



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, APRIL 17, 2025 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Strom	Supervisor District 21	Present	
T. Bichler	Supervisor District 1	Present	
D. Vogel	Supervisor District 10	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Ottum, Corporation Counsel Gorden, Project Manager/Construction Superintendent Guettel, Patrol Superintendent Borden (8:20 AM), Business Manager Dzwinel (8:57 AM) and Chief Deputy County Clerk Henning.

Others present: Dan Benson - Ozaukee Press and Mark Larson - President, Ozaukee Fair Board

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. March 20, 2025

Motion to approve the March 20, 2025 minutes as submitted.

PUBLIC WORKS COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: T. Grabow, Vice-Chairperson
SECONDER: T. Bichler, Supervisor District 1
AYES: Wolf, Grabow, Strom, Bichler, Vogel

5. FACILITIES MANAGEMENT

a. *Action Items:*

- Ozaukee County Agricultural Society Use of Fairgrounds Memorandum of Understanding

Mr. Larson described the fair board's operations and underlined the positive working relationship the board has with the county.

Motion to approve the Ozaukee County Agricultural Society Use of County Fairgrounds Memorandum of Understanding.

8:20 AM Patrol Superintendent Borden joined the meeting.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Vogel, Supervisor District 10

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Strom, Bichler, Vogel

Chairperson Wolf requested to move ahead in the agenda to Item #7b - City of Mequon's CTH W Streetscaping Project. There were no objections.

b. Management/Financial/Informational Reports

1. Facilities Financials - April 2025

There were no questions.

6. TRANSIT SERVICES

a. Action Items:

1. Shared Ride Taxi Service Hours Extension

Motion to authorize the extension of shared ride taxi hours on weekdays by 30 minutes, until 11:30 PM.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: T. Bichler, Supervisor District 1

AYES: Wolf, Grabow, Strom, Bichler, Vogel

2. Advocate's House Prius Donation

Motion to authorize the donation of two (2) Prius', that have met their useful life, to the Advocate's House.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Bichler, Supervisor District 1

AYES: Wolf, Grabow, Strom, Bichler, Vogel

b. Discussion Items:

1. Transit Ridership - April 2025

8200 rides in March 2025 which is an increase of 11% compared to March 2024.

c. Management/Financial/Informational Reports

1. Transit Financials - April 2025

There were no questions.

7. HIGHWAYS

a. Action Items:

1. Transfer of Funds - Highway Salt Brine Building

Motion to approve the transfer of \$110,995 from the Highway Department Internal Service Fund to the County Capital Project Fund to cover the cost overruns during construction of the Highway Salt Brine Building. This budget amendment will move forward to the Finance Committee for further action.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED AND FORWARDED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: J. Strom, Supervisor District 21

AYES: Wolf, Grabow, Strom, Bichler, Vogel

2. CTH Y Road Closure for Newburg Fireman's Parade

Motion to approve the CTH Y closure as proposed conditionally upon the Village of Newburg's acceptance of responsibility, and Town of Saukville's authorization to use Singing Hill Road as a detour route.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Vogel, Supervisor District 10

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Strom, Bichler, Vogel

8:57 AM Business Manager Dzwinel joined the meeting.

3. 2025 Hot Mix & Gravel Pricing

Based upon the data and current market, the proposed prices to be set are as follows:

Hot Mix Asphalt: \$60.00 per Ton

Gravel: \$9.00 per Ton

Questions and discussion as to the quantity of gravel and hot mix used for county use.

9:01 AM Supervisor Vogel excused.

Motion to approve setting the price at \$60.00 per ton for Hot Mix Asphalt and \$9.00 per ton for gravel.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** T. Bichler, Supervisor District 1**AYES:** Wolf, Grabow, Strom, Bichler**EXCUSED:** Vogel**b. Discussion Item:****1. City of Mequon's CTH W Streetscaping Project**

Ms. Gorden stated that after speaking with lawyers from the Attorney General's office, the ability of the county to transfer liability along a county highway was still unclear. A formal request for an Attorney General's opinion and/or legislative action to clearly define the authority to assign liability would be the next step, and this process could take well over a year to complete.

Given the amount of time and effort the City of Mequon has invested and their desire to proceed with the project, the idea is to move forward with Ozaukee County serving as the project's lead agent.

The project and bid construction management would be controlled by the City of Mequon but Ozaukee County would be listed as the owner in the bid documents and contract. In a pass-through arrangement, Ozaukee County would finance the construction and receive reimbursement from the City of Mequon.

Discussion on liability, indemnification provisions, addressing the County's potential exposure to liability within the MOU, highway statutes and liability, intergovernmental agreements and the shifting of liability and the possibility of seeking an Attorney General opinion or legislative clarity on the issue.

Further discussion regarding the City of Mequon's reimbursement, the County's liability, contractor indemnification of county versus municipality and the potential for obtaining an opinion from the Wisconsin Counties Association and/or the League of Wisconsin Municipalities to reach a legislative solution.

Ms. Gorden will initiate conversations with the Wisconsin Counties Association counsel.

Chairperson Wolf reverted to the order of the agenda.

c. Management/Financial/Informational Reports**1. Highway Financials - April 2025**

There were no questions.

2. Annual Financial Review

Discussion on machinery operations, crushing operation, hotmix operation and equipment purchases.

3. Monthly Financials Reporting

Mr. Edgren and Ms. Dzwinel gave an explanation of the format for the future monthly financial reports. Committee members proposed combining the "In Service" and "Work in Progress" columns into a column named "Status" in the Equipment Purchases spreadsheet.

8. NEXT MEETING DATE

May 22, 2025

9. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Bichler to adjourn. Motion carried. Meeting adjourned at 9:40 AM.

Lisa M. Henning, Chief Deputy County Clerk