



FINANCE COMMITTEE

MEETING MINUTES
REGULAR MEETING
JULY 23, 2025

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in room A-200 at the Administration Center.

Present	Supervisor Eric Stelter, Supervisor David Larson, Supervisor Tom Richart, Supervisor Don Clark, Supervisor Jack Arnett
Absent	None
Excused	None

Staff present: Corporation Counsel Gorden, County Administrator Dzwinel, County Treasurer Tretow, Human Resource Director McDonnell, Finance Director McMahon, Deputy Clerk Reedy, and County Clerk Kretlow
Others Present: Dan Benson - Ozaukee Press, David Minch – KerberRose SC

2. PROPER NOTICE

Chairperson Stelter called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

June 25, 2025

Motion:	Motion to approve the June 25, 2025 minutes as submitted.
Result:	Passed
Moved by:	Don Clark
Seconded by:	Jack Arnett
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Monthly Report

Update and discussion on tax foreclosure properties.

6. ACTION ITEMS

- a. Resolution: Increase of Revenue Sheriff's Department - WDOJ Pre-Arrest Deflection & Re-Entry Program Grant

Motion:	Motion to approve the increase of revenue resolution amending the budget for the Sheriff's Department to include funds from the Wisconsin Department of Justice Pre-Arrest Deflection and Re-Entry Program Grant - \$109,000. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Eric Stelter
Seconded by:	Daivid Larson
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

- b. Report of County Board/Citizen Attendance and Mileage

Motion:	Motion to approve the report for the County Board and Citizen members attendance and mileage for January 1 - June 30, 2025. The report will move forward to the County Board for final action.
Result:	Passed
Moved by:	David Larson
Seconded by:	Don Clark
Ayes:	Eric Stelter, David Larson, Don Clark, Jack Arnett
Nays:	Tom Richart
Abstain:	None

- c. Wire Transfers #4344 - #4367 and June Vouchers

Motion:	Motion to approve wire transfers #4344-#4367 and June 2025 Schedule of Vouchers for a total amount of \$7,198,214.45.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	Eric Stelter
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

- d. Approval of Cellular Tower Ground Lease with AT&T - County Trunk Highway C Park and Ride Lot

Motion:	Motion to approve the amendment to the original Ground Lease Agreement between Ozaukee County, Wisconsin and AT&T - County Trunk Highway C Park and Ride Lot.
Result:	Passed
Moved by:	Tom Richart
Seconded by:	Don Clark
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

7. DISCUSSION ITEMS

- a. Presentation of 2024 Audit - KerberRose SC
David Minch CPA

David Minch presented the results of the audit for the fiscal year ending December 31, 2024, completed by KerberRose SC. Ozaukee County has no compliance issues, and our general fund looks good. Ozaukee County was presented with the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Associate. This is the 19th year the county has received this award. Questions were addressed after the presentation.

8. DEPARTMENT REPORTS

- a. County Clerk

There were no questions.

- b. Finance

Update on budget status, sales tax, and ERP demonstrations.

- c. Human Resources

Update on Chapter 4 of the Policy and Procedure Manual, Leadership Development Program and HR initiatives.

- d. Information Technology

Update on projects and discussion on county board room electronics.

- e. Treasurer

Update on property tax collection, drainage payment, tax foreclosures and staff education. Discussion on the wording for the credit card fee that is charged for online tax payments.

9. NEXT MEETING DATE

August 27, 2025

10. ADJOURNMENT

Motion made by Supervisor Clark, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 8:48 AM