



MINUTES
ADRC BOARD/COMMISSION ON AGING
REGULAR MEETING
MONDAY, AUGUST 11, 2025
IN PERSON AND REMOTE MEETING via ZOOM



1. CALL TO ORDER

A regular meeting of the ADRC Board/Commission on Aging was held in person and via ZOOM

Attendee Name	Title	Status
K. Queen	Chairperson	Present
A. Khan	County Board Appointed Representative	Excused
L. Cosentine	Board Member	Present
S. Pechiva	Board Member	Present
T. Couwenhoven	Board Member	Present
J. Miller	Board Member	Absent
K. Berns	Board Member	Present
M. Wilt	Vice Chairperson	Present
D. Gresch	Board Member	Present
K. Myers	Board Member	Present

Staff attending in person: ADRC Manager-Dee, Aging Supervisor-Dombrowski, ADRC Supervisor-Lewein, Sarah Prohuska-DCS, Kim Falkner, DHS Director

Staff attending virtually:
None

Public attending in person: None

2. PROPER NOTICE

Chairperson Queen called the meeting to order at 8:38 am; ADRC Manager, Kay-Ella Dee noticed the meeting as required.

3. ADOPTION OF AGENDA

Motion to adopt the agenda as corrected.

ADRC/COMMISSION ON AGING	
RESULT:	Unanimous
MOVER:	S. Pechiva
SECONDER:	T. Couwenhoven
AYES:	8
NAYS:	0

4. APPROVAL OF MINUTES

Motion to approve June 9, 2025, minutes.

ADRC/COMMISSION ON AGING	
RESULT:	Unanimous
MOVER:	D. Gresch
SECONDER:	M. Wilt
AYES:	8
NAYS:	0

5. PUBLIC COMMENTS – None

6. DISCUSSION

A. Updates from Public Health – Kay-Ella Dee for Kim Buechler

i. **Measles:** Oconto County reports first 9 cases; Measles is a category 1 disease and should be reported to PH.

ii. **Community Health Improvement Plan: Survey** closed. 50% of responders were older adults through partnership with ADRC.

B. Dementia Capable Training provided by Sarah Prohuska, Dementia Care Specialist

Sarah Prohuska presented information about different types of dementia, statistics, treatment options.

7. ACTION ITEM - None

8. REPORTS AND UPDATES

A. ADRC – Kay-Ella Dee and Monica Lewein

Shared 2nd quarter statistics for Information and Assistance (I &A) Program; Comparison of GPR/MA Ratio for ADRC's I & A program compared to five other counties and the statewide average for all ADRCs.

ADRC Financials are on target. Purchased Services cost center is showing a high percentage due to purchase of outreach and marketing materials funded through grant dollars provided by the state as part of ADRC Modernization initiatives.

B. AGING – Kari Dombrowski

Ms. Dombrowski presented 2nd quarter statistics for Aging programs; recruitment for meal program volunteers and Falls Prevention/Stepping On leaders; RFP for Nutrition Program caterer in process. To be discussed at next board/commission meeting.

Aging Financials are on target.

C. DEVELOPMENTAL DISABILITIES REPRESENTATIVE REPORT

Michael Wilt reported that Special Olympics state games start next month.

9. OTHER BUSINESS –

Kim Queen's two terms end September 30, 2025. Teresa Couwenhoven's first term ends September 30, 2025. She has agreed to serve a second term.

10. TOPICS FOR NEXT MEETING –

- A. Request for Proposal for Nutrition Program caterer
- B. Balance, Inc.
- C. Election of Chairperson

11. ADJOURNMENT

Motion made by T. Couwenhoven, seconded by K. Myers to adjourn. Motion Carried.
Meeting adjourned at 10:23 am.

Respectfully submitted by Lynne Cosentine, Recording Secretary.
