



HEALTH & HUMAN SERVICES COMMITTEE HUMAN SERVICES BOARD

MEETING MINUTES
REGULAR MEETING
AUGUST 26, 2025

1. CALL TO ORDER

A regular meeting of the Health & Human Services Committee and Human Services Board was held in room A-200 at the Administration Center.

Present	Supervisor Patrick Foy, Supervisor Bruce Paape, Supervisor Ariba Khan, Supervisor Matthew Dolsky, Supervisor Connie Kincaide, Board Member Chuck Sigurdson (8:02 AM), Board Member Steven Kulick
Absent	None
Excused	Board Member Kristen Berns

Staff present: County Administrator Dzwinel, Lasata Senior Living Campus Administrator Smith, Public Health Director Buechler, Human Services Director Falkner, Policy & Budget Analyst Wittek, Veterans Service Officer Johnson, Deputy County Clerk Reedy and County Clerk Kretlow.

Others present: Carissa Barnes - Chief Executive Officer, Ozaukee Nonprofit Center

2. PROPER NOTICE

Chairperson Foy called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

Supervisor Kincaide attended the Washington County Youth and Family Project Pride Celebration and reported on community resources provided by non-profits and service organizations.

4. APPROVAL OF MINUTES

July 22, 2025

Motion:	Motion to approve the July 22, 2025 minutes as submitted.
Result:	Passed
Moved by:	Bruce Paape
Seconded by:	Ariba Kahn
Ayes:	Patrick Foy, Bruce Paape, Ariba Khan, Matthew Dolsky, Connie Kincaide, Steven Kulick
Nays:	None
Abstain:	None

8:02 AM Board Member Sigurdson in attendance.

5. ACTION ITEM

- a. Review and Approve the Ozaukee Not-For-Profit Center's Construction Bid for Facility Upgrades Under the Flexible Facilities Grant Program (FFP) Grant

Mr. Wittek and Ms. Barnes presented an overview of the grants and addressed questions regarding the cost and design.

Motion:	Approve the Ozaukee Not-For-Profit Center's Construction Bid for Facility Upgrades Under the Flexible Facilities Grant Program (FFP) Grant \$748,500.
Result:	Passed
Moved by:	Patrick Foy
Seconded by:	Matthew Dolsky
Ayes:	Patrick Foy, Bruce Paape, Ariba Khan, Matthew Dolsky, Connie Kincaide, Chuck Sigurdson, Steven Kulick
Nays:	None
Abstain:	None

6. LASATA SENIOR LIVING CAMPUS

- a. Discussion Item

1. Review of Lasata CBRF and Lasata Crossing Kitchen Upgrade Bid

Update on the kitchen design and construction bids. Discussion on contingency amount and time frame of the project.

- b. Management/Financial/Informational Reports

Update and discussion on staffing, census, campus projects, and financials.

9:02 AM Mr. Kulick excused.

7. VETERANS SERVICE OFFICE

- a. Management/Financial/Informational Reports

Mr. Johnson presented and highlighted the Veteran Services transport program.

9:08 AM Mr. Sigurdson excused.

8. PUBLIC HEALTH

- a. Management/Financial/Informational Reports

Update and discussion on financials, grants and staffing.

Ms. Buechler discussed and addressed questions regarding renewing the grant to the County to assist childcare facilities with lead testing.

9. HUMAN SERVICES

- a. Management/Financial/Informational Reports

Update and discussion on financials, staffing and the closing of the inpatient Behavioral Unit at Aurora Sheboygan.

10. NEXT MEETING DATE

September 23, 2025

11. ADJOURNMENT

Motion made by Supervisor Paape, seconded by Supervisor Kincaide to adjourn. Motion carried. Meeting adjourned at 9:07 AM.

Kellie R. Kretlow, County Clerk