



PUBLIC WORKS COMMITTEE

MEETING MINUTES
REGULAR MEETING
JUNE 19, 2025

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Present	Supervisor Marty Wolf, Supervisor Tom Grabow, Supervisor Tom Bichler, Supervisor Dan Vogel
Absent	
Excused	Supervisor Justin Strom

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Ottum, Corporation Counsel Gorden, and Chief Deputy County Clerk Henning.

Others present: Dan Benson - Ozaukee Press

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

April 17, 2025

Motion:	Motion to approve the April 17, 2025 minutes as submitted.
Result:	Passed
Moved by:	Tom Grabow
Seconded by:	Tom Bichler
Ayes:	Marty Wolf, Tom Grabow, Tom Bichler, Daniel Vogel
Nays:	None
Abstain:	None

Chairperson Wolf requested to move ahead in the agenda to Item #7.a.1 - City of Mequon's CTH W Streetscaping Agreement. There were no objections.

5. FACILITIES MANAGEMENT

a. Management/Financial/Informational Reports

1. Facilities Financials - June 2025

There were no questions.

6. TRANSIT SERVICES

a. Discussion Items

1. Shared Ride Taxi Fares

Ms. Ottum has been working with SEWRPC to review potential fare increases for the Shared-Ride Taxi to maintain the financial stability of the transit services.

Ozaukee County fares are well below its peers. Fares currently cover approximately 13% of local share and the goal is to increase to 20%. Ms. Ottum reviewed the two (2) fare increase options. Fare increases would be a two-step process as the recommendation is to implement an increase in 2026 and again in 2028. The suggestion is to follow Option 1 which is to increase fares to keep pace with the current rate of inflation which is a less aggressive increase.

The fare increase would be locked in for 2026 and can be reviewed again for 2028.

A Public Hearing will have to be held before increases can be implemented. Ms. Ottum would like to provide agencies with a 90-day notice and implement the increases on January 1, 2026.

2. Transit Ridership Update - June 2025

7,968 rides in May 2025 which is an increase of 1.9% compared to May 2024.

b. Management/Financial/Informational Reports

1. Transit Financials - June 2025

Update on delivery of new mini vans and concrete, asphalt and landscaping projects.

7. HIGHWAYS

a. Action Items

1. City of Mequon's CTH W Streetscaping Agreement

This item was discussed at the Public Works Committee meetings in January and April. Ms. Gorden has worked with the City of Mequon attorney to develop an agreement to allow the project to move forward, funded by the City of Mequon, but clearly maintaining liability of the County as our highway.

Ms. Gorden distributed a revised Memorandum of Understanding to the committee. This latest revision was sent to the City of Mequon's attorney but Ms. Gorden has not heard back from him.

Ms. Gorden explained that this was originally proposed by the City of Mequon as an intergovernmental agreement under Chapter 66 of the Wisconsin State Statutes. As the City of Mequon has no jurisdiction over highways or responsibilities related to it, and intergovernmental agreements can only be to the extent of each party's powers and responsibilities on a matter, and because Mequon has none here, Chapter 66 does not apply.

Ms. Gorden did reach out to the Wisconsin Counties Association (WCA) counsel and they did concur that this is not an intergovernmental agreement.

The preferred method is that the County bid the project, do the contract and oversee the project.

Discussion on the bidding process, selection of vendors and interpretation of indemnification language.

Motion made by Supervisor Grabow, seconded by Supervisor Vogel to approve the revised Memorandum of Understanding between the City of Mequon and Ozaukee County for Streetscaping on Port Washington Road. No vote taken on this motion.

Further discussion regarding the bidding process, contracts and liability.

Motion:	Motion to refer the Memorandum of Understanding (MOU) back to Corporation Counsel to incorporate the committee's input that the County bid the project and to change donation verbiage and bring back to committee.
Result:	Passed
Moved by:	Marty Wolf
Seconded by:	Tom Bichler
Ayes:	Marty Wolf, Tom Grabow, Tom Bichler, Daniel Vogel
Nays:	None
Abstain:	None

Chairperson Wolf reverted to the order of the agenda.

b. Management/Financial/Informational Reports

1. Highway Financials - June 2025

Questions regarding cost of construction projects and equipment purchases.

8. NEXT MEETING DATE

July 17, 2025

9. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Vogel to adjourn. Motion carried. Meeting adjourned at 8:47 AM.

Lisa M. Henning, Chief Deputy County Clerk