



MINUTES
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, MARCH 31, 2025 – 3:00 PM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Executive Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
M. Wolf	Vice-Chairperson	Present	
P. Foy	Supervisor District 26	Absent	
R. Nelson	Supervisor District 6	Present	
R. Holyoke	Supervisor District 22	Present	
E. Stelter	Supervisor District 18	Present	

Staff present: County Administrator Dzwinel, County Treasurer Tretow, and County Clerk Kretlow.

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 3:00 PM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. March 3, 2025

Motion to approve the March 3, 2025 minutes as submitted.

EXECUTIVE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: R. Nelson, Supervisor District 6

SECONDER: E. Stelter, Supervisor District 18

AYES: Schlenvogt, Wolf, Nelson, Holyoke, Stelter

ABSENT: Foy

5. ACTION ITEMS

a. RES.24-55:Resolution: 2025 Executive Committee Project Fund Recommendation

Motion made by Supervisor Holyoke, seconded by Supervisor Nelson to approve the 2025 Executive Committee Project Fund Recommendation.

Mr. Dzwinel requested that the committee approve an additional \$70,000 to the remodel cost for the Justice Center Lobby, Hallway, and Clerk of Courts Front Counter Update.

Questions and discussion on the additional remodel cost.

Motion made by Supervisor Nelson, seconded by Supervisor Stelter to revise the resolution to include an additional \$70,000 remodel cost for the Justice Center Lobby, Hallway, and Clerk of Courts Front Counter Update. Motion carried (5-0).

The vote was then taken on the motion to approve the resolution, as revised. The resolution will move to the County Board for final action.

EXECUTIVE COMMITTEE

RESULT: **APPROVE AND FORWARD [UNANIMOUS] Next: 4/2/2025 9:00 AM**

MOVER: R. Holyoke, Supervisor District 22

SECONDER: R. Nelson, Supervisor District 6

AYES: Schlenvogt, Wolf, Nelson, Holyoke, Stelter

ABSENT: Foy

6. DISCUSSION ITEMS**a. Schedule of County Board Meetings**

Discussion to move April 15th Organizational Meeting to May 7th per Wis. Statutes Sec. 59.11(1)(c). Ms. Kretlow will communicate with County Board Supervisors prior to April 2nd County Board meeting.

April 2, April 15 and May 7, 2025

7. COUNTY ADMINISTRATOR'S REPORT**a. Lasata CBRF Update**

Mr. Dzwiniel provided an update on the progress of the CBRF.

b. County Website Refresh

Website refresh launched March 26, 2025.

c. General Fund Surplus Transfer to Project Fund

Finance Committee approved the transfer of 2024 surplus funds of \$700,000 to move forward to the County Board for approval.

d. ERP Software Project Update

Update on progress of ERP process.

8. COMMITTEE REPORTS

Supervisor Nelson advised Public Safety will be meeting April 2nd after County Board.

9. NEXT MEETING DATE

May 5, 2025

10. ADJOURNMENT

Motion made by Supervisor Nelson, seconded by Supervisor Stelter to adjourn. Motion carried. Meeting adjourned at 3:34 PM.

Kellie R. Kretlow, County Clerk