2nd floor of the Justice Center and the Clerk of Court is available for a tour and/or any questions.

**Describe how the project addresses department objectives or countywide strategy:**

This project would improve customer service for the public and all of the departments on the 2nd floor of the Justice Center enhancing the ease of direction to departments and court rooms. The front counter remodel would allow Clerk of Courts staff to continue to provide quality customer service while providing the customer with privacy. Many of those entering our building are in a heightened emotional state and/or have experienced trauma and coming to the Justice Center can be an anxiety provoking and/or fearful experience. Anything we can do to ease their distress and make their experience an efficient use of time while providing safety is important.

Attachment: Justice Center Clerk of Courts_2025 Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND

| Describe the project's impact on quality of life: |
| --- |
| This project will create a professional environment, enhance ease of use of the building for customers and staff while creating efficient use of time and promoting safety and quality customer service. |
| **Describe the project's impact on health and safety:** |
| This project will address safety concerns due to poor lighting and damaged flooring along with providing a more healthy environment for staff and customers by providing a non-imposing barrier at the COC front counter. |
| **Describe how the project impacts department operations using business objectives:** |
| This project meets the following business objectives<br>- Customer Deliverables - provides professional atmosphere, enhances customer service by increasing ease of use of building, addresses communication concerns including privacy<br>- Improve Safety - Reconfiguration of front counter takes into account safety concerns of customers and staff, repairs to damaged flooring in lobby and hallways |

Attachment: Justice Center Clerk of Courts_2025 Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Justice Center Clerk of Courts_2025 Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Justice center Lobby, Hallway and CofC front counter updates**

**Project Manager:** Connie Mueller, Ryan Tackes

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $110,000 | N/A |
| **TOTAL** | | |

**Project Score: Value and Efficiency (280/400) Modernization and Service (200/400)**

**Project Purpose Summary (from department):**

Building is in need of updates due to normal wear and damage, flooring, carpeting replacement, painting of walls, replacing light fixtures to maintain appearance.

Signage is original to building construction. Includes replacement of both outside and inside signage more visible and easier to read. Includes 2nd floor outside entrance sign, and department signs and courtroom sign. Court officials have changed court rooms new signage will assist in finding correct court room.

Security bars will be reconfigured with plexiglass removed as it inhibits communication between staff and customers. Working area for staff reconfigured to accommodate current usage including speaker phone use.

**Proposal Considerations, Risks, and Identified Issues:**

Minimal updates since construction of building, poor appearance and many members of public moving within these areas regularly. Will provide more professional atmosphere and assist people in navigating the building more easily.

**Staff Recommendation:**

Staff Recommendation is to proceed with funding this project through the 2025 Capital Project Fund. Renovating the public spaces are a top priority for the Clerk of Courts.

Attachment: Feasibility and Analysis CofC remodel (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Axon Camera and Taser Purchase |
| **Requested By:** | Sheriff Knowles |
| **Project Owner:** | Ozaukee County Sheriff's Office |
| **Start Date:** | April 2, 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| ☑ | Project Fund | ☐ | Grants | ☐ | Dept. Reserve | | Other |

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $149,910.78 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $149,910.78 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

The costs associated with this project will allow the Sheriff's Office to update aging and outdated equipment. The Sheriff's Office will be replacing in-squad cameras in 15 squad cars, purchasing 60 body worn cameras for Deputies and Detectives and purchasing 25 Tasers from Axon.

This is a bundle package for body worn cameras, in-squad cameras, and Tasers. There is a cost savings when bundling these packages.

Attachment: Axon Body Cameras and Tasers Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The current equipment we use for cameras and Tasers are at its end-of-life. Motorola will no longer refurbish our body worn cameras. As the cameras break, the Sheriff's Office must buy new body worn cameras, which are on a different platform from the old cameras. We are replacing 2-3 body worn cameras per month as they break. The body worn camera's battery life has severely diminished over time, and does not last for a full 8-hour shift. Motorola will be phasing out the software currently used for body worn cameras and in-car cameras, resulting in the need to upgrade our system. Taser no longer makes our model of Taser and we must upgrade.

**Describe how the project impacts the department's level of service:**

In the current environment the need to capture police interaction with the public is expected. Currently our body worn cameras do not last their entire 8-hour shift. To protect the Deputies and to shield the County from potential liability, we need to replace and upgrade the current body worn cameras and in-car camera systems. The information captured by both camera systems is instrumental in court proceedings and is expected by the District Attorney's Office, Judges and Juries.

The Tasers are a non-lethal option for use of force. Without this option due to outdated equipment, it is a safety risk to the Deputy and public which could lead to the use of lethal force because a non-lethal force option wasn't available.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The project uses technology to capture every interaction our Deputies have with the public. It is expected in the criminal justice system to have these interactions documented and captured both visually and audibly. Tasers are a less-lethal use of force option that is the standard for law enforcement. Some of the additional services provided through Axon will significantly decrease the amount of time clerical staff spend redacting information that is released through open records requests.

**Describe how the project addresses department objectives or countywide strategy:**

The project will address the objectives of the Sheriff's Office by ensuring that we are protecting our Deputies, the county, and the public. This project will ensure we continue delivering the highest level of service to the public that the Sheriff's Office can provide with this additional technology.

| Describe the project's impact on quality of life: |
| --- |
| The vision of the Ozaukee County Sheriff's Office is for Ozaukee County to remain one of the safest places to live, work, and grow. The replacement and upgrades to our body worn cameras and Tasers will provide deputies with the tools they need to conduct their duties and keep the citizens, visitors, and Deputies of Ozaukee County safe. The body cameras will also provide necessary documentation of incidents that assist in the prosecution and conviction of criminals, which is an expectation of the District Attorney's Office. |
| **Describe the project's impact on health and safety:** |
| The purchase will have an impact on the health and safety of the Deputies. Currently the camera systems used by the Sheriff's Office typically fail at some point during the Deputies shift. The Deputies understand the need to have their interactions with the public documented via video and audio. When the current equipment fails it leads to additional stress, distraction, and safety concern for the Deputies. The purchase of the new Tasers will have an impact in reducing the need for Deputies to use physical force with suspects that are resisting arrest, trying to flee, or actively resisting. |
| **Describe how the project impacts department operations using business objectives:** |
| The purchase will allow the Sheriff's Office to control costs. Currently, the equipment being used is breaking and/or failing which must be replaced. Replacing the equipment unexpectedly places a burden on the Sheriff's Office budget. Typically, the Sheriff's Office is spending $1,000 - $1,500 per month replacing body worn camera. The project will also provide customer deliverables by meeting citizen expectations by properly equipping our Deputies and documenting law enforcement interactions with the public. It improves safety by providing updated equipment without fear of their equipment failing. |

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Axon Body Cameras and Tasers Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

**Axon Enterprise, Inc.**
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-580023-45632.628TD

Issued: 12/06/2024

Quote Expiration: 12/31/2024

Estimated Contract Start Date: 04/01/2025

Account Number: 236587

Payment Terms: N30

Delivery Method:

| SHIP TO | BILL TO |
|---|---|
| OZAUKEE CO SHERIFF'S DEPT<br>1201 S Spring St<br>Port Washington,<br>WI<br>53074-2491<br>USA | OZAUKEE CO SHERIFF'S DEPT<br>1201 S Spring St<br>Port Washington<br>WI<br>53074-2491<br>USA<br>Email: |

| SALES REPRESENTATIVE | PRIMARY CONTACT |
|---|---|
| Trevor Dorn<br>Phone:<br>Email: tdorn@axon.com<br>Fax: | Chad Eibs<br>Phone: (262) 284-7172<br>Email: ceibs@ozaukeecounty.gov<br>Fax: (262) 284-8490 |

## Quote Summary

| | |
|---|---|
| Program Length | 60 Months |
| **TOTAL COST** | $811,965.10 |
| **ESTIMATED TOTAL W/ TAX** | $811,965.10 |

## Discount Summary

| | |
|---|---|
| Average Savings Per Year | $30,176.48 |
| **TOTAL SAVINGS** | $150,882.40 |



Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

## Payment Summary

| Date | Subtotal | Tax | Total |
|---|---|---|---|
| Mar 2025 | $149,910.78 | $0.00 | $149,910.78 |
| Mar 2026 | $155,907.20 | $0.00 | $155,907.20 |
| Mar 2027 | $162,143.49 | $0.00 | $162,143.49 |
| Mar 2028 | $168,629.23 | $0.00 | $168,629.23 |
| Mar 2029 | $175,374.40 | $0.00 | $175,374.40 |
| **Total** | **$811,965.10** | **$0.00** | **$811,965.10** |

Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

| | |
|---|---|
| **Quote Unbundled Price:** | **$962,847.50** |
| **Quote List Price:** | **$901,082.90** |
| **Quote Subtotal:** | **$811,965.10** |

## Pricing

***All deliverables are detailed in Delivery Schedules section lower in proposal***

| Item | Description | Qty | Term | Unbundled | List Price | Net Price | Subtotal | Tax | Total |
|---|---|---|---|---|---|---|---|---|---|
| **Program** | | | | | | | | | |
| BWCamMBDTAP | Body Worn Camera Multi-Bay Dock TAP Bundle | 7 | 60 | $73.05 | $36.07 | $36.07 | $15,149.40 | $0.00 | $15,149.40 |
| BWCamTAP | Body Worn Camera TAP Bundle | 60 | 60 | $41.69 | $33.80 | $33.80 | $121,680.00 | $0.00 | $121,680.00 |
| Fleet3B+TAP | Fleet 3 Basic + TAP | 15 | 60 | $199.05 | $204.74 | $181.74 | $163,566.00 | $0.00 | $163,566.00 |
| C00010 | BUNDLE - TASER 10 CERTIFICATION | 25 | 60 | $96.54 | $81.24 | $81.24 | $121,860.00 | $0.00 | $121,860.00 |
| **A la Carte Hardware** | | | | | | | | | |
| 100807 | AXON FLEET 3 - HUB RADAR CABLE KIT - STALKER DSR DUAL SL | 15 | | | $90.00 | $90.00 | $1,350.00 | $0.00 | $1,350.00 |
| H00002 | AB4 Multi Bay Dock Bundle | 7 | | | $1,638.90 | $1,638.90 | $11,472.30 | $0.00 | $11,472.30 |
| F00011 | BUNDLE - FLEET CRADLEPOINT R920 SINGLE MODEM KIT | 15 | | | $1,713.00 | $333.00 | $4,995.00 | $0.00 | $4,995.00 |
| H00004 | AB4 FLEX POV HARDWARE BUNDLE | 8 | | | $249.00 | $249.00 | $1,992.00 | $0.00 | $1,992.00 |
| H00001 | AB4 Camera Bundle | 60 | | | $849.00 | $849.00 | $50,940.00 | $0.00 | $50,940.00 |
| **A la Carte Software** | | | | | | | | | |
| 73618 | AXON COMMUNITY REQUEST | 60 | 60 | | $10.85 | $10.85 | $39,060.00 | $0.00 | $39,060.00 |
| 73478 | AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE | 60 | 60 | | $10.85 | $10.85 | $39,060.00 | $0.00 | $39,060.00 |
| 73686 | AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE) | 60 | 60 | | $27.12 | $14.61 | $52,587.00 | $0.00 | $52,587.00 |
| 80401 | AXON FLEET 3 - ALPR LICENSE - 1 CAMERA | 15 | 60 | | $64.01 | $64.01 | $57,609.00 | $0.00 | $57,609.00 |
| BasicLicense | Basic License Bundle | 46 | 60 | | $16.27 | $16.25 | $44,850.00 | $0.00 | $44,850.00 |
| ProLicense | Pro License Bundle | 28 | 60 | | $43.40 | $43.33 | $72,794.40 | $0.00 | $72,794.40 |
| **A la Carte Services** | | | | | | | | | |
| 101208 | AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES | 1 | | | $2,500.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| 85144 | AXON BODY - PSO - STARTER | 1 | | | $13,000.00 | $13,000.00 | $13,000.00 | $0.00 | $13,000.00 |
| **Total** | | | | | | | **$811,965.10** | **$0.00** | **$811,965.10** |

## Delivery Schedule

### Hardware

| Bundle | Item | Description | QTY | Shipping Location | Estimated Delivery Date |
|---|---|---|---|---|---|
| AB4 Camera Bundle | 100147 | AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK | 60 | 1 | 03/01/2025 |
| AB4 Camera Bundle | 100147 | AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK | 2 | 1 | 03/01/2025 |
| AB4 Camera Bundle | 100466 | AXON BODY 4 - CABLE - USB-C TO USB-C | 66 | 1 | 03/01/2025 |
| AB4 Camera Bundle | 74020 | AXON BODY - MOUNT - MAGNET FLEXIBLE RAPIDLOCK | 66 | 1 | 03/01/2025 |



Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

## Hardware

| Bundle | Item | Description | QTY | Shipping Location | Estimated Delivery Date |
|---|---|---|---|---|---|
| AB4 FLEX POV HARDWARE BUNDLE | 100200 | AXON BODY 4 - FLEX POV MODULE | 8 | 1 | 03/01/2025 |
| AB4 FLEX POV HARDWARE BUNDLE | 100852 | AXON BODY 4 - C-CLIP - POV | 8 | 1 | 03/01/2025 |
| AB4 FLEX POV HARDWARE BUNDLE | 100858 | AXON BODY 4 - HELMET MOUNT - UNIVERSAL POV | 9 | 1 | 03/01/2025 |
| AB4 FLEX POV HARDWARE BUNDLE | 100958 | AXON BODY 4 - FLEX POV MODULE CABLE 48 IN | 8 | 1 | 03/01/2025 |
| AB4 Multi Bay Dock Bundle | 100206 | AXON BODY 4 - 8 BAY DOCK | 7 | 1 | 03/01/2025 |
| AB4 Multi Bay Dock Bundle | 70033 | AXON - DOCK WALL MOUNT - BRACKET ASSY | 7 | 1 | 03/01/2025 |
| AB4 Multi Bay Dock Bundle | 71019 | AXON BODY - DOCK POWERCORD - NORTH AMERICA | 7 | 1 | 03/01/2025 |
| BUNDLE - FLEET CRADLEPOINT R920 SINGLE MODEM KIT | 100989 | AXON FLEET - CRADLEPOINT R920-C7A+5YR NETCLOUD | 15 | 1 | 03/01/2025 |
| BUNDLE - FLEET CRADLEPOINT R920 SINGLE MODEM KIT | 71200 | AXON FLEET - AIRGAIN ANT - 5-IN-1 2LTE 2WIFI 1GNSS BL | 15 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100390 | AXON TASER 10 - HANDLE - YELLOW CLASS 3R | 25 | 2 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100393 | AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK | 25 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100394 | AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE | 4 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100395 | AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE | 3 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100396 | AXON TASER 10 - MAGAZINE - INERT RED | 25 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100399 | AXON TASER 10 - CARTRIDGE - LIVE | 500 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 150 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100401 | AXON TASER 10 - CARTRIDGE - INERT | 250 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100611 | AXON TASER 10 - SAFARILAND HOLSTER - RH | 25 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100623 | AXON TASER - TRAINING - ENHANCED HALT SUIT V2 | 1 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 20018 | AXON TASER - BATTERY PACK - TACTICAL | 5 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 20018 | AXON TASER - BATTERY PACK - TACTICAL | 25 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 70033 | AXON - DOCK WALL MOUNT - BRACKET ASSY | 1 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 71019 | AXON BODY - DOCK POWERCORD - NORTH AMERICA | 1 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 74200 | AXON TASER - DOCK - SIX BAY PLUS CORE | 1 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 80087 | AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED | 1 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 80090 | AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN | 1 | 1 | 03/01/2025 |
| Fleet 3 Basic + TAP | 70112 | AXON SIGNAL - SIGNAL UNIT | 15 | 1 | 03/01/2025 |
| Fleet 3 Basic + TAP | 72036 | AXON FLEET 3 - STANDARD 2 CAMERA KIT | 15 | 1 | 03/01/2025 |
| A la Carte | 100807 | AXON FLEET 3 - HUB RADAR CABLE KIT - STALKER DSR DUAL SL | 15 | 1 | 03/01/2025 |
| BUNDLE - TASER 10 CERTIFICATION | 100399 | AXON TASER 10 - CARTRIDGE - LIVE | 80 | 1 | 03/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 200 | 1 | 03/01/2026 |
| BUNDLE - TASER 10 CERTIFICATION | 100399 | AXON TASER 10 - CARTRIDGE - LIVE | 70 | 1 | 03/01/2027 |
| BUNDLE - TASER 10 CERTIFICATION | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 200 | 1 | 03/01/2027 |
| Body Worn Camera Multi-Bay Dock TAP Bundle | 73689 | AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY | 7 | 1 | 09/01/2027 |
| Body Worn Camera TAP Bundle | 73309 | AXON BODY - TAP REFRESH 1 - CAMERA | 62 | 1 | 09/01/2027 |
| BUNDLE - TASER 10 CERTIFICATION | 100399 | AXON TASER 10 - CARTRIDGE - LIVE | 80 | 1 | 03/01/2028 |
| BUNDLE - TASER 10 CERTIFICATION | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 200 | 1 | 03/01/2028 |
| BUNDLE - TASER 10 CERTIFICATION | 100399 | AXON TASER 10 - CARTRIDGE - LIVE | 70 | 1 | 03/01/2029 |
| BUNDLE - TASER 10 CERTIFICATION | 100400 | AXON TASER 10 - CARTRIDGE - HALT | 200 | 1 | 03/01/2029 |
| Body Worn Camera Multi-Bay Dock TAP Bundle | 73688 | AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY | 7 | 1 | 03/01/2030 |
| Body Worn Camera TAP Bundle | 73310 | AXON BODY - TAP REFRESH 2 - CAMERA | 62 | 1 | 03/01/2030 |
| Fleet 3 Basic + TAP | 72040 | AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT | 15 | 1 | 03/01/2030 |

## Software

| Bundle | Item | Description | QTY | Estimated Start Date | Estimated End Date |
|---|---|---|---|---|---|
| Basic License Bundle | 73683 | AXON EVIDENCE - STORAGE - 10GB A LA CARTE | 46 | 04/01/2025 | 03/31/2030 |
| Basic License Bundle | 73840 | AXON EVIDENCE - ECOM LICENSE - BASIC | 46 | 04/01/2025 | 03/31/2030 |
| BUNDLE - TASER 10 CERTIFICATION | 101180 | AXON TASER - DATA SCIENCE PROGRAM | 25 | 04/01/2025 | 03/31/2030 |



Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

## Software

| Bundle | Item | Description | QTY | Estimated Start Date | Estimated End Date |
|---|---|---|---|---|---|
| BUNDLE - TASER 10 CERTIFICATION | 20248 | AXON TASER - EVIDENCE.COM LICENSE | 1 | 04/01/2025 | 03/31/2030 |
| BUNDLE - TASER 10 CERTIFICATION | 20248 | AXON TASER - EVIDENCE.COM LICENSE | 25 | 04/01/2025 | 03/31/2030 |
| Fleet 3 Basic + TAP | 80400 | AXON EVIDENCE - FLEET VEHICLE LICENSE | 15 | 04/01/2025 | 03/31/2030 |
| Fleet 3 Basic + TAP | 80410 | AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED | 30 | 04/01/2025 | 03/31/2030 |
| Pro License Bundle | 73683 | AXON EVIDENCE - STORAGE - 10GB A LA CARTE | 84 | 04/01/2025 | 03/31/2030 |
| Pro License Bundle | 73746 | AXON EVIDENCE - ECOM LICENSE - PRO | 28 | 04/01/2025 | 03/31/2030 |
| A la Carte | 73478 | AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE | 60 | 04/01/2025 | 03/31/2030 |
| A la Carte | 73618 | AXON COMMUNITY REQUEST | 60 | 04/01/2025 | 03/31/2030 |
| A la Carte | 73686 | AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE) | 60 | 04/01/2025 | 03/31/2030 |
| A la Carte | 80401 | AXON FLEET 3 - ALPR LICENSE - 1 CAMERA | 15 | 04/01/2025 | 03/31/2030 |

## Services

| Bundle | Item | Description | QTY |
|---|---|---|---|
| BUNDLE - FLEET CRADLEPOINT R920 SINGLE MODEM KIT | 100738 | AXON FLEET 3 - SIM INSERTION - VZW 4FF | 15 |
| BUNDLE - TASER 10 CERTIFICATION | 100751 | AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE | 25 |
| BUNDLE - TASER 10 CERTIFICATION | 101193 | AXON TASER - ON DEMAND CERTIFICATION | 1 |
| Fleet 3 Basic + TAP | 73391 | AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED | 15 |
| A la Carte | 101208 | AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES | 1 |
| A la Carte | 85144 | AXON BODY - PSO - STARTER | 1 |

## Warranties

| Bundle | Item | Description | QTY | Estimated Start Date | Estimated End Date |
|---|---|---|---|---|---|
| Body Worn Camera Multi-Bay Dock TAP Bundle | 80465 | AXON BODY - TAP WARRANTY - MULTI BAY DOCK | 7 | 03/01/2026 | 03/31/2030 |
| Body Worn Camera TAP Bundle | 80464 | AXON BODY - TAP WARRANTY - CAMERA | 60 | 03/01/2026 | 03/31/2030 |
| Body Worn Camera TAP Bundle | 80464 | AXON BODY - TAP WARRANTY - CAMERA | 2 | 03/01/2026 | 03/31/2030 |
| BUNDLE - TASER 10 CERTIFICATION | 100704 | AXON TASER 10 - EXT WARRANTY - HANDLE | 25 | 03/01/2026 | 03/31/2030 |
| BUNDLE - TASER 10 CERTIFICATION | 80374 | AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10 | 25 | 03/01/2026 | 03/31/2030 |
| BUNDLE - TASER 10 CERTIFICATION | 80374 | AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10 | 5 | 03/01/2026 | 03/31/2030 |
| BUNDLE - TASER 10 CERTIFICATION | 80396 | AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10 | 1 | 03/01/2026 | 03/31/2030 |
| Fleet 3 Basic + TAP | 80379 | AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT | 15 | 03/01/2026 | 03/31/2030 |
| Fleet 3 Basic + TAP | 80495 | AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT | 15 | 03/01/2026 | 03/31/2030 |

Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

## Shipping Locations

| Location Number | Street | City | State | Zip | Country |
|---|---|---|---|---|---|
| 1 | 1201 S Spring St | Port Washington | WI | 53074-2491 | USA |
| 2 | 1201 S Spring St | Port Washington | WI | 53074-2491 | USA |

## Payment Details

### Mar 2025

| Invoice Plan | Item | Description | Qty | Subtotal | Tax | Total |
|---|---|---|---|---|---|---|
| Year 1 | 100807 | AXON FLEET 3 - HUB RADAR CABLE KIT - STALKER DSR DUAL SL | 15 | $249.25 | $0.00 | $249.25 |
| Year 1 | 101208 | AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES | 1 | $0.00 | $0.00 | $0.00 |
| Year 1 | 73478 | AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE | 60 | $7,211.54 | $0.00 | $7,211.54 |
| Year 1 | 73618 | AXON COMMUNITY REQUEST | 60 | $7,211.54 | $0.00 | $7,211.54 |
| Year 1 | 73686 | AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE) | 60 | $9,708.99 | $0.00 | $9,708.99 |
| Year 1 | 80401 | AXON FLEET 3 - ALPR LICENSE - 1 CAMERA | 15 | $10,636.18 | $0.00 | $10,636.18 |
| Year 1 | 85144 | AXON BODY - PSO - STARTER | 1 | $2,400.15 | $0.00 | $2,400.15 |
| Year 1 | BasicLicense | Basic License Bundle | 46 | $8,280.53 | $0.00 | $8,280.53 |
| Year 1 | BWCamMBDTAP | Body Worn Camera Multi-Bay Dock TAP Bundle | 7 | $2,796.99 | $0.00 | $2,796.99 |
| Year 1 | BWCamTAP | Body Worn Camera TAP Bundle | 60 | $22,465.43 | $0.00 | $22,465.43 |
| Year 1 | C00010 | BUNDLE - TASER 10 CERTIFICATION | 25 | $22,498.63 | $0.00 | $22,498.63 |
| Year 1 | F00011 | BUNDLE - FLEET CRADLEPOINT R920 SINGLE MODEM KIT | 15 | $922.21 | $0.00 | $922.21 |
| Year 1 | Fleet3B+TAP | Fleet 3 Basic + TAP | 15 | $30,198.70 | $0.00 | $30,198.70 |
| Year 1 | H00001 | AB4 Camera Bundle | 60 | $9,404.91 | $0.00 | $9,404.91 |
| Year 1 | H00002 | AB4 Multi Bay Dock Bundle | 7 | $2,118.10 | $0.00 | $2,118.10 |
| Year 1 | H00004 | AB4 FLEX POV HARDWARE BUNDLE | 8 | $367.78 | $0.00 | $367.78 |
| Year 1 | ProLicense | Pro License Bundle | 28 | $13,439.85 | $0.00 | $13,439.85 |
| **Total** | | | | **$149,910.78** | **$0.00** | **$149,910.78** |

### Mar 2026

| Invoice Plan | Item | Description | Qty | Subtotal | Tax | Total |
|---|---|---|---|---|---|---|
| Year 2 | 100807 | AXON FLEET 3 - HUB RADAR CABLE KIT - STALKER DSR DUAL SL | 15 | $259.22 | $0.00 | $259.22 |
| Year 2 | 101208 | AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES | 1 | $0.00 | $0.00 | $0.00 |
| Year 2 | 73478 | AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE | 60 | $7,500.00 | $0.00 | $7,500.00 |
| Year 2 | 73618 | AXON COMMUNITY REQUEST | 60 | $7,500.00 | $0.00 | $7,500.00 |
| Year 2 | 73686 | AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE) | 60 | $10,097.35 | $0.00 | $10,097.35 |
| Year 2 | 80401 | AXON FLEET 3 - ALPR LICENSE - 1 CAMERA | 15 | $11,061.63 | $0.00 | $11,061.63 |
| Year 2 | 85144 | AXON BODY - PSO - STARTER | 1 | $2,496.16 | $0.00 | $2,496.16 |
| Year 2 | BasicLicense | Basic License Bundle | 46 | $8,611.75 | $0.00 | $8,611.75 |
| Year 2 | BWCamMBDTAP | Body Worn Camera Multi-Bay Dock TAP Bundle | 7 | $2,908.88 | $0.00 | $2,908.88 |
| Year 2 | BWCamTAP | Body Worn Camera TAP Bundle | 60 | $23,364.05 | $0.00 | $23,364.05 |
| Year 2 | C00010 | BUNDLE - TASER 10 CERTIFICATION | 25 | $23,398.58 | $0.00 | $23,398.58 |
| Year 2 | F00011 | BUNDLE - FLEET CRADLEPOINT R920 SINGLE MODEM KIT | 15 | $959.10 | $0.00 | $959.10 |
| Year 2 | Fleet3B+TAP | Fleet 3 Basic + TAP | 15 | $31,406.65 | $0.00 | $31,406.65 |
| Year 2 | H00001 | AB4 Camera Bundle | 60 | $9,781.10 | $0.00 | $9,781.10 |
| Year 2 | H00002 | AB4 Multi Bay Dock Bundle | 7 | $2,202.83 | $0.00 | $2,202.83 |
| Year 2 | H00004 | AB4 FLEX POV HARDWARE BUNDLE | 8 | $382.49 | $0.00 | $382.49 |
| Year 2 | ProLicense | Pro License Bundle | 28 | $13,977.41 | $0.00 | $13,977.41 |



Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

## Mar 2026

| Invoice Plan | Item | Description | Qty | Subtotal | Tax | Total |
|---|---|---|---|---|---|---|
| **Total** | | | | **$155,907.20** | **$0.00** | **$155,907.20** |

## Mar 2027

| Invoice Plan | Item | Description | Qty | Subtotal | Tax | Total |
|---|---|---|---|---|---|---|
| Year 3 | 100807 | AXON FLEET 3 - HUB RADAR CABLE KIT - STALKER DSR DUAL SL | 15 | $269.59 | $0.00 | $269.59 |
| Year 3 | 101208 | AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES | 1 | $0.00 | $0.00 | $0.00 |
| Year 3 | 73478 | AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE | 60 | $7,800.00 | $0.00 | $7,800.00 |
| Year 3 | 73618 | AXON COMMUNITY REQUEST | 60 | $7,800.00 | $0.00 | $7,800.00 |
| Year 3 | 73686 | AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE) | 60 | $10,501.24 | $0.00 | $10,501.24 |
| Year 3 | 80401 | AXON FLEET 3 - ALPR LICENSE - 1 CAMERA | 15 | $11,504.10 | $0.00 | $11,504.10 |
| Year 3 | 85144 | AXON BODY - PSO - STARTER | 1 | $2,596.00 | $0.00 | $2,596.00 |
| Year 3 | BasicLicense | Basic License Bundle | 46 | $8,956.22 | $0.00 | $8,956.22 |
| Year 3 | BWCamMBDTAP | Body Worn Camera Multi-Bay Dock TAP Bundle | 7 | $3,025.22 | $0.00 | $3,025.22 |
| Year 3 | BWCamTAP | Body Worn Camera TAP Bundle | 60 | $24,298.61 | $0.00 | $24,298.61 |
| Year 3 | C00010 | BUNDLE - TASER 10 CERTIFICATION | 25 | $24,334.56 | $0.00 | $24,334.56 |
| Year 3 | F00011 | BUNDLE - FLEET CRADLEPOINT R920 SINGLE MODEM KIT | 15 | $997.46 | $0.00 | $997.46 |
| Year 3 | Fleet3B+TAP | Fleet 3 Basic + TAP | 15 | $32,662.94 | $0.00 | $32,662.94 |
| Year 3 | H00001 | AB4 Camera Bundle | 60 | $10,172.35 | $0.00 | $10,172.35 |
| Year 3 | H00002 | AB4 Multi Bay Dock Bundle | 7 | $2,290.94 | $0.00 | $2,290.94 |
| Year 3 | H00004 | AB4 FLEX POV HARDWARE BUNDLE | 8 | $397.79 | $0.00 | $397.79 |
| Year 3 | ProLicense | Pro License Bundle | 28 | $14,536.47 | $0.00 | $14,536.47 |
| **Total** | | | | **$162,143.49** | **$0.00** | **$162,143.49** |

## Mar 2028

| Invoice Plan | Item | Description | Qty | Subtotal | Tax | Total |
|---|---|---|---|---|---|---|
| Year 4 | 100807 | AXON FLEET 3 - HUB RADAR CABLE KIT - STALKER DSR DUAL SL | 15 | $280.37 | $0.00 | $280.37 |
| Year 4 | 101208 | AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES | 1 | $0.00 | $0.00 | $0.00 |
| Year 4 | 73478 | AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE | 60 | $8,112.00 | $0.00 | $8,112.00 |
| Year 4 | 73618 | AXON COMMUNITY REQUEST | 60 | $8,112.00 | $0.00 | $8,112.00 |
| Year 4 | 73686 | AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE) | 60 | $10,921.29 | $0.00 | $10,921.29 |
| Year 4 | 80401 | AXON FLEET 3 - ALPR LICENSE - 1 CAMERA | 15 | $11,964.26 | $0.00 | $11,964.26 |
| Year 4 | 85144 | AXON BODY - PSO - STARTER | 1 | $2,699.85 | $0.00 | $2,699.85 |
| Year 4 | BasicLicense | Basic License Bundle | 46 | $9,314.47 | $0.00 | $9,314.47 |
| Year 4 | BWCamMBDTAP | Body Worn Camera Multi-Bay Dock TAP Bundle | 7 | $3,146.23 | $0.00 | $3,146.23 |
| Year 4 | BWCamTAP | Body Worn Camera TAP Bundle | 60 | $25,270.55 | $0.00 | $25,270.55 |
| Year 4 | C00010 | BUNDLE - TASER 10 CERTIFICATION | 25 | $25,307.90 | $0.00 | $25,307.90 |
| Year 4 | F00011 | BUNDLE - FLEET CRADLEPOINT R920 SINGLE MODEM KIT | 15 | $1,037.37 | $0.00 | $1,037.37 |
| Year 4 | Fleet3B+TAP | Fleet 3 Basic + TAP | 15 | $33,969.44 | $0.00 | $33,969.44 |
| Year 4 | H00001 | AB4 Camera Bundle | 60 | $10,579.24 | $0.00 | $10,579.24 |
| Year 4 | H00002 | AB4 Multi Bay Dock Bundle | 7 | $2,382.57 | $0.00 | $2,382.57 |
| Year 4 | H00004 | AB4 FLEX POV HARDWARE BUNDLE | 8 | $413.70 | $0.00 | $413.70 |
| Year 4 | ProLicense | Pro License Bundle | 28 | $15,117.99 | $0.00 | $15,117.99 |
| **Total** | | | | **$168,629.23** | **$0.00** | **$168,629.23** |

## Mar 2029

| Invoice Plan | Item | Description | Qty | Subtotal | Tax | Total |
|---|---|---|---|---|---|---|
| Year 5 | 100807 | AXON FLEET 3 - HUB RADAR CABLE KIT - STALKER DSR DUAL SL | 15 | $291.58 | $0.00 | $291.58 |
| Year 5 | 101208 | AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES | 1 | $0.00 | $0.00 | $0.00 |
| Year 5 | 73478 | AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE | 60 | $8,436.48 | $0.00 | $8,436.48 |
| Year 5 | 73618 | AXON COMMUNITY REQUEST | 60 | $8,436.48 | $0.00 | $8,436.48 |





Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

**Mar 2029**

| Invoice Plan | Item | Description | Qty | Subtotal | Tax | Total |
|---|---|---|---|---|---|---|
| Year 5 | 73686 | AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE) | 60 | $11,358.14 | $0.00 | $11,358.14 |
| Year 5 | 80401 | AXON FLEET 3 - ALPR LICENSE - 1 CAMERA | 15 | $12,442.83 | $0.00 | $12,442.83 |
| Year 5 | 85144 | AXON BODY - PSO - STARTER | 1 | $2,807.84 | $0.00 | $2,807.84 |
| Year 5 | BasicLicense | Basic License Bundle | 46 | $9,687.04 | $0.00 | $9,687.04 |
| Year 5 | BWCamMBDTAP | Body Worn Camera Multi-Bay Dock TAP Bundle | 7 | $3,272.08 | $0.00 | $3,272.08 |
| Year 5 | BWCamTAP | Body Worn Camera TAP Bundle | 60 | $26,281.36 | $0.00 | $26,281.36 |
| Year 5 | C00010 | BUNDLE - TASER 10 CERTIFICATION | 25 | $26,320.26 | $0.00 | $26,320.26 |
| Year 5 | F00011 | BUNDLE - FLEET CRADLEPOINT R920 SINGLE MODEM KIT | 15 | $1,078.86 | $0.00 | $1,078.86 |
| Year 5 | Fleet3B+TAP | Fleet 3 Basic + TAP | 15 | $35,328.22 | $0.00 | $35,328.22 |
| Year 5 | H00001 | AB4 Camera Bundle | 60 | $11,002.41 | $0.00 | $11,002.41 |
| Year 5 | H00002 | AB4 Multi Bay Dock Bundle | 7 | $2,477.87 | $0.00 | $2,477.87 |
| Year 5 | H00004 | AB4 FLEX POV HARDWARE BUNDLE | 8 | $430.25 | $0.00 | $430.25 |
| Year 5 | ProLicense | Pro License Bundle | 28 | $15,722.70 | $0.00 | $15,722.70 |
| **Total** | | | | **$175,374.40** | **$0.00** | **$175,374.40** |

Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

**Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.**

Contract Sourcewell #101223-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

## Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.



Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

Signature

12/12/24

Date Signed

12/6/2024

Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

# FLEET STATEMENT OF WORK BETWEEN AXON ENTERPRISE AND AGENCY

## Introduction

This Statement of Work ("SOW") has been made and entered into by and between Axon Enterprise, Inc. ("AXON"), and OZAUKEE CO SHERIFF'S DEPT the ("AGENCY") for the purchase of the Axon Fleet in-car video solution ("FLEET") and its supporting information, services and training. (AXON Technical Project Manager/The AXON installer)

## Purpose and Intent

AGENCY states, and AXON understands and agrees, that Agency's purpose and intent for entering into this SOW is for the AGENCY to obtain from AXON deliverables, which used solely in conjunction with AGENCY's existing systems and equipment, which AGENCY specifically agrees to purchase or provide pursuant to the terms of this SOW.

This SOW contains the entire agreement between the parties. There are no promises, agreements, conditions, inducements, warranties or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in the SOW.

## Acceptance

Upon completion of the services outlined in this SOW, AGENCY will be provided a professional services acceptance form ("Acceptance Form"). AGENCY will sign the Acceptance Form acknowledging that services have been completed in substantial conformance with this SOW and the Agreement. If AGENCY reasonably believes AXON did not complete the professional services in conformance with this SOW, AGENCY must notify AXON in writing of the specific reasons within seven (7) calendar days from delivery of the Acceptance Form. AXON will remedy the issues to conform with this SOW and re-present the Acceptance Form for signature. If AXON does not receive the signed Acceptance Form or written notification of the reasons for rejection within 7 calendar days of the delivery of the Acceptance Form, AGENCY will be deemed to have accepted the services in accordance to this SOW.

## Force Majeure



Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

Neither party hereto shall be liable for delays or failure to perform with respect to this SOW due to causes beyond the party's reasonable control and not avoidable by diligence.

**Schedule Change**

Each party shall notify the other as soon as possible regarding any changes to agreed upon dates and times of Axon Fleet in-car Solution installation to be performed pursuant of this Statement of Work.

**Axon Fleet Deliverables**

Typically, within (30) days of receiving this fully executed SOW, an AXON Technical Project Manager will deliver to AGENCY's primary point of contact via electronic media, controlled documentation, guides, instructions and videos followed by available dates for the initial project review and customer readiness validation. Unless otherwise agreed upon by AXON, AGENCY may print and reproduce said documents for use by its employees only.

**Security Clearance and Access**

Upon AGENCY's request, AXON will provide the AGENCY a list of AXON employees, agents, installers or representatives which require access to the AGENCY's facilities in order to perform Work pursuant of this Statement of Work. AXON will ensure that each employee, agent or representative has been informed or and consented to a criminal background investigation by AGENCY for the purposes of being allowed access to AGENCY's facilities. AGENCY is responsible for providing AXON with all required instructions and documentation accompanying the security background check's requirements.

**Training**

AXON will provide training applicable to Axon Evidence, Cradlepoint NetCloud Manager and Axon Fleet application in a train-the-trainer style method unless otherwise agreed upon between the AGENCY and AXON.

**Local Computer**

Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

AGNECY is responsible for providing a mobile data computer (MDC) with the same software, hardware, and configuration that AGENCY personnel will use with the AXON system being installed. AGENCY is responsible for making certain that any and all security settings (port openings, firewall settings, antivirus software, virtual private network, routing, etc.) are made prior to the installation, configuration and testing of the aforementioned deliverables.

### Network

AGENCY is responsible for making certain that any and all network(s) route traffic to appropriate endpoints and AXON is not liable for network breach, data interception, or loss of data due to misconfigured firewall settings or virus infection, except to the extent that such virus or infection is caused, in whole or in part, by defects in the deliverables.

### Cradlepoint Router

When applicable, AGENCY must provide AXON Installers with temporary administrative access to Cradlepoint's NetCloud Manager to the extent necessary to perform Work pursuant of this Statement of Work.

### Evidence.com

AGENCY must provide AXON Installers with temporary administrative access to Axon Evidence.com to the extent necessary to perform Work pursuant of this SOW.

### Wireless Upload System

If purchased by the AGENCY, on such dates and times mutually agreed upon by the parties, AXON will install and configure into AGENCY's existing network a wireless network infrastructure as identified in the AGENCY's binding quote based on conditions of the sale.

## VEHICLE INSTALLATION

### Preparedness



Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer less weapons and items of evidence. Vehicle(s) will be deemed 'out of service' to the extent necessary to perform Work pursuant of this SOW.

**Existing Mobile Video Camera System Removal**

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer which will remove from said vehicles all components of the existing mobile video camera system unless otherwise agreed upon by the AGENCY.

Major components will be salvaged by the AXON Installer for auction by the AGENCY. Wires and cables are ~~not~~ considered expendable and will not be salvaged. Salvaged components will be placed in a designated area by the AGENCY within close proximity of the vehicle in an accessible work space.

Prior to removing the existing mobile video camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's systems' operation to identify and operate, documenting any existing component or system failures and in detail, identify which components of the existing mobile video camera system will be removed by the AXON Installer.

**In-Car Hardware/Software Delivery and Installation**

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer, who will install and configure in each vehicle in accordance with the specifications detailed in the system's installation manual and its relevant addendum(s). Applicable in-car hardware will be installed and configured as defined and validated by the AGENCY during the pre-deployment discovery process.

If a specified vehicle is unavailable on the date and time agreed upon by the parties, AGENCY will provide a similar vehicle for the installation process. Delays due to a vehicle, or substitute vehicle, not being available at agreed upon dates and times may results in additional fees to the AGENCY. If the AXON Installer determines that a vehicle is not properly prepared for installation ("Not Fleet Ready"), such as a battery not being properly charged or properly up-fit for in-service, field operations, the issue shall be reported immediately to the AGENCY for resolution and a date and time for the future installation shall be agreed upon by the parties.



Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

Upon completion of installation and configuration, AXON will systematically test all installed and configured in-car hardware and software to ensure that ALL functions of the hardware and software are fully operational and that any deficiencies are corrected unless otherwise agreed upon by the AGENCY, installation, configuration, test and the correct of any deficiencies will be completed in each vehicle accepted for installation.

Prior to installing the Axon Fleet camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's existing systems' operation to identify, document any existing component or vehicle systems' failures. Prior to any vehicle up-fitting the AXON Installer will introduce the system's components, basic functions, integrations and systems overview along with reference to AXON approved, AGENCY manuals, guides, portals and videos. It is both the responsibility of the AGENCY and the AXON Installer to agree on placement of each components, the antenna(s), integration recording trigger sources and customer preferred power, ground and ignition sources prior to permanent or temporary installation of an Axon Fleet camera solution in each vehicle type. Agreed placement will be documented by the AXON Installer.

AXON welcomes up to 5 persons per system operation training session per day, and unless otherwise agreed upon by the AGENCY, the first vehicle will be used for an installation training demonstration. The second vehicle will be used for an assisted installation training demonstration. The installation training session is customary to any AXON Fleet installation service regardless of who performs the continued Axon Fleet system installations.

Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

The customary training session does not 'certify' a non-AXON Installer, customer-employed Installer or customer 3rd party Installer, since the AXON Fleet products does not offer an Installer certification program. Any work performed by non-AXON Installer, customer-employed Installer or customer 3rd party Installer is not warrantied by AXON, and AXON is not liable for any damage to the vehicle and its existing systems and AXON Fleet hardware.

Attachment: Attachment #1 - Axon signed contract (2025 EXECUTIVE COMMITTEE PROJECT FUND

# OFFICE OF THE DISTRICT ATTORNEY
# OZAUKEE COUNTY

**ADAM Y. GEROL**
**DISTRICT ATTORNEY**

**ASSISTANT DISTRICT ATTORNEYS**
Benjamin Lindsay
Kerra Stumbris
Antonella Alemán-Zientek
Kristian K. Lindo

Ozaukee County Justice Center
1201 S. Spring Street • P.O. Box 994
Port Washington, WI 53074-0994
Phone: (262)284-8380 • Fax: (262)284-8365

**VICTIM/WITNESS ASSISTANCE**
Lisa Haasch *V/W Coordinator*
Jill Nitschke *Asst. V/W Coordinator*

June 17, 2024

To Whom It May Concern:

I understand the Ozaukee County Sheriff's Department is in the process of upgrading squad cameras and body cameras. I write this letter in support of the measure.

The importance of squad and body camera systems can't be understated. Not only is the data extremely important for prosecution, but today this kind of evidence is essential to public confidence in law enforcement and the entire criminal justice system.

This isn't a line item that should yield to considerations of economy. Those who are accused of crimes expect video and audio that is clear and free of distortion. Our victims deserve evidence that can be used to the very best effect before judges and juries. Juries seem to be very critical of video and audio quality, assuming that it will be like what they see on TV.

Law enforcement officers should also have confidence that the equipment they use will work. My experience as a prosecutor predated the advent of video systems by many years. I cannot emphasize how important video evidence is today when reviewing police incidents where deadly force has been used. Before video, every case became vulnerable to skepticism and accusation by those who wished to attack the police. Today, most of these questions are answered by evidence from which everyone can draw their own conclusions.

I recognize that the costs for these systems are substantial. However, the cost of losing the public's confidence in the criminal justice system is infinitely greater. With those thoughts in mind, I ask you to fund this very important proposal.

Should you have any questions, please don't hesitate to contact me. I am available at your convenience.

Sincerely,

Adam Gerol

District Attorney

Attachment: Attachment #2 - DA Gerol Letter of Support (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Circuit Court of Ozaukee County

**Honorable Sandy A Williams**

OZAUKEE COUNTY JUSTICE CENTER
1201 S. SPRING STREET
P.O. BOX 994
PORT WASHINGTON WI 53074

Diane Andersor
*Deputy Clerk*
*Diane.E.Anderson@wicourts.gov*
*262/284-836*

Nicole Claudor
*Court Reporte*
*Nicole.Claudon@wicourts.gov*
*262/284-836*


June 11, 2024

To Whom It May Concern:

I understand that the Sheriff's Department is in the process of upgrading squad cameras and body cameras. I write this letter in support of the measure. Over the last several decades I have witnessed a change in jury expectations of evidence presentations at trials. I can venture a guess or two as to the reasons for it but the bottom line is this; juries expect and demand a high level of evidence presentation by law enforcement in order for them to convict. Years ago juries seemed comfortable relying just on law enforcement testimony. Now they want to have evidence corroborating law enforcement testimony. They expect to "see" what law enforcement saw on the day/evening of their investigation and expect the quality of the "see" to be almost as exact as what law enforcement saw. Quality equipment is significant in renduring guilty verdicts by juries but what is more significant is how quality equipment and recordings can prevent a case from going to trial which saves significant resources and costs to taxpayers. Finally, the quality equipment provides another check and balance in preserving the integrity of the criminal justice system not only for the player involved but for the public in general.

Despite the costs that might be involved for upgrades for these systems, in the long run the benefits outweigh the dollars that would be spent. Please consider these upgrades as essential in the upcoming budgeting process.

Sincerely,

Sandy A Williams

Hon. Sandy A. Williams
Circuit Court Branch 3

Attachment: Attachment #3 - Judge Williams Letter of Support (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Axon Camera and Taser Purchase**

**Project Manager:** Sheriff Knowles

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $149,910 | N/A |
| **TOTAL** | **$149,910** | |

**Project Score: Value and Efficiency (380/400) Modernization and Service (270/400)**

**Project Purpose Summary (from department):**

The current equipment we use for cameras and Tasers are at its end-of-life. Motorola will no longer refurbish our body worn cameras. As the cameras break, the Sheriff's Office must buy new body worn cameras, which are on a different platform from the old cameras. We are replacing 2-3 body worn cameras per month as they break. The body worn camera's battery life has severely diminished over time, and does not last for a full 8-hour shift. Motorola will be phasing out the software currently used for body worn cameras and in-car cameras, resulting in the need to upgrade our system. Taser no longer makes our model of Taser and we must upgrade.

**Proposal Considerations, Risks, and Identified Issues:**

The Tasers are a non-lethal option for use of force. Without this option due to outdated equipment, it is a safety risk to the Deputy and public which could lead to the use of lethal force because a non-lethal force option wasn't available. In the current environment the need to capture police interaction with the public is expected. Currently our body worn cameras do not last their entire 8-hour shift. To protect the Deputies and to shield the County from potential liability, we need to replace and upgrade the current body worn cameras and in-car camera systems. The information captured by both camera systems is instrumental in court proceedings and is expected by the District Attorney's Office, Judges and Juries. Achieving scores of 100 and 90 for Health & Safety, as well as Urgency this project appear to be of top priority. Achieving all 90s in the Modernization category this project provides an opportunity to make major improvements to the daily operations and safety of officers within the Sheriff's office.

**Staff Recommendation:**

Staff Recommendation is to proceed with funding the first year of the Axon Camera and Taser Replacement out of the 2025 Capital Project Fund. Since the contract is already signed the project should be proceeded with, but alternative funding options will likely need to be considered for future years of the contract (5 Year Contract).

Attachment: Feasibility and Analysis Axon Camera & Taser Replacement (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | CSU Package Scanner |
| **Requested By:** | Sheriff Knowles |
| **Project Owner:** | Ozaukee County Sheriff's Office |
| **Start Date:** | April 2, 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $38,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $38,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

As part of the Court Security screening upgrade, a Smiths Detection HI-Scan 5030i X-Ray System (package scanner) was installed to allow for Deputies to view inside of citizen's purses and bags while entering the court house. This system has become vital in the screening process ensuring no weapons or dangerous items make their way into the court house. This keeps staff and the general public safe while inside our courthouse. The original system purchased in 2021 is beyond its warranty and is malfunctioning. Cost to replace system is $38,000.

Attachment: CSU Package Scanner Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

Without this system, Deputies have to manually search through all bags and purses that are brought into the courthouse. This causes delays in people being able to enter for their court proceedings. Delays at the screening station cause inefficiencies which require additional staff. This is problematic because this staffing is needed for courtroom security.

**Describe how the project impacts the department's level of service:**

A package scanner saves time by streamlining the incoming security checks. When entry lines are backed up, it gives an unprofessional appearance of the courthouse.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

A new package scanner will help maintain the safety and security of the courthouse.

**Describe how the project addresses department objectives or countywide strategy:**

A package scanner is a standard piece of security equipment for courthouses that is used on a daily basis to maintain safety and security.

Attachment: CSU Package Scanner Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| A package scanner reduces errors in security screening which lead to less weapons and contraband entering the courthouse. It provides a safer environment in the courthouse. |
| **Describe the project's impact on health and safety:** |
| A package scanner improves the ability to find contraband, weapons or other dangerous items before they enter, making the courthouse a safer place for the employees and citizens. |
| **Describe how the project impacts department operations using business objectives:** |
| It is an expectation of all citizens and employees to have a courthouse that is secure from weapons and contraband. The package scanner reduces errors, improves safety, and makes the Deputies' duties more efficient. |

Attachment: CSU Package Scanner Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: CSU Package Scanner Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Invoice

**Command Sourcing, Inc.**
6100 Horseshoe Bar Rd, STE A #228
Loomis, CA 95650
www.commandsourcing.com
sales@commandsourcing.com

INVOICE NO. 9142103
Date September 14, 2021

**BILL TO**
Ozaukee County Jail
Attn: Accounts Payable
1201 S. Spring St
Port Washington, WI 53074

**SHIP TO**
Sheriff's- Capt. Sauer
Justice Center
1201 S. Spring St
Port Washington WI 53074

| PO # | Submit Orders to: | Contact Person Email: | Contact Person Phone: | Payment Terms | Due Date |
|---|---|---|---|---|---|
| P130759 | Jamie Harris | jharris@commandsourcing.com | 219-743-1808 | Net 30 | 10/14/21 |

| QTY | ITEM # | DESCRIPTION | UNIT PRICE | LINE TOTAL |
|---|---|---|---|---|
| 1.00 | 6040iCS | **Smiths Detection HI-SCAN 5030i X-ray Inspection System**<br>-19" LCD monitor<br>-Operator Keyboard<br>-Software:<br>-HI-SPOT - Automatic Dense Area Detection<br>-HI-TRAX - Image Enhancement Functions<br>-HI-MAT - Multi-Energy for Material Identification by Color<br>-Operator Manual<br>-12-month Standard Warranty | $ 25,000.00 | $ 25,000.00 |
| 1.00 | S&H | **Shipping and Install**<br>FOB Destination, 8-10 weeks ARO | Included | $ - |
| 1.00 | SOFTW | **Expanded Software Package**<br>Image Store System - Digital Image Management<br>Hi-TIPPlus - Threat Image Projection<br>High Density Alert - Automatic Marking of Suspicious Objects<br>Xport - Automatic Image Transmission | Included | $ - |
| 1.00 | OPTRN | **Operator Training** | Included | $ - |

**Comments or special instructions:**

4% service charge on payment by Credit Card. Shipping FOB origin, Return Policy: Command Sourcing must be notified prior to receipt of any returned items and a restocking fee may be assessed.

| | |
|---|---|
| SubTotal: | $ 25,000.00 |
| Sales Tax: | $ - |
| **Total:** | **$ 25,000.00** |

Attachment: Attachment #1 - Small 5030 Baggage Scanner 09142103 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: CSU Package Scanner**

**Project Manager:** Sheriff Knowles

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $38,000 | N/A |
| **TOTAL** | **$38,000** | |

**Project Score: Value and Efficiency (370/400) Modernization and Service (300/400)**

**Project Purpose Summary (from department):**

Without this system, Deputies have to manually search through all bags and purses that are brought into the courthouse. This causes delays in people being able to enter for their court proceedings. Delays at the screening station cause inefficiencies which require additional staff. This is problematic because this staffing is needed for courtroom security.

**Proposal Considerations, Risks, and Identified Issues:**

A package scanner reduces errors in security screening which lead to less weapons and contraband entering the courthouse. It provides a safer environment in the courthouse. A package scanner improves the ability to find contraband, weapons or other dangerous items before they enter, making the courthouse a safer place for the employees and citizens. After achieving a score of 370 on Value & Efficiency with an 80 in Health & Safety and a 90 for urgency this project appears to be a top priority of the 2025 Capital Project fund. With scores of 90 for modernization and 90 for project purpose, this project can be pursued as it will provide improved safety for employees and citizens entering the Justice Center.

**Staff Recommendation:**

Staff recommendation is to proceed with funding this request through the 2025 Capital Project Fund. The need to prevent human error and ensure public safety within the Justice Center signals it to be a top priority of this years' Capital Project Fund.

Attachment: Feasibility and Analysis CSU Package Scanner (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | CSU Security Door |
| **Requested By:** | Sheriff Knowles |
| **Project Owner:** | Ozaukee County Sheriff's Office |
| **Start Date:** | April 2, 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $35,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $35,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

In 2012 and 2017, the United States Marshals Service conducted a Court Security Survey and Assessment of the Justice Center. Both assessments were conducted by USMS Senior Inspector Gary Enos. In both assessments, Inspector Enos suggested we close the small hallway to the public creating a two-door employee entrance and exit located by the Child Support office. This would significantly upgrade the security to this employee entrance area in multiple ways. Project costs would include the building and installation of a security glass door with top and two side panels, additional key fob access, additional security camera to cover this area, and the re-programming current door/alarm system in order to add the new door. Total project cost estimated at $35,000.

Attachment: CSU Security Door Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

Every security entrance point into the courthouse has a "two-door" system except for the northwest employee entrance near the Child Support Office. As of now, there is nothing to stop a member of the public, who has entered the courthouse after being properly screened, from walking over to this employee door and opening it to allow someone in with weapons or contraband.

**Describe how the project impacts the department's level of service:**

By adding a second secured door to this area, it would significantly upgrade the level of security to the public and employees at the courthouse. It would increase the level of security to be in compliance with the recommendation made in 2012 and 2017 by USMS Inspector Enos. This would create a greater level of difficulty for actors to illegally enter the courthouse. It would allow for a longer reactionary time for Deputies to identify and respond to a breach of security at this location.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

Many of the staff working in the courthouse only have the use of public restrooms available to them. This secured door would allow staff access to a secure restroom without the risk of the public trying to engage them.

**Describe how the project addresses department objectives or countywide strategy:**

The Sheriff's Office objectives and strategy include providing a safe and secure workplace for State and County employees who work within the Justice Center. Upgrades such as this to the courthouse, will allow for this to continue as it is our duty to provide our employees a work environment that is free of known dangers.

Attachment: CSU Security Door Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| When employees work in a safe workplace, it improves morale and leads to an improved quality of work. A safe workplace will make employees feel they can make a difference which is very important given the fact of the type of work the employees do at the courthouse. |
| **Describe the project's impact on health and safety:** |
| After security deficiencies have been identified and left unaddressed, employers risk litigation. This project will add to the overall safety and security to protect the public and employees. |
| **Describe how the project impacts department operations using business objectives:** |
| Partnerships - This project would benefit the safety and security of all of the departments who work on the upper level of the Justice Center including the Clerk of Courts, DA's Office, Corp. Counsel, Child Support, Sheriff's Office, etc. and the Jail.<br><br>Improve Safety - By adding a second secured door to this area, it would significantly upgrade the level of security to the public and all of the employees who work inside the courthouse. |

Attachment: CSU Security Door Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: CSU Security Door Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

All Family Glass, Inc. /dba
BGS GLASS SERVICE
1620 ARCADIAN AVE.
WAUKESHA, WI 53186

# Quote

Quote Number: JB11379
Quote Date: 1/27/2021

www.bgsglass.com
Members of MBA, NARI, BBB
Like us on Facebook

Phone: (262) 513-2806
Fax: (262) 513-2812

**Quoted to:**
OZAUKEE COUNTY JC-SHERIFF
1201 S. SPRING ST.
PORT WASHINGTON, WI 53074
Phone: (262) 284-8254 Fax:

**Ship to:**

*Work performed may be photographed for marketing*

| Job Name | Shipping Method | **Payment Terms** | Sales Rep |
|---|---|---|---|
| SECURED ENTRANCE | Installed | COD | JACK BAUER |

| Quantity | Item | Description | Unit Price | Extension |
|---|---|---|---|---|
| 1 | LINE ITEM | SECURED ENTRANCE | 0.00 | 0.00* |
| 1 | COMMERCIAL | FURNISH AND INSTALL 2" X 4 1/2" DARK BRONZE ANODIZED FINISH ALUMINUM STOREFRONT GLAZED WITH 9/16" TEMPERED LAMINATED SECURITY GLASS. INCLUDES (1) 3'-0" X 7'-0" DOOR | 5800.00 | 5,800.00* |
| 1 | LINE ITEM | WIDE STILE DOOR WITH 10" BOTTOM RAIL<br>CONTINUOUS GEAR HINGE<br>LATCH LOCK WITH LEVER HANDLE<br>ELECTRIC STRIKE<br>TUBULAR PUSH PULLS<br>IDC 44CI HEAVY DUTY CLOSER<br>WEATHER STRIPPING | 0.00 | 0.00* |
| 1 | LINE ITEM | NOT INCLUDED:<br>POWER TO STRIKE<br>WIRING OF STRIKE | 0.00 | 0.00* |

* means item is non-taxable

**TOTAL AMOUNT 5,800.00**

**All material on this quote is guaranteed to be as specified, and is not safety glazed material unless so marked. It is sold with the understanding that this material will not be glazed in a "hazardous location" as defined by the Consumer Product Safety Commission. All glass installed and/or supplied by BGS Glass Service meets ASTM glass standards.**

***Effective 06/01/2018, a 3% processing fee will be added to Invoices paid with Credit and Debit Cards.***
***50% deposit is required on all product ordered, and balance would be due upon completion or product picked up and/or delivered.***

***Measurements taken by the customer for ordering are solely the responsibility of the customer.***
***Measurements taken by the customer for quoting are only used for the purpose of quoting.***

**All merchandise returned for credit, refund or exchange must be in resalable condition, authorized for return and accompanied by this receipt. Restocking charges will be applied. NO RETURNS WILL BE AUTHORIZED FOR ANY SPECIAL ORDERS OR CUT FLAT GLASS.**

**NOTICE OF LIEN RIGHTS AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, builder hereby notifies owner that persons or companies furnished labor or materials for the construction on owner's land may have lien rights on owner's land and building if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid. Any/all lien waivers for this job will not be released until payment in full, is received by BGS Glass Services.**

**BGS Glass Service Warranties:**

1) **Insulated (Thermopane) Glass Units Installed: 10 years on insulated Unit and One year on labor.**
2) **Insulated (Thermopane) Glass Units Supplied Only: No Warranty**
3) **Shower Doors, Installed: One year on parts and labor, excluding tempered glass.**
4) **Mirrors, Installed: To be free of defects arising from Improper production, for a period of 3 years (contact BGS for list of defects) and One year on labor.**
5) **ALL Custom Made: Glass/Mirror/Plexi/Lexan/Windows/Storms/Screens – SUPPLIED ONLY: No Warranty. Product leaves BGS premises, product is not covered by ANY warranty. No exceptions. Inspect all products before you leave BGS Glass Service.**
6) **Custom Window Orders: Please contact your representative for appropriate warranties.**
7) **Any other orders/issues/applications, please contact BGS Glass Service.**

**Terms of payment are stated above. A service charge of 1.500% per month will be added to past due accounts. There will be a fee of $45.00 for any returned checks.**

**Quote is good for 30 days, unless specifically stated otherwise.**

Attachment: Attachment #1 - BSG Glass Service Door Quote (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

All Family Glass, Inc. /dba
BGS GLASS SERVICE
1620 ARCADIAN AVE.
WAUKESHA, WI 53186

# Quote

Quote Number: JB11379
Quote Date: 1/27/2021

www.bgsglass.com
Members of MBA, NARI, BBB
Like us on Facebook

Phone: (262) 513-2806
Fax: (262) 513-2812

**Quoted to:**
OZAUKEE COUNTY JC-SHERIFF
1201 S. SPRING ST.
PORT WASHINGTON, WI 53074
Phone: (262) 284-8254 Fax:

**Ship to:**

*Work performed may be photographed for marketing*

**ACCEPTED BY:** _____

**By signing this quote I agree to the terms presented above, and take full responsibility for payment**

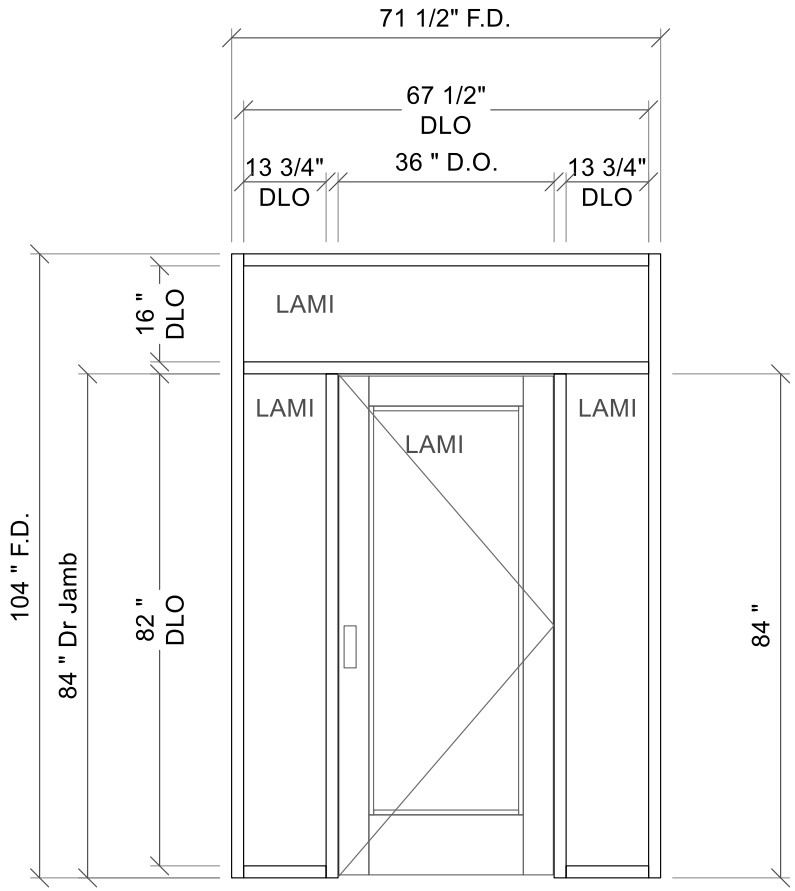
**All products are subject to appropriate sales tax, unless tax exempt certificate is provided BEFORE work is started.**
**Work performed may be photographed for marketing.**

Attachment: Attachment #1 - BSG Glass Service Door Quote (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

DARK BRONZE ANODIZED FINISH ALUMINUM STOREFRONT GLAZED WITH 9/16" TEMPERED LAMINATED SECURITY GLASS

3'-0" X 7'-0" WIDE STILE DOOR WITH:
10" BOTTOM RAIL
CONTINUOUS GEAR HINGE
LATCH LOCK WITH LEVER HANDLE
ELECTRIC STRIKE
TUBULAR PUSH PULLS
IDC 44CI HEAVY DUTY CLOSER

NOT INCLUDED:
POWER TO ELECTRIC STRIKE
WIRING OF STRIKE




OZAUKEE COUNTY JUSTICE CENTER - 001 - 001 - ENTRANCE (1 Thus)
1/27/2021

| | | |
|---|---|---|
| CUT BY: | | BGS GLASS SERVICE<br>1620 ARCADIAN AVENUE<br>WAUKESHA, WI 53186<br>(262) 513-2806<br>(262) 513-2812 FAX<br>bgsglass.com |
| BUILT BY: | VINYL INSPECTION: | |
| INSTALLED BY: | CAULK INSPECTION: | |
| GLAZED BY: | DOOR INSPECTION: | |
| DRAWN BY: JACK BAUER | JOB NAME: OZAUKEE COUNTY JUSTICE CENTER | BGS GLASS SERVICE |
| DATE: 1/27/2021 | ARCHITECT | 1 of 1 |
| | GENERAL CONTRACTOR | |

Attachment: Attachment #2 - BSG Glass Servcie Door Drawing (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

**ID Networks, Inc.**
7720 Jefferson Road, Ashtabula, OH 44004
Phone: (440)992-0062 Fax: (440)992-1109
John Wheelock - Inside Sales Manager
440-992-0062
jwheelock@idnetworks.com

QUOTE #: 24-1120-02
DATE: 11/20/2024

**TO:** Austin Winkler
Ozaukee County Sheriff's Office
1201 South Spring Street
Port Washington, WI 53074
414-303-9064
awinkler@co.ozaukee.wi.us

| LIVESCAN BOOKING STATION & EQUIMENT PRICING | | | | |
|---|---|---|---|---|
| **ITEM #** | **DESCRIPTION** | **QTY** | **UNIT PRICE** | **EXT PRICE** |
| 1 | ID Networks Criminal 10-Print LiveScan System:<br>• LSCAN Guardian 200 10-Print Print Capture Device<br>• FingerRoll Livescan Software<br>• WIN 11 Laptop Configuration | 1 | $6,995 | $6,995 |
| 2 | One (1) Year Warranty and Maintenance | 1 | Included | Included |
| 3 | Remote Installation & Training | 1 | $495 | $495 |
| | | | **LIVESCAN SYSTEM SUB-TOTAL** | **$7,490** |
| **OPTIONS** (*10% annual maintenance, for applicable options)* | | | | |
| 4 | Rugged Cabinet with 22" Display | 0 | $3,495 | |
| 5 | LiveScan Interface - data push to LiveScan | 0 | $495 | |
| 6 | FBI Certified Printer with Duplexer and Tray | 0 | $1,495 | |
| 7 | Camera Capture Kit – camera, mounts, electronics, cables | 1 | $1,495 | $1,495 |
| | | | **LIVESCAN SYSTEM SUB-TOTAL** | $1,495 |
| | | | **TOTAL SYSTEM COST** | **$8,985** |

**NOTES**

- Our full-coverage maintenance plan is included for one year.
- Annual Maintenance:
  - Standard Support – $1,995 - includes Mon-Fri, 8:00 AM - 5:30 PM EST support with 2-4 hour response for initial service calls (same day shipment of parts).

Attachment: Attachment #3 - ID Networks Livescan Booking Station & Equipment Quote (2025 EXECUTIVE COMMITTEE PROJECT FUND

| TERMS & CONDITIONS OF SALE | |
|---|---|
| Standard Payment Terms | 100% Payment in full 30 days from the date of installation. |
| Delivery & Installation | Delivery plans will be scheduled after the receipt of your written purchase order and appropriate down payment, as applicable.<br><br>Facility preparation for electrical service, furniture, mounting requirements and networking, is the responsibility of the customer. Our delivery commitment is subject to the customer facility preparation being completed in advance. |
| Onsite Training | Recommended days of training have been included. Training personnel and schedules will be agreed upon in advance of the delivery. Additional training or technical support services from ID Networks are available at a daily rate of $995, plus travel expenses. |
| Upgrade Options | Many Upgrade options and interfaces are available with the FingerRoll Livescan system. Please call for further details. |
| 3rd Party Software or Services | Special items or software interfaces which may need our development, or the development and cooperation of a third party, will require separate planning with the customer and any third parties. ID Networks is not responsible for the delays of the customer or third parties and likewise, payments by the customer to ID Networks shall not be held up due to non-ID Networks delays. |
| Remote Access to Mugshot System | We expect the customer to install a phone line or internet line nearby the Livescan in order for ID Networks ONLY to conduct remote support activities. 24x7 access is requested by ID Networks and software access. ID Networks access will be password controlled for access. |
| Price Guarantees | All pricing contained herein is subject to a 90 day limit. |
| Authorized Service | As part of our state pricing, ID Networks will provide 2-4 hour response for initial service calls, Monday-Friday, 8:30 AM – 5:00 PM EST, with same day shipment of parts and software, unless otherwise contracted. Weekend and 24x7 coverage are available to those agencies requiring that level of service. Call for quotation. |
| Assumptions | No conversion of legacy livescan data, if applicable.<br>No conversion of legacy images, if applicable. |

**Authorization To Proceed:**

Please sign below and return pages 1-2 via fax or email to acknowledge acceptance of the quotation and approval of the payment terms outlined below:

Sales Tax:
☐Non-Exempt ☒Exempt

Payment Terms:
☐50% Down Payment ☐Contract ☒100% Due 30 days from Installation

☐ Current customer requests to pro-rate service payments to match existing service due date.

Customer
Approval: _____
Name of Authorized Official Title

_____ _____
Signature Date

Purchase Order Number #: _____ (if applicable)

Attachment: Attachment #3 - ID Networks Livescan Booking Station & Equipment Quote (2025 EXECUTIVE COMMITTEE PROJECT FUND

PROPHOENIX
Next Generation Public Safety Software

**ProPhoenix Corporation**
502 Pleasant Valley Ave,
Moorestown, NJ 08057
Phone: 609-953-6850
Fax: 609-953-5311
Web: www.prophoenix.com

**Proposal For:** **Axis V5925 Mugshot Camera**

**Ozaukee Cnty Sheriffs Dept**
Attention: Austin Winkler

**1201 S Spring Street**
**Port Washington, WI 53074**
Phone# **262-284-7172**

**Proposal# 25-000002**
**Date: 01/03/2025**
**Valid Until: 02/03/2025**

**Submitted By:**
Paul Hoppe
Phone# **609-953-6850 x**
E-Mail:
**paul.hoppe@prophoenix.com**

Dear Austin Winkler,

On behalf of ProPhoenix Corporation, we are pleased to present this proposal for various components of the Phoenix Public Safety Solution Suite. This proposal details the required software modules and associated support services in order to successfully implement the proposed solution. If hardware is being proposed and/or recommended, please take note of the specific operating requirements outlined in the Proposal Notes and/or Terms section.

## Total Solution Cost:

**Proposal Amount** **$2,495.00**

Annual ASM shall not exceed a 5% increase year over year.

**Please have an authorized officer sign below and return a copy to me. Upon execution by both parties, this proposal and its terms and conditions will become a binding agreement.**

**Acceptance:**
**By: Ozaukee Cnty Sheriffs Dept**

Signature Date

Print Name Title

**ProPhoenix Corporation**

Paul Hoppe 01/03/25

Signature Date

Paul Hoppe Executive VP

Print Name Title

ProPhoenix Corporation ("Company") proposal contains information and data, which are privileged, confidential and/or proprietary to the Company. This information and data is commercially sensitive and/or financial in nature and is not made available for public review. This information is submitted on a confidential basis only in response to a specific customer request. The information contained herein is protected, among other things by the Trade Secrets Act, as codified, and any improper use, distribution, or reproduction is specifically prohibited. No license or right of any kind whatsoever is granted to any third party to use the information contained herein unless a written agreement exists between Company and the third party which desires access to the information. The information contained herein is submitted for purposes of review and evaluation in connection with Company's response to the specific request denoted herein. No other use of the information and data contained herein is permitted without the express written permission of the Company. Under no condition should the information contained herein be provided in any manner whatsoever to any third party without first receiving the express written permission from the Company.

Attachment: Attachment #4 - Avis Mugshot Camera Quote (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Cost Summary:

*A.S.M: Annual Support & Maintenance

| Category | Total Price | A.S.M* |
|---|---|---|
| **Recommended Third Party Items** | | |
| 3rd Party Hardware | **2,495.00** | - |
| Recommended Third Party Items total: | 2,495.00 | 0.00 |
| **Proposal total** | **2,495.00** | 0.00 |

## Item Details:

| | Item Name | Qty |
|---|---|---|
| **3rd Party Hardware** | | |
| HW-AXIS-V5925 | Axis V5925 PTZ 1080P Network Camera - For Mugshot<br>Cost: $2,495.00 | 1 |

## Terms & Conditions

### 3rd Party Hardware

**Axis V5925 PTZ 1080P Network Camera - For Mugshot**

o The V5925 replaces both the V5914 and V5915.
o New pan and tilt movement in Stage or Sports mode (Smooth or fast)
o New VISCA connection over RS232C
o New VISCA over IP
o Same size and design
o 30x Optical zoom and HDTV 1080@60fps
o Canon XLR-3 connector for Studio sound quality
o 3G-SDI, HDMI and IP for video and audio
o Open interface makes it easy to integrate with other systems
o Includes driver and configuration assistance
o Does not utilize POE (must be plugged into a power source)
o Customer is responsible for mounting and connecting the camera to the network and power source
o Price valid for 30 days from date of proposal

Attachment: Attachment #4 - Avis Mugshot Camera Quote (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

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# PROJECT FEASIBILITY ANALYSIS

**Project Name: CSU Security Door**

**Project Manager:** Sheriff Knowles

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $35,000 | N/A |
| **TOTAL** | **$35,000** | |

**Project Score: Value and Efficiency (370/400) Modernization and Service (300/400)**

**Project Purpose Summary (from department):**

Every security entrance point into the courthouse has a "two-door" system except for the northwest employee entrance near the Child Support Office. As of now, there is nothing to stop a member of the public, who has entered the courthouse after being properly screened, from walking over to this employee door and opening it to allow someone in with weapons or contraband.

**Proposal Considerations, Risks, and Identified Issues:**

By adding a second secured door to this area, it would significantly upgrade the level of security to the public and employees at the courthouse. It would increase the level of security to be in compliance with the recommendations made in 2012 and 2017 by USMS Inspector Enos. This would create a greater level of difficulty for actors to illegally enter the courthouse. It would allow for a longer reactionary time for Deputies to identify and respond to a breach of security at this location. Achieving an 80 on Health & Safety and a 90 on project urgency this project appears to be a top priority of the 2025 Capital Project fund. With scores of 90 for modernization and project purpose, this project can be pursued as it will address potential safety liabilities within the Justice Center.

**Staff Recommendation:**

Staff recommendation is to proceed with funding this project through the 2025 Capital Project Fund. The potential liability that this area creates, signals a strong need to improve security within that particular location of the Justice Center by implementing a new Security Door to ensure safety for employees and citizens within the building.

Attachment: Feasibility and Analysis CSU Security Door (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Locution Solutions Fire Dispatching |
| **Requested By:** | Sheriff Knowles |
| **Project Owner:** | Ozaukee County Sheriff's Office |
| **Start Date:** | April 2, 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $177,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $177,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

IP System with Radio Redundancy for 10 workstations

Hybrid Cloud Elite Locution System: $142,000

Hybrid Cloud Elite Annual Maintenance: $35,000

Attachment: Locution Solutions Fire Dispatchnig Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The consolidation of dispatch services into one center has increased the work load on the dispatch staff. Additionally, there has been a steady increase in the number of fire/EMS calls being handled. Dispatch created 1,183 more fire/EMS calls for service across the county in 2024 compared to 2023.

Currently each fire/EMS page must be completed manually by a dispatcher by using the call location to determine which department will respond, manually activating the correct set of tones, and reading off the specific call details. This process is time consuming, difficult for new dispatchers to learn, and susceptible to errors.

**Describe how the project impacts the department's level of service:**

The Locution system automates the paging process. It uses the call location to automatically determine the responding agency, activates the appropriate paging tones, and reads the call details. Automating the paging process eliminates the need for a dispatcher to manually complete the process freeing them to handle other calls for service or radio traffic.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The automated paging process reduces the time between receiving the call and notifying the fire/EMS units of the emergency allowing for a faster response thus increasing the likelihood of a better outcome.

**Describe how the project addresses department objectives or countywide strategy:**

The project goals are to decrease the fire/EMS response times, eliminate paging errors, and lower the number of manual tasks completed by dispatchers while providing a more efficient way of dispatching and providing a higher level of service to the people of Ozaukee County.

Attachment: Locution Solutions Fire Dispatchnig Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND

| Describe the project's impact on quality of life: |
| --- |
| This project creates a faster and more accurate paging process, reduces the likelihood of paging errors, and decreases the response time of field units. This directly impacts the quality of life and safety for everyone in Ozaukee County. |
| **Describe the project's impact on health and safety:** |
| By decreasing the paging time and eliminating manual errors, fire and EMS units will arrive to the scene of an emergency faster allowing them to provide life-saving measures. |
| **Describe how the project impacts department operations using business objectives:** |
| Currently one dispatcher must speak with the caller and gather the details of the emergency while a second dispatcher completes the manual paging process. Locution would eliminate the need for the second dispatcher leaving them free to handle other tasks. It also reduces the possibility of errors which can occur when the location is misread or the wrong paging tones are selected. |

Attachment: Locution Solutions Fire Dispatchnig Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

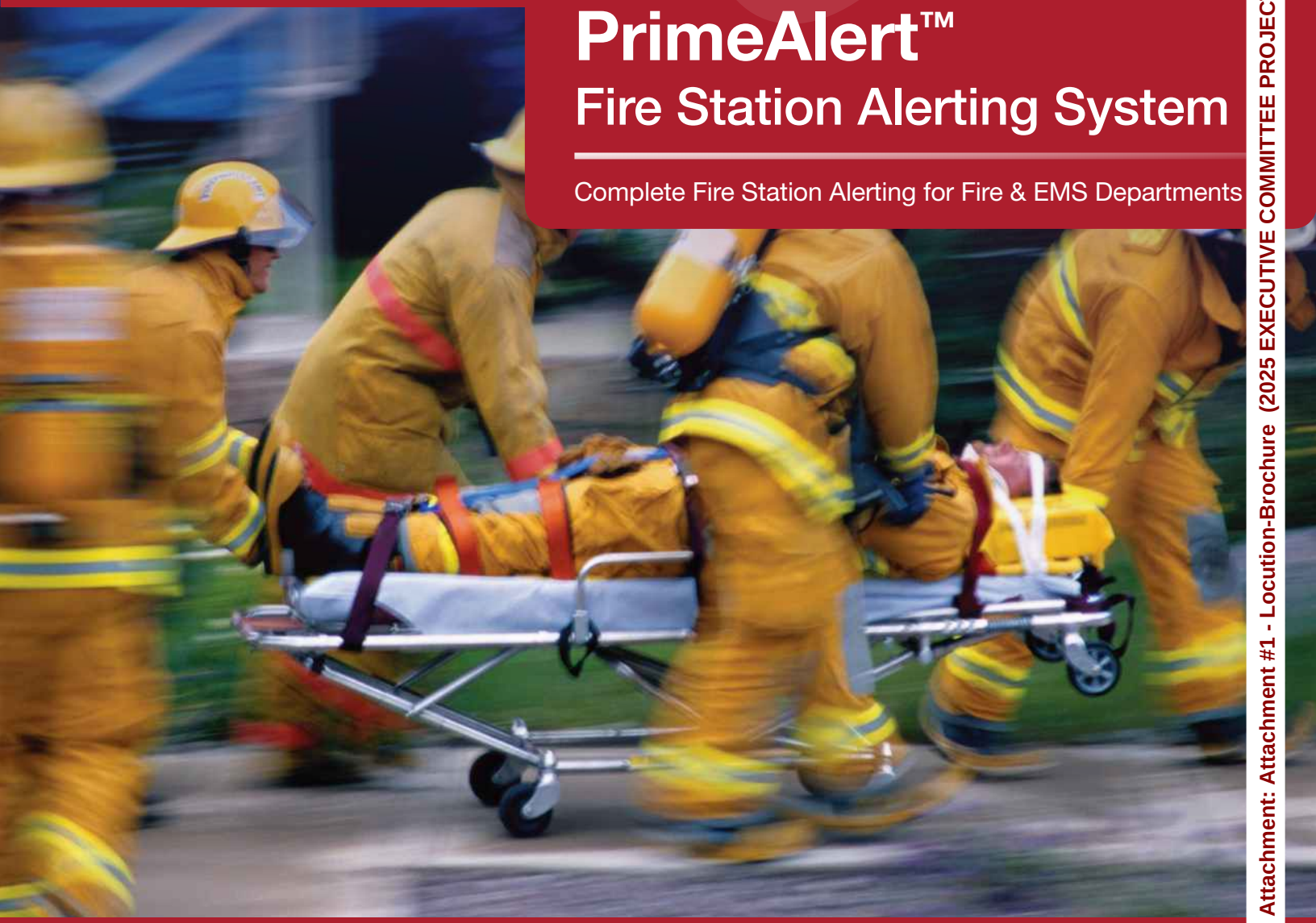
Attachment: Locution Solutions Fire Dispatchnig Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND

Locution SYSTEMS INC.

Celebrating 20 Years of
Fire Station Alerting Innovations

# PrimeAlert™
## Fire Station Alerting System

Complete Fire Station Alerting for Fire & EMS Departments



Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Introduction

## PrimeAlert™
## Fire Station Alerting System from Locution Systems, Inc.

Welcome to this overview of the **PrimeAlert™ Fire Station Alerting System from Locution Systems, Inc.** We are experts and specialists in fire station alerting and fire station alerting technology! Formally incorporated in 1993, Locution Systems has developed one of the most modular, flexible, and powerful fire station alerting systems on the market today.

The **PrimeAlert™ Fire Station Alerting System from Locution Systems** offers a modular and comprehensive fire station alerting system, including:

- Voice Alerting
- Audio Alerting
- Visual Alerting
- Zoned Alerting
- Mechanical Control of Station Appliances & Devices

The **PrimeAlert™ Fire Station Alerting System from Locution Systems** is proven in the field, and is currently serving and protecting over 30 million people in the United States and Canada!

The benefits of the **PrimeAlert™ Fire Station Alerting System from Locution Systems** are:

- Faster Response Times
- Reduced Stress for Dispatchers
- Reduced Stress & Reduced Sleep Deprivation for First Responders

### The PrimeAlert™ Fire Station Alerting System

We welcome your questions, and would be happy to schedule an interview with our team of engineers & project managers, or a site visit. Contact Locution Systems at:

**www.locution.com or 303.201.7300**

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Table of Contents

**PrimeAlert™** Fire Station Alerting System At A Glance – Pages 2-3

**PrimeAlert™** Fire Station Alerting Process – Pages 4-5

Comm Center Hardware Overview – Pages 6-7

User Interfaces – Page 7

Station Hardware Overview – Pages 8-9

Products & Communication Pathways – Pages 10-11

Voice Alerting Options – Pages 12-13

Fire Station Control Technologies – Pages 14-15

Audio Alerting Options – Pages 16-17

Visual Alerting: Visual Display Options – Pages 18-19

Visual Alerting: Lighting Options – Pages 20-21

Zoned Alerting Options For Multi-unit Stations – Pages 22-23

Fire Station Schematic – Page 24-25

Why Locution Systems? – Pages 26-27

Customer List – Pages 28-29

About Locution Systems – Page 30

**PrimeAlert™** Quick Facts – Page 31

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

METRO FIRE

# System at a Glance

## SUPPORTED CAD SYSTEMS

- Alert
- EmergiTech
- EnRoute
- Interact
- Intergraph
- Motorola Premier
- Motorola Premier 1
- New World
- Nortel/PEC Solutions
- PSSI
- Sungard-HTE
- Sungard-OSSI
- Tiburon
- Tritech

More CAD interfaces in development

## ALERTING DISTRIBUTION OPTIONS

- IP Network
- Radio (Standard or EMS-enhanced)
- Telephone
- Email
- Paging

## VOICE ALERTING OPTIONS

- **Complete Human Voice (CHV) –** Voice alerting technology that provides a factory-delivered automated voice that delivers a clear, natural sound, and highly understandable automated voice.
- **Approximated Human Voice (AHV) –** Voice alerting technology that provides a pliable, "trainable" alerting voice that approximates a human voice using a collection of small human vocal elements trained by your department and to your department's needs.

## OPERATING SYSTEMS

- Windows
- Linux (station only)



Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## STANDARD GLOBAL FUNCTIONS

- Call Categorization
- Greater Alarm
- Tone Management (includes Custom, HeartSaver & Ramped Tones programmable to unit or incident)
- User Management

## MECHANICAL CONTROL OPTIONS

- Acknowledgement buttons/Door bells

Automated Control of:

- Apparatus bay doors
- Traffic lights
- Gates
- Gas stoves

## VISUAL ALERTING OPTIONS

- Ramped, switched LED Lighting Systems
- LED monitors
- Multi-color LED indicator devices
- Reader boards
- Response timers

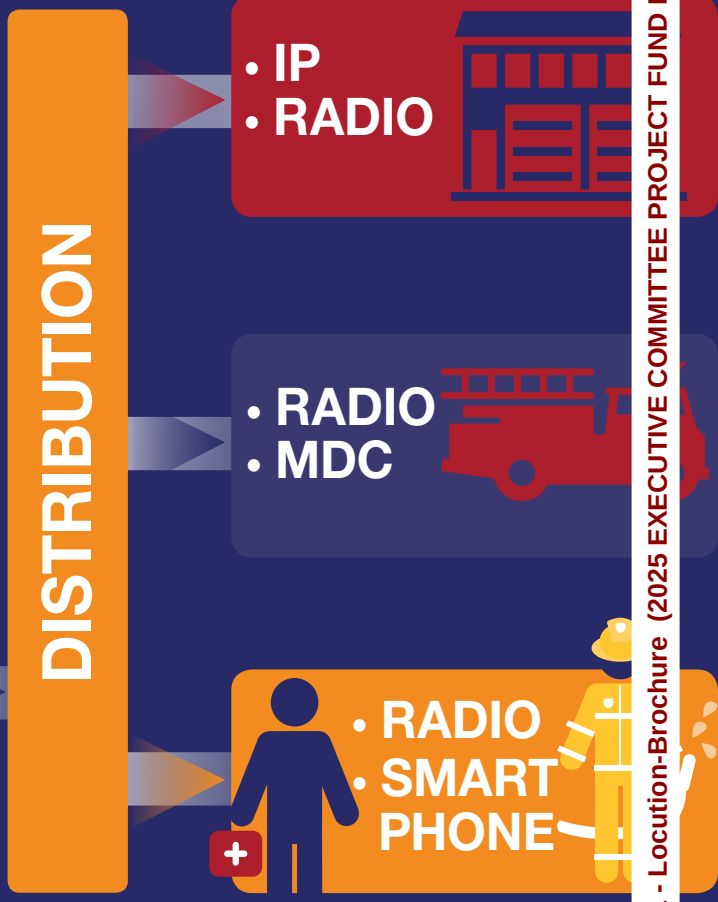
## AUDIO ALERTING OPTIONS

- Amplifiers
- Speakers (various options for ceiling & wall)

## ZONED ALERTING OPTIONS

- 3-area zoned alerting
- IP zoned alerting
- Multi-zone alerting

# Fire Station Alerting Process




## STEP 1

The emergency communications center receives an emergency call (fire, EMS, accident, HazMat, etc.)

## STEP 2

- A call taker or dispatcher enters the information into the department's Computer-Aided Dispatch (CAD) system.
- The CAD system recommends the best unit(s) to respond.
- The dispatcher reviews and commits the responding unit(s).

## STEP 3

- Once the dispatcher has committed the responding unit(s), the CAD system sends the dispatch information to the Locution computer server in the emergency communications center.
- The Locution Fire Station Alerting System takes over and automatically routes the dispatch information to the responding stations.

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# MODULAR FIRE STATION ALERTING OPTIONS

## VOICE ALERTING OPTIONS

- **Complete Human Voice (CHV) –** Voice alerting technology that provides a factory-delivered automated voice that provides a clear, natural sound, and highly understandable automated voice.
- **Approximated Human Voice (AHV) –** Voice alerting technology that provides a pliable, "trainable" alerting voice that approximates a human voice using a collection of small human vocal elements trained by your department and to your department's needs.

## VISUAL ALERTING OPTIONS

- Ramped, switched LED Lighting Systems
- LED monitors
- Multi-color LED indicator devices
- Reader boards
- Response timers

## ZONED ALERTING OPTIONS

- 3-area zoned alerting
- IP zoned alerting
- Multi-zone alerting

## MECHANICAL CONTROL OPTIONS

- Acknowledgement buttons/Door bells

Automated Control of:

- Apparatus bay doors
- Traffic lights
- Gates
- Gas stoves

## AUDIO ALERTING OPTIONS

- Amplifiers
- Speakers (various options for ceiling & wall)

## STEP 4

Dispatch information can be routed to:

- Fire Stations (by IP or Radio)
- Units in the Field (by Radio or MDC)
- Individual Responders (by Radio or Smartphone)

## STEP 5

**Locution Systems' Fire Station Alerting System** offers a modular array of options for:

- Voice Alerting
- Visual Alerting
- Audio Alerting
- Zoned Alerting for multi-unit stations
- Automated Mechanical Control of various appliances and devices in and around the fire/EMS station

# Comm Center Hardware

## What's at the Comm Center?

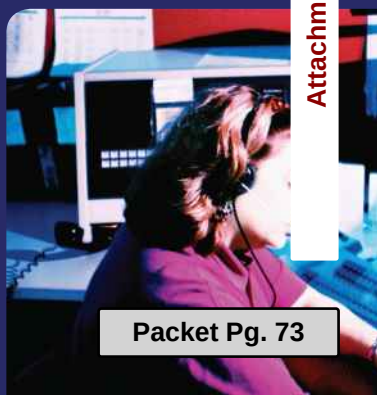
The "brains" of Locution Systems' **PrimeAlert™ Fire Station Alerting System** resides in the emergency communications center. The **PrimeAlert™ System Controller Software (SCS)** resides on an industry-standard (non-proprietary) computer server (virtual servers supported).

In the hierarchy of technology within an emergency communications center, the Computer-Aided Dispatch (CAD) system is king. Locution Systems' **PrimeAlert™ Fire Station Alerting System** rides one level below the CAD system, and relies on dispatch information from the CAD system to operate. Once a dispatcher commits the responding unit(s), the CAD system sends a data burst to the Locution Systems computer server in the communications center. PrimeAlert™ takes over and automatically routes dispatch and alerting information to the responding stations and unit(s), whether they're at a fire station, or out in the field.

## Supported CAD Systems

Locution Systems already has interfaces with the following CAD Systems, and more CAD interfaces are placed in development as Locution Systems receives requests for a new CAD interface. Here's a look at the CAD systems we currently support (and more are in development):

- Alert
- EmergiTech
- EnRoute
- Interact
- Intergraph
- Motorola Premier
- Motorola Premier 1
- New World
- Nortel/PEC Solutions
- PSSI
- Sungard-HTE
- Sungard-OSSI
- Tiburon
- Tritech



Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## PrimeAlert™ Radio Console

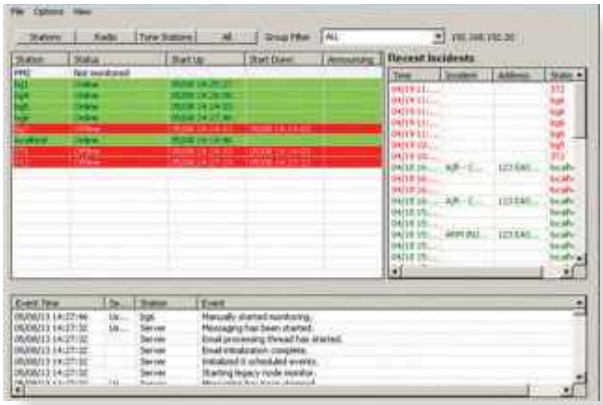
For fire/EMS departments that choose to deploy PrimeAlert™ Radio, their emergency communications center radio console would have additional equipment from Locution Systems. Extra equipment to run a radio deployment of the **PrimeAlert™ Fire Station Alerting System** – either as a primary or secondary alerting path – will include a small-form-factor personal computer added to the radio console area, along with additional software.

*An affordable, off-the-shelf, small-footprint PC loaded with PrimeAlert™ Fire Station Alerting System radio softwa is connected to the emerger communications center's radio console.*

# User Interfaces

## PrimeAlert™ System Adminstration Interface

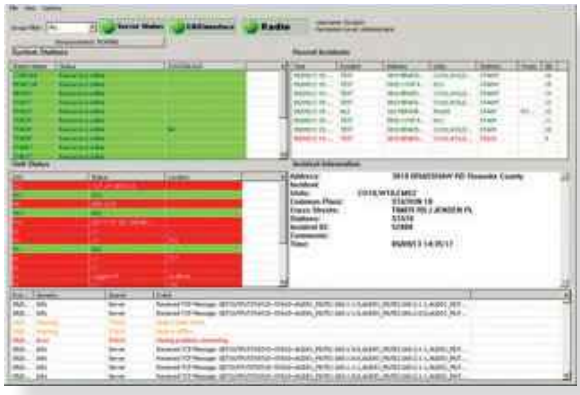
The graphical user interface for Locution Systems' **PrimeAlert™ Fire Station Alerting System** is a user-friendly, industry-standard interface that's color-coded, and features pull-down menus, and click-boxes.



*The PrimeAlert™ Fire Station Alerting interface for system administrators features a familiar, easy-to-use, graphical user interface.*

## PrimeAlert™ Dispatcher Interface

The dispatcher graphical user interface for the **PrimeAlert™ Fire Station Alerting System from Locution Systems** features a user-friendly interface with color-coding, pull-down menus, click boxes, and other standard navigation features. In addition, many dispatch centers simply run the dispatcher interface in "back-ground mode," i.e. they don't watch the screen. This is because the **PrimeAlert™ Fire Station Alerting System** will automatically activate the screen and show a pop-up message if a dispatcher needs to take a specific action.



*The dispatcher interface of the PrimeAlert™ Fire Station Alerting System is easy to use, color-coded, and features standard navigation including pull-down menus, and click boxes.*

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# What's At The Station

The core (basic) system of **Locution Systems' PrimeAlert™ Fire Stati Alerting System** at fire/EMS stations includes the system enclosure; an off-the-shelf, small-footprint PC; Station Control Unit; Intelligent Audio Switch; and relay PLCs. Beyond the core system, departments can choose additional options in Audio, Visual & Zoned Alerting, plus fire station control technologies.

## PrimeAlert™ System Enclosure

The hardware that drives the **PrimeAlert™ Fire Station Alerting System** at the fire station is contained in enclosures that can be locked. A core (basic) system uses one enclosure. The addition of zoned alerting functionality requires an additional enclosure. These fire station alerting enclosures can be wall-mounted or rack-mounted.

*Locution Systems' sturdy metal enclosures for fire stati alerting hardware can be wal mounted, or rack mounted.*

## Ultra-Small-Form-Factor Personal Computer

An ultra-small-form-factor PC (small footprint) is the "brains" of the **PrimeAlert™ Fire Station Alerting System** at fire stations. This small-footprint PC resides in the system enclosures, along with other equipment. These PCs are standard, off-the-shelf, small-footprint PCs roughly the size of a shoebox. Of note, 85% of the hardware used to drive **Locution Systems' PrimeAlert™ Fire Station Alerting System** is affordable, off-the-shelf hardware. This emphasis on using off-the-shelf hardware whenever possible makes the **PrimeAlert™ Fire Station Alerting System** a cost-effective choice for fire/EMS departments.

*Affordable, off-the-shelf, small-footprint PCs serve as the "brains" of the PrimeAler Fire Station Alerting System at fire stations.*

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Station Hardware

## PrimeAlert™ Station Control Unit (SCU)

This compact dedicated hardware unit balances fire station audio. In addition, SCU hardware provides the capability of conducting in-station audio tests with the press of a button. The SCU also provides four relays, and controls the Intelligent Audio Switch (IAS).

*Locution Systems' PrimeAlert™ Station Control Unit balances audio signals within the fire station, provides audio test capabilities, and has four built-in relays for controlling station devices.*

## PrimeAlert™ Intelligent Audio Switch (IAS)

The **PrimeAlert™ Intelligent Audio Switch (IAS)** provides supplemental audio control capabilities that many amplifiers can't perform. The **PrimeAlert™ Intelligent Audio Switch** has three main functions:

1. Muting of up to 3 audio channels when Location audio is providing voice alerting.
2. Automatic detection of pre-existing external tones that are sounding and then waiting until the tones are done before vocalizing the voice alert.
3. Additional relays control appliances and devices in the station, if they are not needed for additional control of audio.

*Locution Systems' PrimeAlert™ Intelligent Audio Switch provides intelligent detection of audio coming through, and intelligent muting functions so tones can sound before automated voice alerting of dispatch information commences.*

## PrimeAlert™ Programmable Logic Controller (PLC)

These cost-effective, off-the-shelf Relay PLCs automatically open and close apparatus bay doors and gates, turn on/off lights, control traffic signals, turn off gas stoves, activate fans, and monitor station devices such as acknowledgement buttons, still alarm controls, test buttons, door bells, fire alarms, and CO sensors.

*PrimeAlert™ PLCs are used for mechanical control of appliances and devices in fire stations.*

# Two Product Options

## Two Main Product Options:

### 1) PrimeAlert™ STATION
### 2) PrimeAlert™ RADIO

Locution Systems' **PrimeAlert™ Fire Station Alerting System** offers two complementary products, along with a variety of specific offerings in voice alerting, audio alerting, visual alerting, zoned alerting & mechanical control technologies. Even before those technologies are considered, fire/EMS departments may opt for one or both of the core products, depending on the communication path they prefer, and how much system redundancy they want to deploy.

### 1) PrimeAlert™ STATION (IP-based alerting)

**PrimeAlert™ STATION** is Internet Protocol (IP) Network-based alerting. Dispatch and alerting information travels along a high-speed IP network to the station, where a variety of alerting functions take place. As IP-based alerting, **PrimeAlert™ STATION** often serves as the primary alerting path f dispatch & alerting information to the stati

### 2) PrimeAlert™ RADIO (Radio-based alerting)

Locution Systems' **PrimeAlert™** RADIO is available in two options: **1) Push-to-Talk radio alerting, and 2) Application Progr Interface (API)-based radio alerting.** Fire/EMS departments may use **PrimeAle RADIO** in either of two ways: **Primary Alerting Path, or Secondary Alerting Path.** Locution Systems has many deploy ments where the fire/EMS department use **PrimeAlert™ RADIO** as their primary alert system. However, the most highly used deployment is using our **PrimeAlert™** IP-based alerting as the primary alerting path with **PrimeAlert™ RADIO** as a secondary (redundant) alerting path to stations, and f units in the field. In addition, when depart-ments use only one distribution method (IP or Radio alerting), a redundant alerting path must be added to ensure full NFPA 1 compliance. **PrimeAlert™ RADIO** interface with Motorola Gold Elite, MCC7500, and Harris radio systems.

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PrimeAlert™ Communication Paths

PrimeAlert™ STATION

Fiber Optic Line T1 Line Leased Line Network

EMERGENCY COMM CENTER

PrimeAlert™ RADIO

Push-To-Talk Radio

API Radio

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

The **Locution Systems PrimeAlert™ Fire Station Alerting System** offers the most advanced, automated public safety voice alerting on the market today. Locution Systems was founded as a station alerting technical consulting firm in 1986, culminating in providing one of the first, off-the-shelf station alerting systems for Las Vegas. In 1993, Locution Systems incorporated and introduced its advanced automated voice alerting technology.

## What is Automated Voice Alerting?

Automated voice alerting for public safety separates the vocalization of the dispatch from the 911 dispatchers. Instead, the **PrimeAlert™ Fire Station Alerting System** uses a clear and understandable automated human voice to vocalize dispatches to alert responding fire/EMS units. The **PrimeAlert™** system vocalizes the FULL dispatch, i.e. station number, unit number, incident type, full street address, and nearby landmarks.

## Benefits of Automated Voice Alerting

- Reduced stress for emergency communication center dispatchers
- Ability to handle more call volume with the same dispatching staff during normal volume, and times of high call volume
- Dispatchers/Call Takers are freed up from repetitive tasks to handle other critical responsibilities such as staying on the phone with distraught callers and conferring with responders during emergencies

## Did you know?

Locution Systems' **PrimeAlert™ Fire Station Alerting System** can send multiple dispatches simultaneously. This technology significantly improves response times!

# PrimeAlert™

## Automated Voice Alerting Overview

**Locution Systems' PrimeAlert™ Fire Station Alerting System** offers both types of automat voice alerting technology presently available in the market.

### 1) PrimeAlert™ — CHV (Complete Human Voice)

- The clearest, most understandable voice alerting technology on the market today
- Uses a pre-recorded, word/phrase audio database with built-in inflection for a natural sound
- Provides a highly understandable automated voice at time of delivery
- This voice technology has been developed specifically for public safety voice alerting applications
- This technology is ONLY available through Locution Systems

### 2) PrimeAlert™ — AHV (Approximated Human Voice)

- A pliable, trainable alerting voice that approximates a human voice using a collection of small human vocal elements trained by your department, and your department's needs
- Provides an unlimited number of sound combinations
- Does not require voice talent for additional recordings to update the audio database
- The **PrimeAlert™** AHV Voice Editor allows for pronunciation or accent updates

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Automated Voice Alerting

## How PrimeAlert™ Automated Voice Alerting Works

### Three Simple Steps

**1**

Once the dispatcher has committed a unit, the CAD system sends the dispatch data to the Locution Systems **PrimeAlert™** Server in the emergency communications center.

**2**

The **PrimeAlert™ System Controller Software** takes over and routes the dispatch information via a high-speed IP network, or via the department's radio system. Dispatch information is routed in text form to keep the data packet size small, which results in a very fast transmission.

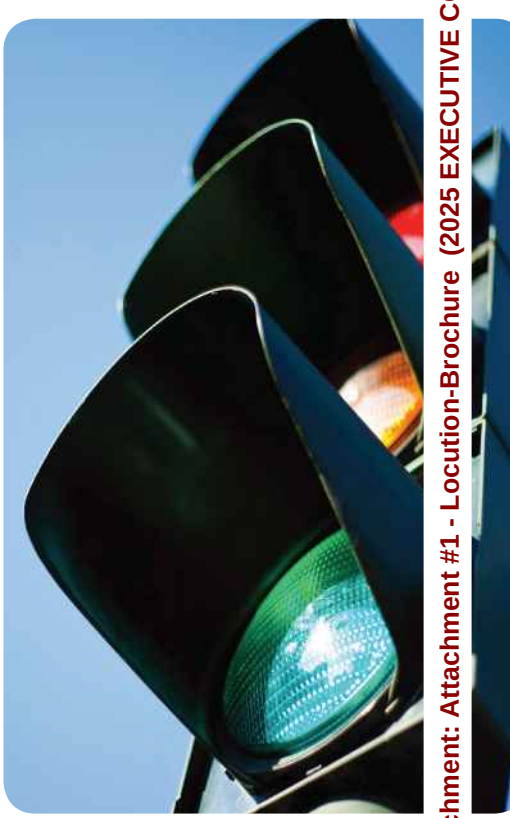
**3**

Once received by the radio or the fire/EMS station PC, an automated voice dispatch is created. The IP version of the system is capable of simultaneous dispatching, i.e. the system can send multiple dispatches to multiple fire/EMS stations in fractions of seconds.

# Fire Station Controls

Locution Systems' **PrimeAlert™ Fire Station Alerting System** provides an extensive array of fire station control technologies. Control of these devices can be tied specifically to a dispatch, a specific time of day, or some other specific event that requires mechanical controls in the station to respond. Using relays from various **PrimeAlert™** system devices and/or Programmable Logic Controllers, **PrimeAlert™** can automatically control the following appliances and devices in a station.

## Automated Control of Traffi Lights Outside The Fire Station



## Did you know?

**Locution Systems understands the different needs of various regions of North America, with installations in every corner of the U.S. (Seattle, Oceanside, New Britain & Palm Beach); the Midwest (Chicago, Indianapolis); the south (Austin, Dallas, Fort Worth, Mobile); as well as the expansive regions of Canada (from Vancouver in the west to Toronto in the east).**

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Automatic Opening & Closing of The Fire Station's Apparatus Bay Doors

## Automatic Shut-off of Gas Stoves

## Automatic Control of Gates

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

Locution Systems offers a variety of audio alerting for fire stations, and the audio systems can be deployed in three ways: **1)** Use the station's existing PA system; **2)** Use a **Locution Systems PrimeAlert™ Audio System** built from the ground up for the station; or **3)** Use a hybrid sound system with existing audio equipment and new equipment from Locution Systems.

**Locution Systems' PrimeAlert™ Fire Station Alerting System** offers the latest technology in digital signal processing, which means amplifiers have remote access for diagnostics, maintenance, and control.

Locution Systems' audio offerings also have "absolute quieting" — a critical technology that eliminates clicks, pops & hisses from the speaker.

# Fire Station Alerting
## Audio Equipment

### Focused Speaker

**What Is It?** A focused speaker that provides individually controlled, directional audio. Locution Systems' focused speaker is the premier speaker for zoned alerting because it can focus audio alerting in specific areas.
**Location:** Dorm rooms

### Near-field Speaker

**What Is It?** These wall-mount baffle speakers provide superior sound quality and highly understandable audio with sound that washes a specific area with sound. These speakers work equally well for indoor or outdoor use. Available in black or white.
**Location:** Apparatus bays, poor acoustical environments, outdoor patios

### Ceiling Speaker

**What Is It?** Round speakers recessed into the ceiling. These speakers provide excellent sound quality. Optional volume control available.
**Location:** Egress areas (hallways, stairways, dorm rooms)



Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Audio Alerting

## Horn Speakers

**What Is It?** Exterior speaker for audio alerting outside the fire station. Weatherproof for indoor or outdoor applications.
**Location:** Outside the fire station

## Audio Attenuator

**What Is It?** A volume control that can be connected to speakers to provide individual volume control of speakers in the fire house.
**Location:** Anywhere a speaker is located

## DSP (Digital Signal Processing) Amplifier

**What Is It?** An amplifier that provides 2 x 120-watt channels, and eight inputs with configurable priority muting. Provides ambient noise sensing, computer control & monitoring, and configurable volume control. Many other amplifiers available.
**Location:** IT room at fire station

## Ambient Noise Sensor

**What Is It?** An audio sensing device tied to speakers that can sense ambient noise and then automatically adjust the speaker volume.
**Location:** Apparatus bays & other noisy environments

## Doorbell/Acknowledgement Buttons

**What Is It?** A variety of buttons tied to specific functions, including a doorbell and dispatch acknowledgment buttons.
**Location:** Station entrances (for doorbells); apparatus bay (for “ack” buttons)

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

**Location Systems' PrimeAlert™ Fire Station Alerting System** offers an array of visual alerting devices. These devices provide immediate visual cues as to specific responding unit being dispatched, before or as the vocalized dispatch is coming through.

# Fire Station Alerting
## Visual Display Devices

### LED Reader Board

**What Is It?** LED Reader Board that can be configured to display and scroll dispatch information, unit status, and response timer information.
**Location:** Common areas of the station, workout rooms, apparatus bay

### Response Timer

**What Is It?** Digital timer that displays the length of time it takes a unit to turn out. Available in Double-digit, or Triple-digit models. Ambient light correction capabilities (gets brighter in bright light situations for maximum visibility). Can be synchronized with audible progress tones. Configured to count up, or count down, with or after the dispatch.
**Location:** Apparatus bay

### LCD Monitor

**What Is It?** Large-screen LCD with multiple content display options. Can display dispatch and unit status information, maps, traffic, weather, hydrant location & notes.
**Location:** Common areas of the fire station, areas of natural traffic such as near stairs

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Visual Alerting – Visual Displays

## Zoned Alerting Touchscreen

**What Is It?** Touchscreen used with **Locution Systems' PrimeAlert™ ZoneTracker™**. Responders use the touchscreen to "tell" the **PrimeAlert™ Fire Station Alerting System** the dorm in which they'll be sleeping. Can be configured for different user levels.

**Location:** Officer's quarters and common areas of the fire station

## High-speed Rip & Run Printer

**What Is It?** High-speed thermal printer capable of printing at speeds of 300mm per second. Can be configured to print any information in the PrimeAlert™ dispatch.

**Location:** Hallway leading to apparatus bay

## Did you know?

**Locution Systems' PrimeAlert™ Fire Station Alerting System** serves the busiest fire station in the nation: the Clark County Fire Station 18 that serves the Las Vegas Strip.

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Visual Alerting – Lighting

## Fire Station Alerting
### Lighting for Illumination

#### Night-Vision Illuminator – Wall Mount

**What Is It?** Wall-mounted red LED light that can be either switched or ramped and is network addressable. These ultra-high-efficiency, wall-mounted lights illuminate hallways and egress areas after dark. Monochromatic red lights preserve night vision.
**Location:** Bunk rooms, hallways, fire pole areas

#### Night-Vision Illuminator – Ceiling Mount

**What Is It?** Ceiling mounted monochromatic red light that can be either switched or ramped and is network addressable. Preserves night vision. Helps responders navigate to the apparatus bay quickly and safely.
**Location:** Bunk rooms, hallways, fire pole areas

*Locution Systems' PrimeAlert™ Fire Station Alerting System Night-Vision Illuminator lights "wash" the entire hallway with monochromatic red light for optimal visibility after dark while preserving night vision.*



Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

When it comes to fire station alerting, there are two distinct types of lighting: **1) Lighting for Illumination**, and **2) Lighting for Alerting**. Lighting for illumination is purely to help responders navigate safely and quickly to the apparatus bay when going on calls after dark. Lighting for alerting is to cue responders quickly.

# Fire Station Alerting

## Lighting for Alerting

### Unit Indicator Light – Flush Mount

**What Is It?** A unit color indicator device that is wall mounted. Provides 180 degrees of visibility. Available in 3-, 4- or 5-color models. Provides an immediate visual cue, by color, for which unit is being dispatched.
**Location:** Day rooms, common areas, workout rooms, areas with high noise where a visual cue is needed

### Unit Indicator Light – Stacked

**What Is It?** A unit color indicator device that is ceiling mounted. Displays colors in a stacked cylinder. Available in 3-, 4- or 5-color models. Provides an immediate visual cue, by color for which unit is being dispatched.
**Location:** Day rooms, common areas, workout rooms, areas with high noise where a visual cue is needed

### Strobe Light – Wall Mount

**What Is It?** Wall-mounted strobe light. Available in indoor & outdoor models. Manually adjustable candela intensity levels.
**Location:** Indoor fire station areas with high-noise levels, outdoor patio areas

### Strobe Light – Ceiling Mount

**What Is It?** Ceiling-mounted strobe light. Available in indoor & outdoor models. Manually adjustable candela intensity levels.
**Location:** Indoor fire station areas with high-noise levels, outdoor patio areas

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Zoned Alerting

## Fire Station Alerting
## ZoneTracker™ Zoned Alerting

### What is Zoned Fire Station Alerting?

Zoned alerting occurs when the fire station alerting system routes dispatch information and alerting functions directly and only to the responding unit — allowing other responders in the station to sleep through the night.

### What Are The Benefits of ZoneTracker™ Zoned Fire Station Alerting?

**The main benefit of zoned fire station alerting is to mitigate the negative effects of sleep deprivation.**

Medical research from one of the most respected medical research databases in the United States revealed the following negative effects of sleep deprivation:

- General decreased brain activity
- Impaired working memory
- Higher risk of errors
- Impaired learning ability
- Impaired immune system
- High blood pressure
- Depression & heightened anxiety
- Impaired cardiovascular & endocrine system function
- Genetic damage in blood and brain cells
- Accelerated cellular aging
- Sudden cardiac death

Medical research also shows that the longer you go without sleep, the harder it is to return to normal sleep patterns. Locution Systems' **PrimeAlert™** zoned alerting technologies are designed to mitigate sleep deprivation for first responders.

*A chronically exhausted first responder is mo prone to illness, according to ma medical studies.*

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

**ZoneTracker™** is the zoned alerting component of **Location Systems' PrimeAlert™ Fire Station Alerting System. Location Systems' ZoneTracker™** provides a variety of options for zoned fire station alerting at multi-unit fire stations.

# Fire Station Alerting

## ZoneTracker™ Zoned Alerting

**3-area Zoned Alerting:** A simplified, base-level version of zoned alerting that can route the dispatch and alerting functions to three areas of the station. This option does not provide true zoning capabilities, nor can it make use of the "absolute quieting" technology. A basic way to route dispatches to three designated areas within the station.

**IP Zoned Alerting:** An innovative way to provide zoned alerting in older stations where the wiring requirements for zoned alerting are not feasible. Instead, this approach involves setting up an affordable, off-the-shelf, small-form-factor PC in each dorm room with its own IP address. Ideal for departments on a budget, or where retro-fitting wiring would be difficult.

**Multi-zone Alerting:** Multi-zone alerting is the most sophisticated zoned alerting option offered by **Location Systems' PrimeAlert™ Fire Station Alerting System.** Multi-zone alerting is ideal for multi-unit stations with more than six bunks, and for stations with multiple types of responding units (Engine, Ladder, HazMat, Medic). Multi-zone alerting requires extensive wiring & the ideal time to implement this technology is for new stations.

## Did you know?

The negative effects of sleep deprivation range from impaired immune, cardiovascular & endocrine systems to impaired brain function and accelerated aging of cells.

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Fire Station Schematic

1. Ambient Noise Sensor
2. Amplifier-DSP
3. Audio Attenuator
4. Doorbell
5. Intelligent Audio Switch
6. LCD Monitor
7. Night Vision Illuminator-Ceiling Mount
8. Night Vision Illuminator-Wall Mount
9. Reader Board
10. Response Timer
11. Rip & Run Printer
12. System Enclosure
    - Station Control Unit
    - Programmable Logic Controller
13. Speaker-Ceiling
14. Speaker-Focused
15. Speaker-Horn
16. Speaker-Near Field
17. Strobe-Ceiling Mount
18. Strobe-Wall Mount
19. Unit Indicator-Ceiling Mount
20. Unit Indicator-Flush Mount
21. ZoneTracker™ Touchscreen

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

There are **MANY** reasons why Locution Systems is the premier fire station alerting system in the industry, and why we think you should choose our solution. We've outlined 10 of the most compelling reasons why the **PrimeAlert™ Fire Station Alerting System from Locution Systems** is the best choice for your fire station alerting needs.

## 1

### WE'RE SPECIALISTS & EXPERTS IN FIRE STATION ALERTING

- Fire station alerting is Locution Systems' specialty.
- We've offered fire station alerting systems since 1993, and fire station alerting is all we do.
- As a result, we approach fire station alerting technologies with a single-minded focus that's not diluted by product sales or technical consulting in other areas that are not relevant to fire station alerting.

## 2

### PRIMEALERT™ SYSTEM: A COMPLETE FIRE STATION ALERTING SYSTEM

**Locution Systems' PrimeAlert™ Fire Station Alerting System** is a complete FSA system that offers:

- Automated voice alerting at fire stations & in the field
- Audio & visual alerting in fire stations
- Automated mechanical control of devices in fire stations (bay doors, gates, stoves, traffic lights by the station, etc.)
- Zoned alerting for multi-unit fire stations

## 3

### SERVING SMALL, MEDIUM & LARGE FIRE/EMS DEPARTMENTS

**Locution Systems' PrimeAlert™ Fire Station Alerting System** is currently operating in small, medium & large fire/EMS departments throughout North America. Examples include:

- Ames, Iowa (3 stations)
- City of Toronto, Canada EMS (48 stations)
- Chicago, Illinois (148 stations)

## 4

### PROVEN IN THE FIELD

**Locution Systems' PrimeAlert™ Fire Station Alerting System:**

- Currently serves and protects over 30 million people throughout North America (US & Canada)

## 5

### BASED ON 25+ YEARS OF RESEARCH AND DEVELOPMENT

- Locution Systems has been in business under that name since 1993.
- These technologies were under development prior to the formal incorporation of Locution Systems.
- We're constantly doing R&D to improve the system as technologies advance.

# Why Location?

## 6

### A COST-EFFECTIVE FIRE STATION ALERTING SOLUTION

Location Systems' **PrimeAlert™ Fire Station Alerting System** offers cost savings to fire departments in the following ways:

- Use of off-the shelf components
- Open-platform design for easier migration & expansion
- Modular fire station alerting system (allows departments to buy a basic system first, and enhance it as desired over time)
- Software-centric fire station alerting system design yields efficiencies such as remote upgrade abilities

## 7

### TWO OPTIONS FOR AUTOMATED VOICE ALERTING

- Location Systems' automated voice alerting technology offers the most advanced speech technology on the market today for fire station alerting.
- **PrimeAlert™** offers two voice technology options:
  - > **Complete Human Voice (CHV) –** Voice alerting technology that provides a factory-delivered auto-mated voice that provides a clear, natural sounding, and highly understandable automated voice; or
  - > **Approximated Human Voice (AHV) –** Voice alerting technology that provides a pliable, "trainable" alerting voice that approximates a human voice using a collection of small human vocal elements trained by your department and to your department's needs.

## 8

### LOCUTION = FASTER RESPONSE TIMES

- Reviews of log files from many customers proves that **Location Systems' PrimeAlert™ Fire Station Alerting System** significantly improves responses times: by multiple seconds, and minutes.

## 9

### LOCUTION = REDUCED STRESS FOR DISPATCHERS

**Location Systems' PrimeAlert™ Fire Station Alerting System:**

Location FSA technology:

- Allows dispatchers to easily handle more 911 call volume with the same staff.
- Automates a repetitive part of the dispatcher's job.
- Reduces call stacking, particularly during times of high call volume, which lowers dispatcher stress.

## 10

### LOCUTION = REDUCED STRESS & SLEEP DEPRIVATION FOR RESPONDERS

**Location Systems' PrimeAlert™ Fire Station Alerting System** reduces stress and sleep deprivation for first responders with the following technologies:

- Automated voice alerting: One, clear, consistent alerting voice in the same order and format every time (reduces stress)
- Ramped lighting (reduces stress)
- Ramped tones (reduces stress)
- HeartSaver tones (reduces stress)
- Zoned alerting for multi-unit stations (reduces sleep deprivation)

# Customer List

Location Systems has been in business since 1993, and we have amassed a wide array of customers throughout the United States and Canada.

The **PrimeAlert™ Fire Station Alerting System** works well for small, medium & large fire/EMS departments and is serving and protecting over 30 million people!

## 24/7 Tech Support Is Standard

Location Systems also provides excellent support for our customers. We provide technical support to these customers 24 hours a day, 7 days a week as our standard practice.

## Our Customers Are Our Partners

We also see our customers as partners in developing helpful new features and functions to enhance the **PrimeAlert™ Fire Station Alerting System**. In fact, there are quite a number of new features and functions now incorporated into our fire station alerting system that either came from customer requests, or customer suggestions and brainstorms.

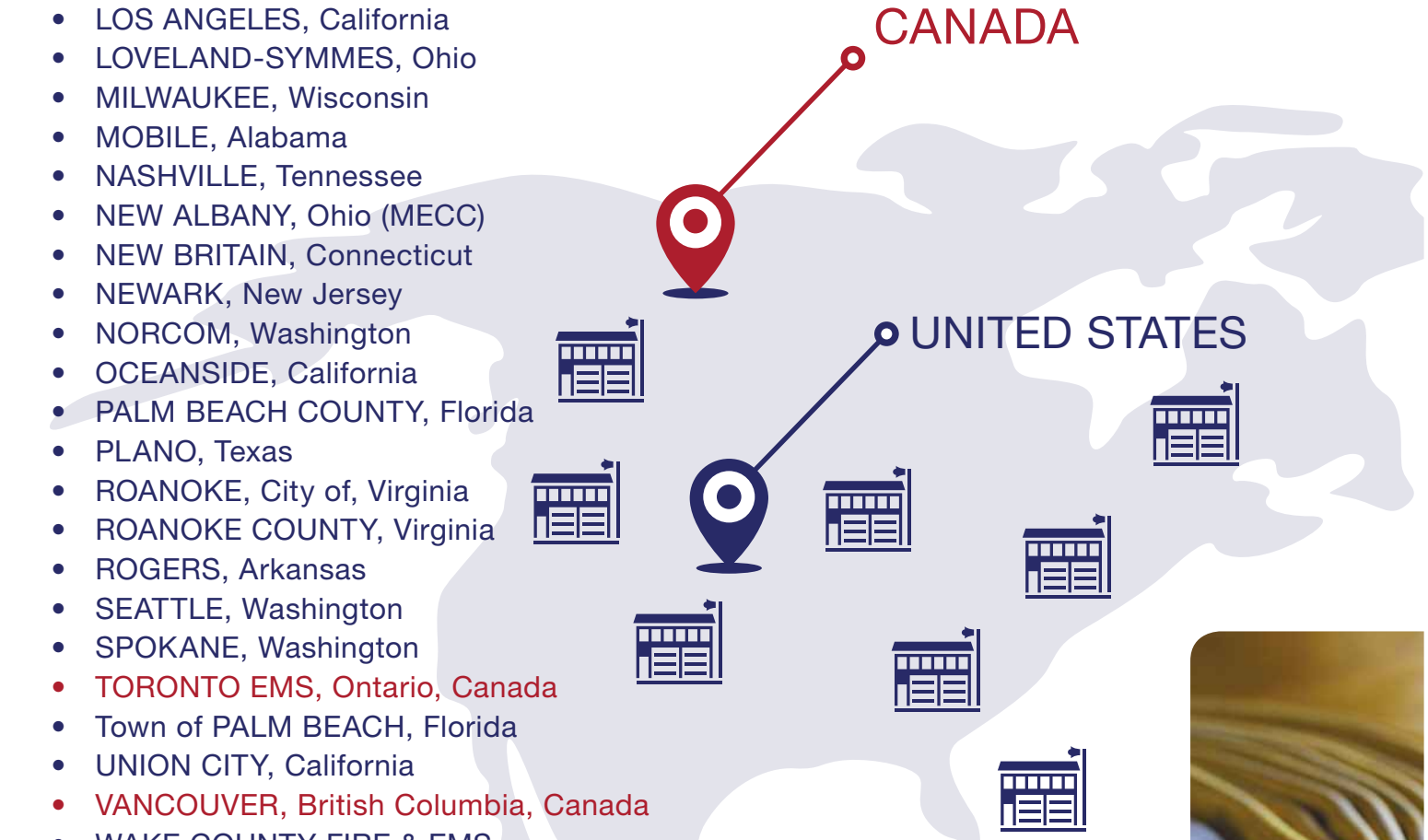
We welcome new customers into the Location Systems family every year, and we strive to take care of all of them, new or long-time customers, with a passion for excellence, and a passion for helping save lives & property, and keeping dispatchers and responders healthy.

## Our Customers Include:

- ALAMEDA, California
- ALAMEDA COUNTY, California
- AMARILLO, Texas
- AMES, Iowa
- ANCHORAGE, Alaska
- AUSTIN, Texas
- BAYSIDE, Wisconsin
- BELLEVUE, Washington
- CALGARY, Alberta, Canada
- CHICAGO, Illinois
- CLARK COUNTY, Nevada
- CLARK COUNTY, Vancouver, Washington, USA (CRESA)
- COLUMBUS, Ohio
- DALLAS, Texas
- DEKALB COUNTY, Georgia
- DURHAM, North Carolina
- EDMONTON, Alberta, Canada
- FREMONT, California
- FORT WORTH, Texas
- HENDERICKS COUNTY, Indiana
- INDIANAPOLIS, Indiana
- JOHNSON COUNTY, Kansas
- LAS VEGAS, Nevada
- LETHBRIDGE, Ontario, Canada

Attachment: Attachment #1 - Location-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

- LOS ANGELES, California
- LOVELAND-SYMMES, Ohio
- MILWAUKEE, Wisconsin
- MOBILE, Alabama
- NASHVILLE, Tennessee
- NEW ALBANY, Ohio (MECC)
- NEW BRITAIN, Connecticut
- NEWARK, New Jersey
- NORCOM, Washington
- OCEANSIDE, California
- PALM BEACH COUNTY, Florida
- PLANO, Texas
- ROANOKE, City of, Virginia
- ROANOKE COUNTY, Virginia
- ROGERS, Arkansas
- SEATTLE, Washington
- SPOKANE, Washington
- TORONTO EMS, Ontario, Canada
- Town of PALM BEACH, Florida
- UNION CITY, California
- VANCOUVER, British Columbia, Canada
- WAKE COUNTY FIRE & EMS, Raleigh, North Carolina
- WEST METRO FIRE PROTECTION DISTRICT, Colorado



## Did you know?

**Locution Systems** provides its customers with **24/7 support** as its standard.

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# About Locution Systems

## Locution Systems

### Celebrating 20 Years of Fire Station Alerting Innovations!

Founded in 1993, Locutions Systems, Inc. is a public safety technology company that specializes in fire station alerting technologies with the **PrimeAlert™ Fire Station Alerting System**.

Our "prime" directive is to provide technologies to fire and EMS departments to help speed up response times to emergencies, and to promote the health & wellness of dispatchers and first responders by reducing stress and sleep deprivation that is so chronic and so detrimental to public safety personnel.

Our corporate headquarters are located in Golden, Colorado – on the west side of the Denver metro area. Our offices are located in a business park known for its groves of 80-foot-tall evergreens and expansive views of the nearby foothills and Rocky Mountains.

In this environment, our tight-knit team of **engineers, project managers, audio specialists, tech support, procurement, logistics, and customer service staff** work together to provide the premier fire station alerting system on the market today.

We are constantly conducting research-and-development, watching how technologies are evolving, and assessing how that impacts fire station alerting. This is what we do, and we live and breathe fire station alerting.

We invite you to connect with us about yo fire station alerting challenges — at indust trade shows, industry conferences, throug installation site visits, and direct contact. Please feel free to contact Locution Systems at **303.301.7300** or by visiting **www.locution.com.** We look forward to working with you!

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PrimeAlert™ Quick Facts

## Locution Systems' PrimeAlert™ Fire Station Alerting System:

**A complete & modular fire station alerting system offering:**

- AUTOMATED VOICE ALERTING
- AUDIO ALERTING
- VISUAL ALERTING
- ZONED ALERTING
- MECHANICAL CONTROL OF APPLIANCES & DEVICES AT THE STATION

Proven in the field over **20 years** of operation in small, medium & large fire/EMS departments

Serving and protecting over **30 million people** throughout the United States and Canada

**The PrimeAlert™ system is NFPA 1221 compliant!**

## Improve Response Times

## Reduce Stress for Dispatchers

## Reduce Stress & Sleep Deprivation for Responders

Locution SYSTEMS INC.

www.locution.com

Attachment: Attachment #1 - Locution-Brochure (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Locution Solutions Fire Dispatching**

**Project Manager:** Sheriff Knowles

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $177,000 | N/A |
| **TOTAL** | **$177,000** | |

**Project Score: Value and Efficiency (280/400) Modernization and Service (390/400)**

**Project Purpose Summary (from department):**

The consolidation of dispatch services into one center has increased the work load on the dispatch staff. Additionally, there has been a steady increase in the number of fire/EMS calls being handled. Dispatch created 1,183 more fire/EMS calls for service across the county in 2024 compared to 2023. Currently each fire/EMS page must be completed manually by a dispatcher by using the call location to determine which department will respond, manually activating the correct set of tones, and reading off the specific call details. This process is time consuming, difficult for new dispatchers to learn, and susceptible to errors.

**Proposal Considerations, Risks, and Identified Issues:**

The Locution system automates the paging process. It uses the call location to automatically determine the responding agency, activates the appropriate paging tones, and reads the call details. Automating the paging process eliminates the need for a dispatcher to manually complete the process freeing them to handle other calls for service or radio traffic. Achieving a score of 100 for Health & Safety and a score of 80 for project urgency this project appears to be a top priority in the 2025 Capital Project requests. While also achieving a score of 390 for Modernization and Service, this projects purpose provides sufficient reasoning and improvements to current services that it should be pursued in this years' Capital Project fund.

**Staff Recommendation:**

Staff recommendation is to proceed with funding this project out of the 2025 Capital Project Fund as it provides improvements to speed and accuracy of fire dispatch while simultaneously decreasing the manpower needed to deploy an effective and accurate dispatch in a timely manner.

Attachment: Feasibility and Analysis Fire Dispatching Software (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Rescue Boat Repaint |
| **Requested By:** | Sheriff Knowles |
| **Project Owner:** | Ozaukee County Sheriff's Office |
| **Start Date:** | April 2, 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $99,995 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $99,995 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Rescue Boat repaint project involves the stripping and repainting of the Rescue Boat due to age and failing paint to prevent corrosion and slips and falls. The project includes all prep work, stripping, repainting, new graphics, transportation to and from vendor as well as winter storage fees. Boat paint & Storage $95,795 New Graphics $3,000 Transportation and other work to return to service $1,200
Project total = $99,995

Attachment: EM Rescue Boat Repaint Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The rescue boat is 26 years old, and the paint of the body and deck are original. We have significant sections of the paint failing exposing the aluminum. leaving sections that have no protection from the elements. Over time this will lead to corrosion of the body and deck leading to significant hull repairs. The deck paint is non-skid for safety and is failing. The non-skid has seen significant degradation due to the high exposure to UV and the elements.

**Describe how the project impacts the department's level of service:**

The service life of the rescue boat will be significantly extended with repainting. The new paint under current conditions would be expected to last with proper maintenance and touch up at least 20+ years. We would be able to continue with the high level of service with increased safety for the crews and passengers. Not completing this project will lead to increased issues with maintenance and deck safety under emergency conditions. New paint and graphics also project a positive image of not only the unit but the Sheriff's Office and County as it is kept in a high visibility area while in service for the boating season.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The scope of work is for a contractor to strip (media blast) all paint above the water line of the boat and repaint it a combination of white and light gray, non-skid on the deck and walkway areas. New graphics will be installed to match the current Sheriff's Office standards. This project will help to significantly extend the service life of the unit.

**Describe how the project addresses department objectives or countywide strategy:**

The vision of the Sheriff's Office is for Ozaukee County to remain one of the safest places to live, work and grow. We achieve this by serving the needs of the citizens through community partnerships, professional law enforcement, technology, and leadership. The repairs and upgrades to the Rescue Boat help achieve that objective by keeping specialized equipment in service in order to ensure the safety in our county waters and a level of service that our citizens expect.

Attachment: EM Rescue Boat Repaint Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| Maintenance of the Rescue Boat is needed to help ensure safety in our county waters that are being used by both commercial and recreational visitors to our county. It would also help with crew morale and recruitment of new crew members for a more sustainable workforce for the unit. |
| **Describe the project's impact on health and safety:** |
| The replacement of paint and non-skid on the deck that is failing rapidly is key to keeping crew members safe while operating in wet conditions and poor weather and sea conditions on call outs. This will help keep the Rescue Boat operational to respond emergencies on Lake Michigan. This is the only rescue boat in Ozaukee County that can respond to water emergencies anywhere on Lake Michigan. |
| **Describe how the project impacts department operations using business objectives:** |
| This project will help to control future maintenance costs, improve safety, and improve our high visibility image, and community outreach. |

Attachment: EM Rescue Boat Repaint Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: EM Rescue Boat Repaint Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

CenterPointe
Sales • Service • Slips • Storage
700 South Water Street, Milwaukee, WI 53204
77 South First Avenue, Sturgeon Bay, WI 54235
400 Sussex Street, Pewaukee, WI 53072
(888) 9 - YACHTS

# Estimate

## Due: $95,794.88

**Doc Number:** Estimate
**Service Writer:** Matt Dornblaser
**Date Printed:** 08/13/2024
**Date Promised:** 08/13/2024

**OZAUKEE COUNTY SHERIFF**
**1201 SOUTH SPRING STREET**
**PORT WASHINGTON, WI 53074**

## Customer Information

**Cell Phone:** 2624167829
**Work Phone:** 2622388397
**Email:** jstuhlmacher@ozaukeecounty.gov

Fold Here

**Unit** 1999 Other VINETTE RESCUE 42 RESCUE 42 **Color:** **Keyboard:**

**VIN/HIN/Serial No:** **Plate:** **Odom/Hrs In:**0 **Out:**0

### WINTER INDOOR HEATED STORAGE

**Description:** WINTER INDOOR HEATED STORAGE

**Labor**

| Description | Technician | Hours | Tot |
|---|---|---|---|
| WINTER STORAGE | | 38.62 | $7,144. |

**Labor Subtotal** **$7,144.**

**Job Subtotal** **$7,144.**

**Approve:** ☐ **Decline:** ☐

### REPAINT BOAT

**Description:** SAND AND REPAINT BOAT WATERLINE UP INCLUDING DECK. HULL COLOR - WHITE, NON SKID WILL BE SAND TEXTURE ANI GRAY. (PAINT AND MATERIALS BUDGETED AT $8500 AS SHOP SUPPLIES ON ESTIMATE)

**GRAPHICS/VINYL NOT INCLUDED IN ESTIMATE AS WE DO NOT HAVE ARTWORK RIGHTS**

**SPECIALTY ELECTRONICS/ACCESSORIES TO BE REMOVED AND STOWED BEFORE WORK IS STARTED**

**Labor**

| Description | Technician | Hours | Tot |
|---|---|---|---|
| | | 432.97 | $80,100. |

**Labor Subtotal** **$80,100.**

**Job Subtotal** **$80,100.**

**Approve:** ☐ **Decline:** ☐

| | |
|---|---|
| **All Jobs Subtotal:** | **$87,244** |
| **Shop Supplies:** | **$8,500** |
| **Environmental Fees:** | **$50** |
| **Tax:** | **$0** |
| **Total:** | **$95,794** |
| **Less Deposits:** | **$0** |
| **Total Due:** | **$95,794** |

Attachment: Attachment #1 - BOAT REPAINT AND WINTER STORAGE ESTIMATE (2025 EXECUTIVE COMMITTEE PROJECT FUND

Thank You For Your Business!  This is an Estimate and all prices are subject to change.

NO RETURNS ON ELECTRICAL PARTS!

**Signature:**_____

Attachment: Attachment #1 - BOAT REPAINT AND WINTER STORAGE ESTIMATE  (2025 EXECUTIVE COMMITTEE PROJECT FUND

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Rescue Boat Repaint**

**Project Manager:** Sheriff Knowles

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $99,995 | N/A |
| **TOTAL** | **$99,995** | |

**Project Score: Value and Efficiency (400/400) Modernization and Service (320/400)**

**Project Purpose Summary (from department):**

The rescue boat is 26 years old, and the paint of the body and deck are original.
We have significant sections of the paint failing exposing the aluminum. leaving sections that have no protection from the elements. Over time this will lead to corrosion of the body and deck leading to significant hull repairs. The deck paint is non-skid for safety and is failing. The non-skid has seen significant degradation due to the high exposure to UV and the elements.

**Proposal Considerations, Risks, and Identified Issues:**

The service life of the rescue boat will be significantly extended with repainting. The new paint under current conditions would be expected to last with proper maintenance and touch up at least 20+ years. We would be able to continue with the high level of service with increased safety for the crews and passengers. Not completing this project will lead to increased issues with maintenance and deck safety under emergency conditions. New paint and graphics also project a positive image of not only the unit but the Sheriff's Office and County as it is kept in a high visibility area while in service for the boating season. After achieving a score of 400 on Value & Efficiency this project appears to be a top priority of the Capital Project requests. With scores of 90 for project purpose and 80 for Quality of Life, this project shows the need to pursue updates to the current state of the Rescue Boat.

**Staff Recommendation:**

Staff recommendation is to fund this project through the 2025 Capital Project Fund as the need is for improvements to the rescue boat is a top priority to extended its' useful life.

Attachment: Feasibility and Analysis Rescue Boat Repaint (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Co-Responder Unit Office |
| **Requested By:** | Sheriff Knowles |
| **Project Owner:** | Ozaukee County Sheriff's Office |
| **Start Date:** | April 2, 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| ☑ | Project Fund | ☐ | Grants | ☐ | Dept. Reserve | | Other |

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $150,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $150,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

The costs associated with the project include remodeling of the old Dispatch Center into office space to be utilized by the Co-Responder Unit (CRU). Costs for the project would include flooring ($25,000 - $30,000), cubicles for the Deputies and Mental Health Specialists ($50,000), computers and infrastructure for the CRU Deputies and Mental Health Specialists ($25,000) and the construction of a "soft interview room" including furniture ($45,000).

Attachment: Co-Responder Unit Office Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

With the construction of the new dispatch center at the Sheriff's Office the old Dispatch Center will need to be remodeled into usable office space. With the creation of the Co-Responder Unit, private office space will need to be secured for this unit. The team will need space to speak with clients, complete paperwork and incident reports and conduct follow-up with their case load. The Sheriff's Office does not have a dedicated space for the team to conduct their work and they are temporarily housed in a conference room. 2 additional members will be added to the unit in 2025 and there is no office space available for them.

**Describe how the project impacts the department's level of service:**

The Co-Responder Unit is a new initiative between the Sheriff's Office and Human Services to provide a new model of delivering services to those in need of Mental Health Services. Converting this space into a Co-Responder Unit will allow the Sheriff's Office to create in-person relationships with those in need of Mental Health Services. The Unit will offer immediate, private intervention during mental health episodes as well as conduct follow-up with those individuals in hopes of reducing future calls for service. The Unit is designed to be preventative in nature rather than the current model of reacting to those in need of services. The unit is a collaboration between the Sheriff's Office and Human Services which will increase the evaluation of the client's needs during their time of crisis. A Mental Health Specialist will be able to immediately assess the patients' needs on-site rather than following up the next day.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The Co-Responder Unit is a newly created position within the Sheriff's Office. The goal of this initiative is to change the way the Sheriff's Office and Human Services respond to and assist those in need of mental health services. The model is to be proactive in offering and assisting with services the public need rather than being reactionary. This model is relatively new to the State of Wisconsin. For the limited time the CRU has been in place in Ozaukee County, it has already shown its benefits, and additional members are being added.

**Describe how the project addresses department objectives or countywide strategy:**

This project will assist in the Sheriff's Office objectives by assisting the community through reducing calls for service involving citizens experiencing mental health episodes and offering a different approach to mental health crisis response. In addition to the work performed by the Co-Responder Unit, the addition of the soft interview room will assist the Patrol Deputies and Detectives with a space to speak to witnesses, children, elderly individuals and citizens with mental health needs in a non-threatening way.

Attachment: Co-Responder Unit Office Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| The purpose of the Co-Responder Unit is to have a positive impact on the lives of those with mental health needs and their families. Most of the work performed by the team will consist of responding to calls for services involving a mental health component, evaluating the patient on-scene, conducting follow-up, offering resources and making sure the client is following through with services provided. This office will provide them with a private, safe space for the Co-Responder Unit to perform their duties. |
| **Describe the project's impact on health and safety:** |
| The goal of the program is to reduce the amount of police contact with individuals in mental health crisis. The program is hopeful that with early intervention and follow-up that we can reduce the amount of police services to certain individuals that we know will benefit from a collaborative effort to promote the client's mental well-being. When not in the field, the team needs a private space to perform their duties. |
| **Describe how the project impacts department operations using business objectives:** |
| Improve Community Outreach-The project has benefited the county with increased positive community outreach and is getting to be known in the community.<br><br>Control Costs-The program is designed to help those in our community that need increased mental health assistance. The goal as the program becomes established is to avoid having Deputies stand-by at hospitals for an extended period of time while detainees are being medically cleared for transport to a mental health facility by being proactive during follow-up visits to avoid hospitalization. The goal is also to reduce costly Chapter 51 incidents. |

Attachment: Co-Responder Unit Office Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Co-Responder Unit Office Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Co-Responder Unit Office**

**Project Manager:** Sheriff Knowles

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $150,000 | N/A |
| **TOTAL** | **$150,000** | |

**Project Score: Value and Efficiency (260/400) Modernization and Service (300/400)**

**Project Purpose Summary (from department):**

With the construction of the new dispatch center at the Sheriff's Office the old Dispatch Center will need to be remodeled into usable office space. With the creation of the Co-Responder Unit, private office space will need to be secured for this unit. The team will need space to speak with clients, complete paperwork and incident reports and conduct follow-up with their case load. The Sheriff's Office does not have a dedicated space for the team to conduct their work and they are temporarily housed in a conference room. 2 additional members will be added to the unit in 2025 and there is no office space available for them.

**Proposal Considerations, Risks, and Identified Issues:**

The Co-Responder Unit is a new initiative between the Sheriff's Office and Human Services to provide a new model of delivering services to those in need of Mental Health Services. Converting this space into a Co-Responder Unit will allow the Sheriff's Office to create in-person relationships with those in need of Mental Health Services. The Unit will offer immediate, private intervention during mental health episodes as well as conduct follow-up with those individuals in hopes of reducing future calls for service. The Unit is designed to be preventative in nature rather than the current model of reacting to those in need of services. The unit is a collaboration between the Sheriff's Office and Human Services which will increase the evaluation of the client's needs during their time of crisis. A Mental Health Specialist will be able to immediately assess the patients' needs on-site rather than following up the next day. While only achieving a score of 10 for project urgency but achieving scores of 70 on Modernization and Project Purpose, this project appears to be a necessary project to pursue out of alternative funding sources (Excess Opiate funds).

**Staff Recommendation:**

Staff recommendation is to fund this project with excess Opiate funds available to the Sheriff's office and refrain from funding this project out of the 2025 Capital Project Fund.

Attachment: Feasibility and Analysis Co-Responder Unit Office (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | CSU Livescan Booking Station |
| **Requested By:** | Sheriff Knowles |
| **Project Owner:** | Ozaukee County Sheriff's Office |
| **Start Date:** | April 2, 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| | | | |
|---|---|---|---|
| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $23,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $23,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

The project is for the addition of a LiveScan Booking Station/Camera to book juveniles and book/release adults in the Court Security Unit (CSU) rather than the Jail. The cost of a LiveScan system is approximately $20,000. The project would also require a new computer ($2,000) and desk/counter top and chair ($1,000). Total project cost: $23,000.

Attachment: CSU Livescan Booking Station Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

Currently, any book/release adults that are remanded into custody or juveniles, need to be taken into custody and brought into the jail for the booking process. A LiveScan Booking System in CSU will provide a streamlined process for adults who are remanded into custody from the court to be booked and released, and juveniles to be processed without going to the Jail. This helps streamline the booking process, reduces unnecessary workload on the Jail staff, and prevents juveniles from entering our adult Jail.

**Describe how the project impacts the department's level of service:**

Adding LiveScan Booking System to the CSU Office prevents juveniles and book and release adults from entering Jail. This removes the possible introduction of contraband to the Jail. This would also prevent adults who are reporting to the Jail to be booked and released from having to have to wait in the Jail Lobby or get scheduled to come to the Jail for fingerprints. This can be taken care of when they are here for their court hearings. This is more efficient for the staff, courts, and citizens.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The addition of the LiveScan is innovative because when juveniles need to be booked, our only option is to bring them into the confines of the Jail. Federal Standards state persons under 18 are not supposed to have sight or sound contact with adult prisoners. Booking requires the Jail to clear all adult prisoners from the booking area causing a large disruption in operations. This also streamlines the booking process for adults remanded into custody as they will no longer need to enter the Jail.

**Describe how the project addresses department objectives or countywide strategy:**

A LiveScan machine makes the booking process from court more efficient because individuals who need to be booked can be done without entering the Jail.

Attachment: CSU Livescan Booking Station Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| The potential introduction of contraband would be eliminated. Juvenile offenders would not be exposed to adults, and workload decreases for Jail Deputies and medical staff. |
| **Describe the project's impact on health and safety:** |
| The LiveScan machine improves the health and safety of staff and prisoners in the facility by reducing unnecessary entry into the Jail by adults and juveniles who could bring contraband and illness into the facility. |
| **Describe how the project impacts department operations using business objectives:** |
| Customer Deliverables/Customer Service - book and release adults and juveniles no longer have to enter the Jail, giving them a better criminal justice experience.<br><br>Partnerships - the workload for the Jail and medical staff decreases.<br><br>Investment in Innovation - this is an innovative approach by handling court related issues in the courthouse and not introducing them into the Jail.<br><br>Reduce Errors - reduces contraband in the Jail.<br><br>Safety - less contraband introduced into the Jail, less juvenile contact with adult prisoners.<br><br>Streamline Business Process - streamlines the booking process. |

Attachment: CSU Livescan Booking Station Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: CSU Livescan Booking Station Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: CSU Livescan Booking Station**

**Project Manager:** Sheriff Knowles

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $23,000 | N/A |
| **TOTAL** | **$23,000** | |

**Project Score: Value and Efficiency (/400) Modernization and Service (/400)**

**Project Purpose Summary (from department):**

Currently, any book/release adults that are remanded into custody or juveniles, need to be taken into custody and brought into the jail for the booking process. A LiveScan Booking System in CSU will provide a streamlined process for adults who are remanded into custody from the court to be booked and released, and juveniles to be processed without going to the Jail. This helps streamline the booking process, reduces unnecessary workload on the Jail staff, and prevents juveniles from entering our adult Jail.

**Proposal Considerations, Risks, and Identified Issues:**

Adding LiveScan Booking System to the CSU Office prevents juveniles and book and release adults from entering Jail. This removes the possible introduction of contraband to the Jail. This would also prevent adults who are reporting to the Jail to be booked and released from having to have to wait in the Jail Lobby or get scheduled to come to the Jail for fingerprints. This can be taken care of when they are here for their court hearings. This is more efficient for the staff, courts, and citizens.

**Staff Recommendation:**

Staff recommendation is to fund this project through excess Jail funds and refrain from funding it out of the 2025 Capital Project Fund.

Attachment: Feasibility and Analysis Livescan Booking Station (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Sheriff's Office UTV |
| **Requested By:** | Sheriff Knowles |
| **Project Owner:** | Ozaukee County Sheriff's Office |
| **Start Date:** | April 2, 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $45,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $45,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | N/A |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

The costs associated with this project will allow the Sheriff's Office to purchase and equip a UTV for search and rescue operations.

2025 Can-AAAAm Defender Max Lone Star CAB HD10 - $37,000.00
Lighting, Radio, Decals, and additional equipment - $8,000

Attachment: UTV Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The Ozaukee County Sheriff's Office responds to calls at numerous locations inaccessible to highway vehicles including county parks, interurban trail, state parks, rural farmland, woodland areas, and the Lake Michigan shoreline. Also, an UTV makes responding to calls easier at different events held throughout the county such as the county fair. Several Ozaukee County municipalities have adopted ATV/UTV routes increasing ATV and UTV traffic on roadways. Another use of the UTV would be used to enforce ATV/UTV laws.

**Describe how the project impacts the department's level of service:**

The purchase of a UTV will provide a quicker response to a variety of environments particularly off-road rural settings, and remote locations. The UTV will provide mobility, efficiency, and safety in areas that are challenging to access using traditional vehicles increasing the level of service the Sheriff's Office provides to the community.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

By purchasing a UTV, the Sheriff's Office will be able to provide quicker response to a variety of environments, particularly off-road rural settings, and remote locations. The UTV will provide mobility, efficiency, and safety in areas that are challenging to access using traditional vehicles.

**Describe how the project addresses department objectives or countywide strategy:**

The project will address the objectives of the Sheriff's Office by ensuring that we are protecting our Deputies, the county and the public. This purchase will ensure we continue delivering the highest level of service that is expected of the Sheriff's Office.

Attachment: UTV Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| The purchase of a UTV will provide a quicker, easier, and safer response to emergencies in remote locations. |
| **Describe the project's impact on health and safety:** |
| A UTV would allow the Sheriff's Office to respond quicker and with better equipment to calls off-road or in remote locations. This will directly reduce the time for resources to get to remote locations. |
| **Describe how the project impacts department operations using business objectives:** |
| The purchase of a UTV will provide efficiencies in response times to medical emergencies, missing persons, vulnerable persons, and the apprehension of suspects in remote locations. Other community partners including fire departments and EMS will benefit from this equipment. A UTV will provide a safer method of transport for our Deputies and the people we serve in emergency situations. |

Attachment: UTV Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: UTV Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# Cedar Creek Motorsports

7518 State Highway 60
Cedarburg, WI (Wisconsin) 53012
Call Us: (262) 377-5700
http://www.cedarcreekmotorsports.com/

## 2025 CAN-AM® DEFENDER MAX LONE STAR CAB HD10

### SELLING PRICE - $36,699.00

$36,968 AS EQUIPPED WITH SIDE MIRROR KIT INSTALLED!

### INFORMATION

## 2025 CAN-AM® DEFENDER MAX LONE STAR CAB HD10

BEAUTY MEETS THE BEAST. A special Blackout Texas Edition package with HVAC, JL Audio roof and tinted windows. For extreme cold or blazing heat, it's loaded with exclusive features where luxury meets utility.

**Features may include:**

CLOSE THE DOOR ON SURPRISES. The ultimate mud workhorse you love, with Premium Half Doors. Featuring 6 seats, a Rotax® HD10 V-Twin engine, Smart-Lok™ differential, 15 in. ground clearance, a winch, and more.

**Features may include:**

**STEP IT UP**

- VEHICLE ACCESSORIES

Choose from a range of accessories that make hard work easier. Attach a plow to clear your own driveway. Or a winch to pull yourself out of a sticky situation. Instantly adapt for any task ahead.

Attachment: Attachment #1 - ATV Estimate (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

**LOAD IT UP**

- LINQ STORAGE SYSTEM

Add some LinQ accessories and you'll be working smarter in no time. LinQ gives you room to pack more tools and carry more cargo. Easy on, easy off, pack 'em up and stack 'em up.

**LET THE GOOD TUNES ROLL**

- AUDIO ACCESSORIES

Pump up the jam with premium audio accessories that make your Can-Am sing. They're easy to install, plus they're powerful and durable. The audio roof makes work feel better with 6 speakers of total bliss.

**You set the limits**

Sometimes you just have to rein in all the power of this workhorse for seeding, crop spraying or moving cargo. With the new speed limiter available on all Defenders, you're the one in control. Get ready for peak work efficiency.

**More than just a roof over your head**

Here's the new waterproof sound system available in option. Six 7.7" speakers with Bluetooth compatibility, multi-colored LEDs, an RMC amp and a genuine Rockford Fosgate audio receiver to crank up your playlists when you're out there in the fields herding or baling to the beat of your own drum. Sounds good? You bet!

## PHOTOS

## HIGHLIGHTS

- **Sale Price** $36,699.00
- **Location** Cedarburg, Wisconsin
- **Condition** New
- **Stock Number** 38191
- **Year** 2025
- **Make** Can-Am®
- **Model** Defender MAX Lone Star Cab HD10
- **VIN** 3JBUUAX48SK015610
- **Color** STEALTH BLACK
- **Transmission** PRO-TORQ CVT with Quick Response System (QRS), high airflow ventilation and Electronic Drive Belt Protection Extra-L / H / N / R / P
- **Status** Available

Attachment: Attachment #1 - ATV Estimate (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# SPECIFICATIONS

| 2025 Can-Am® Defender MAX Lone Star Cab HD10 | |
|---|---|
| Year | 2025 |
| Manufacturer | Can-Am® |
| Model Name | Defender MAX Lone Star Cab |
| Trim Name | HD10 |
| Generic Type (Primary) | Utility |
| Engine Type | Rotax®, V-twin |
| Engine Power | 82 hp / 69 lb-ft |
| Cooling System | Liquid-cooled |
| Displacement | 976 cc |
| Fuel System | Intelligent Throttle Control (ITC™) with Electronic Fuel Injection (EFI) |
| Battery | 12 V (30 A h) |
| Drivetrain | Selectable Turf Mode / 2WD / 4WD with exclusive Smart-Lok \| Driving Assistance: CVT engine braking ECO™ / ECO™ Off / Work modes Speed limiter |
| Transmission | PRO-TORQ CVT with Quick Response System (QRS), high airflow ventilation and Electronic Drive Belt Protection Extra-L / H / N / R / P |
| Steering | Power: Dynamic Power Steering (DPS) |
| Suspension | |
| Front Suspension | Arched double A-arm with sway bar |
| Front Travel (in./cm.) | 12 in. (30.5 cm) |
| Front Shocks | Twin tube gas-charged shocks |
| Rear Suspension | Arched TTA with external sway bar |
| Rear Travel (in./cm.) | 12 in. (30.5 cm) |
| Rear Shocks | Twin tube gas charged shocks |
| Brakes | |
| Front braking system | Dual 220 mm disc brakes with hydraulic twin-piston calipers |
| Rear braking system | Dual 220 mm disc brakes with hydraulic twin-piston calipers |
| Wheels & Tires | |
| Wheels | 15 in. cast-aluminum \| Steering: Adjustable tilt steering |
| Front Tire | XPS Trac Force 30 x 9/10 x 15 in. |
| Rear Tire | XPS Trac Force 30 x 9/10 x 15 in. |
| Dimensions | Cargo box: 38 x 54.5 x 12 in. (96.5 x 138.4 x 30.5 cm) |
| Overall Vehicle Size (LxWxH) | 159 x 65 x 82.6 in. (403.7 x 165.1 x 230.3 cm) |
| Wheelbase | 115.5 in. (294 cm) |
| Ground Clearance | 14 in. (35.6 cm) |
| Capacities | |
| Storage Capacity | Total: 12.7 gal (48.1 L) |
| Cargo Capacity | Box: 1,000 lb (454 kg) / California only: 600 lb (272.2 kg) |
| Towing Capacity | 2,500 lb (1,134 kg) |
| Payload Capacity | 1,180 lb (535 kg) |
| Fuel Capacity | 10.6 gal (40 L) |
| Load Capacity, Land | Tailgate: 250 lb (113.4 kg) |

Attachment: Attachment #1 - ATV Estimate (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| | |
|---|---|
| Seating Capacity | 6 |
| Weights | |
| Estimated Dry Weight (lbs./kgs.) | 2,538 lb (1,151 kg) |
| Weight | Winch: 4,500 lb (2,041 kg) winch with roller fairlead |
| Features | |
| Instrumentation | DC outlet (10-A), USB Port (10-A) x 2 |
| Cage Type | Profiled cage ROPS approved |
| Protection Plan | Heavy-duty front steel bumper, Aluminum rock sliders, HMWPE full skid plate, JL Audio roof with liner, Full color match doors with electric opening tinted windows and door locks in front, 3-position full glass tilt up windshield with wiper/washer kit, Rear glass window |
| Hitch/Type | 2 in. hitch receiver |
| Magneto | 850 W |
| Gauges | 7.6 in. wide digital display with keypad |
| Seat Type | Dual VERSA-PRO bolster bench seats with passenger seats flipping up, Adjustable driver seat, underside hooks, reinforced seat skin featuring Lone Star package trims |
| Lights and Safety | |
| Lighting | Front lighting output 140-W, LED signature, LED tail lights |
| Warranty | Factory: 1-year BRP Limited warranty \| Extended: B.E.S.T. term available up to 30 months |

Attachment: Attachment #1 - ATV Estimate (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Sheriff's Office UTV**

**Project Manager:** Sheriff Knowles

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $45,000 | N/A |
| **TOTAL** | **$45,000** | |

**Project Score: Value and Efficiency (230/400) Modernization and Service (190/400)**

**Project Purpose Summary (from department):**

The Ozaukee County Sheriff's Office responds to calls at numerous locations inaccessible to highway vehicles including county parks, interurban trail, state parks, rural farmland, woodland areas, and the Lake Michigan shoreline. Also, an UTV makes responding to calls easier at different events held throughout the county such as the county fair. Several Ozaukee County municipalities have adopted ATV/UTV routes increasing ATV and UTV traffic on roadways. Another use of the UTV would be used to enforce ATV/UTV laws.

**Proposal Considerations, Risks, and Identified Issues:**

The purchase of a UTV will provide a quicker response to a variety of environments particularly off-road rural settings, and remote locations. The UTV will provide mobility, efficiency, and safety in areas that are challenging to access using traditional vehicles increasing the level of service the Sheriff's Office provides to the community. After only receiving scores of 20 for Urgency and Health & Safety, this project is not a top priority of this years' Capital Project requests.

**Staff Recommendation:**

Staff recommendation is to refrain from funding this project out of the 2025 Capital Project Fund.

Attachment: Feasibility and Analysis Sheriff's Office UTV (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Sheriff Lobby Conference & Training Room Furniture |
| **Requested By:** | Sheriff Knowls |
| **Project Owner:** | Ozaukee County Sheriff's Office |
| **Start Date:** | April 2, 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $31,040.00 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $31,040 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Sheriff's Office is in need to replace out-of-date tables and chairs in our Lobby Conference room and Training room.

| | | | |
|---|---|---|---|
| Mobile Training Tables | 38 | $457.00 ea | $17,366.00 |
| Mesh/Colth Chairs | 86 | $159.00 ea | $13,674.00 |
| | | Total Costs | $31,040.00 |

Attachment: Sheriff's Lobby Conference Room & Training Room Furniture Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The tables and chairs in the Training room are from 1998 and are no longer functional for the training room's needs. Due to cost, the tables and chairs in the Lobby Conference room were purchased in 2018 from an office supply consignment dealer, and the equipment's durability has not stood up to daily use. The tables and chairs were designed for a fixed-use environment and don't meet our needs to provide various room layouts based on the meeting type.

**Describe how the project impacts the department's level of service:**

The Lobby Conference room is used daily. It is our primary meeting space for employee interviews, departmental and interdepartmental meetings, awards presentations, press events, and public engagement. The training room is our space for larger meetings, classroom-style instruction, and scenario-based training. Emergency Management also hosts regional planning sessions or training in the training room.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The Sheriff's Office needs to replace out-of-date tables and chairs in our Lobby Conference room and Training room. The project will purchase new tables and chairs that can be easily used in either room.

**Describe how the project addresses department objectives or countywide strategy:**

Other county departments and agencies use the lobby conference and the training room for meeting space or to provide training classes. The main negative feedback we get from people utilizing the rooms is the furniture provided: design, age, and discomfort.

Attachment: Sheriff's Lobby Conference Room & Training Room Furniture Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT

| Describe the project's impact on quality of life: |
| --- |
| The new modular tables and chairs would allow the rooms to be reconfigured to accommodate different types of meetings and training. The furniture would be durable and comfortable for anyone to use. Aesthetically pleasing furniture would enhance the atmosphere of rooms, making them inviting places for employees and the public. |
| **Describe the project's impact on health and safety:** |
| Each room's current tables and chairs were designed for fixed placement, so taking down and setting up is difficult. Moving or storing the tables requires two individuals to complete the task. The new tables will be on casters and folded up for one-person operation. The tables and chairs will meet the current recommended ergonomic height. A quarter of our tables are damaged beyond repair and can no longer be fixed by maintenance. |
| **Describe how the project impacts department operations using business objectives:** |
| Furniture plays a vital role in facilitating interaction and communication among team members. Strategically placed tables and chairs create spaces that foster teamwork and interaction and encourage discussions. Modular tables and chairs must adapt to accommodate changing work trends and meeting space needs. Durable and ergonomic tables and chairs will be purchased to ensure longevity, reducing the need for frequent replacements. |

Examples of new tables and chairs:

Attachment: Sheriff's Lobby Conference Room & Training Room Furniture Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Sheriff's Lobby Conference Room & Training Room Furniture Capital Project Request (2025 EXECUTIVE COMMITTEE PROJECT

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Sheriff's Lobby Conference & Training Room furniture**

**Project Manager:** Sheriff Knowles

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $31,040 | N/A |
| **TOTAL** | **$31,040** | |

**Project Score: Value and Efficiency (230/400) Modernization and Service (170/400)**

**Project Purpose Summary (from department):**

The tables and chairs in the Training room are from 1998 and are no longer functional for the training room's needs. Due to cost, the tables and chairs in the Lobby Conference room were purchased in 2018 from an office supply consignment dealer, and the equipment's durability has not stood up to daily use. The tables and chairs were designed for a fixed-use environment and don't meet our needs to provide various room layouts based on the meeting type.

**Proposal Considerations, Risks, and Identified Issues:**

The Lobby Conference room is used daily. It is our primary meeting space for employee interviews, departmental and interdepartmental meetings, awards presentations, press events, and public engagement. The training room is our space for larger meetings, classroom-style instruction, and scenario-based training. Emergency Management also hosts regional planning sessions or training in the training room. The Sheriff's Office needs to replace out-of-date tables and chairs in our Lobby Conference room and Training room. The project will purchase new tables and chairs that can be easily used in either room. After only receiving scores of 20 for project urgency as well as Health & Safety, this project is not a top priority of the 2025 Capital Project Requests.

**Staff Recommendation:**

Staff recommendation is to refrain from funding this project through the 2025 Capital Project Fund.

Attachment: Feasibility and Analysis Training and Conference Room Update (2025 EXECUTIVE COMMITTEE PROJECT FUND

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Justice Center Parking Lot / Sidewalk / ditch repairs / light Pole Ba |
| **Requested By:** | Ryan Tackes |
| **Project Owner:** | Justice Center Facilities |
| **Start Date:** | |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $300,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $300,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | $300,000 |

**Provide a narrative of project costs:**

The Parking lot at the Justice is in much need of maintenance. 10 years ago 80% of the lot was repaved. The remaining 20% was not paved at that time because the surface was in good shape due to low use. That area is now frequently used due to the Sheriff's addition being built and is rapidly deteriorating.
There is a culvert that runs underneith the SW entrance that is plugged and heaved. This is due to the ditch and culvert being over filled with organic material and not properly draining. The ditch needs to be cleaned out, culvert replaced, and the entrance repaved.
12 of the parking lot light pole concrete bases are in need of replacement due to the concrete deteriorating from age.
The 10 year old pavement needs to be crack filled, sealed, and restriped.
75% of the sidewalks and entrances to the the building have been replaced in the last 8 years. The remaining 25% are around the exterior of the War Memorial. There are several areas that have heaved causing trip hazards.

Attachment: Facilities 2025 Project Reserve Fund (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The sidewalks and parking lot are the 1st thing that you see when you pull onto the property. In the current state of the parking lot and sidewalks, a visitor will not be left with a good 1st impression. Not only does the parking lot look bad, it also contains safety hazards.

**Describe how the project impacts the department's level of service:**

If the project were to be approved and completed, it will allow staff to focus on other areas that are in need of maintenance.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

Repaving the remaing 20% and doing the proper maintenance to the older asphalt, will result in a parking lot that will look nice, and it will extend the life of the asphalt. Doing the ditchwork and replacing the culvert will allow for proper drainage, which will also extend the life of the ashalt.

**Describe how the project addresses department objectives or countywide strategy:**

This project will allow for all visitors to have a clean safe environment to enjoy.

Attachment: Facilities 2025 Project Reserve Fund (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| It would eliminate any unwanted trip hazards that could cause injury. |
| **Describe the project's impact on health and safety:** |
| Repairing the Parking lot, replacing light pole bases, and replacing the failing sidewalk will limit the potential for a lost time/money injury. |
| **Describe how the project impacts department operations using business objectives:** |
| Patching and grinding heaved/broken concrete results in a lot of money being spent on labor to make temporary repairs. This will help to control on going maintenance costs for temporary repairs. |

Attachment: Facilities 2025 Project Reserve Fund (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Facilities 2025 Project Reserve Fund (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Justice Center Parking Lot/ Sidewalk/ ditch repairs/ light pole base replacement**

**Project Manager:** Ryan Tackes

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $300,000 | N/A |
| **TOTAL** | **$300,000** | |

**Project Score: Value and Efficiency (290/400) Modernization and Service (210/400)**

**Project Purpose Summary (from department):**

The Parking lot at the Justice is in much need of maintenance. 10 years ago 80% of the lot was repaved. The remaining 20% was not paved at that time because the surface was in good shape due to low use. That area is now frequently used due to the Sheriff's addition being built and is rapidly deteriorating.

There is a culvert that runs underneath the SW entrance that is plugged and heaved. This is due to the ditch and culvert being over filled with organic material and not properly draining. The ditch needs to be cleaned out, culvert replaced, and the entrance repaved.

12 of the parking lot light pole concrete bases are in need of replacement due to the concrete deteriorating from age.

The 10 year old pavement needs to be crack filled, sealed, and restriped.

75% of the sidewalks and entrances to the building have been replaced in the last 8 years. The remaining 25% are around the exterior of the War Memorial. There are several areas that have heaved causing trip hazards.

**Proposal Considerations, Risks, and Identified Issues:**

The sidewalks and parking lot are the 1st thing that you see when you pull onto the property. In the current state of the parking lot and sidewalks, a visitor will not be left with a good 1st impression. Not only does the parking lot look bad, it also contains safety hazards. After receiving a score of 290 for Value & Efficiency and a score of 210 for Modernization & Service, this project appears to be of top priority for the 2025 Capital Project Fund.

**Staff Recommendation:**

Staff recommendation is to proceed with funding this project through the 2025 Capital Project Fund. Once this project has been completed the entirety of the parking lot and sidewalks at the Justice Center will have been repaved and improved.

Attachment: Feasibility and Analysis Justice Center Parking Lot Maintenance (2025 EXECUTIVE COMMITTEE PROJECT FUND

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Municipality Firewall Upgrade |
| **Requested By:** | IT Department |
| **Project Owner:** | Tony Young |
| **Start Date:** | Once funds are approved |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $37,950.00 | N/A |
| Project Fund | $39,100.00 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $77,050.00 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

The ten Fortigate firewalls that the County provides to the Municipalities for their Police Departments secure connection to Justice Center are coming up on their end of life at the end of 2025 and early 2026.

The cost to replace the hardware is $37,950.00

The breakdown of the professional services provided by Digicorp is:

Stage and configure 10 Fortigate firewalls $25,600.00
Onsite installation $9,600.00
External security vulnerability scan $3,000.00
IP Licensing $900.00

Attachment: IT Capital Project Request Form Muni Firewall's (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

With this hardware nearing manufacturer end of life we will no longer receive security updates or support on these devices. This network hardware provides the PD's their connection back to the Justice Center to access Pro Phoenix and the ablity to run criminal history checks through the State. With unsupported equipment if we have to escalate a support issue to the manufacturer they will not assist. Additionally without security patches it makes these firewall's vulnerable to cyber attacks.

**Describe how the project impacts the department's level of service:**

Replacing this equipment ensures that we provide the PD's with the connectivity and support from the IT Department that the County has provided since going live with Pro Phoenix in 2012.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The scope of the project is to replace firewall equipment nearing end of life. Replacing this equipment ensures that we receive security patches that are released as new cyber vulnerabilities are discovered by the manufacturer. The new hardware may also increase the network performance between the Justice Center and the PD's.

**Describe how the project addresses department objectives or countywide strategy:**

The project will help ensure that the County network is up to date and stays protected from outside cyber attacks. In addition it keeps us current with Federal CJIS security policies that we need to meet for the Sheriff's Office and PD's.

Attachment: IT Capital Project Request Form Muni Firewall's (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| NA |
| **Describe the project's impact on health and safety:** |
| From a safety standpoint this hardware is the first line of defense from security standpoint on the County's network. |
| **Describe how the project impacts department operations using business objectives:** |
| Replacing this equipment helps ensure a reliable and secure network connection for the PD's that they rely on 24x7 to access resources hosted by the County. |

Attachment: IT Capital Project Request Form Muni Firewall's (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: IT Capital Project Request Form Muni Firewall's (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Municipality Firewall Upgrade**

**Project Manager:** Tony young

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | 77,050 | N/A |
| **TOTAL** | **77,050** | |

**Project Score: Value and Efficiency (370/400) Modernization and Service (320/400)**

**Project Purpose Summary (from department):**

The ten FortiGate firewalls that the County provides to the Municipalities for their Police Departments secure connection to Justice Center are coming up on their end of life at the end of 2025 and early 2026.

**Proposal Considerations, Risks, and Identified Issues:**

With this hardware nearing manufacturer end of life we will no longer receive security updates or support on these devices. This network hardware provides the PD's their connection back to the Justice Center to access Pro Phoenix and the ability to run criminal history checks through the State. With unsupported equipment if we have to escalate a support issue to the manufacturer they will not assist. Additionally, without security patches it makes these firewall's vulnerable to cyber-attacks. After receiving scores of 90 for Health & Safety and 80 for project urgency, this project request appears to be a top priority of the 2025 Capital Project requests. With a 100 for customer satisfaction and 80s for Modernization and Project Purpose, this project proves to be a request that should be pursued.

**Staff Recommendation:**

Staff Recommendation is to proceed with funding this project through the 2025 Capital Project Fund to ensure security of the county network and prevent potential network issues that may surface, as security updates are no longer being provided by the manufacturer.

Attachment: Feasibility and Analysis Muni Firewall Upgrade (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | County Wireless Access Point Replacement |
| **Requested By:** | IT Department |
| **Project Owner:** | Tony Young |
| **Start Date:** | Once funds are approved |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $61,800.00 | N/A |
| Project Fund | $27,200.00 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $89,000.00 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

We have a large majority of our wireless access points in multiple County buildings that are in need of replacement. Most of these have been in service since 2014 and are coming up on their end of life from the manufacturer.

The breakdown of the cost for this project is:

$51,000 to replace 85 MR18 Meraki access points
$10,800 to replace 6 MR52 and MR66 Meraki access points
$14,400 Digicorp professional services to locate and replace existing access points
$12,800 Digicorp engineering services to prep and configure new access points

Attachment: IT Capital Project Request Form County WiFi (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

With this hardware nearing or at its manufacturer end of life we will no longer receive security updates or support from Meraki for these 91 wireless access points.

**Describe how the project impacts the department's level of service:**

New access points throughout County buildings will help guarantee secure WiFi access for both our secure and guest networks. This will also provide us manufacturer supported hardware should the IT Department need to call for support or replace a access point covered under warranty.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The scope of the project is to replace outdated and near end of life or at end of life wireless access points in 2025. Newer hardware will provide a more secure and faster wireless network throughout the County buildings as WiFi technology is constantly changing.

**Describe how the project addresses department objectives or countywide strategy:**

This project will help the IT Department improve the level of wireless connectivity that employees and the public use throughout our buildings.

Attachment: IT Capital Project Request Form County WiFi (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| Ensuring we have a reliable wireless network impacts the quality of life by offering employees a flexible work environment. This allows them to access their resources and perform duties within any County building. |
| **Describe the project's impact on health and safety:** |
| The Jail and Lasata rely heavily on the WiFi network when performing performing daily tasks as they use laptops connected to the wireless network to pass out medications and check on residents. |
| **Describe how the project impacts department operations using business objectives:** |
| Replacing these access points ensures that employees especially at the Administrative, Justice Center, and Lasata buildings are able to access their resources when not at their desk. |

Attachment: IT Capital Project Request Form County WiFi (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: IT Capital Project Request Form County WiFi (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: County Wireless Access Point**

**Project Manager:** Tony Young

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $89,000 | N/A |
| **TOTAL** | **$89,000** | |

**Project Score: Value and Efficiency (350/400) Modernization and Service (320/400)**

**Project Purpose Summary (from department):**

We have a large majority of our wireless access points in multiple County buildings that are in need of replacement. Most of these have been in service since 2014 and are coming up on their end of life from the manufacturer. New access points throughout County buildings will help guarantee secure WiFi access for both our secure and guest networks. This will also provide us manufacturer supported hardware should the IT Department need to call for support or replace a access point covered under warranty.

**Proposal Considerations, Risks, and Identified Issues:**

With this hardware nearing or at its manufacturer end of life we will no longer receive security updates or support from Meraki for these 91 wireless access points. With a score of 70 for Health & Safety and 80 for Project urgency, this project appears to be a top priority of the 2025 Capital Project requests. With a 100 for customer satisfaction and 80s for modernization and project purpose, this request proves to be a project that should be funded in this years' capital project fund.

**Staff Recommendation:**

Staff recommendation is to fund this project through the 2025 Capital Project Fund to ensure network stability and security throughout the county as the current wireless access points are nearing their manufacturer end of life.

Attachment: Feasibility and Analysis Wireless Access Point (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | County Clerk Renovation |
| **Requested By:** | Kellie Kretlow |
| **Project Owner:** | County Clerks Office |
| **Start Date:** | TBD |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| | | | |
|---|---|---|---|
| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| | 81,472 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | 81,472 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

The County Clerks remodel will provide the department with an opportunity to create more revenue by allowing multiple passport/marriage licenses applicaitons to be processed simutanously. Currently our appointments are restricted due to confidential information that is provided by the residents. We would like to provide additional private spaces. Estimate of cost below

| Item | Why | Estimated Costs |
|---|---|---|
| Computer Monitors (4) | Replace the models that are starting to die | $ 500.00 |
| Typewriter and ribbon | Use for envelopes/licenses | $ 500.00 |
| Micro Cut Shredder | Use for passport/marriage applications | $ 400.00 |
| mini refrigerator | replace the one in our office - on the fritz | $ 180.00 |
| microwave | larger size - black/deck em720cb7 | $ 100.00 |
| Cannon imageclass wireless laser multifunction printer | second printer for passports | $ 375.00 |
| passport wall screen | for background of 2nd photo "booth" | $ 100.00 |
| FastID-CZ Passport System (FastID-CZ) | for second photo booth updated | $ 1,759.90 |
| Move and create new offices | Rearraning offices to create private passport/marriage license and create a more welcoming information area | $ 16,000.00 |
| Carpet | part of remodel to ensure office looks uniform | $ 10,000.00 |
| Four new workstations (Sit and Stand desks) | Erognomically | $ 20,000.00 |
| New Mail Box | part of the creating space for more than one passport/marriage license appoint | $ 2,000.00 |
| Painting (where we remodel and take away items | part of remodel to ensure office looks uniform | $ 5,000.00 |
| Inhouse staff | demolition and oversee contactors | $ 8,000.00 |
| I Do Wall | black board - Taking Washington Counties idea of an I DO Wall (when couples come in for marriage licenses) | $ 150.00 |
| Ceiling Tiles | Replace if possible during the remodel. | $ 9,000.00 |
| **Total** | | **$ 74,064.90** |
| **10% contingency** | | **$ 7,406.49** |
| **Grand Total** | | **$ 81,471.39** |

Attachment: County Clerk_Capital Project Request Form-2025 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

### Describe the need, urgency, or gap in service and risk of delay from a customer perspective:

This provides excellent customer service, experience of our county to our residents.

### Describe how the project impacts the department's level of service:

Provides the department with more flexibility with county residents.

## Project Recommendation - Define the Suggested Course of Action

### Define the project scope and why the project is an innovative solution:

The County Clerks office wants to have the central mail area to be robust and employees sitting there to greet our residents. By remodeling the clerks office to utilize the central service area (mail area) as a "reception" area with two clerk work stations in that part of the clerks office with an I DO WALL for marriage applicants we present a less cold atomosphere to assist residents and direct them when they have questions

This provides the County Clerks office the ability to have more private areas for additional passport/marriage license opporunties for the residents. It creates a safe, secure, confidential area for the discussions with residents that occur.

### Describe how the project addresses department objectives or countywide strategy:

The County Clerks office would like to create more revenue for the county. By increasing our passport and marriage license availability would could create on the lower end a 15% increase in revenue. Taking the past 10 year average of applications and expecting a 15% increase (depnding on the economy) an additional $9,000 per year for the department.

Attachment: County Clerk_Capital Project Request Form-2025 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Describe the project's impact on quality of life:

Provides less stress and more smiles for the residents coming into our administration building looking for answers to questions and providing them top notch service.

## Describe the project's impact on health and safety:

Provides less stress thus better mental health.

## Describe how the project impacts department operations using business objectives:

Provides the department with additional spaces for secure, private conversations when dealing with residents confidential information.

Attachment: County Clerk_Capital Project Request Form-2025 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: County Clerk_Capital Project Request Form-2025 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: County Clerk Renovation**

**Project Manager:** Kellie Kretlow

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $81,472 | N/A |
| **TOTAL** | **$81,472** | |

**Project Score: Value and Efficiency (230/400) Modernization and Service (170/400)**

**Project Purpose Summary (from department):**

The County Clerks remodel will provide the department with an opportunity to create more revenue by allowing multiple passport/marriage licenses applications to be processed simultaneously. The Clerks office wants to have the central mail area to be robust and employees sitting there to greet our residents. By remodeling the clerks office to utilize the central service area (mail area) as a "Reception" area with two clerk work stations in that area of the clerks office with an "I DO WALL" for marriage applicants we present a less cold atmosphere to assist residents and direct them when they have questions.

**Proposal Considerations, Risks, and Identified Issues:**

Currently appointments are restricted due to confidential information that is provided by residents. The clerks office would like to create more revenue for the county. By increasing passport and marriage license availability would create on the lower end, a 15% increase in revenue. Taking the past 10 year average of applications and expecting a 15% increase an additional $9,000 dollars per year for the department. After receiving a score of 10 for Health & Safety and a score of 20 for project urgency, this project does not appear to be a top priority for the 2025 Capital Project fund.

**Staff Recommendation:**

Staff Recommendation is to refrain from funding this project through the 2025 Capital Project fund at this time.

Attachment: Feasibility and Analysis County Clerk Remodel (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Xerox Printer Replacement |
| **Requested By:** | Tony Young |
| **Project Owner:** | Tony Young |
| **Start Date:** | 2/1/2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| Project Fund | $33,511.42 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $33,511.42 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

The total cost for this project to replace unsupported printers is $33,511.42. The cost includes all delivery and installation of replace devices.

Attachment: IT - Xerox MFP Replacement Project (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

We need to replace 17 multi function printers (MFP) throughout the County as they are no longer being supported by our print management vendor James Imaging.

**Describe how the project impacts the department's level of service:**

Replacing these MFP's mainly at the Justice Center and Lasata Campus will ensure that departments have a reliable equipment for printing, scanning, and making copies. Currently when one of these units needs service we are waiting over a week for parts and the manufacturer is no longer releasing security updates for these older Xerox models. In addition our vendor James Imaging is no longer supporting Xerox brand printers and copiers.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

Replace outdated unsupported MFP's in first quarter of 2025. Newer MFP technology provides more options for department users to complete their tasks.

**Describe how the project addresses department objectives or countywide strategy:**

Replacing these units will allow the IT department to have a faster turn around on service calls and minimize the impact and downtime to department users.

Attachment: IT - Xerox MFP Replacement Project (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Describe the project's impact on quality of life: |
| --- |
| NA |
| **Describe the project's impact on health and safety:** |
| NA |
| **Describe how the project impacts department operations using business objectives:** |
| Replacing these units ensures that departments will have minnimal impact when they are having issues with their MFP's. Replacing the unsupported Xerox hardware with supported MFP's the vendor is usually able to repair the new units same day. |

Attachment: IT - Xerox MFP Replacement Project (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: IT - Xerox MFP Replacement Project (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Xerox Printer Replacement**

**Project Manager:** Tony Young

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $33,511.42 | N/A |
| **TOTAL** | | |

**Project Score: Value and Efficiency (/400) Modernization and Service (/400)**

**Project Purpose Summary (from department):**

Need to replace 17 multi function printers throughout the county as they are no longer supported by print management vendor James Imaging. Replacement of these machines, primarily at the Justice Center and Lasata Campus will ensure departments have reliable printing equipment as well as scanning and copying capabilities.

**Proposal Considerations, Risks, and Identified Issues:**

One unit is currently in need of services and requires over a week in wait time for parts and the manufacturer is no longer releasing security updates for the older models

**Staff Recommendation:**

Staff Recommendation is to fund this project out of IT budget and refrain from funding it through of the 2025 Capital Project Fund.

Attachment: Feasibility and Analysis Xerox Printer Replacement (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | HHPYC and Waubedonia Park Furnace Replacements |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $25,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $25,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Total project costs for replacement furnaces at HH Peters Youth Camp (HHPYC) and the Waubedonia Park Caretakers residence are approximately $25,000 ($17,000 for HHPYC, $8,000 for Waubedonia Park Caretakers residence) per recent discussions and quotes from local HVAC contractors. This project is considered a priority for 2025 and would be initiated in 2025.

Attachment: Parks 2 -Capital Project Request Form_Furnace Replacements 1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT FUND

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The HHPYC furnace is over 30 years old and the Waubedonia Park Caretakers furnace is over 25 years old. Both do not function adequately to fully heat the buildings. A typical furnace life span is 20 years. The furnaces have been inspected by HVAC companies and the costs of repair and ongoing maintenance are likely greater than the cost of a new furnace. Multiple repairs on both furnaces have occurred since 2021 including as recent as November/December 2024. This project is required for 2025.

**Describe how the project impacts the department's level of service:**

HHPYC is routinely rented/reserved for large events including weddings and scout group gatherings (including during fall through spring where heat is required), and provides lodging for youth conservation corps groups assisting with Department activities. Reliable heat is also required to avoid damage to building infrastructure (e.g., plumbing) and would compliment the recently installed new air conditioning unit and improvements associated with the recently completed ADA improvements project. The HHPYC furnace failed on 12/27/24 during a reservation. The Waubedonia Park Caretakers furnace also failed on 12/24/24, requiring emergency repairs on a holiday. A functioning furnace is required for adequately and safely housing the full time Park Caretaker and his family. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets per prior completed Capital Project Fund grants.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

HHPYC is routinely rented/reserved for large events including weddings and scout group gatherings (including during fall through spring where heat is required), and provides lodging for youth conservation corps groups assisting with Department activities. Reliable heat is also required to avoid damage to building infrastructure (e.g., plumbing), and the project is consistent with the recent ADA improvements at the facility. A functioning furnace is required for adequately and safely housing the full time Waubedonia Park Caretaker and his family. The new units will also be far more energy efficient (lower cost to operate).

**Describe how the project addresses Department objectives or countywide strategy:**

Consistent with the County Park and Open Space Plan (POSP) and Strategic Plan (III - Enhance Quality of Life Assets, P. 12) to maintain a quality Parks system, and consistent with the recently completed HHPYC ADA project and recent capital improvements to the roofing at both HHPYC and the Waubedonia Park Caretakers house.

Attachment: Parks 2 -Capital Project Request Form_Furnace Replacements 1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT FUND

| Describe the project's impact on quality of life: |
| --- |
| A new furnace would provide quality and safe facilities for users / renters of HHPYC and is consistent with the recently completed ADA project at the facility as well as recent past improvements to the roof and siding. A functioning furnace is required for adequately and safely housing the full time Waubedonia Park Caretaker and his family and is consistent with recent improvements including interior remodeling and a roof replacement. |
| **Describe the project's impact on health and safety:** |
| A new furnace would provide quality facilities for users / renters of HHPYC, and is required to protect facility infrastructure (e.g., plumbing) and the health of those using the facility (year round). A functioning furnace is required for adequately and safely housing the full time Park Caretaker and his family. Adequate facilities in the Caretaker House are a requirement of the work agreement in place with each of the Caretakers. |
| **Describe how the project impacts department operations using business objectives:** |
| HHPYC is routinely rented/reserved for large events including weddings and scout group gatherings (including during late fall, winter and early spring where heat is required) which is a large source of revenue to the parks, and provides lodging for youth conservation corps groups assisting with Department activities (at low or no cost other than lodging). Reliable heat is required for these reservations and to avoid damage to building infrastructure (e.g., plumbing). A functioning furnace is required for adequately and safely housing the full time Park Caretaker and his family. The new units will also be far more energy efficient (low cost) |

Attachment: Parks 2 -Capital Project Request Form_Furnace Replacements 1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT FUND

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 2 -Capital Project Request Form_Furnace Replacements 1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT FUND

① FILTER 2" x 20 x 20
① FILTER 2" x 1[illegible] x 20
20 GA
REEVES
Filterbuy
AIR DIRECTION
Call For Service
WARNI
WARNI
REZNOR

bryant

Change
FILTER
monthly

bryant

SERVICE

| LED CODE | STATUS |
|---|---|
| CONTINUOUS OFF | |
| CONTINUOUS ON | |
| RAPID FLASHING | |

EACH OF THE FOLLOWING ERROR CODES IS A TWO DIGIT NUMBER WITH THE FIRST DIGIT DETERMINED BY THE NUMBER OF SHORT FLASHES AND THE SECOND DIGIT BY THE NUMBER OF LONG FLASHES.

11 NO PREVIOUS CODE
12 BLOWER ON AFTER POWER UP
13 LIMIT CIRCUIT LOCKOUT
14 IGNITION LOCKOUT
15 ABNORMAL FLAME PROVING SIGNAL
21 GAS HEATING LOCKOUT
22 PRESSURE SWITCH DID NOT OPEN
24 SECONDARY VOLTAGE FUSE IS OPEN
31 PRESSURE SWITCH DID NOT CLOSE OR REVERSED
33 LIMIT CIRCUIT FAULT
34 IGNITION CONTROLLER FAULT
41 CONTROL CIRCUITRY LOCKOUT

COMPONENT TEST

WARNING
AVERTISSEMENT

FOR YOUR SAFETY
Do not store or use gasoline or other flammable vapors and liquids in the vicinity of this or any other appliance.
Ne pas entreposer ni utiliser de l'essence ni d'autres vapeurs ou liquides inflammables dans le voisinage de cet appareil, ni de tout autre appareil.

FOR GAS APPLIANCES INSTALLED IN THE STATE OF CALIFORNIA
If a gas appliance is not installed, operated, or maintained in accordance with the manufacturer's instructions, you could be exposed to substances found in gas or from products of gas combustion which are known to the state of California to cause cancer, birth defects, or other reproductive harm. Consult your gas supplier in the state of California for more information.

FOR YOUR SAFETY READ BEFORE OPERATING

WARNING: If you do not follow these instructions exactly, a fire or explosion may result causing property damage, personal injury or loss of life.

A. This appliance does not have a pilot. It is equipped with an ignition device which automatically lights the burner. Do not try to light the burner by hand.
B. BEFORE OPERATING smell all around the appliance area for gas. Be sure to smell next to the floor because some gas is heavier than air and will settle on the floor.
WHAT TO DO IF YOU SMELL GAS
• Do not try to light any appliance.
• Do not touch any electric switch; do not use any phone in your building.
• Immediately call your gas supplier from a neighbor's phone. Follow the gas supplier's instructions.
• If you cannot reach your gas supplier, call the fire department.
C. Use only your hand to turn the gas control switch or knob. Never use tools. If the switch or knob will not turn by hand, don't try to repair it, call a qualified service technician. Force or attempted repair may result in a fire or explosion.
D. Do not use this appliance if any part has been under water. Immediately call a qualified service technician to inspect the appliance and to replace any part of the control system and any gas control which has been under water.

OPERATING INSTRUCTIONS

1. STOP! Read the safety information above on this label.
2. Set the thermostat to lowest setting.
3. Turn off all electric power to the appliance.
4. This appliance is equipped with an ignition device which automatically lights the burner. Do not try to light the burner by hand.
5. Remove control access panel.
6. Push gas control switch to "OFF" or turn gas control knob clockwise ↷ to "OFF". NOTE: Do not force.
7. Wait five (5) minutes to clear out any gas. Then smell for gas, including near the floor. If you then smell gas STOP! Follow "B" in the safety information above on this label. If you don't smell gas, go to next step.
8. Push gas control switch to "ON" or turn gas control knob counter-clockwise ↶ to "ON".
9. Replace control access panel.
10. Turn on all electric power to the appliance.
11. Set thermostat to desired setting.
12. If the appliance will not operate, follow the instructions "To Turn Off Gas To Apatenire" and call your service technician or gas supplier.

TO TURN OFF GAS TO APPLIANCE

1. Set the thermostat to lowest setting.
2. Turn off all electric power to the appliance if service is to be performed.
3. Remove control access panel.
4. In gas control switch to "OFF" or turn gas control knob clockwise ↷ to "OFF". Do not force.
5. Replace control access panel.

LIRE AVANT DE METTRE EN MARCHE LIRE

AVERTISSEMENT: Quiconque ne respecte pas à la lettre les instructions dans le présent manuel risque de déclencher un incendie ou une explosion entraînant des dommages matériels, des blessures corporelles ou la perte de vies humaines.

A. Cet appareil ne comporte pas de veilleuse. Il est muni d'un dispositif d'allumage qui allume automatiquement le brûleur. Ne pas tenter d'allumer le brûleur manuellement.
B. AVANT DE LE FAIRE FONCTIONNER, renifler tout autour de l'appareil pour déceler une odeur de gaz. Renifler près du plancher, car certains gaz sont plus lourds que l'air et peuvent s'accumuler au niveau de sol.
QUE FAIRE SI IL Y A UNE ODEUR DE GAZ
• Ne pas tenter d'allumer l'appareil.
• Ne toucher aucun interrupteur électrique; n'utiliser aucun téléphone dans le bâtiment.
• Appeler immédiatement le fournisseur de gaz en employant le téléphone d'un voisin. Respecter à la lettre les instructions du fournisseur de gaz.
• Si personne ne répond, appeler le service des incendies.
C. Ne pousser ou tourner la manette d'admission du gaz qu'à la main; ne jamais employer d'outils à cet effet. Si la manette reste coincée, ne pas tenter de la réparer; appeler un technicien qualifié. Quiconque tente de forcer la manette ou de la réparer peut déclencher une explosion ou un incendie.
D. Ne pas se servir de cet appareil s'il a été plongé dans l'eau, complètement ou en partie. Appeler un technicien qualifié pour inspecter l'appareil et remplacer toute partie du système de contrôle et toute commande qui ont été plongés dans l'eau.

MISE EN MARCHE

APRÈS AVOIR effectué l'étape "B" des instructions de sécurité sur la portion supérieure (à gauche) de cette étiquette, s'il n'y a pas d'odeur de gaz, passer à l'étape suivante.
8. Pousser le poussoir de commande de gaz sur "ON" (marche) ou tourner la boutton de commande de gaz vers la gauche sur "ON" (marche) sens antihoraire ↶.
9. Remettre en place le panneau d'accès aux commandes.
10. Mettre l'appareil sous tension.
11. Régler le thermostat à la température désirée.
12. Si l'appareil ne se met pas en marche, suivre les instructions antidotes, "Comment couper l'admission de gaz de l'appareil" et appeler un technicien qualifié ou le fournisseur de gaz.

COMMENT COUPER L'ADMISSION DE GAZ DE L'APPAREIL

1. Régler le thermostat à la température désirée.
2. Couper l'alimentation électrique de l'appareil s'il faut effectuer des opérations d'entretien.
3. Démonter le panneau d'accès aux commandes.
4. Appuyer le poussoir de commande sur "OFF" (arrêt) ou tourner le boutton de commande vers la droite sur "OFF" (arrêt) sens horaire ↷. REMARQUE: Ne pas forcer.
5. Remettre en place le panneau d'accès aux commandes.

Filtrete 16x25x1

Air
Flow

Attachment: Parks 2 - Attach. HHPYC and Waubedonia Caretakers House Furnace Photos 1.9.25 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: HHPYC and Waubedonia Park Furnace Replacements**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $25,000 | N/A |
| **TOTAL** | **$25,000** | |

**Project Score: Value and Efficiency (370/400) Modernization and Service (330/400)**

**Project Purpose Summary (from department):**

The HHPYC furnace is over 30 years old and the Waubedonia Park Caretakers furnace is over 25 years old. Both do not function adequately to fully heat the buildings. A typical furnace life span is 20 years. The furnaces have been inspected by HVAC companies and the costs of repair and ongoing maintenance are likely greater than the cost of a new furnace. Multiple repairs on both furnaces have occurred since 2021 including as recent as November/December 2024. This project is required for 2025.

**Proposal Considerations, Risks, and Identified Issues:**

HHPYC is routinely rented/reserved for large events including weddings and scout group gatherings (including during fall through spring where heat is required), and provides lodging for youth conservation corps groups assisting with Department activities. Reliable heat is also required to avoid damage to building infrastructure (e.g., plumbing) and would compliment the recently installed new air conditioning unit and improvements associated with the recently completed ADA improvements project. The HHPYC furnace failed on 12/27/24 during a reservation. The Waubedonia Park Caretakers furnace also failed on 12/24/24, requiring emergency repairs on a holiday. A functioning furnace is required for adequately and safely housing the full time Park Caretaker and his family. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets per prior completed Capital Project Fund grants. ***Furnace is 20+ years old and was recommended by Bublitz plumbing and heating to schedule a unit replacement in the near future***

**Staff Recommendation:**

Staff recommends to move forward with this project as the need for furnace replacement is imminent and will provide necessary improvements to the caretakers' site.

Attachment: Feasibility and Analysis Furnace Replacement (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Hawthorne Hills County Park Campground Road Paving |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☑ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $85,000 | N/A |
| WDNR STU | $249,690 | Awarded |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $334,690 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Paving costs are approximately $85,000 per actual, recent 2024 Ozaukee County Highway Department paving charges, which would come from this request. Paving of the west campsite loop would be completed by the Highway Department and activities include excavation, grading, paving, and shouldering. The project fund request would provide for critical match for the awarded WDNR Stewardship grant for campground development, for a total project cost of ~$334,690. This project is required for 2025.

Attachment: Parks 1 -Capital Project Request Form_Hawthorne Hills Campground Paving 1.9.24_ATS (2025 EXECUTIVE COMMITTEE PROJECT

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

This project would pave the west campsite loop. The current roadway cannot be plowed in the winter due to the gravel base and steep hills. Paving this portion would allow for winter plowing and year-round park access including access through the campground under development. The Highway Department will be contracted to do the work. Paving will allow for additional, safe emergency access to the SMNS area. Initial paving was already completed in 2024 throughout the new multi-purpose maintenance building area and road loop adjacent to the SMNS. This project is required for 2025.

**Describe how the project impacts the department's level of service:**

The campsite park road and parking areas are gravel, which can get wet/muddy. There are concerns with surface conditions and inability to access all areas of the park during the winter when the current road cannot be plowed. The current roadway cannot be plowed in the winter due to the steep hills. Paving this portion would allow for winter plowing and year-round park access including access through the campground and future campground bathrooms under development. Paving will allow for additional, safe emergency access to the SMNS area. Initial paving was already completed in 2024 throughout the new multi-purpose maintenance building area and road loop adjacent to the SMNS. This project is required for 2025.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

Paving would be completed by the Highway Department and activities include excavation, grading, paving, shouldering, and patching. Project activities would occur in conjunction with construction of campsite and school area development and completion of the Multi-Purpose Building project. This request is consistent with the CIP awards for the Hawthorne Hills County Park Multi-Purpose Building and Hawthorne Hills County Park Campground development projects. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets per prior completed Capital Project Fund grants.

**Describe how the project addresses Department objectives or countywide strategy:**

Paving remaining portions of Hawthorne Hills County Park is recommended in the Ozaukee County Park and Open Space Plan (p. 196, 197, 229), and this project represents CIP project 115-01, beginning in 2014. This project is also consistent with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12). This request is also consistent with the CIP awards for the Hawthorne Hills Park Multi-Purpose Building and Hawthorne Hills County Park Campground development projects.

Attachment: Parks 1 -Capital Project Request Form_Hawthorne Hills Campground Paving 1.9.24_ATS (2025 EXECUTIVE COMMITTEE PROJECT

| Describe the project's impact on quality of life: |
| --- |
| This project would improve visitor experience of Hawthorne Hills County Park, including year-round access. The project would also improve access to Sugar Maple Nature School and emergency or fire access to the school building. The road network is also noted as part of the County's agreement with Sugar Maple Nature School and to be implemented by the County. |
| **Describe the project's impact on health and safety:** |
| Poor road conditions do not provide a quality level of service to park users and poses a potential issue for emergency (e.g. fire and police) response. Water has ponded/froze in potholed sections, causing unsafe conditions. Gravel roads also require continuous maintenance cost for adding gravel and regrading. This maintenance activity is dependent upon weather and conditions and can be as much as once a month. So, there is a long-term cost savings by reducing the daily maintenance of gravel roads. |
| **Describe how the project impacts department operations using business objectives:** |
| Paving the park campground road would reduce required, ongoing maintenance. Paving this portion would allow for winter plowing and year-round park access as well as alternate access to Sugar Maple Nature School, a community partner. These project funds would provide critical match for a secured WDNR Stewardship grant for campground development. |

Attachment: Parks 1 -Capital Project Request Form_Hawthorne Hills Campground Paving 1.9.24_ATS (2025 EXECUTIVE COMMITTEE PROJECT

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

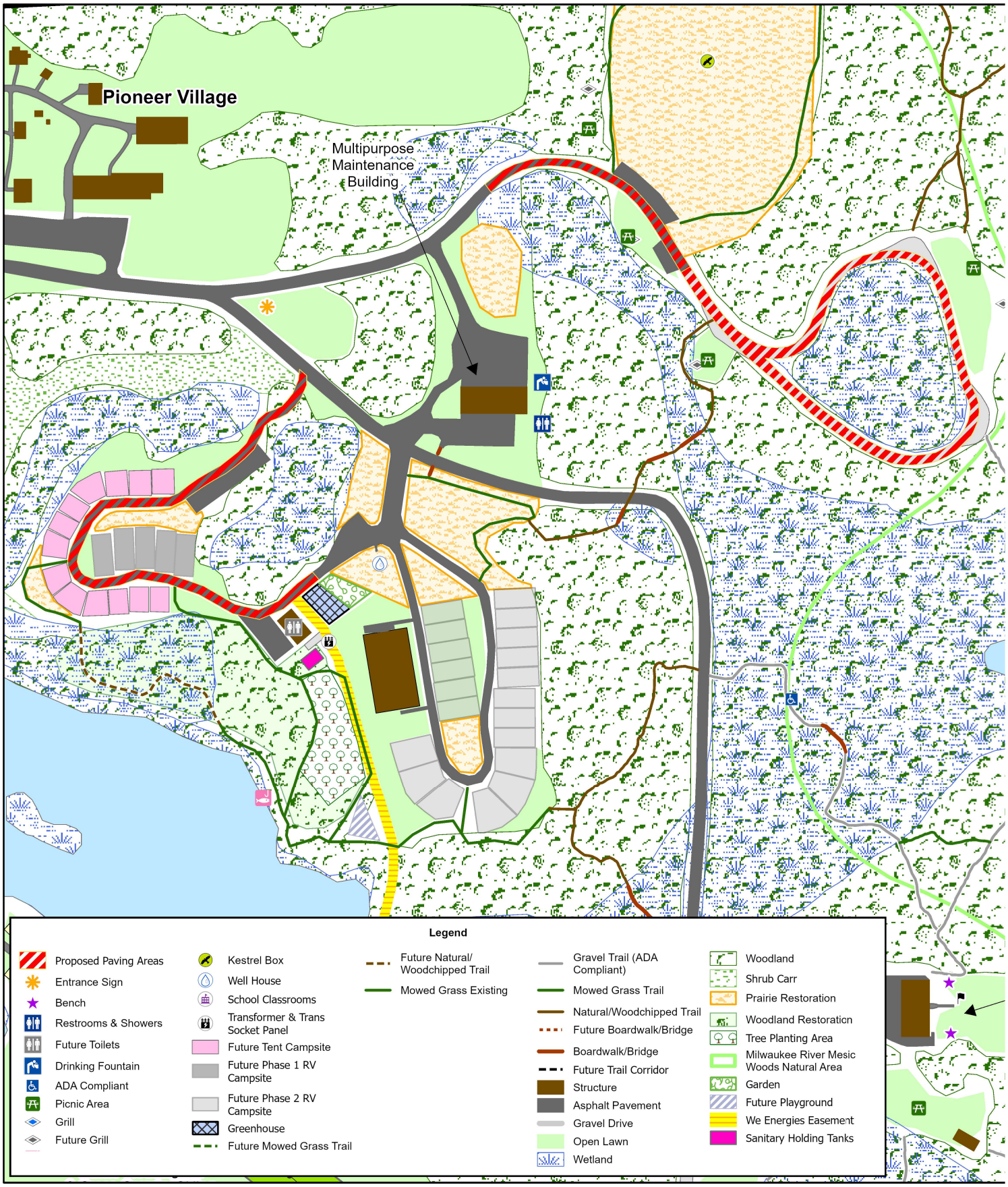
| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 1 -Capital Project Request Form_Hawthorne Hills Campground Paving 1.9.24_ATS (2025 EXECUTIVE COMMITTEE PROJECT

# Hawthorne Hills County Park and Golf Course

Establish

4880 County Highway I, Saukville, WI 53080




Attachment: Parks 1 - Attach. Hawthorne Hills Master Plan Park Map_Paving_1.9.25 (2025 EXECUTIVE COMMITTEE PROJECT FUND

OZAUKEE COUNTY PLANNING AND PARKS

DIVISION PARKS, RECREATION AND CULTURE

0 100 200 400 Feet

N

Map Produced E
Ozaukee County Planning
and Parks Department

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Hawthorne Hills County Park Campground Road Paving**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $85,000 | N/A |
| WDNR STU Grant | $249,690 | |
| **TOTAL** | **$334,690** | |

**Project Score: Value and Efficiency (350/400) Modernization and Service (330/400)**

**Project Purpose Summary (from department):**

This project would pave the west campsite loop. The current roadway cannot be plowed in the winter due to the gravel base and steep hills. Paving this portion would allow for winter plowing and year-round park access including access through the campground under development. The Highway Department will be contracted to do the work. Paving will allow for additional, safe emergency access to the SMNS area. Initial paving was already completed in 2024 throughout the new multi-purpose maintenance building area and road loop adjacent to the SMNS. This project is required for 2025.

**Proposal Considerations, Risks, and Identified Issues:**

The campsite park road and parking areas are gravel, which can get wet/muddy. There are concerns with surface conditions and inability to access all areas of the park during the winter when the current road cannot be plowed. The current roadway cannot be plowed in the winter due to the steep hills. Paving this portion would allow for winter plowing and year-round park access including access through the campground and future campground bathrooms under development. Paving will allow for additional, safe emergency access to the SMNS area. Initial paving was already completed in 2024 throughout the new multi-purpose maintenance building area and road loop adjacent to the SMNS. This project is required for 2025.

**Staff Recommendation:**

Staff recommends to proceed with this project as the need for road paving appears to be necessary, along with the presence of a WDNR STU grant that will lower the financial burden of the project.

Attachment: Feasibility and Analysis HH Campground paving (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Hawthorne Hills County Park Road Paving |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $145,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $145,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Total project costs are approximately $145,000 per actual 2024 Ozaukee County Highway Department paving charges, which would come from this request. Paving of the north/east park road loop would be completed by the Highway Department and activities include excavation, grading, paving, and shouldering. This project is required for 2025.

Attachment: Parks 11 - Capital Project Request Form_Hawthorne Hills Road Paving 1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

This project would pave the park road and parking areas below the crest of the hill. The current roadway cannot be plowed in the winter due to the steep hill. Paving this portion would allow for winter plowing and year-round park access. The Highway Department will be contracted to do the work. In addition, paving is required to ensure safe access to the new parking lot within the project area for Sugar Maple Nature School (SMNS) use per the approved SMNS agreement.

**Describe how the project impacts the department's level of service:**

The remaining park roads and parking areas are gravel, which can get wet/muddy. Visitors have complained about the surface conditions and inability to access all areas of the park during the winter when the current road cannot be plowed. The current roadway cannot be plowed in the winter due to the steep hill. Paving this portion would allow for winter plowing and year-round park access. In addition, paving is required for use of the new maintenance building, as the employee / work entrance is located on the north side of the building. This area will need to be continually plowed along with the road for use of the building and outside work areas during the winter months. In addition, paving is required to ensure safe access to the new parking lot within the project area for Sugar Maple Nature School (SMNS) use per the approved SMNS agreement. This project is required for 2025.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

Repaving would be completed by the Highway Department and activities include excavation, grading, paving, and shouldering. Project activities would occur in conjunction with construction of campsite and school area development and completion of the Multi-Purpose Building project. This request is consistent with the CIP awards for the Hawthorne Hills County Park Multi-Purpose Building and Hawthorne Hills County Park Campground development projects. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets per prior completed Capital Project Fund grants.

**Describe how the project addresses Department objectives or countywide strategy:**

Paving remaining portions of Hawthorne Hills County Park is recommended in the Ozaukee County Park and Open Space Plan (p. 196, 197, 229), and this project represents CIP project 115-01, beginning in 2014. This project is also consistent with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12). This request is also consistent with the CIP awards for the Hawthorne Hills Park Multi-Purpose Building and Hawthorne Hills County Park Campground development projects.

Attachment: Parks 11 - Capital Project Request Form_Hawthorne Hills Road Paving 1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT

| Describe the project's impact on quality of life: |
| --- |
| This project would improve visitor experience for visitors of Hawthorne Hills County Park and SMNS, including year-round access. This road is directly adjacent to the new Multipurpose Maintenance Building and the new parking lots for Sugar Maple Nature School staff and visitors. |
| **Describe the project's impact on health and safety:** |
| Poor parking and road conditions do not provide a quality level of service to park users and poses a potential issue for emergency (e.g. fire and police) response. Water has ponded/froze in potholed sections, causing unsafe conditions. Visitors have complained about the lack of winter access due to unplowed roads. In addition, gravel roads require continual maintenance including new gravel and grading to maintain the surface. This maintenance can be once or twice a month depending upon weather conditions, so take a significant amount of staff time and material. A long term cost saving would be realized from the reduced on-going maintenance |
| **Describe how the project impacts department operations using business objectives:** |
| Paving the park road and park areas would reduce required, ongoing maintenance. Paving this portion would allow for winter plowing and year-round park access. In addition, paving is required for use of the new maintenance building, as the employee / work entrance is located on the north side of the building. This area will need to be continually plowed along with the road for access and use of the building and outside work areas during the winter months. |

Attachment: Parks 11 - Capital Project Request Form_Hawthorne Hills Road Paving 1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

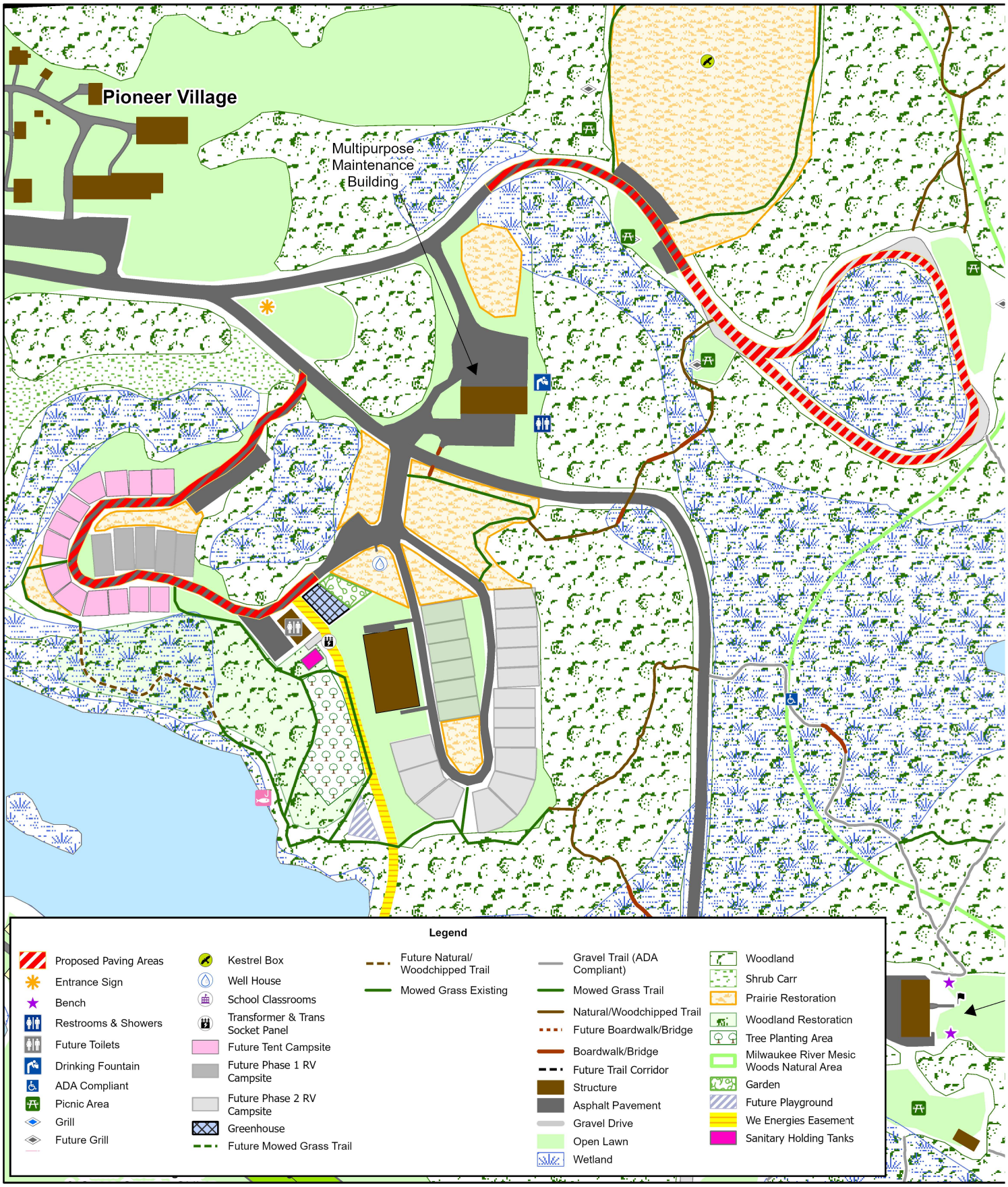
| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 11 - Capital Project Request Form_Hawthorne Hills Road Paving 1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT

# Hawthorne Hills County Park and Golf Course

Establish

4880 County Highway I, Saukville, WI 53080




Attachment: Parks 11 - Attach. Hawthorne Hills Master Plan Park Map_Paving_1.9.25 (2025 EXECUTIVE COMMITTEE PROJECT FUND

OZAUKEE COUNTY PLANNING AND PARKS — DIVISION OF PARKS, RECREATION AND CULTURE

0 100 200 400 Feet

N

Map Produced E
Ozaukee County Planning
and Parks Department

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Hawthorne Hills County Park Road Paving**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $145,000 | N/A |
| **TOTAL** | **$145,000** | |

**Project Score: Value and Efficiency (350/400) Modernization and Service (330/400)**

**Project Purpose Summary (from department):**

This project would pave the park road and parking areas below the crest of the hill. The current roadway cannot be plowed in the winter due to the steep hill. Paving this portion would allow for winter plowing and year-round park access. The Highway Department will be contracted to do the work. In addition, paving is required to ensure safe access to the new parking lot within the project area for Sugar Maple Nature School (SMNS) use per the approved SMNS agreement.

**Proposal Considerations, Risks, and Identified Issues:**

The remaining park roads and parking areas are gravel, which can get wet/muddy. Visitors have complained about the surface conditions and inability to access all areas of the park during the winter when the current road cannot be plowed. The current roadway cannot be plowed in the winter due to the steep hill. Paving this portion would allow for winter plowing and year-round park access. In addition, paving is required for use of the new maintenance building, as the employee / work entrance is located on the north side of the building. This area will need to be continually plowed along with the road for use of the building and outside work areas during the winter months. In addition, paving is required to ensure safe access to the new parking lot within the project area for Sugar Maple Nature School (SMNS) use per the approved SMNS agreement. This project is required for 2025.

**Staff Recommendation:**

Staff recommendation is to proceed with this project funding it through the 2025 Capital Project fund.

Attachment: Feasibility and Analysis HH Road Paving (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Virmond Park Caretakers House Roof & Siding Replacement |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| ☑ | Project Fund | ☐ | Grants | ☐ | Dept. Reserve | | Other |

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2024 Project Fund | $93,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $93,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Estimated project costs for Virmond County Park Caretakers house improvements per 2024 quotes and input from P&P Department staff include $40,000 for the metal roof replacement, $45,000 for siding, windows and door trim replacements and $8,000 for siding asbestos abatement for a total project cost of $93,000. Project elements include removal and disposal of existing shingles, replacement of rotten wood, replace rotted wood soffit and fascia, replace all gutter apron and drip edge, install 6ft ice and water shield on evens, 3ft on valleys and all roof penetrations and synthetic underlayment on remainder of roof, replace w-valley (color to match), bath vents and pipe flashing, install new standing seam metal roof, snow rails, replace chimney flashing, abestos abatement and replacing siding and window trim. This project is a priority for 2025.

Attachment: Parks 8 - Capital Project Request Form_Virmond Roof and Siding Replacement 1.10.25_ATS (2025 EXECUTIVE COMMITTEE

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The Virmond County Park Caretaker's house roof and siding needs a full replacement. The aging materials are leaking, potentially damaging County (including new housing upgrades) and private property (Caretaker personal property). The soffits have been patched multiple times. Asbestos has been identified in the current siding, so a full siding replacement is required. This project is a priority for 2025. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets per prior completed Capital Project Fund grants.

**Describe how the project impacts the department's level of service:**

Non-functioning roofs and siding directly impact the house structure and the ability to adequately and safely house the full time Park Caretaker. Roof and siding patching or repairs is not feasible due to likely widespread rot of the roof deck, soffit and fascia, non-functioning gutters and downspouts, siding, window trim, and possible inadequate venting (not to current code). Roof replacements are also consistent with the recently replaced metal roofs on the Waubedonia County Park, Shady Lane, and Mee-Kwon County Park caretakers / Parks Superintendent residences. Remaining window and door trim will be replaced in conjunction with this project.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The project costs are estimated based on recent proposals. In 2024, most windows and window trim was replaced. This proposed project will complete the remaining, required exterior improvements. Roof and siding replacements will alleviate ongoing repair costs, structure damage and potential costs for damaged equipment and/or personal property.

**Describe how the project addresses Department objectives or countywide strategy:**

Consistent with the County Park and Open Space Plan (P. 203) and Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets). The Department has an obligation to provide a safe, comfortable residence for its Caretaker (requirement and benefit of employment), and the structures are vulnerable to major damage from leaks.

Attachment: Parks 8 - Capital Project Request Form_Virmond Roof and Siding Replacement 1.10.25_ATS (2025 EXECUTIVE COMMITTEE

| Describe the project's impact on quality of life: |
| --- |
| A replacement roof and siding will ensure the Caretakers house and personal and County property is protected and safe from the elements. The Department has an obligation (requirement of work employment agreement and benefit to employee) to provide a safe, comfortable residence. This deficiency may impact employee morale and retention (new Caretaker (2023) asked about the condition upon accepting the position). In addition, the structure is vulnerable to major damage from rot and leaks. |
| **Describe the project's impact on health and safety:** |
| A replacement roof and siding will ensure the Caretakers house and personal and County property is protected and safe from the elements. The Department has an obligation (requirement of employment work agreement and benefit to employee) to provide a safe, comfortable residence. This deficiency may impact employee morale and retention (new Caretaker (2023) asked about the condition upon accepting the position). In addition, the structure is vulnerable to major damage from rot and leaks. Also, the existing siding contains asbestos. This project includes asbestos abatement costs. |
| **Describe how the project impacts department operations using business objectives:** |
| A replacement roof and siding will remove the need for ongoing maintenance, protect the building structures, and protect personal and County property. Cost effective due to lifespan costs as a new metal roof and new siding is expected to have a 30-50 year lifespan. This is consistent with recent repairs and improvements at the other Caretaker and Parks Superintendent houses. The Virmond Caretaker house has not received many improvements over the last 20 years (with exception of some new windows in 2024 and minor interior improvements before the current Caretaker moved in to the House in 2023). |

Attachment: Parks 8 - Capital Project Request Form_Virmond Roof and Siding Replacement 1.10.25_ATS (2025 EXECUTIVE COMMITTEE

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 8 - Capital Project Request Form_Virmond Roof and Siding Replacement 1.10.25_ATS (2025 EXECUTIVE COMMITTEE

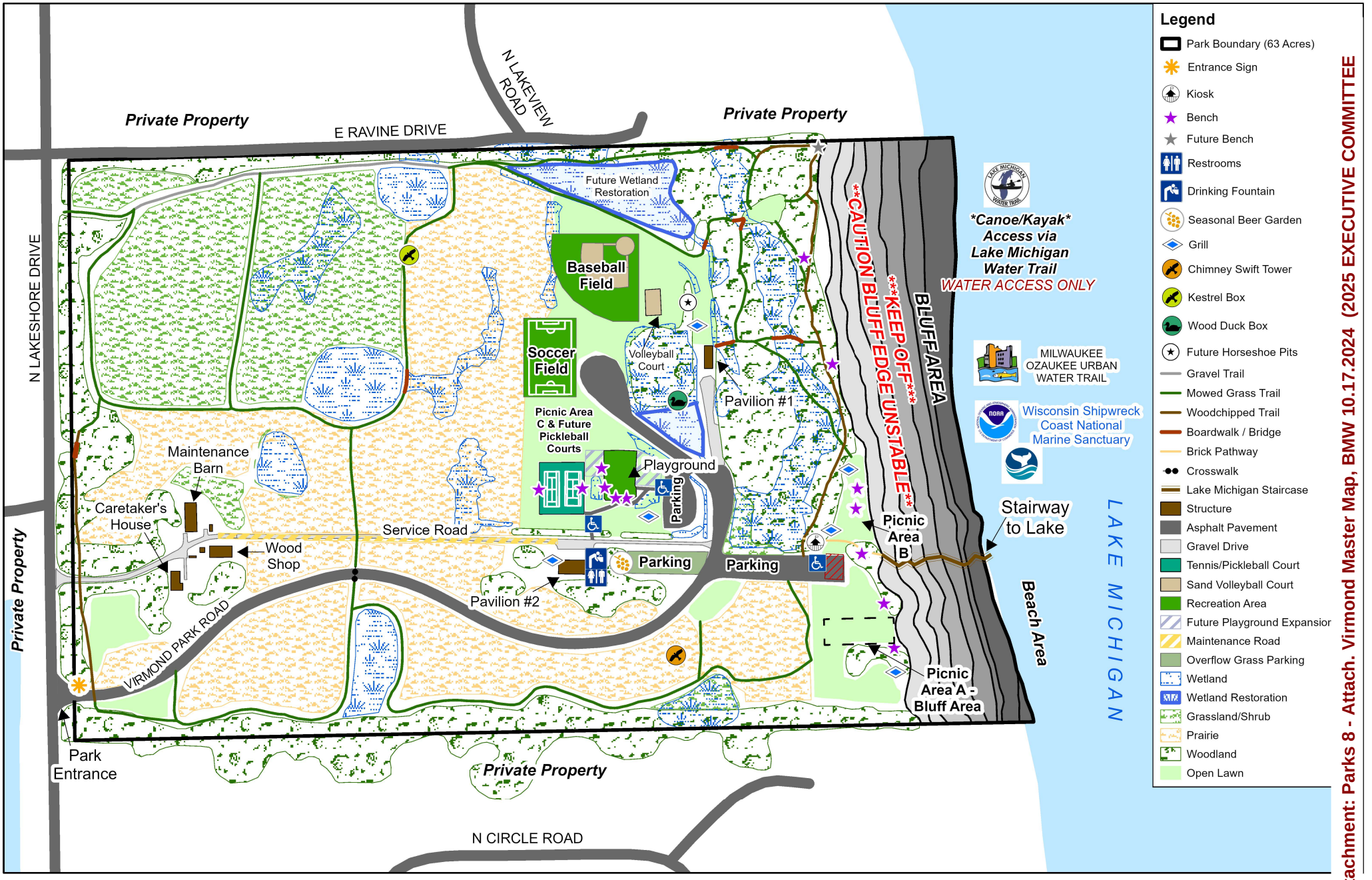
FINAL DRAFT

# Virmond County Park

10606 N Lake Shore Drive, Mequon, WI 53092

Established 1944

5.a.bd




## Legend

- Park Boundary (63 Acres)
- Entrance Sign
- Kiosk
- Bench
- Future Bench
- Restrooms
- Drinking Fountain
- Seasonal Beer Garden
- Grill
- Chimney Swift Tower
- Kestrel Box
- Wood Duck Box
- Future Horseshoe Pits
- Gravel Trail
- Mowed Grass Trail
- Woodchipped Trail
- Boardwalk / Bridge
- Brick Pathway
- Crosswalk
- Lake Michigan Staircase
- Structure
- Asphalt Pavement
- Gravel Drive
- Tennis/Pickleball Court
- Sand Volleyball Court
- Recreation Area
- Future Playground Expansion
- Maintenance Road
- Overflow Grass Parking
- Wetland
- Wetland Restoration
- Grassland/Shrub
- Prairie
- Woodland
- Open Lawn

Attachment: Parks 8 - Attach. Virmond Master Map, BMW 10.17.2024 (2025 EXECUTIVE COMMITTEE

Ozaukee County Planning and Parks

Division of Parks, Recreation and Culture

0 125 250 500 Feet

N

Ozaukee County Parks Reservations:

Map Produced E
Ozaukee County Planning and Parks Department

Expired on Dec 20, 2024 **Expired**

W67N250 Evergreen Blvd. Suite 200 • Cedarburg, WI 53012 • Phone: 262-242-2262

Ozaukee County Planning and Parks (Virmond Caretaker House)
Phone: 262-689-4684

1606 N Lakeshore Rd
Mequon, WI 53092

Job Address:
1606 N Lakeshore Rd (Virmond Caretaker's House)
Mequon, WI 53092

**Print Date:** 1-10-2025

# LP Siding and Windows

**Services include clean up and disposal of all debris. Until materials are ordered, prices are subject to change. Ordering occurs upon acceptance of the proposal and confirmation of materials and colors by the customer. Please review the proposal carefully for accuracy. We will do our best to accommodate changes when possible. Larson's is not responsible for discrepancies based on anything discussed verbally or otherwise that are not reflected on this proposal.**

## Siding and Accessories

| Items | Description |
|---|---|
| *Siding: LP Lap | Remove existing siding and house wrap down to exterior sheathing. Install aluminum trim along the bottom where the exterior sheathing meets the foundation to better protect from bugs and rodents. Apply Tyvek House Wrap creating a complete wind and moisture barrier. Tape all Tyvek seams using approved Tyvek tape to ensure warranty. Create light, vent, and outlet blocks using LP Smartside trim or color matched vinyl. Install color matched aluminum "Z" flashing above windows, doors, and any horizontally running LP Smartside trim. Install 5/4"x6" LP Smartside trim outside corners. Use 5/4" LP Smartside trim for inside corners. Use color matched aluminum trim along roof lines and anywhere necessary to prevent LP products from direct contact with masonry. Install prefinished LP Smartside 8" lap siding following manufacturers instructions. Caulk all necessary areas to prevent wind and water infiltration. Touch up all visible nail heads. Remove and reinstall all fixtures.<br>All LP products have a 5 year full replacement, 15 year finish, and 50 year product warranty.<br><br>Color: TBD<br>Reveal: 7" |
| *Demo: Siding (Cedar) | Existing Siding:Cedar (Customer is responsible for the removal of asbestos.) |
| *Tyvek Paper | |
| *Siding Accessories: Aluminum Trims | |

**Siding and Accessories Total:** **$24,590.00**

## Provia Windows

Attachment: Parks 8 - Attach. Virmond Caretakers House Siding and Windows Proposal (2025 EXECUTIVE COMMITTEE PROJECT FUND

| Items | Description |
|---|---|
| *Windows: ProVia | Remove existing window sashes and hardware. Clear rough opening of all debris. Install new Provia window unit. Insulate using low expansion spray foam insulation. Trim exterior in new 5/4 4" or 6" LP window trim. Trim sills in Aluminum<br>Series:Aspect<br>Style: 2 Right Hand Casement, 8 Double Hungs<br>Glass: 2 Bath windows have lower privacy glass and tempered glass, 1 stairwell window has tempered glass, all other windows are double pane glass.<br>Exterior Color:White<br>Interior Color: White<br>Exterior Trim:LP and Aluminum Sills<br>Count: 10 |

**Provia Windows Total:** **$11,400.00**

## Window and Door Trim

| Items | Description |
|---|---|
| *Door Trim: LP | Install 5/4"x4" LP Smartside trim around doors. Install aluminum "Z" flashing above LP door trim. Seal/Caulk all vital areas and touch up all visible nail heads.<br><br>Color: TBD<br>Profile: 4" or 6"<br>Count: 2 |
| *Window Trim: LP | Install 5/4"x4" LP Smartside trim around windows. Install aluminum "Z" flashing above LP window trim. Seal/Caulk all vital areas and touch up all visible nail heads. Will wrap sill in Aluminum.<br><br>Color: TBD<br>Profile: 4"or 6"<br>Count: 3 Openings. (2 Upper windows and Window in Kitchen on South Side). |

**Window and Door Trim Total:** **$1,240.00**

## Aluminum Soffit and Fascia

| Items | Description |
|---|---|
| *Demo: S&F Cut Eave Vents | Cut continuous venting into existing wood soffit. |
| *Soffit: Aluminum | Cut existing soffit on all eaves to create a continuous intake vent, allowing for proper ventilation of attic space, prolonging the lifespan of roof shingles. Install prefinished aluminum vented soffit on the eaves and solid soffit in the gables. Fasten using a minimum of three staples per piece to ensure product is secure. Seal/Caulk all vital areas to prevent water infiltration.<br><br>Color:TBD<br>Profile: Triple 4" |
| *Fascia: Aluminum | Remove existing aluminum fascia if necessary. Replace any rotted sub-fascia required for new aluminum fascia to be securely fastened. Install new custom bent aluminum fascia. Seal/Caulk vital areas in order to prevent water infiltration.<br><br>Color: TBD |
| *Sales: Box out Soffit | Box out soffit on East and west side of house along the eaves only. Use Aluminum for the soffit. Use F channel. |

**Aluminum Soffit and Fascia Total:** **$3,670.00**

Attachment: Parks 8 - Attach. Virmond Caretakers House Siding and Windows Proposal (2025 EXECUTIVE COMMITTEE PROJECT FUND

**Total Price: $40,900.00**

Attachment: Parks 8 - Attach. Virmond Caretakers House Siding and Windows Proposal (2025 EXECUTIVE COMMITTEE PROJECT FUND

**By accepting our proposal you agree to the following contract terms:**

1. SCOPE OF WORK

Owner(s) desires to contract with Larson's Home Exteriors (LHE) to perform the work outlined in the proposal attributed to the Owner(s) at the address listed on the proposal. LHE shall furnish all the labor and materials. The Owner(s) shall furnish and pay for all utilities at the address necessary for the performance of this contract.

2. PAYMENT TERMS

In exchange for specified work, Owner(s) agrees to pay LHE a deposit of 30% of the total cost of the project upon acceptance of the proposal.
The remaining balance is to be paid upon substantial completion of the project.

Depending on the scope of the project, there may be instances where, in agreement with the Owner(s), specific portions of the project are to be completed at different times (i.e. the windows in April, the roof in May, the siding in June). In such cases, the Owner(s) will be billed upon substantial completion of each portion of the project.

Depending on the scope of the project, there may be instances where a few materials are delayed (i.e. one or two doors or windows). In which case, LHE may choose to bill upon substantial completion of the project less pending materials and work to be completed.

Should the Owner(s) default on the contract, LHE may retain the deposit(s) as liquidated damages. Since actual damages would be difficult to precisely determine, it is agreed by the parties that this is a reasonable estimate of the damage that LHE would incur if the Owner(s) defaulted. LHE shall be entitled to apply the deposit(s) as follows: (a) first, toward payment of all labor performed, including the margin of profit, and payment of all installed or non-returnable materials on order, as of the date of default, (b) then to the extent that funds remain, toward the amount of liquidated damages. Any unallocated portion of the deposit(s) shall be refunded to the Owner(s) within 60 days from the date of default.

Upon substantial completion of the project, any payment due to Larson's Home Exteriors in whole or in part that remains unpaid for more than ten days past the payment due date, shall incur interest on the unpaid balance at the rate of 8% per month until paid.

3. PERMITS & APPROVALS

LHE shall obtain and pay for all state and local permits necessary for performing specific work

Owner(s) shall be responsible for obtaining approval from the local homeowner's association, if required. Larson's is happy to provide necessary information to your HOA if needed

4. COMMENCEMENT & COMPLETION

LHE will commence work within a reasonable time frame based on the current lead time discussed with the Owner(s) upon acceptance of and noted within the proposal. All work shall be completed within a reasonable time frame in accordance with the scope of the project. Time is of the essence, and LHE shall ensure best efforts are used to complete construction in a timely manner. However, if reasons beyond the control of LHE cause an unavoidable delay in the progress of the work, the date of completion shall be extended for a period of 1 ½ days for each day of excusable delay. Excusable delay shall include delay occasioned by the unavailability of specified materials, by unforeseen site conditions materially affecting the scope of the work, by the presence of unforeseen hazardous materials within the structure or soil of the premises, by acts of God, by acts of war, terrorism or criminal activity, by inclement weather to the extent that work is not reasonably possible, by labor strikes, by changes in governmental laws or regulations, by acts or the failure to act by governmental agencies and their employees, by change orders authorized by the Owner(s) and by such additional occurrences that impede the progress of the work, and that are outside LHE's direction or ability to control. If these or other events outside the control of LHE or the Owner(s) occur, both parties shall make a good faith effort to agree on necessary particulars.

5. CHANGE ORDERS & ADDITIONAL WORK

LHE and Owner(s) recognize that

The original cost and time estimates may prove inaccurate due to unforeseen circumstances, unknown factors when the contract was made, or the Owner(s) may request a mid-job change that adds time and/or cost to the specified work

If these events occur, reasonable adjustments to the contract price, agreed upon by LHE and the Owner(s), will be made.

Attachment: Parks 8 - Attach. Virmond Caretakers House Siding and Windows Proposal (2025 EXECUTIVE COMMITTEE PROJECT FUND

6. ACCESS

The Owner(s) shall grant free access to the necessary areas of the premises for completion of the work outlined in the proposal by LHE and our workers at all reasonable times, and shall supply such keys as are necessary for their admittance if needed. LHE shall not permit the general public or other unauthorized persons to have access to the premises, and shall take reasonable steps to secure the premises from trespassers at such times as LHE and our workers are away from the site. LHE and our workers shall take reasonable precautions to avoid damage to fixtures, landscaping, and appurtenances at the premises that may occur by reason of their access and work activities. However, LHE shall not be liable for any damage to the premises occurring by reason of ordinary negligence in the course of our workers' access or work activity, or for damage caused by third parties.

7. SIGNAGE

LHE shall have the right to place and maintain, until final completion, a single identifying sign upon the premises in a location of public view. The location, size, height, composition, and authorization of the sign shall be subject to any and all applicable governmental laws and regulations, and any applicable private restrictive covenants.

8.INSURANCE

During the course of this contract:

(a) The Owner(s) shall maintain and be responsible for the cost of premises liability (fire and casualty) insurance.

(b) Larson’s Home Exteriors shall maintain and be responsible for the cost of our company's general liability and/or builder’s risk insurance, workers' compensation insurance, and unemployment insurance, with coverage in accordance with the requirements of Wisconsin state law.

9. HAZARDOUS SUBSTANCES

Neither Owner(s) nor LHE has made any independent analysis, any verification, or any warranty concerning the presence of potentially hazardous substances or materials within the structure or soils of the premises. LHE shall not be responsible for the detection, treatment, encapsulation, enclosure or removal of any such potentially hazardous substances or materials, including but not limited to asbestos, lead paint, radon, arsenic, petroleum derivatives, or mold. In the event that LHE encounters what we reasonably believe to be a potentially hazardous substance or material within the structure of the premises, we reserve the right to stop work and to remove employees, equipment and building materials from the site until such time as it has been determined that the substance or material is not hazardous, or until such time as the substance or material has been treated, removed, encapsulated, or otherwise addressed so as to pose no hazard to LHE or our workers. The Owner(s) shall be solely responsible for the remediation and removal of any and all hazardous substances and materials that may be found upon the premises, and shall bear all costs and expenses thereof.

10. CLEAN UP and SALVAGE

During the performance of the work, LHE shall maintain the work site in a reasonably orderly condition, and shall be responsible for the removal, and the expense of removal and disposal, of all debris and excess building materials. Unless otherwise stipulated by the Owner(s) in writing, LHE shall have the right of salvage of any fixtures or materials that are removed in order to complete the work as specified. Upon completion, LHE shall remove from the premises, both from the structure and its surrounding property, all debris, all building materials not incorporated into the work, and all equipment of LHE and our workers, or any sub-Remodelers.

11. LIENS

If requested, LHE shall obtain and deliver to the Owner(s) appropriate form lien waivers.

12. WARRANTY

LHE warrants that within five (5) years from the date of final inspection (or if none, from the certificate date of substantial completion), LHE will repair or replace, at our option, any non-excluded defective condition involving building materials or workmanship. A defective condition shall be determined and defined by the standards of construction set out in “Residential Construction Performance Guidelines”, a publication of the National Association of Home Builders, current at the time of final inspection or substantial completion, as applicable. The Owner(s) agrees to accept reasonable matches in any repair or replacement in the event the specified or originally used item or material is no longer available.

Manufacturer warranties vary depending on Owner(s) product selection and are to be upheld by the product manufacturer. LHE hereby assigns (to the extent that they are assignable) and conveys to the Owner(s), all warranties provided on any manufactured items that have been installed on the Premises. No warranty is extended by LHE for any Owner(s) or third party supplied materials, fixtures or workmanship.

No Warranty is extended for damage resulting from fires, floods, storms, accidents, or acts of God; from a malfunction of equipment or lines of the telephone, gas, electric, or water companies; from alterations, misuse, or abuse of the covered items by any person; from the Owner(s)’ failure to perform reasonable

Attachment: Parks 8 - Attach. Virmond Caretakers House Siding and Windows Proposal (2025 EXECUTIVE COMMITTEE PROJECT FUND

maintenance, or failure to observe any proper operating instructions.

13. NOTICES

Any notice or other document required or permitted to be delivered under this contract may be given by first class mail to the Owner(s) at their place of residence; or may be hand delivered to the Owner(s) at their place of residence.

The parties agree that in addition to first class mail and hand delivery, all notices and other documents required or permitted to be delivered under this contract may be sent by e-mail or text message from the sender's authorized e-mail address or telephone to the recipient's authorized e-mail address or telephone. For documents that require a signature, scanned documents shall display a scanned signature. For any e-mail or text message intended to be recognized as a signed document under this contract, the transmitting party shall indicate their identity by name and project number in the e-mail or text message.

Any electronically delivered transactional documents delivered in accordance with these procedures shall be binding on the parties. For all other notices or documents, an electronically generated signature or code shall not be necessary.

14. MEDIATION and ARBITRATION – SMALL CLAIMS

Any and all disputes between the parties, including but not limited to a dispute relating to or arising out of any provision of this contract, or any alleged breach of a statutory obligation or implied warranty, shall be resolved as follows:

Either party may request mediation by giving written notice to the other. The notice shall include a brief description of the disagreement. Mediation of disputes is encouraged, but neither party shall be required to accept mediation. If an offer to mediate is accepted, the parties shall select a mutually agreed mediator, and shall schedule a mediation session as soon as reasonably possible. Mediated results are nonbinding, but the parties may reduce any mediated resolution to writing and execute it as a binding contract. The costs of mediation shall be equally divided by the parties.

Any monetary dispute between the parties that is not resolved by voluntary mediation, and that does not exceed Wisconsin's jurisdictional limit for small claims, shall be resolved in the small claims court for the city or county where the premises are located. The claiming party will be responsible for filing suit in accordance with small claims procedures. The parties agree to abide by the decision of the small claims court judge.

All other disputes between the parties arising out of this contract, or any alleged breach of a statutory obligation or implied warranty, that are not resolved by mediation shall be decided by arbitration. Either party may request arbitration by giving written notice to the other. The notice shall include a brief description of the matter in dispute. Should either party fail or refuse to participate in arbitration proceedings, the arbitrator shall be authorized to proceed and to render a decision based on whatever evidence may be presented. Decisions of the arbitrator shall be binding on both parties, and may not be appealed, or subject to rehearing. The costs of arbitration, and any reasonable attorneys fees and legal expenses, shall be paid in accordance with the arbitrator's decision. If, however, the arbitrator makes no such determination, the prevailing party's arbitration costs, reasonable attorneys' fees and/or additional legal expenses shall be paid by the other party. For the purpose of this contract, the term "prevailing party" means that party in whose favor the greater total monetary sum or more valuable equitable award is made, or in whose favor the dispute is resolved, regardless of any settlement offer.

15. ATTORNEYS FEES

Unless otherwise provided for in the terms of this contract, all reasonable attorneys' fees and legal expenses incurred by one party, that arise out of the breach of this contract by the other party, or that arise by a failure in the other party's obligations, shall be paid by the party who has breached or who has otherwise failed to perform.

16. JURISDICTION

The provisions of this contract shall be interpreted in accordance with the laws of the state of Wisconsin.

17. SEVERABILITY

Should any clause or provision of this contract be ruled invalid or unenforceable in any court of competent jurisdiction, the remainder of the contract shall nevertheless survive and be in full force and effect.

18. ENTIRE AGREEMENT

This contract, together with exhibits and any supplements specifically referenced in this contract, constitutes the entire agreement between Larson's Home Exteriors and the Owner(s) with respect to all matters contained in this contract, superseding all prior oral or written representations and agreements. No waiver, modification or change of any of the terms of this agreement shall be valid unless in writing and signed by all parties hereto.

Attachment: Parks 8 - Attach. Virmond Caretakers House Siding and Windows Proposal (2025 EXECUTIVE COMMITTEE PROJECT FUND

19. NOTICE OF LIEN

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CLAIMANT HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING OR PROCURING LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CLAIMANT, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CLAIMANT AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

20. RIGHT TO CURE

Wisconsin law contains important requirements you must follow before you may file a lawsuit for defective construction against the contractor who constructed your dwelling or completed your remodeling project or against a window or door supplier or manufacturer. See "Wisconsin Right to Cure Law" brochure attached to this email.

Section 895.07(2) and (3) of the Wisconsin Statues requires you to deliver to the contractor a written notice of any construction conditions you allege are defective before you file your lawsuit, and you must provide your contractor or window or door supplier the opportunity to make an offer to repair or remedy the alleged construction defects. You are not obliged to accept any offer made by the contractor or window or door supplier. All parties are bound by applicable warranty provisions.

Attachment: Parks 8 - Attach. Virmond Caretakers House Siding and Windows Proposal (2025 EXECUTIVE COMMITTEE PROJECT FUND

Attachment: Parks 8 - Attach. Virmond Caretakers House Roof and Siding Photos (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Virmond Park Caretakers House Roof & Siding Replacement**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $93,000 | N/A |
| **TOTAL** | **$93,000** | |

**Project Score: Value and Efficiency (340/400) Modernization and Service (270/400)**

**Project Purpose Summary (from department):**

The Virmond County Park Caretaker's house roof and siding needs a full replacement. The aging materials are leaking, potentially damaging County (including new housing upgrades) and private property (Caretaker personal property). The soffits have been patched multiple times. Asbestos has been identified in the current siding, so a full siding replacement is required. This project is a priority for 2025. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets per prior completed Capital Project Fund grants.

**Proposal Considerations, Risks, and Identified Issues:**

Non-functioning roofs and siding directly impact the house structure and the ability to adequately and safely house the full time Park Caretaker. Roof and siding patching or repairs is not feasible due to likely widespread rot of the roof deck, soffit and fascia, non-functioning gutters and downspouts, siding, window trim, and possible inadequate venting (not to current code). Roof replacements are also consistent with the recently replaced metal roofs on the Waubedonia County Park, Shady Lane, and Mee-Kwon County Park caretakers / Parks Superintendent residences. Remaining window and door trim will be replaced in conjunction with this project.

**Staff Recommendation:**

Staff recommendation is to proceed with funding this project out of the 2025 Capital Project Fund. It is clear from provided attachments that the exterior sections of the caretakers house are deteriorating and in dire need of replacement

Attachment: Feasibility and Analysis Virmond Roof Replacement (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Design and Engineering for CBCGNP and AFNP Buildings |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $80,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $80,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

The requested amount is based off of architectural/design/engineering bidding for previous Department projects (e.g., Hawthorne Hills County Park Multi-Purpose Parks Maintenance Facility, LDGNP Pavilion) to construct multi-use buildings. Costs include engineering and design, permitting, and construction bidding support. These costs are for a large multi-purpose building/visitors center at Clay Bluffs Cedar Gorge Nature Preserve (CBCGNP) and bathroom pavilion at the Ansay Family Nature Preserve (AFNP). The final designs designs and engineers opinion of probable cost would be used and leveraged to seek grant funding for future construction. The Ansay Family has provided $100,000 for site development (construction) costs that will support the AFNP project.

Attachment: Parks 4 - Capital Project Request Form_CBCGNP and AFNP Buildings E&D_1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

CBCGNP was acquired by the County and incorporated into the County Park System August 2022. AFNP was acquired and incorporated into the County Park System in December 2024. Currently, both Nature Preserves are not open to the public as staff develop park master planning, conduct site restoration, and develop recreational amenities. These buildings are key development objectives and an Ansay Family donation requirement to welcome future visitors and simultaneously benefit parks staff during and post site development. The CBCGNP facility would serve as an Ozaukee County Park System visitor center/nature center.

**Describe how the project impacts the department's level of service:**

This project would greatly improve the Department's existing and future level of service to Nature Preserve future visitors, staff, and partners. The CBCGNP building would include an open air pavilion, heated public bathrooms, National Marine Sanctuary Center/Nature Center/Welcome Center and a kitchen, research/partner office/meeting rooms and storage space. The AFNP building would include a pavilion and indoor, heated bathrooms. Staff anticipated CBCGNP and AFNP park usage will be similar to Lion's Den Gorge (244,753 annual visitors in 2024), the most visited park in the system. In prior years at other sites, portable toilets have been inadequate to service a large number of visitors at once. The planned, heated bathrooms would greatly improve service.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The CBCGNP building would include an open air pavilion, heated public bathrooms, National Marine Sanctuary Center/Nature Center/Welcome Center and a kitchen, research/partner office/meeting rooms and storage space. The planned placement of the building was strategically placed outside of federal and state funded areas to provide the Department maximum flexibility in design. The planned building will also be located on higher ground to minimize the risk of water damage or other permitting. A bathroom pavilion at AFNP is a requirement of the Ansay Family property donation agreement. This would also further develop partnerships (e.g. WSC NMS).

**Describe how the project addresses department objectives or countywide strategy:**

Buildings at both CBCGNP and AFNP are consistent with the Park and Open Space Plan (195, 199), and with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12). Public access improvements and bathroom facilities are requirements of multiple CBCGNP acquisition and development grants and the the Ansay Family property donation agreement.

Attachment: Parks 4 - Capital Project Request Form_CBCGNP and AFNP Buildings E&D_1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT

| Describe the project's impact on quality of life: |
| --- |
| The buildings would provide areas that are shaded and offer shelter from the weather that would be appropriate for visitors who would like to picnic or rest. It would also prevent park staff from hauling equipment to and from the site daily by providing needed storage space. It would also provide for and manage bathroom use at the nature preserves. The buildings would provide unique partnerships with community organizations such as the Shipwreck Coast Friends and other non-profit organizations. |
| **Describe the project's impact on health and safety:** |
| The buildings would provide an additional place to sit down and rest in-between walking, which can make it easier for visitors to spend more time outdoors, especially for those with limited mobility. Additionally, heated bathrooms would allow for year-round use of the sites and manage the bathroom use at the nature preserves (appropriate facilities for the volume of waste to manage). |
| **Describe how the project impacts department operations using business objectives:** |
| Department business operations would see efficiencies. Costs for staff to clean and maintain the bathrooms would be offset by increased revenue through additional wedding and other formal event rentals and portable toilet rental savings. Additional efficiencies would be realized through onsite storage of required equipment and supplies, alleviating the cost to bring in these items from offsite. The addition of a National Marine Sanctuary Center/Nature Center/Welcome Center would bring increased tourism to the Park System and and surrounding area. The ability to meet with partners on site would lead to cooperation and project cost savings. |

Attachment: Parks 4 - Capital Project Request Form_CBCGNP and AFNP Buildings E&D_1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

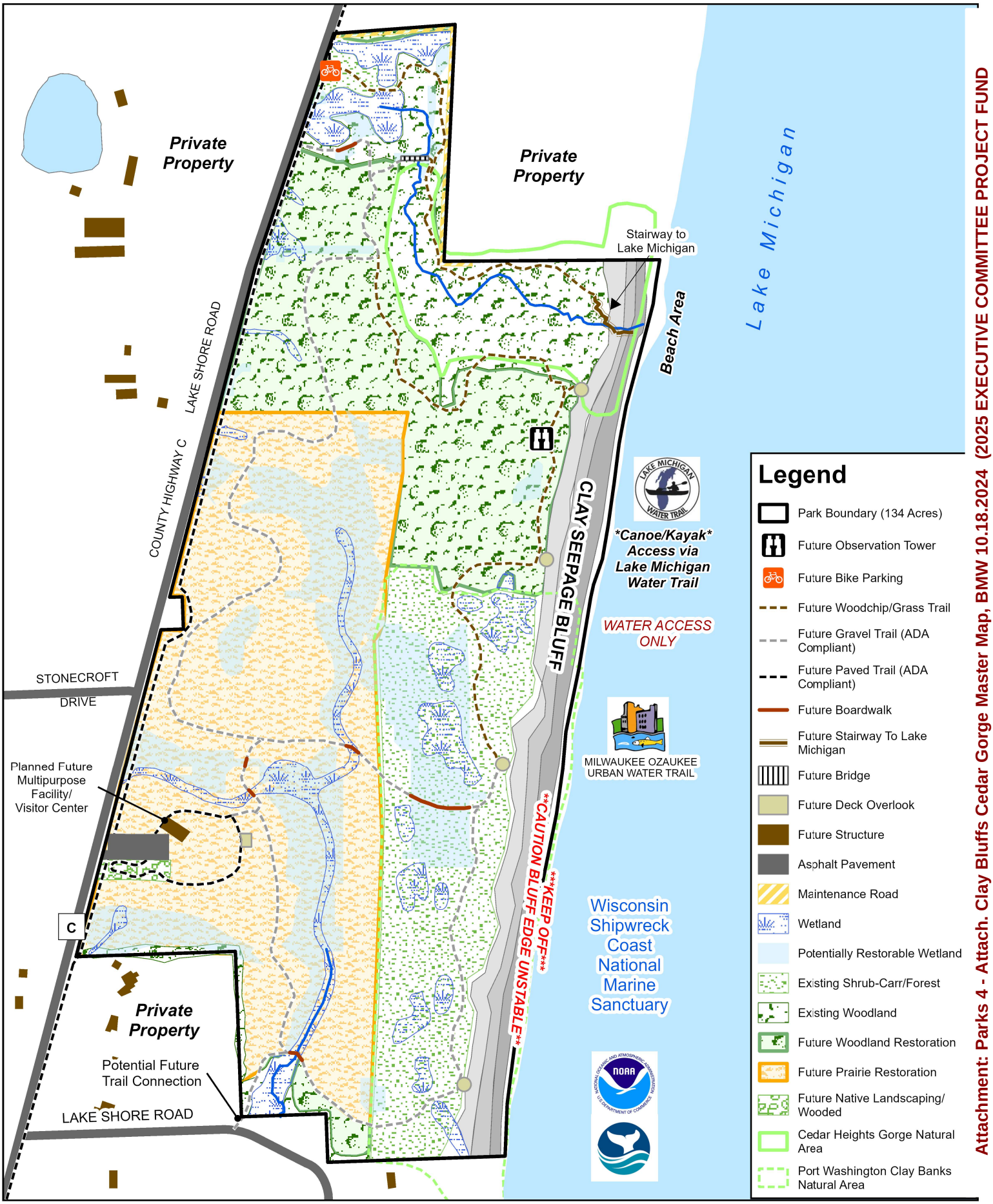
Attachment: Parks 4 - Capital Project Request Form_CBCGNP and AFNP Buildings E&D_1.9.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT

FINAL DRAFT

# Clay Bluffs Cedar Gorge Nature Preserve

Established 2

Lake Shore Road, Grafton, WI 53024




Attachment: Parks 4 - Attach. Clay Bluffs Cedar Gorge Master Map, BMW 10.18.2024 (2025 EXECUTIVE COMMITTEE PROJECT FUND

0 200 400 800 Feet N

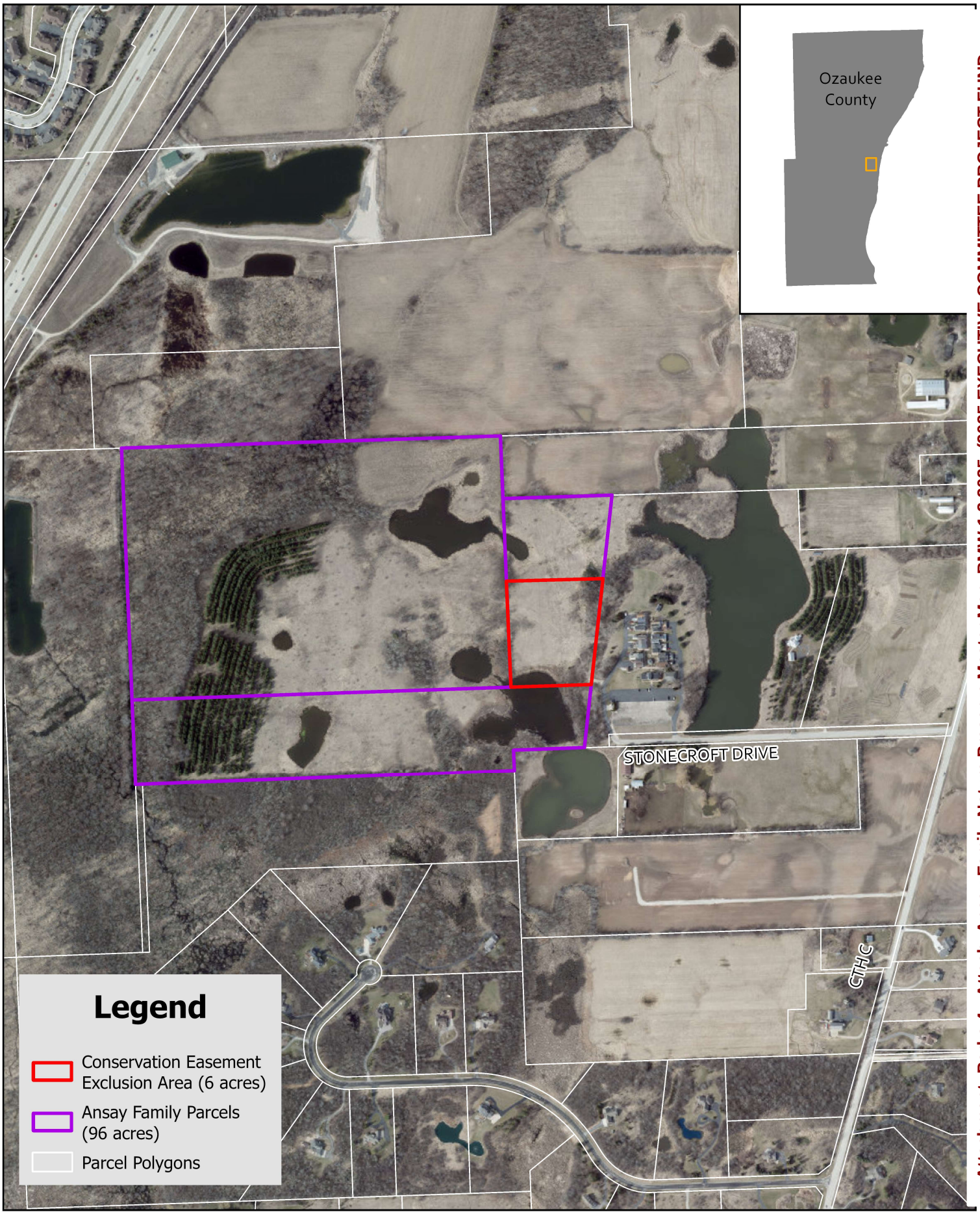
Ozaukee County Parks Reservations:

Map Produced by Ozaukee County Planning

# Ansay Family Nature Preserve

Stonecroft Drive, Port Washington, WI 53024

Established 20




Map Produced By Ozaukee County Planning & Parks Dept 10/10/2024

Attachment: Parks 4 - Attach. Ansay Family Nature Preserve Master Map, BMW 1.2.2025 (2025 EXECUTIVE COMMITTEE PROJECT FUND

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Design and Engineering for CBCGNP and AFNP Buildings**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $80,000 | N/A |
| **TOTAL** | **$80,000** | |

**Project Score: Value and Efficiency (280/400) Modernization and Service (300/400)**

**Project Purpose Summary (from department):**

CBCGNP was acquired by the County and incorporated into the County Park System August 2022. AFNP was acquired and incorporated into the County Park System in December 2024. Currently, both Nature Preserves are not open to the public as staff develop park master planning, conduct site restoration, and develop recreational amenities. These buildings are key development objectives and an Ansay Family donation requirement to welcome future visitors and simultaneously benefit parks staff during and post site development. The CBCGNP facility would serve as an Ozaukee County Park System visitor center/nature center. The Ansay Family has also provided a $100,000 donation for site development (construction) costs that will support the ANFP project.

**Proposal Considerations, Risks, and Identified Issues:**

The buildings would provide areas that are shaded and offer shelter from the weather that would be appropriate for visitors who would like to picnic or rest. It would also prevent park staff from hauling equipment to and from the site daily by providing the storage space needed. It would also provide for and manage bathroom use at the nature preserves. The buildings would provide unique partnerships with community organizations such as the Shipwreck Coast Friends and other non-profit organizations.

**Staff Recommendation:**

Staff recommends to move forward with this project. The funding provided by the Ansay Family makes this an ideal opportunity to begin planning for sight development. Would like some clarification on the timeline of the project before it takes place.

Attachment: Feasibility and Analysis Design & Engineering for CBCGNP and ANFP Buildings (2025 EXECUTIVE COMMITTEE PROJECT FUND

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | State Highway 60 East West OIT Corridor Extension |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☑ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $110,000 | N/A |
| 2023 WisDot TAP | $437,500 | Awarded |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $547,500 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Total project costs are approximately $547,500 for the State Highway 60 East West Ozaukee Interurban Trail corridor extension project. The awarded WisDOT Transportation Alternatives Program (TAP) grant award ($437,500) requires a 20% local cost share match, which would be provided by this 2025 Project Fund request. Project costs include engineering and design, construction oversight, and construction and restoration activities. This project is a priority for 2025.

Attachment: Parks 9 - Capital Project Request Form_ST HWY 60 East West OIT Corridor Extension 1.10.25_ATS (2025 EXECUTIVE COMMITTEE

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

This project will construct a new multi-use off-road trail in the right-of-way along State Highway (STH) 60 between 1st Avenue in the Village of Grafton and Washington Ave (at Five Corners) in the Town of Cedarburg. This corridor also runs through the City of Cedarburg. This project will create approximately 8,525 linear feet of off-road, multi-use trail including 110 linear feet of boardwalk, and conversion and replacement of approximately 1,070 feet of sidewalk to a 10 ft multi-use trail. It will also utilize existing off-road trail segments in the Village of Grafton (1,600 ft at west limits) and Town of Cedarburg (west of Five Corners).

**Describe how the project impacts the department's level of service:**

There are no east/west connections from the OIT to Washington County that would link the villages and towns in the western half of Ozaukee County to the larger regional trail network. In 2023, the Department was awarded a WisDOT TAP grant for the design and construction of a project that represents and initial phase of an east/west OIT extension project. Matching funds, as described above, are a requirement of this awarded and accepted grant. A new off-road, multi-use trail will address existing connectivity gaps between the Village of Grafton and the Town of Cedarburg, complement the existing future STH 60 WisDOT resurfacing and pavement replacement project between 1st Avenue in the Village of Grafton and the Five Corners development/neighborhood in the Town of Cedarburg, connect to the existing 30-mile Ozaukee Interurban Trail (OIT) in the Village of Grafton, and facilitate coordination between Ozaukee County, Village of Grafton, City of Cedarburg and Town of Cedarburg on existing and planned bicycle and pedestrian amenities.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The Department is currently working on the project design as part of a 3 party contract with WisDOT and a private engineering firm. The off-road multi-use trail construction will utilize existing bike/ped amenities along STH 60 including a 4,000 ft on-road bike lane from the Milwaukee River to 1st Ave in the Village of Grafton, an existing 1,600 ft off-road trail segment from 1st Avenue to Aurora Health in the Village of Grafton, and an existing 5,000 ft off-road trail segment from Washington Ave to Horns Corners in the Town of Cedarburg increasing overall east-west connectivity for bicycle/pedestrian use in Ozaukee County.

**Describe how the project addresses Department objectives or countywide strategy:**

This project is consistent with the Route of the Badger regional and connected trail network vision and the OIT Advisory Council mission and priority goals, consistent with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12), and with the County's Park and Open Space Plan (P. 208-209).

Attachment: Parks 9 - Capital Project Request Form_ST HWY 60 East West OIT Corridor Extension 1.10.25_ATS (2025 EXECUTIVE COMMITTEE

| Describe the project's impact on quality of life: |
| --- |
| OIT improvements will help address the OIT Advisory Council mission to promote the safe public use of the OIT for transportation, recreation, health, education, economic development, and enjoyment of Ozaukee County's unique cultural, historical and natural resources. The selected corridor for an off-road bike/ped facility would provide users with an alternative route from using nearby county or state arterial roads that typically don't have wide, paved shoulders or sidewalks and have posted speed limits of 40 mph or higher. |
| **Describe the project's impact on health and safety:** |
| The project will utilize the existing bridge over Cedar Creek in the Town of Cedarburg, and utilize proposed bike/ped accommodations (e.g. updated curb ramps and high visibility crosswalk markings) proposed as a part of the WisDOT STH 60 resurfacing and pavement replacement project. Project designs will follow all applicable Federal, State and local standards and codes, as well as WisDOT's Facilities Development Manual, American Association of State Highway & Transportation Officials (AASHTO) Guide for Development of Bicycle Facilities, Wisconsin Bicycle Facilities Design Handbook, and WisDOT Pedestrian Guidance. |
| **Describe how the project impacts department operations using business objectives:** |
| Communities along the OIT see economic impact from trail users frequenting local businesses. A 2016 UW Extension Report found that around a third of respondents in both 2009 and 2013-2014 reported spending money on restaurants and taverns while using the OIT. A 2019-2021 marketing campaign funded by a WI Tourism JEM Grant brought additional traffic and associated economic impact to the OIT. Future connection to Washington County would likely increase these types of economic opportunities for areas in the western half of Ozaukee County. |

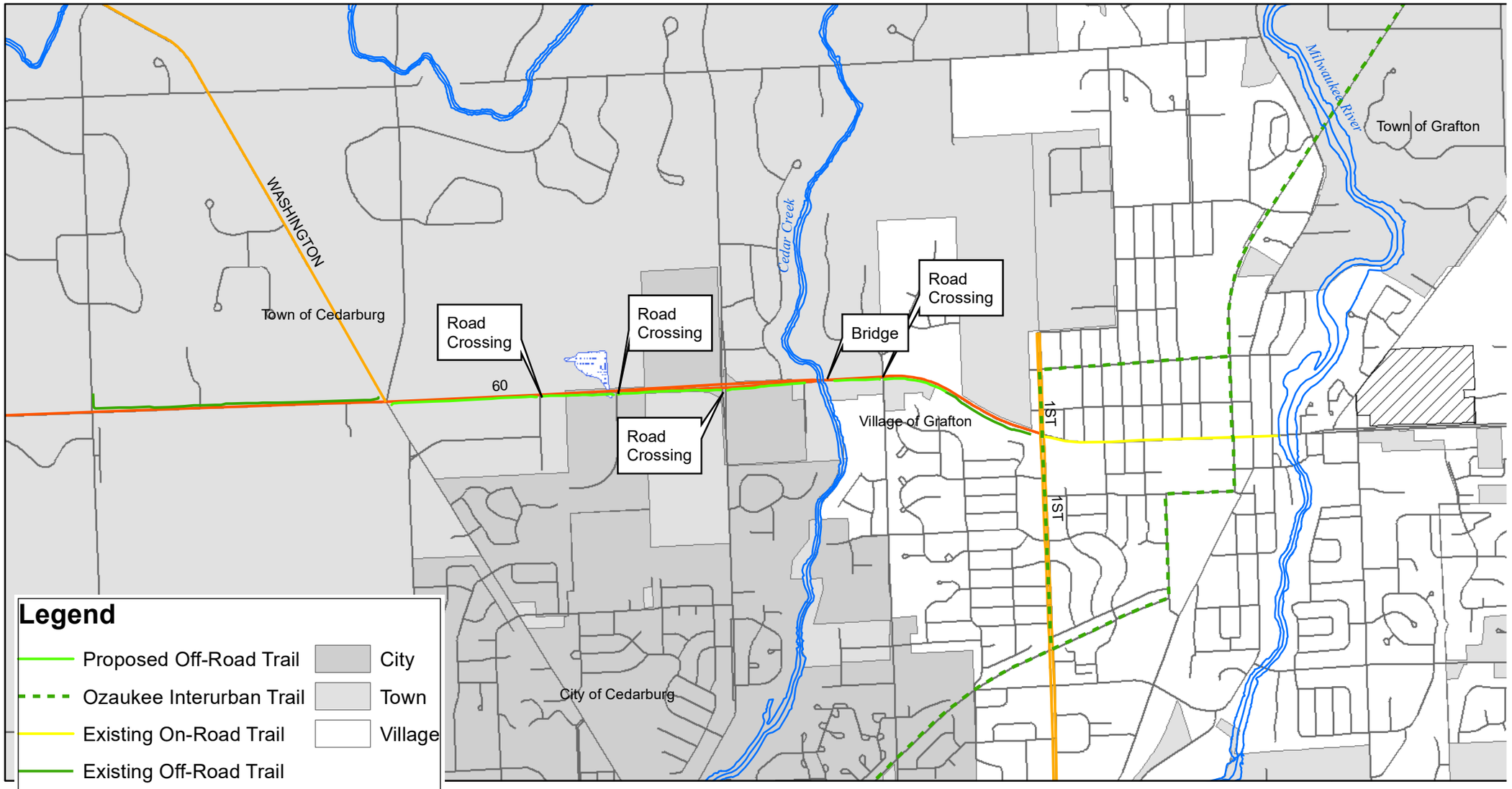
Attachment: Parks 9 - Capital Project Request Form_ST HWY 60 East West OIT Corridor Extension 1.10.25_ATS (2025 EXECUTIVE COMMITTEE

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 9 - Capital Project Request Form_ST HWY 60 East West OIT Corridor Extension 1.10.25_ATS (2025 EXECUTIVE COMMITTEE

# Proposed Trail Construction - State Highway 60
# From 1st Ave to Washington Ave




## Legend

- Proposed Off-Road Trail
- Ozaukee Interurban Trail
- Existing On-Road Trail
- Existing Off-Road Trail
- State Highway 60
- 1st Ave
- Washington Ave
- River and Creek
- Road Centerline
- Wetland (WWI, 2019)
- Grafton High School
- City
- Town
- Village

N

0 0.375 0.75 1.5 Miles

Ozaukee County
March, 2023



Attachment: Parks 9 - Attach. P&P_Dept_STH60TrailConstruction_ProjectAreaMap3.24.23 (2025 EXECUTIVE

# PROJECT FEASIBILITY ANALYSIS

**Project Name: State Highway 60 East West OIT Corridor Extension**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $110,000 | N/A |
| 2023 WisDot TAP | $437,500 | |
| **TOTAL** | **$547,000** | |

**Project Score: Value and Efficiency (290/400) Modernization and Service (300/400)**

**Project Purpose Summary (from department):**

This project will construct a new multi-use off-road trail in the right-of-way along State Highway (STH) 60 between 1st Avenue in the Village of Grafton and Washington Ave (at Five Corners) in the Town of Cedarburg. This corridor also runs through the City of Cedarburg. This project will create approximately 8,525 linear feet (1.6 miles) of off-road, multi-use trail including 110 linear feet of boardwalk, and conversion and replacement of approximately 1,070 feet of sidewalk to a 10 ft multi-use trail. It will also utilize existing off-road trail segments in the Village of Grafton (1,600 ft at west limits) and Town of Cedarburg (west of Five Corners).

**Proposal Considerations, Risks, and Identified Issues:**

There are no east/west connections from the OIT to Washington County that would link the villages and towns in the western half of Ozaukee County to the larger regional trail network. In 2023, the Department was awarded a WisDOT TAP grant for the design and construction of a project that represents and initial phase of an east/west OIT extension project. Matching funds, as described above, are a requirement of this awarded and accepted grant. A new off-road, multi-use trail will address existing connectivity gaps between the Village of Grafton and the Town of Cedarburg, complement the existing future STH 60 WisDOT resurfacing and pavement replacement project between 1st Avenue in the Village of Grafton and the Five Corners development/neighborhood in the Town of Cedarburg, connect to the existing 30-mile Ozaukee Interurban Trail (OIT) in the Village of Grafton, and facilitate coordination between Ozaukee County, Village of Grafton, City of Cedarburg and Town of Cedarburg on existing and planned bicycle and pedestrian amenities.

**Staff Recommendation:**

Staff recommendation is to proceed with this project; funding $110,000 out of the 2025 Capital Project Fund along with $437,500 being funded through the WisDOT TAP grant that has been awarded for the project proposal.

Attachment: Feasibility and Analysis OIT Corridor Extension (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Parks System - Zero Turn Mower |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $30,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $30,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Total project costs are $30,000 which includes two (2) 60" deck Zero turn Toro mowers (see attached quote). This purchase is to replace aging existing equipment. No trade in is possible as the two existing commercial grade mowers are in daily use (acquired in 2018, each with ~850 hours) and two existing residential mowers have no trade in value and have reached the end of their useful life (one 25 yrs old with 1,377 and one 14 years old with 537 hours).

Attachment: Parks 7 - Capital Project Request Form_Zero Turn Mower 1.10.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT FUND

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The Parks Division operates two existing Zero turn mowers that are in constant, daily use throughout the Parks System (18 parks) and natural areas. No commercial grade backup mowers are available. Two additional older residential-grade mowers have reached the ends of their usable lives and maintenance costs are beyond their value. Staff requires a new, commercial-grade reliable zero turn mower for efficient, safe work throughout the Park System and natural areas.

**Describe how the project impacts the department's level of service:**

This new equipment will improve the Departments level of service by eliminating the ongoing maintenance (both parts and staff labor) of the old mowers (which are at the end of its usable life), and enabling Parks and Ecological Division staff to access all necessary areas within the Park System and natural areas. There are currently no backup mowers for use when the current commercial grade mowers are down for repairs or maintenance. New commercial-grade mowers will improve efficiency and safety.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

Staff require a reliable, commercial-grade zero turn mower for efficient, safe work throughout the Park System and natural areas.

**Describe how the project addresses Department objectives or countywide strategy:**

The new equipment will improve the Departments ability to manage the Park System and natural areas through increased efficiencies with reliable equipment. Equipment needs are addressed as part of the Park and Open Space Plan (POSP) (P. 229). Replacement is consistent with County equipment policies.

Attachment: Parks 7 - Capital Project Request Form_Zero Turn Mower 1.10.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT FUND

| Describe the project's impact on quality of life: |
| --- |
| This project will help Department staff improve the quality of the Park System and natural areas. |
| **Describe the project's impact on health and safety:** |
| The new mower will improve Department staff safety through use of reliable, functioning and safe equipment. |
| **Describe how the project impacts department operations using business objectives:** |
| New equipment will remove the need and cost of ongoing maintenance (labor and parts). |

Attachment: Parks 7 - Capital Project Request Form_Zero Turn Mower 1.10.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT FUND

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 7 - Capital Project Request Form_Zero Turn Mower 1.10.25_ATS (2025 EXECUTIVE COMMITTEE PROJECT FUND

Attachment: Parks 7 - Attach. Toro Image (2025 EXECUTIVE COMMITTEE PROJECT FUND

# Q U O T A T I O N



GIELOW'S LAWN & GARDEN EQT INC
6643 North Teutonia Avenue
Milwaukee, WI 53209-3196 U.S.A
Phone #: (414)352-2360
Fax #: (414)352-2361

PHONE #: **(262)284-8254**
CELL #: **(262)689-5511**
ALT. #:
P.O.#:
TERMS: **Net 30**
SALES TYPE: **Quote**

DATE: **1/8/2025**
ORDER #: **1157201**
CUSTOMER #: **26676**
CP: **MP**
LOCATION: **1**
STATUS: **Active**

**BILL TO** **26676**

Ozaukee County Parks & Planning
121 W Main St.
Port Washington, WI 53074 USA

**SHIP TO**

Ozaukee County Parks & Planning
121 W Main St.
Port Washington, WI 53074 USA

| MFR | PRODUCT NUMBER | DESCRIPTION | QTY | PRICE | NET | TOTAL |
|---|---|---|---|---|---|---|
| TOR | 72926 | Z6000 26.5hp KOH EFI 60" TFD (best) | 1 | $20,110.00 | $14,075.00 | $14,075.00 |
| ECHO | SRM-2620 | SRM-2620 TRIMMER (same as 2022) | 1 | $369.99 | $295.00 | $295.00 |
| ECHO | PB-9010T | PB-9010T 79.9cc Backpack Blower (same as 2022) | 1 | $649.99 | $519.00 | $519.00 |
| **** | QUOTE | Quote valid through 03/15/25 or while supply lasts. | 1 | $.00 | $.00 | $0.00 |

Prices reflected on this quote are valid until or while supplies last.

| | |
|---|---|
| **SUBTOTAL:** | **$14,889.00** |
| **TAX:** | **$0.00** |
| **ORDER TOTAL:** | **$14,889.00** |

Authorized By: _____

Attachment: Parks 7 - Attach. Toro 0 Turn Quote (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Parks System - Zero Turn Mower**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $30,000 | N/A |
| **TOTAL** | **$30,000** | |

**Project Score: Value and Efficiency (320/400) Modernization and Service (260/400)**

**Project Purpose Summary (from department):**

The Parks Division operates two existing Zero turn mowers that are in constant, daily use throughout the Parks System (18 parks) and natural areas. No commercial grade backup mowers are available. Two additional older residential-grade mowers have reached the ends of their usable lives and maintenance costs are beyond their value. Staff requires a new, commercial-grade reliable zero turn mower for efficient, safe work throughout the Park System and natural areas.

**Proposal Considerations, Risks, and Identified Issues:**

This new equipment will improve the Departments level of service by eliminating the ongoing maintenance (both parts and staff labor) of the old mowers (which are at the end of its usable life), and enabling Parks and Ecological Division staff to access all necessary areas within the Park System and natural areas. There are currently no backup mowers for use when the current commercial grade mowers are down for repairs or maintenance. New commercial-grade mowers will improve efficiency and safety.

**Staff Recommendation:**

Staff Recommendation is to proceed with funding this project out of the 2025 Capital Project Fund. With the consistent, regular use of equipment that is reaching its' end-of-life and with no backup equipment accessible, the need for replacement is necessary.

Attachment: Feasibility and Analysis Zero Turn Mower (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Waubedonia County Park - Playground Equipment |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $65,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $65,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Total project costs are approximately $65,000, based on recent costs for the playground installation at Virmond County Park.

Attachment: Parks 10 - Capital Project Request Form_Waubedonia Playground Equipment 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play. Per the POSP, several visioning sessions included updated/bigger playground facilities as a recommendation (p. 199).

**Describe how the project impacts the department's level of service:**

The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The project includes site preparation, purchase and installation of ADA compliant, nature-based playground equipment, engineered mulch, and plastic or composite border timbers recessed into the ground at an appropriate height.

**Describe how the project addresses Department objectives or countywide strategy:**

This project is consistent with the POSP (p. 204) and helps the Department meet its mission, particularly Parks. This project also addresses CIP project 115-21, beginning in 2013, and is consistent with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12).

Attachment: Parks 10 - Capital Project Request Form_Waubedonia Playground Equipment 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

| Describe the project's impact on quality of life: |
| --- |
| This project will improve the quality of the Park System, particularly at Waubedonia Park and by families renting the shelter or watching a baseball game as well as campers at the Park. |
| **Describe the project's impact on health and safety:** |
| The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play. The playgrounds were reviewed during a recent Wisconsin Park and Recreation Association tour and found to be non-compliant with current playground guidelines. |
| **Describe how the project impacts department operations using business objectives:** |
| This project will help Department staff improve the quality of the Park System, and provide an additional park amenity that will help increase visitation and reservations (e.g., camping). The playgrounds are used by large events at the picnic sites, pavilion, baseball fields, and also by campers visiting the park. A similar replacement was accomplished at Virmond County Park because it also had some of the old and non-compliant equipment. |

Attachment: Parks 10 - Capital Project Request Form_Waubedonia Playground Equipment 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 10 - Capital Project Request Form_Waubedonia Playground Equipment 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

Attachment: Parks 10 - Attach. Waubedonia Park Old Playground Equipment Photos (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

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Attachment: Parks 10 - Attach. Waubedonia Park Old Playground Equipment Photos 1.13.25 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

OPEN

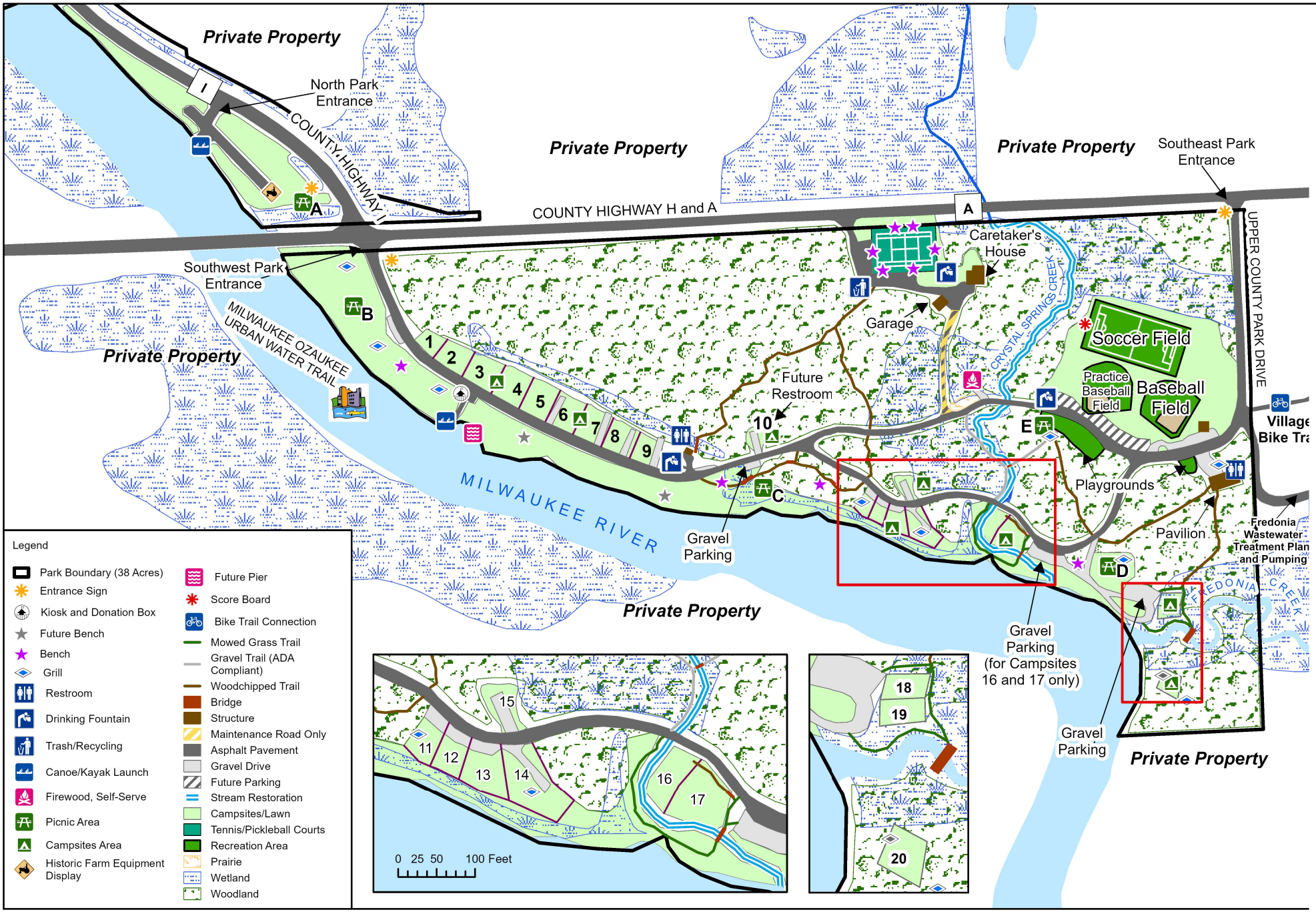
FINAL DRAFT

# Waubedonia County Park

W1155 Fredonia Ave, Fredonia, WI 53021

Established 1934

5.a.bv




0 125 250 500 Feet

N

Ozaukee County Parks Reservations:

Map Produced By: Ozaukee County Planning



Attachment: Parks 10 - Attach. Waubedonia Master Map, BMW 1.9.2025 (2025 EXECUTIVE COMMITTEE

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Waubedonia County Park - Playground Equipment**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $65,000 | N/A |
| **TOTAL** | | |

**Project Score: Value and Efficiency (300/400) Modernization and Service (280/400)**

**Project Purpose Summary (from department):**

The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play. Per the POSP, several visioning sessions included updated/bigger playground facilities as a recommendation (p. 199).

**Proposal Considerations, Risks, and Identified Issues:**

The current playground equipment and surrounds do not meet the new State law requirements for safety and accessibility (e.g. ADA). The current playground is heavily used by children and families during gatherings using the rented shelters and tennis courts. The replacement is needed to comply with new State regulations and to provide a safe environment for children to play.

**Staff Recommendation:**

Staff Recommendation is to proceed with funding this project through the 2025 Capital Project Fund. The potential for child injury on the current, outdated equipment, depicted in provided attachments signals the need for replacement.

Attachment: Feasibility and Analysis Waubedonia Playground Equipment (2025 EXECUTIVE COMMITTEE PROJECT FUND

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Parks Security Gates and Cameras - Existing Parks |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $200,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $200,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Estimated project costs (per 2024 completed projects) of $200,000 include automated, electric gates, security cameras, and electric service/hookups. Average gate costs are approximately $50,000 each ($150,000 total), average security camera costs are approximately $10,000 each ($30,000 total) and the $20,000 balance will cover electric service/hookups and miscellaneous charges ($200,000 total project). Security gates and cameras are proposed at: Tendick County Nature Park SW barn entrance gate and Waubedonia County Park west and east entrances (see attached map). This total includes provision and installation of swing gates and associated posts, controls, ground loops, safety ground loops, safety mechanisms, camera equipment, electric equipment and service, and other hardware. This project is a priority for 2025. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets.

Attachment: Parks 5 - Capital Project Request Form_Electric Parks Gates and Cameras_Existing Parks 1.9.25_ATS (2025 EXECUTIVE

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

Parks staff manually open/close manual gates each day at each park (Mar - Nov) coinciding with park hours (closed 9 pm-6 am) 7 days a week, requiring staff travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. In addition, only staff that have gate keys can open the gates, which also becomes an issue when other staff are assisting with these duties, or when emergency vehicles need access to the parks outside posted hrs/weekends.

**Describe how the project impacts the department's level of service:**

There are no current gates or security cameras at the proposed locations and there is a need to control access after hours. The Department has received several complaints about vandalism and requests for automatic gates, particularly at the Waubedonia entrances with campers and other users of the park. Security gates and cameras will provide for improved security and access for campers at Waubedonia County Park. The third Tendick Nature Park entrance near the barn was unable to be funded in the last two capital projects for gates at this park. These locations are consistent with recently completed security gates and cameras at multiple other locations in the Park System. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets per prior completed Capital Project Fund grants.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

Automatic lock/gate systems are standard in many parks & businesses. A ground loop is installed to automatically detect traffic leaving the park and open the gate for vehicles still in the park after posted hours, with a safety sensor to ensure the gate will not close until the vehicle exits. Security cameras will be installed at security gate locations as part of an integrated system. Automatic gates and cameras are already installed under prior County funding at Lion's Den Gorge Nature Preserve (1), Tendick Nature Park (2), Virmond County Park (1) & Hawthorne Hills County Park (2). Key pad technology used at HH would be used at Waubedonia.

**Describe how the project addresses Department objectives or countywide strategy:**

Consistent with the POSP and Strategic Plan (III - Enhance Quality of Life Assets, P. 12) to maintain a quality Parks system. Reduces vandalism and the cost of vandalism to the Ozaukee County Park System (recent examples at LDGNP where there were significant costs associated with tree vandalism (~ $80K), signage, stairway damage, gate damage, etc.).

Attachment: Parks 5 - Capital Project Request Form_Electric Parks Gates and Cameras_Existing Parks 1.9.25_ATS (2025 EXECUTIVE

| Describe the project's impact on quality of life: |
| --- |
| Automatic gates will increase staff efficiency and improve the quality of the Parks system and associated visitor experience. The project will help minimize vandalism and will provide for improved security and access, particularly for campers at Waubedonia County Park who come and go after hours and for the new Tendick Park entrance and are consistent with recently completed security gates and cameras at multiple other locations in the Park System. |
| **Describe the project's impact on health and safety:** |
| Automatic gates come equipped with multiple safety features including in-ground loops and safety loops to automatically open and close for exiting vehicles after normal park hours. In addition, the gates are outfitted with safety measures to avoid pedestrian entrapment and wind damage. Automated gates with a keypad entry or lock override box will allow emergency vehicles to access parks after hours if staff is unable to immediately respond to situations onsite, lock box keys for Fire Dept. The project will help minimize vandalism and can assist with police or fire emergencies or issues in conjunction with the proposed security cameras. |
| **Describe how the project impacts department operations using business objectives:** |
| Security gates are required at the proposed locations given demands and uses. For manual gates, staff are required to travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. Automated gates would be useful for park closings outside normal hours (Waubedonia Park camping reservations, Tendick Nature Park cross country events), and in conjunction with the proposed security cameras, would facilitate easier fine collections. |

Attachment: Parks 5 - Capital Project Request Form_Electric Parks Gates and Cameras_Existing Parks 1.9.25_ATS (2025 EXECUTIVE

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 5 - Capital Project Request Form_Electric Parks Gates and Cameras_Existing Parks 1.9.25_ATS (2025 EXECUTIVE

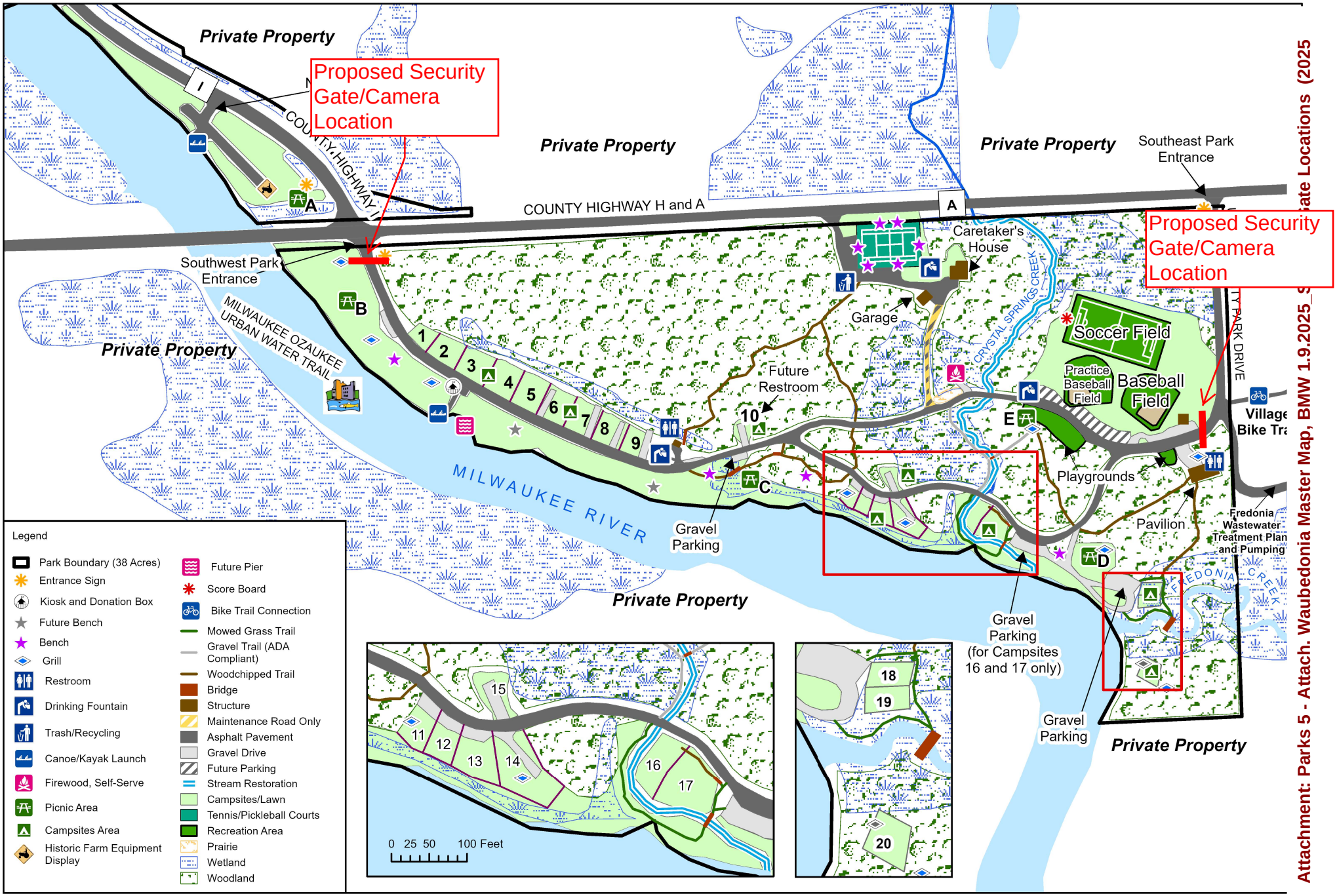
FINAL DRAFT

# Waubedonia County Park

W1155 Fredonia Ave, Fredonia, WI 53021

Established 1934

5.a.by




0 125 250 500 Feet

N

Ozaukee County Parks Reservations:

Map Produced By: Ozaukee County Planning

Attachment: Parks 5 - Attach. Waubedonia Master Map, BMW 1.9.2025_S ate Locations (2025

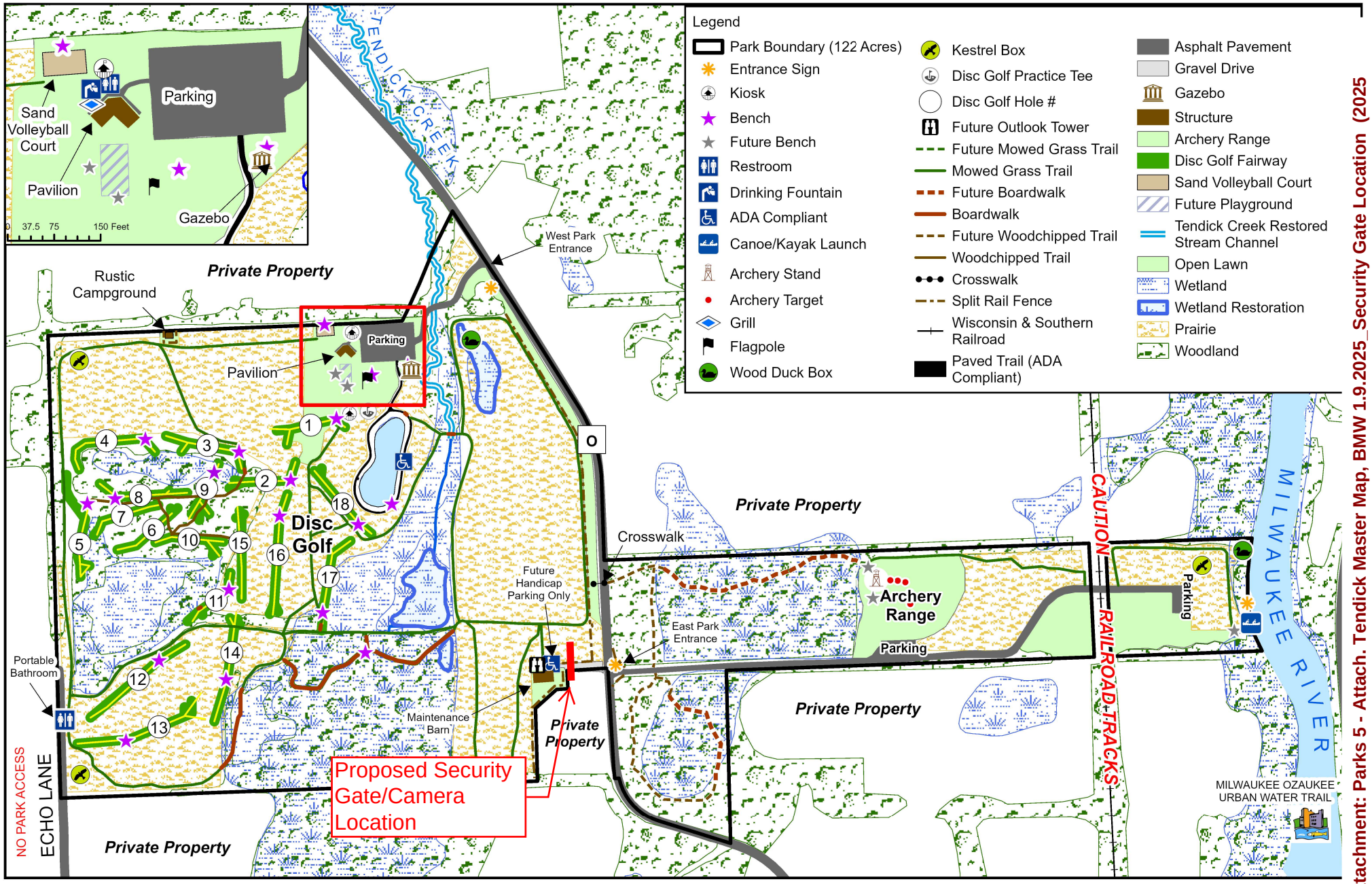
FINAL DRAFT

# Tendick Nature County Park

3919 County Highway O, Saukville, WI 53080

Established 1999

5.a.bz




Attachment: Parks 5 - Attach. Tendick Master Map, BMW 1.9.2025_Security Gate Location (2025

OZAUKEE COUNTY PLANNING AND PARKS

DIVISION PARKS, RECREATION AND CULTURE

0 250 500 1,000 Feet

N

Ozaukee County Parks Reservations:

Map Produced B
Ozaukee County Plannir
and Parks Department

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Parks Security Gates and Cameras - Existing Parks**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $200,000 | N/A |
| **TOTAL** | **$200,000** | |

**Project Score: Value and Efficiency (270/400) Modernization and Service (170/400)**

**Project Purpose Summary (from department):**

Parks staff manually open/close manual gates each day at each park (Mar - Nov) coinciding with park hours (closed 9 pm-6 am) 7 days a week, requiring staff travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. In addition, only staff that have gate keys can open the gates, which also becomes an issue when other staff are assisting with these duties, or when emergency vehicles need access to the parks outside posted hrs/weekends.

**Proposal Considerations, Risks, and Identified Issues:**

Automatic gates will increase staff efficiency and improve the quality of the Parks system and associated visitor experience. The project will help minimize vandalism and will provide for improved security and access, particularly for campers at Waubedonia County Park who come and go after hours and for the new Tendick Park entrance and are consistent with recently completed security gates and cameras at multiple other locations in the Park System.

**Staff Recommendation:**

Staff recommendation is to refrain from proceeding with this project as the need for the new gates and cameras at existing parks is not a top priority at this point in time.

Attachment: Feasibility and Analysis Security Gates Existing Parks (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Parks Security Gates and Cameras - New Parks |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☐ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $200,000 | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $200,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Estimated project costs (per 2024 completed projects) of $200,000 include automated, electric gates, security cameras, and electric service/hookups. Average gate costs are approximately $50,000 each ($150,000 total), average security camera costs are approximately $10,000 each ($30,000 total) and the $20,000 balance will cover electric service/hookups and miscellaneous charges ($200,000 total project). Security gates and cameras are proposed at the Ansay Family Nature Preserve main entrance, Clay Bluffs Cedar Gorge Nature Preserve main entrance, and the Covered Bridge Park main entrance (see attached maps). This total includes provision and installation of swing gates and associated posts, controls, ground loops, safety ground loops, safety mechanisms, camera equipment, electric equipment and service, and other hardware. This project is a priority for 2025. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets.

Attachment: Parks 6 -Capital Project Request Form_Electric Parks Gates and Cameras_New Parks 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

Parks staff manually open/close manual gates each day at each park (Mar - Nov) coinciding with park hours (closed 9 pm-6 am) 7 days a week, requiring staff travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. In addition, only staff that have gate keys can open the gates, which also becomes an issue when other staff are assisting with these duties, or when emergency vehicles need access to the parks outside posted hrs/weekends.

**Describe how the project impacts the department's level of service:**

There are no current gates or security cameras at the proposed gate locations and it is need. The Department has received several complaints about vandalism and requests for automatic gates in the Park System. Security gates and cameras will provide for improved security and access for visitors at all parks and are consistent with recently completed security gates and cameras at multiple other locations in the Park System, including cameras at the Covered Bridge bathroom pavilion building. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets per prior completed Capital Project Fund grants. Safe public access is a requirement of multiple federal grants for the Clay Bluffs Cedar Gorge Nature Preserve acquisition/development and is a requirement of the Ansay Family land donation agreement. These security features will also protect planned infrastructure at both locations (e.g., Ansay Family Nature Preserve Bathroom Pavilion and Clay Bluffs Cedar Gorge Nature Preserve multi-purpose building/visitor/welcome center.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

Automatic lock/gate systems are standard in many parks & businesses. A ground loop is installed to automatically detect traffic leaving the park and open the gate for vehicles still in the park after posted hours, with a safety sensor to ensure the gate will not close until the vehicle exits. Security cameras will be installed at each security gate location as part of an integrated system. Automatic gates and cameras are already installed under prior County funding at Lion's Den Gorge Nature Preserve (1), Tendick Nature Park (2), Virmond County Park (1) and Hawthorne Hills County Park (2). Visitation will be comparably high with these parks.

**Describe how the project addresses Department objectives or countywide strategy:**

Consistent with the POSP and Strategic Plan (III - Enhance Quality of Life Assets, P. 12) to maintain a quality Parks system. Reduces vandalism and the cost of vandalism to the Ozaukee County Park System (recent examples at LDGNP where there were significant costs associated with tree vandalism ($80 K), signage, stairway damage, gate damage, etc.). Consistent with recently funded CIP projects.

Attachment: Parks 6 -Capital Project Request Form_Electric Parks Gates and Cameras_New Parks 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

| Describe the project's impact on quality of life: |
| --- |
| Automatic gates will increase staff efficiency and improve the quality of the Parks system and associated visitor experience. The project will help minimize vandalism, protect new infrastructure (e.g., Covered Bridge Park bathroom pavilion) and will provide for improved security and access for visitors at the new Nature Preserves and at the Covered Bridge Park. Security gates and cameras at these locations are consistent with recently completed security gates and cameras at multiple other locations in the Park System. |
| **Describe the project's impact on health and safety:** |
| Automatic gates come equipped with multiple safety features including in-ground loops and safety loops to automatically open and close for exiting vehicles after normal park hours. In addition, the gates are outfitted with safety measures to avoid pedestrian entrapment and wind damage. Automated gates with a keypad entry or lock override box will allow emergency vehicles to access parks after hours if staff is unable to immediately respond to situations onsite. Special lock box keys are issued. The project will help minimize vandalism and can assist with police or fire emergencies or issues in conjunction with the proposed security cameras. |
| **Describe how the project impacts department operations using business objectives:** |
| Security gates are required at the proposed locations. For manual gates, staff are required to travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. Automated gates would be useful for park closings outside normal hours (e.g. hunting seasons) and in conjunction with the proposed security cameras, would facilitate easier fine collections. |

Attachment: Parks 6 -Capital Project Request Form_Electric Parks Gates and Cameras_New Parks 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

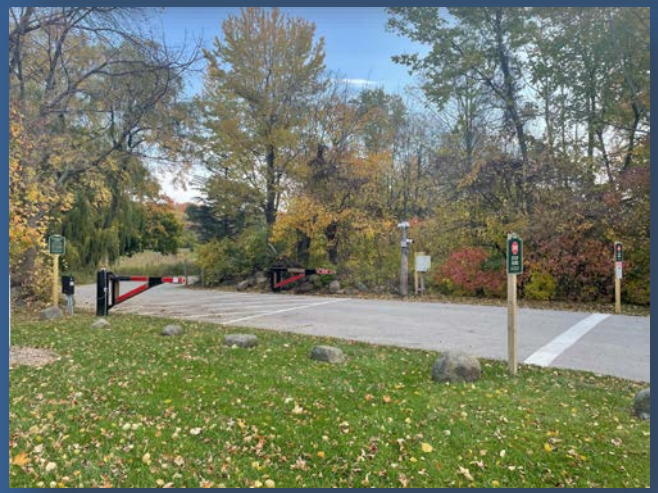
| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 6 -Capital Project Request Form_Electric Parks Gates and Cameras_New Parks 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

# Automatic Park Gates and Security Cameras



- Security gates and cameras installed at Lion's Den Gorge Nature Preserve, Virmond County Park, and Tendick Nature County Park.

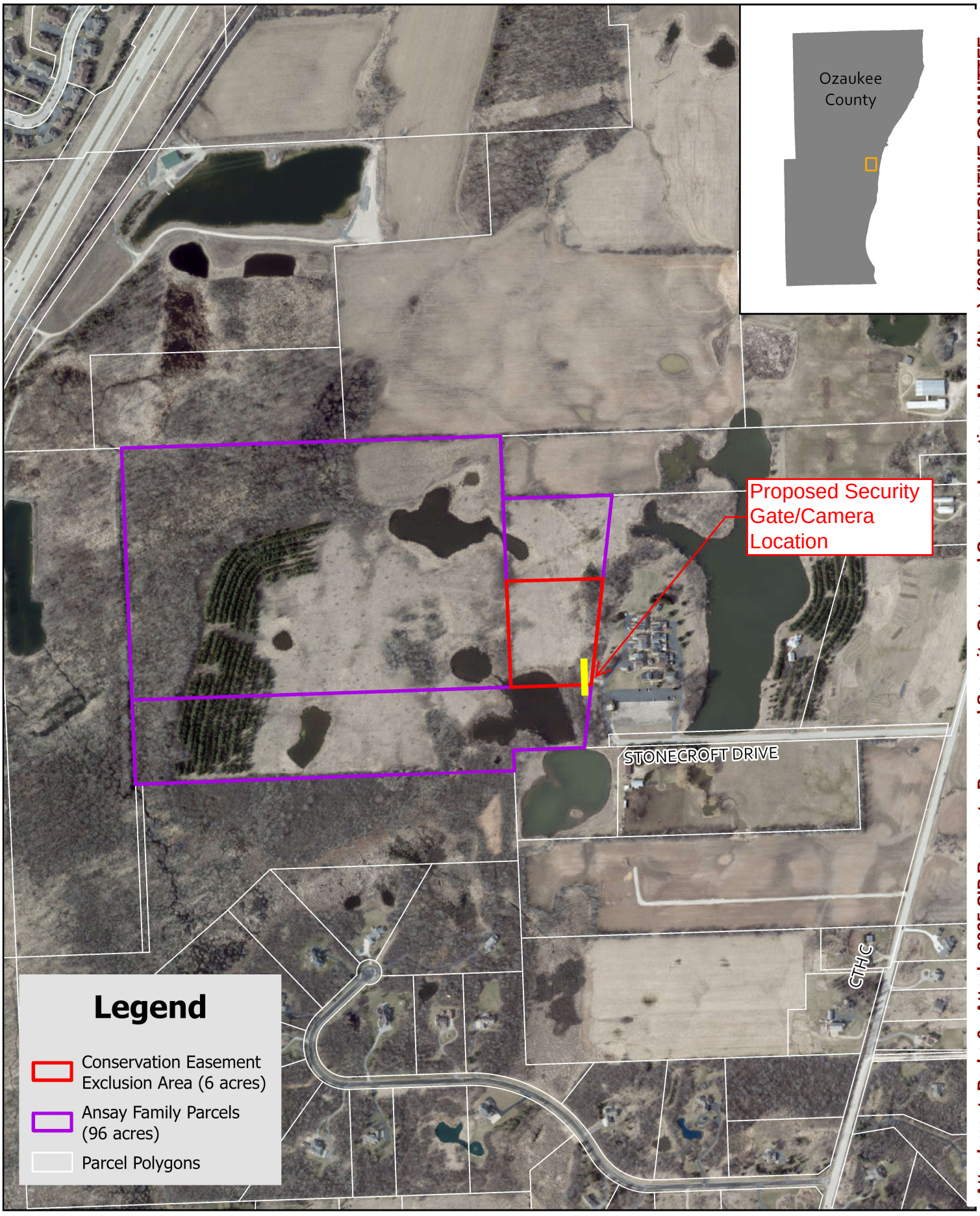


Attachment: Parks 6 - Attach. Security Gate Photo Examples (2025 EXECUTIVE

# Ansay Family Nature Preserve

Stonecroft Drive, Port Washington, WI 53024

Established 20




Map Produced By Ozaukee County Planning & Parks Dept 10/10/2024

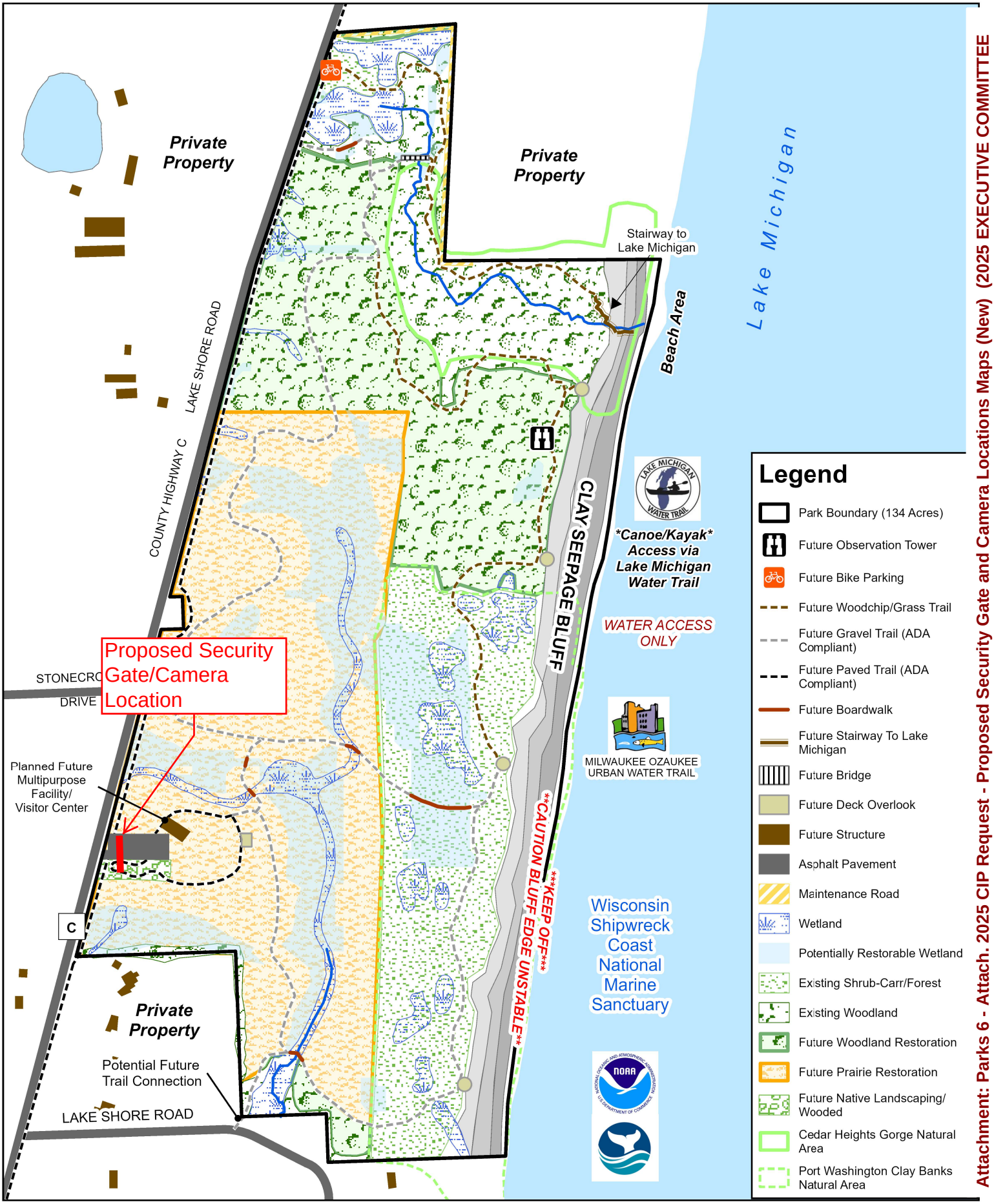
Attachment: Parks 6 - Attach. 2025 CIP Request - Proposed Security Gate and Camera Locations Maps (New) (2025 EXECUTIVE COMMITTEE

FINAL DRAFT

# Clay Bluffs Cedar Gorge Nature Preserve

Established 2

Lake Shore Road, Grafton, WI 53024




Attachment: Parks 6 - Attach. 2025 CIP Request - Proposed Security Gate and Camera Locations Maps (New) (2025 EXECUTIVE COMMITTEE

0 200 400 800 Feet N

Ozaukee County Parks Reservations:

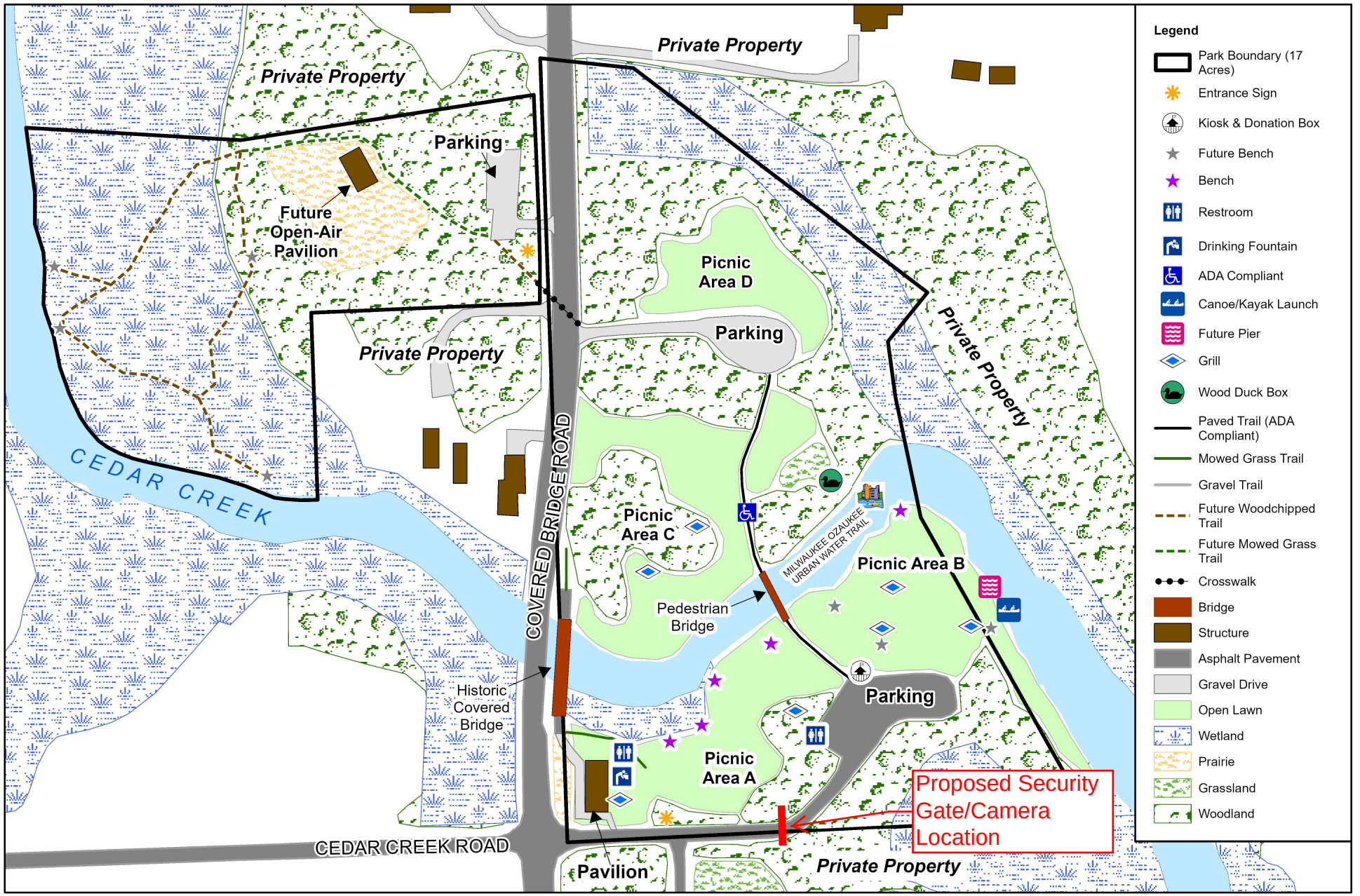
Map Produced by Ozaukee County Planning

FINAL DRAFT

# Covered Bridge County Park

1700 Covered Bridge Road, Cedarburg, WI 53012

Established 1960




OZAUKEE COUNTY PLANNING AND PARKS

PARKS, RECREATION AND CULTURE DIVISION

0 125 250 500 Feet

N

Ozaukee County Parks Reservations:

Map Produced By:
Ozaukee County Planning and Parks Department

Attachment: Parks 6 - Attach. 2025 CIP Request - Proposed Security Gate and Camera Locations Maps

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Parks Security Gates and Cameras - New Parks**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $200,000 | N/A |
| **TOTAL** | **$200,000** | |

**Project Score: Value and Efficiency (250/400) Modernization and Service (170/400)**

**Project Purpose Summary (from department):**

Parks staff manually open/close manual gates each day at each park (Mar - Nov) coinciding with park hours (closed 9 pm-6 am) 7 days a week, requiring staff travel to each location in the early morning and evening, resulting in difficult hours to staff, travel time and associated fuel costs. When staffing is limited due to staff shortages and/or vacations/sick, completing the task becomes a burden on other PT/FT employees. In addition, only staff that have gate keys can open the gates, which also becomes an issue when other staff are assisting with these duties, or when emergency vehicles need access to the parks outside posted hrs/weekends.

**Proposal Considerations, Risks, and Identified Issues:**

There are no current gates or security cameras at the proposed gate locations and it is need. The Department has received several complaints about vandalism and requests for automatic gates in the Park System. Security gates and cameras will provide for improved security and access for visitors at all parks and are consistent with recently completed security gates and cameras at multiple other locations in the Park System, including cameras at the Covered Bridge bathroom pavilion building. The Department anticipates initiating this project in 2025 and successful completion meeting timelines and budgets per prior completed Capital Project Fund grants. Safe public access is a requirement of multiple federal grants for the Clay Bluffs Cedar Gorge Nature Preserve acquisition/development and is a requirement of the Ansay Family land donation agreement. These security features will also protect planned infrastructure at both locations (e.g., Ansay Family Nature Preserve Bathroom Pavilion and Clay Bluffs Cedar Gorge Nature Preserve multi-purpose building/visitor/welcome center.

**Staff Recommendation:**

Staff recommendation is to refrain from funding this project out of the 2025 Capital Project fund as the need for gates and cameras at new parks is not of top priority at this point in time.

Attachment: Feasibility and Analysis Security Gates New Parks (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | Tendick Nature Park Public Access Improvements |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☑ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $175,000 | N/A |
| WDNR Stewardship | $175,000 | Applied For |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $350,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

Total project costs are approximately $350,000, which includes design, engineering, lumber, materials, and labor for boardwalk installation (potentially with the support of a youth conservation corps - e.g., Wisconsin Youth Conservation Corps (WisCorps), AmeriCorps NCCC, Milwaukee Community Service Corps (MCSC), Great Lakes Community Conservation Corps (GLCCC)), construction of natural/woodchipped and mowed trails, and design, engineering, and construction of an ADA accessible ramp and observation platform at the Tendick Barn / Silo overlooking the Tendick creek and wetland restoration area. CIP funding would provide critical match funding for a pending WDNR Stewardship grant to support overall project activities. Estimated costs are based on recent, similar projects.

Attachment: Parks 12 - Capital Project Request Form_Tendick Nature Park Public Access Improvements 1.9.25_ATS (2025 EXECUTIVE

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

Currently, there are no formal hiking trails on the river parcel at Tendick Nature Park as there is a large wetland complex between the road (and main parcel) and the archery range and Milwaukee River kayak/canoe access. The boardwalk and trails would facilitate this connection and additional hiking trails (public survey input). In addition, cross country participants often park on the river parcel, so this boardwalk would facilitate additional trail connections between the park parcels for large events. The trail system would connect to an ADA accessible ramp/overlook tower at the Tendick barn and silo area overlooking the restoration areas.

**Describe how the project impacts the department's level of service:**

Currently, there are no formal hiking trails on the river parcel at Tendick Nature Park as there is a large wetland complex between the road (and main parcel) and the archery range and Milwaukee River kayak/canoe access. This project would facilitate this connection (utilizing the existing CTH O cross walk) and additional hiking trails at Tendick Nature Park. In addition, cross country participants often park on the river parcel, so this boardwalk would facilitate additional trail connections between the park parcels for large events. The trail system would connect to to the west parcel over the new CTH O pedestrian crosswalk and a new ADA accessible ramp/overlook tower at the Tendick barn and silo area overlooking the creek and wetland restoration areas as well as the prairie for mobility limited users of the Park. The project will provide access to currently inaccessible natural areas (e.g. wetlands) for users to experience and enjoy. The project will also focus on providing ADA access to areas of the Park and viewsheds of the entire Park.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

The project includes the design, engineering, and construction of a boardwalk at Tendick Nature Park across the wetland areas on the river parcel down to the archery range/parking, connecting the hiking trails on the main Tendick Nature Park parcel with the river parcel. New trail construction would provide improved public access throughout the Park and to the Milwaukee River kayak/canoe access. The ADA ramp and observation platform represents innovative use of current, historic structures at the park (e.g., concrete silo). These CIP funds would provide critical match for a pending WDNR Stewardship grant for the same project scope.

**Describe how the project addresses Department objectives or countywide strategy:**

This project is consistent with the POSP (p. 198) and helps the Department meet its mission, particularly Parks. This project also addresses CIP project 115-57, beginning in 2019. This project is also consistent with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12).

Attachment: Parks 12 - Capital Project Request Form_Tendick Nature Park Public Access Improvements 1.9.25_ATS (2025 EXECUTIVE

| Describe the project's impact on quality of life: |
| --- |
| This project will help Department staff improve the quality of the Park System and access to natural areas, improve public access throughout the park and to the Milwaukee River, and provide an ADA accessible ramp/observation platform overlooking the new Tendick creek and wetland restoration areas as well as the restored prairie. This will allow for limited mobility users of the park to be able to enjoy the restorations and spectacular views from this vantage point of the entire Park. It will also provide users with improved access to areas of the park that are currently inaccessible (e.g. wetland natural areas). |
| **Describe the project's impact on health and safety:** |
| This project will help Department staff improve the quality of the Park System and access to natural areas, improve public access throughout the park and to the Milwaukee River, and provide an ADA accessible ramp/observation platform overlooking the new Tendick creek and wetland restoration areas as well as the restored prairie. This will allow for limited mobility users of the park to be able to enjoy the restorations and spectacular views from this vantage point of the entire Park. |
| **Describe how the project impacts department operations using business objectives:** |
| This project will improve the quality of the Park System and access to natural areas particularly at Tendick Nature Park, and facilitate connections within the park and to the Milwaukee River by providing additional hiking opportunities. It will also provide needed access for cross country run events. Additional hiking opportunities at Tendick Nature Park were part of recent public input and surveys as part of the new adopted Park and Open Space Plan. This project will also likely increase rentals at the Pavilion and usage at the Park. The project will also capitalize on and provide education around recent restoration efforts. |

Attachment: Parks 12 - Capital Project Request Form_Tendick Nature Park Public Access Improvements 1.9.25_ATS (2025 EXECUTIVE

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

Attachment: Parks 12 - Capital Project Request Form_Tendick Nature Park Public Access Improvements 1.9.25_ATS (2025 EXECUTIVE

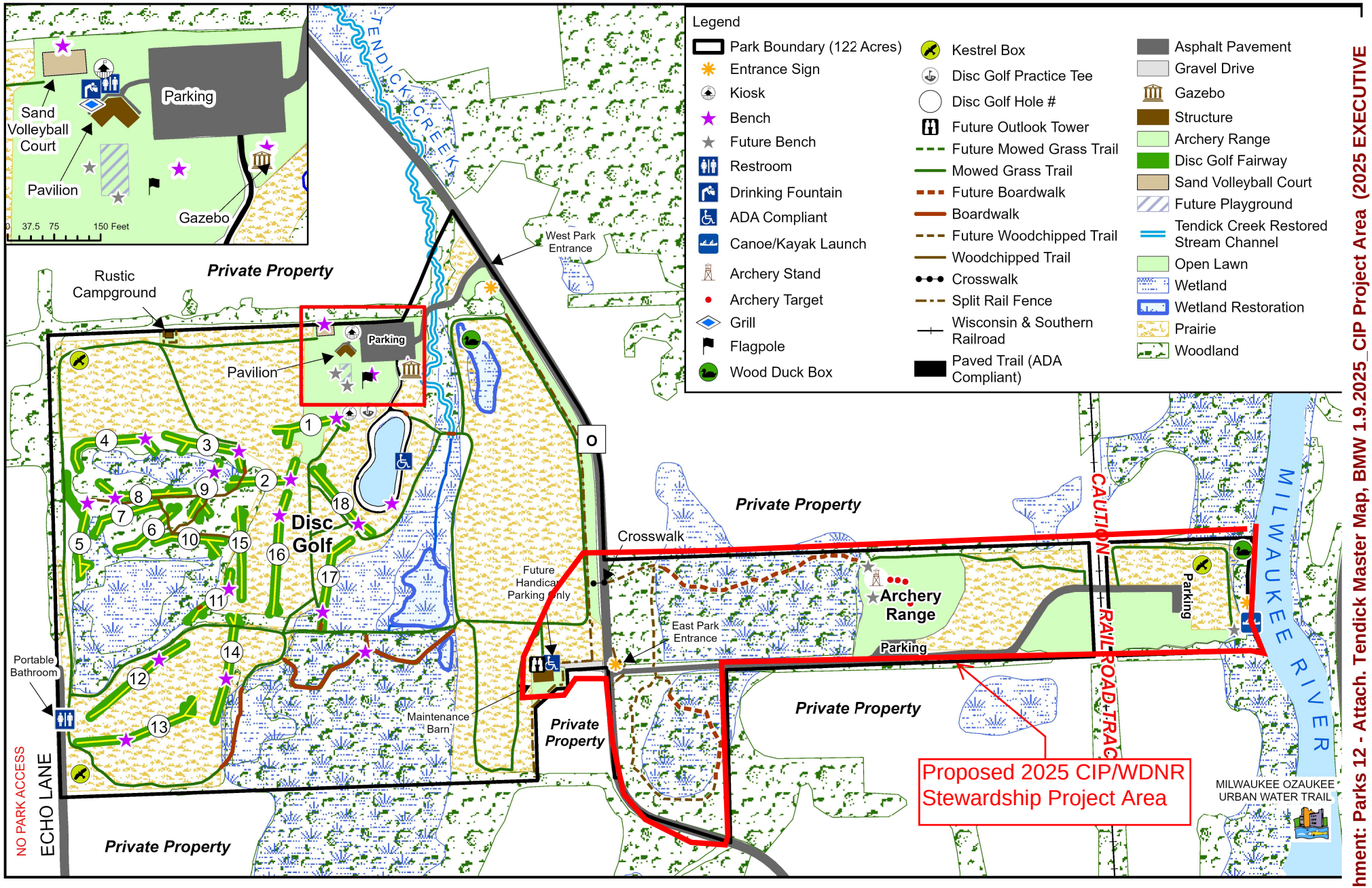
FINAL DRAFT

# Tendick Nature County Park

3919 County Highway O, Saukville, WI 53080

Established 1999

5.a.cg




0 250 500 1,000 Feet

N

Ozaukee County Parks Reservations:

Map Produced B
Ozaukee County Plannir
and Parks Department

Attachment: Parks 12 - Attach. Tendick Master Map, BMW 1.9.2025_CIP Project Area (2025 EXECUTIVE

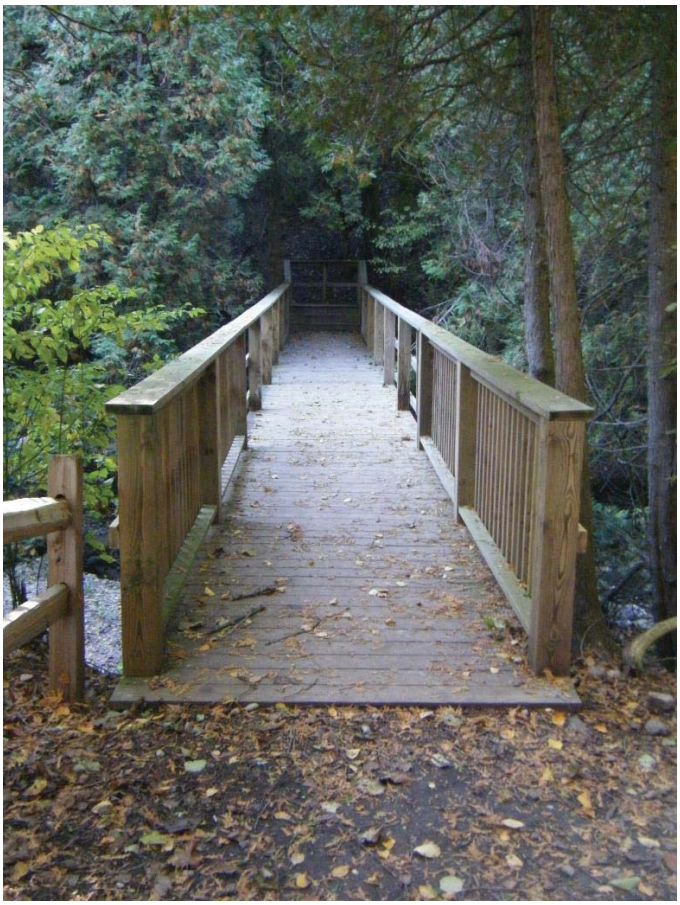
Tendick Nature County Park Boardwalks

Attachment: Parks 12 - Attach. County Park Boardwalks 1.13.25 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

Elevated Boardwalk at Tendick Nature County Park

Mee-Kwon County Park Boardwalk

Attachment: Parks 12 - Attach. County Park Boardwalks 1.13.25 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)



Lion's Den Gorge Nature Preserve Bridge/Boardwalk

Lion's Den Gorge Nature Preserve Walkway to Observation Deck Platform

Attachment: Parks 12 - Attach. County Park Boardwalks 1.13.25 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

Lion’s Den Gorge Nature Preserve Elevated Boardwalk

Lion's Den Gorge Nature Preserve Elevated Boardwalk

Attachment: Parks 12 - Attach. County Park Boardwalks 1.13.25 (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: Tendick Nature Park Public Access Improvements**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $175,000 | N/A |
| WDNR Stewardship | $175,000 | |
| **TOTAL** | **$350,000** | |

**Project Score: Value and Efficiency (220/400) Modernization and Service (200/400)**

**Project Purpose Summary (from department):**

Currently, there are no formal hiking trails on the river parcel at Tendick Nature Park as there is a large wetland complex between the road (and main parcel) and the archery range and Milwaukee River kayak/canoe access. The boardwalk and trails would facilitate this connection and additional hiking trails (public survey input). In addition, cross country participants often park on the river parcel, so this boardwalk would facilitate additional trail connections between the park parcels for large events. The trail system would connect to an ADA accessible ramp/overlook tower at the Tendick barn and silo area overlooking the restoration areas.

**Proposal Considerations, Risks, and Identified Issues:**

Currently, there are no formal hiking trails on the river parcel at Tendick Nature Park as there is a large wetland complex between the road (and main parcel) and the archery range and Milwaukee River kayak/canoe access. This project would facilitate this connection (utilizing the existing CTH O cross walk) and additional hiking trails at Tendick Nature Park. In addition, cross country participants often park on the river parcel, so this boardwalk would facilitate additional trail connections between the park parcels for large events. The trail system would connect to to the west parcel over the new CTH O pedestrian crosswalk and a new ADA accessible ramp/overlook tower at the Tendick barn and silo area overlooking the creek and wetland restoration areas as well as the prairie for mobility limited users of the Park. The project will provide access to currently inaccessible natural areas (e.g. wetlands) for users to experience and enjoy. The project will also focus on providing ADA access to areas of the Park and viewsheds of the entire Park.

**Staff Recommendation:**

Staff recommendation is to refrain from funding this project out of the 2025 Capital Project fund as it does not appear to be of top priority at this point in time. Reconsideration may be a possibility if WDNR Stewardship grant is awarded in the future.

Attachment: Feasibility and Analysis Tendick Park Public Access (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

| Project Reserve Information Sheet | |
|---|---|
| **Project Name:** | CBCGNP - Lake Michigan Public Access Improvements |
| **Requested By:** | Andrew Struck |
| **Project Owner:** | Planning and Parks Department |
| **Start Date:** | 2025 |

**Project Costing - Detail Project Costs**

**Funding Source (Please Check All that Apply):**

| ☑ Project Fund | ☑ Grants | ☐ Dept. Reserve | Other |
|---|---|---|---|

**List All Funding Sources Selected:**

| Source | Amount | Grant Information |
|---|---|---|
| 2025 Project Fund | $90,000 | N/A |
| WCMP | $250,000 | Applied For |
| WDNR STU | $249,000 | Applied For |
| | | N/A |
| | | N/A |
| | | N/A |
| | | N/A |
| TOTAL PROJECT COST: | $589,000 | |

**Offsetting Revenue or Savings (If Applicable):**

| Source | Amount |
|---|---|
| | |
| | |
| | |
| TOTAL | |

**Provide a narrative of project costs:**

The total estimated project cost of the planned public access staircase to Lake Michigan and the associated bridge over the gorge at Clay Bluffs Cedar Gorge Nature Preserve is $589,000. The planned wooden bridge will be similar to existing bridges at Lion's Den Gorge Nature Preserve and Mee-Kwon County Park, and the staircase will be modeled after lessons learned at Virmond County Park's public access to Lake Michigan project. The staircase phase of the project will include design, engineering, and construction (private contractor selected through a public bidding process) with estimated costs of $400,000. The potential location of a staircase has been identified in the field. The Cedar Gorge natural area bridge will be completed by Department staff and the Highway Department, with estimated costs of approximately $75,000. Remaining project costs include E&D for both structures and staff support. CIP funds would provide for critical match to the submitted WDNR STU and WCMP grants.

Attachment: Parks 3 - Capital Project Request Form_CBCGNP_Lake Michigan Public Access 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

## Project Narrative - Define the Current State

**Describe the need, urgency, or gap in service and risk of delay from a customer perspective:**

Clay Bluffs Cedar Gorge Nature Preserve was acquired by the County and incorporated into the County Park System August, 2022 in response to overwhelming public support/donations and federal and state funding awards. As the property is currently undeveloped, the passive-use restoration component includes recommendations relating to providing opportunities for nature-based outdoor recreation and public access to high-quality natural areas. The property will not be open for the public until initial development of public access amenities are completed. This specific request includes requirements for existing federal and state acquisition grants.

**Describe how the project impacts the department's level of service:**

These planned public access improvements will greatly improve the level of service the Department can provide visitors to Clay Bluffs Cedar Gorge Nature Preserve. Cedar Gorge natural area, located on the north end of the property, will require a wooden bridge spanning an area towards the northwest area of the gorge to connect to both planned trail segments in that area, and to provide access to the planned staircase to Lake Michigan. The bridge will provide visitors a scenic view into the gorge, and its unique natural community. Past the gorge to the east, the planned staircase would provide critical public access to Lake Michigan as well as views of the bluffs and the lake. The project will also increase facility use (e.g. rentals) at the nature preserve. Significant public interest is expected, as 2024 user counts (through 10/29/24) at the Virmond Lake Michigan Public Access Stairway totaled 158,275 with a daily average of 524, and Lion's Den Gorge Nature Preserve 2024 user counts totaled 244,753 with a daily average of 669.

## Project Recommendation - Define the Suggested Course of Action

**Define the project scope and why the project is an innovative solution:**

This project would improve public access at Clay Bluffs Cedar Gorge Nature preserve through construction of a bridge over the northern portion of Cedar Gorge, and a staircase to Lake Michigan similar to the award winning public access at Virmond County Park. Specifically, a location for a public access staircase to Lake Michigan has already been selected on the northern slope of Cedar Heights Gorge, and a wooden bridge over the northwest portion of the gorge is required for access to this staircase location. The bridge and staircase will be connected through the new trail system as outlined in the adopted Master Plan for the preserve.

**Describe how the project addresses department objectives or countywide strategy:**

Public access improvements were a critical piece, and requirement to federal and state grants received to acquire the Nature Preserve. Additionally, public access to Lake Michigan, the WI Shipwreck Coast National Marine Sanctuary and to the National Lake Michigan Water Trail is limited along the Ozaukee coast and is specifically identified as a need in local, state, and regional plans. This request is consistent with the POSP (p. 195) and with the Ozaukee County Strategic Plan (III. Enhance Quality of Life Assets, P. 12).

Attachment: Parks 3 - Capital Project Request Form_CBCGNP_Lake Michigan Public Access 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

| Describe the project's impact on quality of life: |
| --- |
| This project will help Department staff facilitate future safe enjoyment of the Nature Preserve, and expand the quality of the Park System and County natural areas. Recreational amenities will facilitate connections within the park and provide additional hiking opportunities in the area including along the Lake Michigan beach. This project will also further develop unique community partnerships with the National Marine Sanctuary, NOAA, and the Wisconsin Shipwreck Coast Friends group. |
| **Describe the project's impact on health and safety:** |
| Formal public access to Lake Michigan down the bluff will greatly improve future visitor safety to the Nature Preserve. Without construction, the Department expects similar issues to arise that led to staircase construction at Virmond County Park. Specifically, neighbors and visitors of Virmond County Park expressed a great desire to have access from the top of the bluff to the beach and approximately 1,350 feet of Lake Michigan frontage through a formal trail system. Park users were finding and creating their own trails down to the Lake, which both exacerbated bluff erosion and created a significant safety issue leading to numerous rescues. |
| **Describe how the project impacts department operations using business objectives:** |
| This project will help Department staff improve the quality of the Park System and natural areas through the addition of public access visitor amenities required by state and federal grants received to acquire Clay Bluffs Cedar Gorge Nature Preserve. The access will also likely increase revenues generated as part of facilities at the Nature Preserve. The project will also reduce maintenance and restoration costs of visitors finding their own way to the beach down steep and sensitive ecological ravine slopes. This project will also enhance and develop new community partnerships particularly with the National Marine Sanctuary. |

Attachment: Parks 3 - Capital Project Request Form_CBCGNP_Lake Michigan Public Access 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

BUSINESS OBJECTIVE EXAMPLES – Description will define performance measures

| Business Goal/Objective | Description |
|---|---|
| **Increase Revenue** | Describe impact on revenue and timelines |
| **Control Costs** | Describe impact on costs and timelines |
| **Customer Deliverables** | How does the project meet customer expectations |
| **Partnerships** | Describe how the project leverages internal and external partnerships |
| **Customer Service** | How does the impact improve customer service internally and externally |
| **Investment in Innovation** | What is innovative about the approach |
| **Reduce Errors** | How will the project reduce errors in work |
| **Improve Safety** | How will the project improve safety |
| **Impact on Energy Usage** | What is the impact of energy usage |
| **Streamline Business Process** | Define efficiencies in process |
| **Ensure Compliance** | How does the project ensure legal/policy compliance |
| **Improve Reporting or Transparency** | How will the project impact the dissemination of information |
| **Improve Community Outreach** | Define impacts on community partnerships |
| **Improve Staff Skills** | How will the project improve the analytical or technical skills of staff |
| **Build Performance Measures** | How will the project allow for improved reporting of performance |
| **Improve Productivity and Performance** | How will the project impact staff output and goal attainment |
| **Development of Leaders** | How will the project assist with stability and succession |

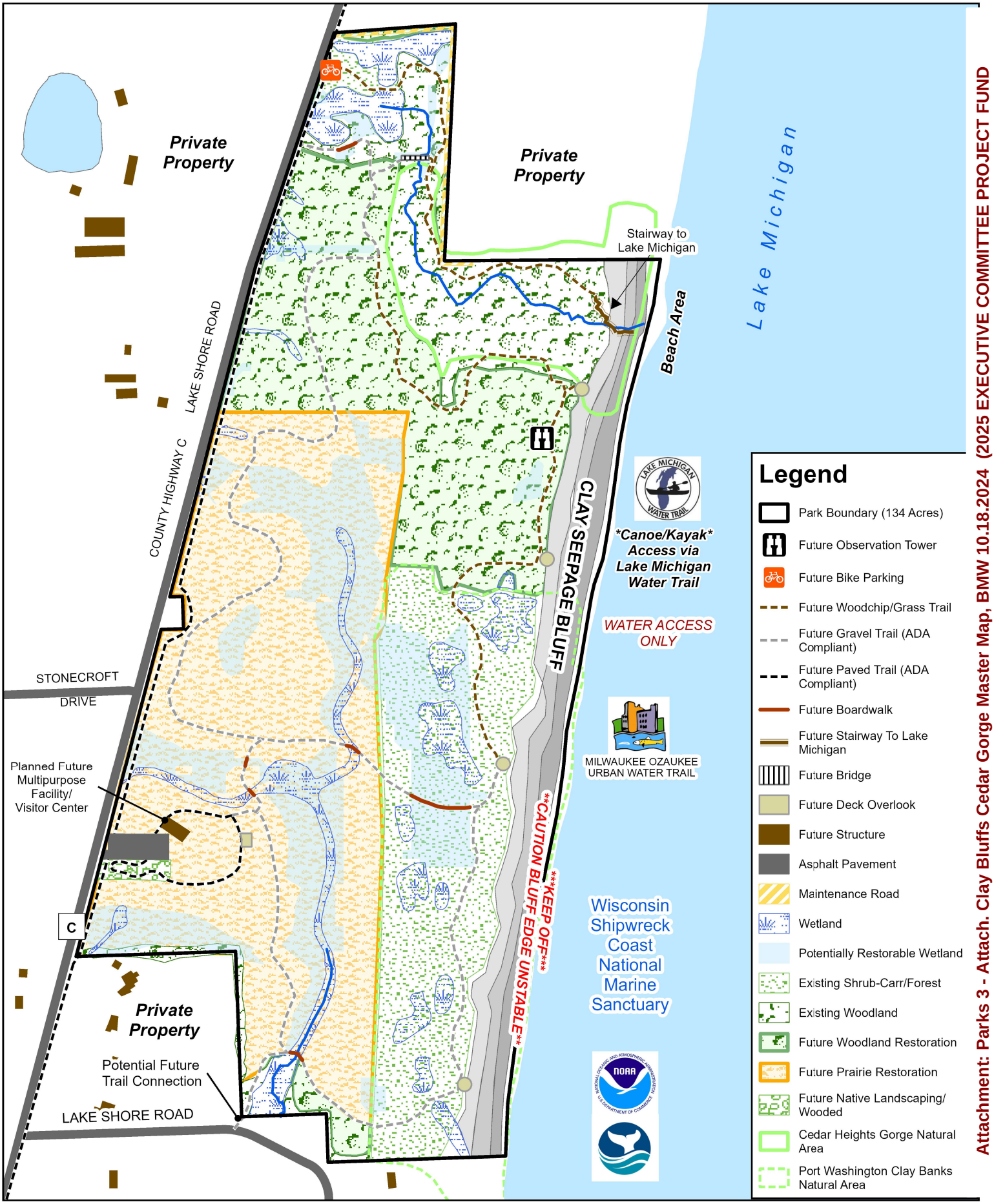
Attachment: Parks 3 - Capital Project Request Form_CBCGNP_Lake Michigan Public Access 1.9.25_ATS (2025 EXECUTIVE COMMITTEE

FINAL DRAFT

# Clay Bluffs Cedar Gorge Nature Preserve

Established 2

Lake Shore Road, Grafton, WI 53024




Attachment: Parks 3 - Attach. Clay Bluffs Cedar Gorge Master Map, BMW 10.18.2024 (2025 EXECUTIVE COMMITTEE PROJECT FUND

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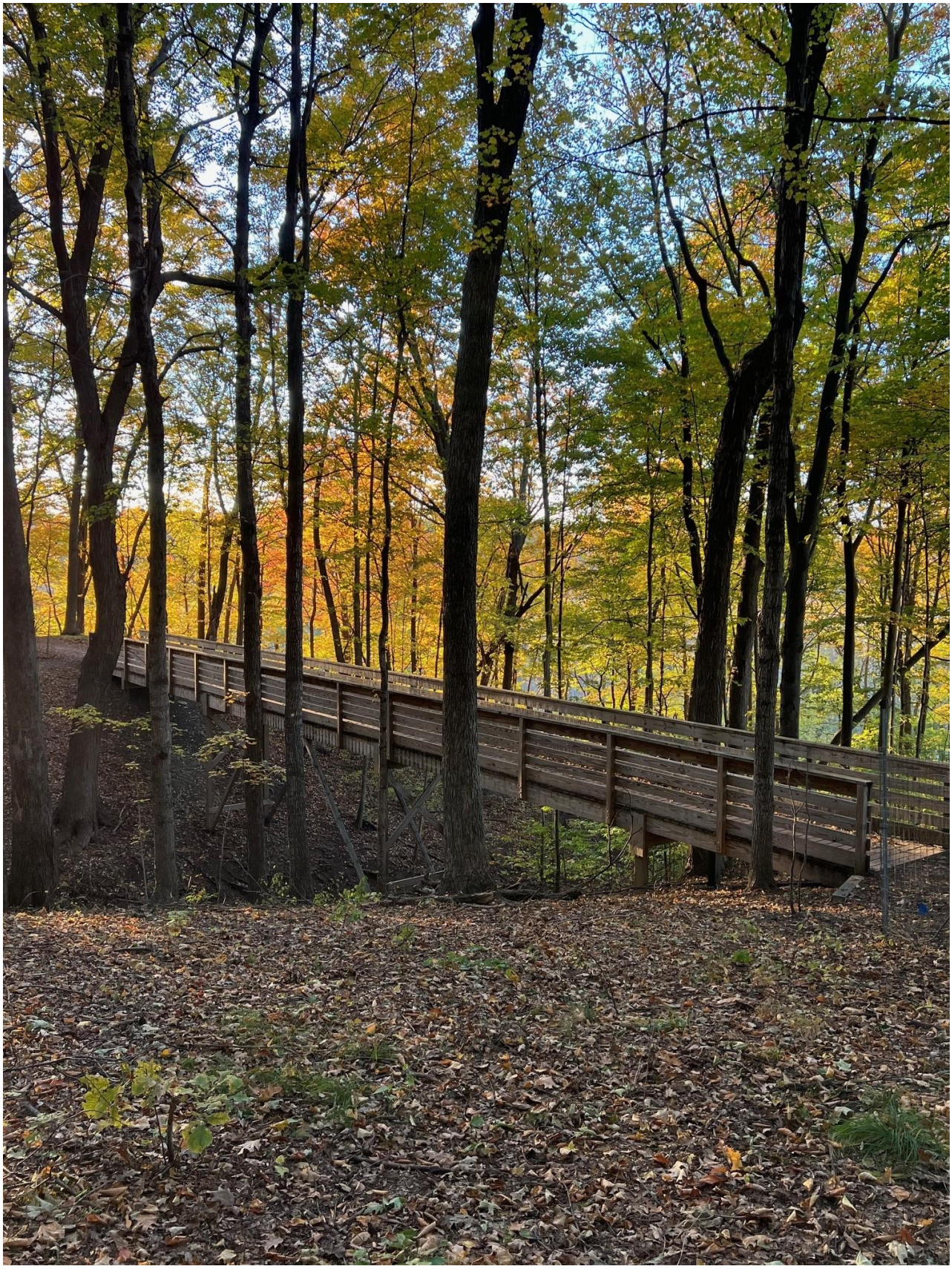
Ozaukee County Parks Reservations:

Map Produced by Ozaukee County Planning

Example Pedestrian Bridge,

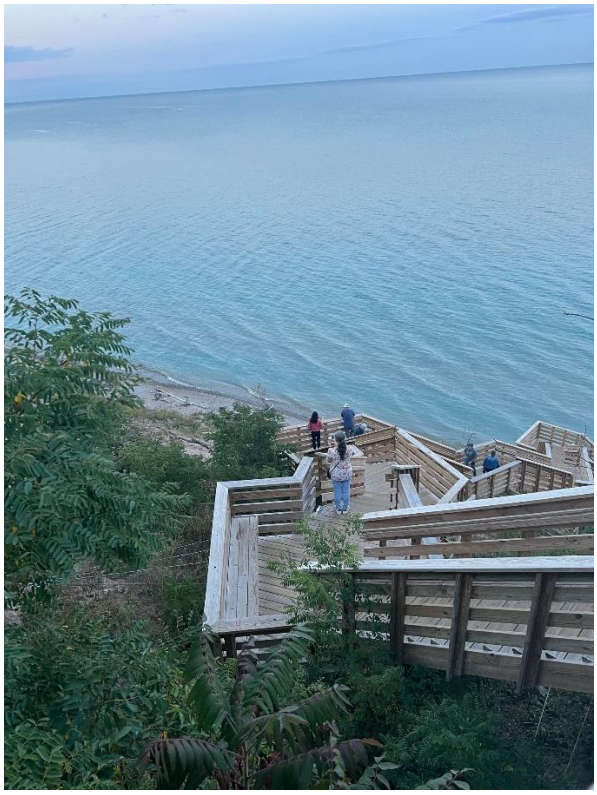
At Lion’s Den Gorge Nature Preserve County Park



Example Pedestrian Bridge,

At Mee-Kwon County Park

Attachment: Parks 3 - Attach. CBCGNP LM Public Access Photos (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)



Example Staircase to Lake Michigan and Safety/Usage Signage,

At Virmond County Park

Attachment: Parks 3 - Attach. CBCGNP LM Public Access Photos (2025 EXECUTIVE COMMITTEE PROJECT FUND RECOMMENDATION)

# PROJECT FEASIBILITY ANALYSIS

**Project Name: CBCGNP Lake Michigan Public Access Improvements**

**Project Manager:** Andrew Struck

**Project Budget Estimate:**

| Source | Amount | Grant Info |
|---|---|---|
| 2025 Capital Project Fund | $90,000 | N/A |
| WCMP Grant | $250,000 | |
| WDNR STU | $249,000 | |
| **TOTAL** | **$589,000** | |

**Project Score: Value and Efficiency (/400) Modernization and Service (/400)**

**Project Purpose Summary (from department):**

Clay Bluffs Cedar Gorge Nature Preserve was acquired by the County and incorporated into the County Park System August, 2022 in response to overwhelming public support/donations and federal and state funding awards. As the property is currently undeveloped, the passive-use restoration component includes recommendations relating to providing opportunities for nature-based outdoor recreation and public access to high-quality natural areas. The property will not be open for the public until initial development of public access amenities are completed. This specific request includes requirements for existing federal and state acquisition grants.

**Proposal Considerations, Risks, and Identified Issues:**

These planned public access improvements will greatly improve the level of service the Department can provide visitors to Clay Bluffs Cedar Gorge Nature Preserve. Cedar Gorge natural area, located on the north end of the property, will require a wooden bridge spanning an area towards the northwest area of the gorge to connect to both planned trail segments in that area, and to provide access to the planned staircase to Lake Michigan. The bridge will provide visitors a scenic view into the gorge, and its unique natural community. Past the gorge to the east, the planned staircase would provide critical public access to Lake Michigan as well as views of the bluffs and the lake. The project will also increase facility use (e.g. rentals) at the nature preserve. Significant public interest is expected, as 2024 user counts (through 10/29/24) at the Virmond Lake Michigan Public Access Stairway totaled 158,275 with a daily average of 524, and Lion's Den Gorge Nature Preserve 2024 user counts totaled 244,753 with a daily average of 669.

**Staff Recommendation:**

Staff recommendation is to refrain from moving forward with the project until grant funds are awarded. If grant funds are awarded the opportunity to use those funds will enable the project to take place.

Attachment: Feasibility and Analysis CBCGNP Lake Michigan Public Access (2025 EXECUTIVE COMMITTEE PROJECT FUND