



FINANCE COMMITTEE

MEETING MINUTES
REGULAR MEETING
MAY 28, 2025

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

Present	Supervisor Eric Stelter, Supervisor David Larson, Supervisor Tom Richart, Supervisor Don Clark, Supervisor Jack Arnett
Absent	None
Excused	None

Staff Present: County Administrator Dzwinel, Deputy County Treasurer Morano, Human Resources Director McDonell, Finance Director McMahon, Assistant Finance Director Pezanoski (8:15 AM) and County Clerk Kretlow.

2. PROPER NOTICE

Chairperson Stelter called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

April 24, 2025

Motion:	Motion to approve the April 24, 2025 minutes as submitted.
Result:	Passed
Moved by:	Tom Richart
Seconded by:	Don Clark
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

5. CORPORATION COUNSEL DEPARTMENT REPORT

- a. Corporation Counsel Finance Report May 2025

There were no questions.

6. ACTION ITEMS

- a. Resolution: Increase of Revenue - Planning and Parks 2025

Motion:	Motion to approve the increase of revenue resolution amending the budget for the Planning and Parks Department to include funds from the Great Lakes Sport Fisherman - Ozaukee Chapter donation to support habitat restoration on Sucker Creek in the Town of Belgium - \$5,000. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	David Larson
Seconded by:	Jack Arnett
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

- b. Wire Transfers #4306 - #4327 and April Vouchers

Motion:	Motion to approve wire transfers #4306 - #4327 and April 2025 Schedule of Vouchers for a total amount of \$5,541,542.28.
Result:	Passed
Moved by:	Eric Stelter
Seconded by:	Don Clark
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

7. Discussion Items

Supervisor Stelter and Supervisor Arnett inquired about the number of properties the County owns. Mr. Dzwinel will provide this information.

8. DEPARTMENT REPORTS

- a. County Clerk

Update and discussion on agenda management software.

- b. Finance

Update on sales tax, audit, financial statements. CliftonLarsonAllen (CLA) will present the ERP vendors at the June meeting.

- c. Human Resources

Update on employee wellness programs, employee events, management training opportunities, ERP process.

- d. Information Technology

Update on capital project fund items. IT has started 101 training for employees. Supervisor Stelter inquired about the process IT uses for purchasing equipment.

- e. County Treasurer

Update on credit card vendor, farm drainage billing to go out in June, foreclosures.

9. NEXT MEETING DATE

Wednesday, June 25, 2025

10. ADJOURNMENT

Motion made by Supervisor Larson, seconded by Supervisor Arnett to adjourn. Motion carried. The meeting adjourned at 8:24 AM.

Kellie R. Kretlow, County Clerk