



FINANCE COMMITTEE

MEETING MINUTES
REGULAR MEETING
SEPTEMBER 24, 2025

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in room A-200 at the Administration Center.

Present	Supervisor Eric Stelter, Supervisor David Larson, Supervisor Tom Richart, Supervisor Don Clark, Supervisor Jack Arnett
Absent	None
Excused	None

Staff present: County Administrator Dzwinel, Finance Director McMahon, Treasurer Tretow, Assistant Finance Director Pezanoski, Deputy Clerk Reedy, County Clerk Kretlow.

2. PROPER NOTICE

Chairperson Stelter called the meeting to order at 8:03 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

August 27, 2025

Motion:	Motion to approve the August 27, 2025 minutes as submitted.
Result:	Passed
Moved by:	David Larson
Seconded by:	Don Clark
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

5. CORPORATION COUNSEL DEPARTMENT REPORT

- a. Corporation Counsel's Office Finance Report

There were no questions.

6. ACTION ITEMS

- a. Resolution: Increase of Revenue 2025 - Sheriff's Office

Motion:	Motion to approve the increase to revenue resolution amending the budget for the Sheriff's Department to include funds from the Wisconsin Department of Justice State Crisis Intervention Program SCRIP & Tribe-Led Response and Harm Reduction Grant - \$75,000. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Tom Richart
Seconded by:	Don Clark
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

b. Consideration to Enter into an Agreement with Advocate Aurora for Wellness Program Services

Motion:	Motion to approve entering into an agreement with Advocate Aurora for Wellness Program Services.
Result:	Passed
Moved by:	Eric Stelter
Seconded by:	David Larson
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

c. Annual Dog Listing Report 2025

Motion:	Motion to approve the Annual Dog Listing Report as submitted. This report will move forward to the County Board for final action.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	Don Clark
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

d. Wire Transfers #4397 - #4417 and August Vouchers

Motion:	Motion to approve Wire Transfers #4397 - #4417 and August 2025 Schedule of Vouchers for a total of \$5, 865,388.54
Result:	Passed
Moved by:	Don Clark
Seconded by:	Jack Arnett
Ayes:	Eric Stelter, David Larson, Tom Richart, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

7. DISCUSSION ITEMS

a. 2026 Budget Recommendation for Finance Committee

Mr. Dzwinel reviewed the budget highlights for the departments under the finance committee's oversight, including;

County Clerk

Increase in expenses due to election costs.

County Board
Increase of wages.

Corporation Counsel
Slight decrease in tax levy.
Expansion request for one additional Assistant Corporation Counsel Attorney.

County Treasurer
Slight increase to the tax levy.

Department of Administration
Human Resources
Finance Department
County Administrator
Increase in expenses due to salaries and benefits.

Information Technology and Radio Services
Increase in expenses due to software licensing.

Grants and Non-Departmental
Slight increase for Southeastern Wisconsin Regional Planning Commission (SEWRPC).

General Fund
Increase in revenue due to sales tax.

8. DEPARTMENT REPORTS

- a. County Clerk
Update on County Board room technology.
- b. Finance
Update on sales tax.
- c. Human Resources
Update on health insurance.
- d. Information Technology
WIFI access points have been updated.
- e. County Treasurer
Update on tax collection, interest earnings, new credit card payment system and foreclosures.

9. NEXT MEETING DATE

October 22, 2025

10. ADJOURNMENT

Motion made by Supervisor Larson, seconded by Supervisor Richart to adjourn. Motion carried. Meeting adjourned at 8:49 AM.

Brenda Reedy, Deputy Clerk