



# NATURAL RESOURCES COMMITTEE

MEETING MINUTES  
REGULAR MEETING  
SEPTEMBER 30, 2025

## 1. CALL TO ORDER

A regular meeting of the Natural Resources Committee was held in room A-200 at the Administration Center.

|                |                                                                         |
|----------------|-------------------------------------------------------------------------|
| <b>Present</b> | Supervisor Rob Holyoke, Supervisor Barbara Jobs, Supervisor Tony Matera |
| <b>Absent</b>  | Supervisor Bruce Ross, Supervisor Kurt Schoessow                        |
| <b>Excused</b> | None                                                                    |

Staff present: County Administrator Dzwinel, Land & Water Director Vogeler, Planning & Parks Director Struck, Register of Deeds Laurin, Deputy Register of Deeds Van Eimeren, GIS Coordinator Lewis, Extension Area Director Sarkady, and Deputy County Clerk Hoff.

Others present: Dan Benson - Ozaukee Press, Supervisor Vogel, Cindy Raimer - Sugar Maple Nature School

## 2. PROPER NOTICE

Chairperson Holyoke called the meeting to order at 9:00 AM. The clerk noticed the meeting as required.

## 3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

## 4. APPROVAL OF MINUTES

September 4, 2025

|                     |                                                               |
|---------------------|---------------------------------------------------------------|
| <b>Motion:</b>      | Motion to approve the September 4, 2025 minutes as submitted. |
| <b>Result:</b>      | Passed                                                        |
| <b>Moved by:</b>    | Tony Matera                                                   |
| <b>Seconded by:</b> | Barbara Jobs                                                  |
| <b>Ayes:</b>        | Rob Holyoke, Barbara Jobs, Tony Matera                        |
| <b>Nays:</b>        | None                                                          |
| <b>Abstain:</b>     | None                                                          |

## 5. DISCUSSION ITEMS:

- a. 2026 Budget Recommendation for Natural Resources Committee

Mr. Dzwinel reviewed the budget highlights for the departments under the Natural Resources Committee's oversight including:

Register of Deeds

Increases in expenses due to salary and benefits. Expansion request for GIS technician.

Planning & Parks

Increases of tax levy by 6%.

Land & Water Management

Expected increase in state revenue and two expansion requests.

University Extension

A slight levy increase due to salary and benefits.

**6. UNIVERSITY EXTENSION OFFICE**

a. Management/Financial/Informational Reports

1. UW-Madison Division of Extension Ozaukee County Monthly Reports

Updates on staffing.

**7. REGISTER OF DEEDS/LAND INFORMATION**

a. Action Item

1. User agreement fees

|                     |                                                           |
|---------------------|-----------------------------------------------------------|
| <b>Motion:</b>      | Motion to approve updated Laredo user agreement and fees. |
| <b>Result:</b>      | <b>Passed</b>                                             |
| <b>Moved by:</b>    | Tony Matera                                               |
| <b>Seconded by:</b> | Barbara Jobs                                              |
| <b>Ayes:</b>        | Rob Holyoke, Barbara Jobs, Tony Matera                    |
| <b>Nays:</b>        | None                                                      |
| <b>Abstain:</b>     | None                                                      |

b. Discussion Items

c. Management/Financial/Informational Reports

1. Register of Deeds/Land Information Monthly Reports

Ms. Lewis provided the board with a map to show annexation and location of the data center.

**8. LAND AND WATER MANAGEMENT DEPARTMENT**

a. Action Items

1. Transcendent Technologies Software License Agreement

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|---------------------|------------------------------------------------------------------------------------|
| <b>Motion:</b>      | Motion to approve the Agreement of the Transcendent Technologies Software License. |
| <b>Result:</b>      | <b>Passed</b>                                                                      |
| <b>Moved by:</b>    | Barbara Jobs                                                                       |
| <b>Seconded by:</b> | Tony Matera                                                                        |
| <b>Ayes:</b>        | Rob Holyoke, Barbara Jobs, Tony Matera                                             |
| <b>Nays:</b>        | None                                                                               |
| <b>Abstain:</b>     | None                                                                               |

b. Management/Financial/Informational Reports

1. LWM Monthly Reports

Updates on Chronic Wasting Disease (CWD), new payment demo, and touring other county's projects and grounds annually.

## 9. PLANNING AND PARKS DEPARTMENT

### a. Action Items

1. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources Aquatic Invasive Species Surface Water Planning Grant to Support Aquatic Plant Surveys and Water Quality Monitoring on Inland Lakes in Ozaukee County

Discussion on prioritizing lakes with little data.

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| <b>Motion:</b>      | Motion to approve the resolution for submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources – Aquatic Invasive Species Surface Water Planning grant program for aquatic plant surveys and water quality monitoring on inland lakes in Ozaukee County. This resolution will move forward to the County Board for final action. |
| <b>Result:</b>      | <b>Passed</b>                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Moved by:</b>    | Tony Matera                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Seconded by:</b> | Barbara Jobs                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Ayes:</b>        | Rob Holyoke, Barbara Jobs, Tony Matera                                                                                                                                                                                                                                                                                                                                                           |
| <b>Nays:</b>        | None                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Abstain:</b>     | None                                                                                                                                                                                                                                                                                                                                                                                             |

2. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant to Support Aquatic Invasive Species and Water Quality Monitoring and Education and Outreach Activities on Inland Lakes, Rivers and Streams in Ozaukee County

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|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Motion:</b>      | Motion to approve the resolution for submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources – Lake Monitoring and Protection Network grant program for aquatic invasive species and water quality monitoring and education and outreach activities on inland lakes, rivers and streams in Ozaukee County. This resolution will move forward to the County Board for final action. |
| <b>Result:</b>      | <b>Passed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Moved by:</b>    | Barbara Jobs                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Seconded by:</b> | Tony Matera                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Ayes:</b>        | Rob Holyoke, Barbara Jobs, Tony Matera                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Nays:</b>        | None                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Abstain:</b>     | None                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

3. Submittal and Acceptance of a Wisconsin Coastal Management Program Grant for the Milwaukee River Oxbow Nature Preserve Along County Highway Trunk W and the Milwaukee River in the Village of Saukville for River Oxbow, Floodplain and Wetland Restoration as Part of the County Highway Trunk W Road Reconstruction and Restoration Project

Discussion on the approval of various funds going to the same project, and the timeline of completion of the project.

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| <b>Motion:</b> | Motion approve the submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Coastal Management Program to support reconnection of the Milwaukee River to historic floodplain, wetlands and oxbow |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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|                     | as part of the CTH W road reconstruction and restoration project and Milwaukee River Oxbow Nature Preserve (County Park) in the Village of Saukville. |
| <b>Result:</b>      | <b>Passed</b>                                                                                                                                         |
| <b>Moved by:</b>    | Barbara Jobs                                                                                                                                          |
| <b>Seconded by:</b> | Tony Matera                                                                                                                                           |
| <b>Ayes:</b>        | Rob Holyoke, Barbara Jobs, Tony Matera                                                                                                                |
| <b>Nays:</b>        | None                                                                                                                                                  |
| <b>Abstain:</b>     | None                                                                                                                                                  |

4. Submittal and Acceptance of a Wisconsin Department of Administration Grants for Local Projects (Non-State Grant Program) Program Grant for Construction of an East-West Extension of the Ozaukee Interurban Trail Along Highway 60.

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| <b>Motion:</b>      | Motion to approve the submittal and acceptance of a grant application by the Planning and Parks Department to the Wisconsin Department of Administration Grants for Local Projects (Non-State Grant Program) grant program for construction of an east-west extension of the Ozaukee Interurban Trail along State Highway 60. |
| <b>Result:</b>      | <b>Passed</b>                                                                                                                                                                                                                                                                                                                 |
| <b>Moved by:</b>    | Tony Matera                                                                                                                                                                                                                                                                                                                   |
| <b>Seconded by:</b> | Barbara Jobs                                                                                                                                                                                                                                                                                                                  |
| <b>Ayes:</b>        | Rob Holyoke, Barbara Jobs, Tony Matera                                                                                                                                                                                                                                                                                        |
| <b>Nays:</b>        | None                                                                                                                                                                                                                                                                                                                          |
| <b>Abstain:</b>     | None                                                                                                                                                                                                                                                                                                                          |

5. Policy Regarding Permitted Hunting and Associated Fees at Lion's Den Gorge Nature Preserve County Park and the Little Menomonee River Fish and Wildlife Preserve County Park for the 2025-2026 through the 2029-2030 Hunting Seasons

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| <b>Motion:</b>      | Motion to approve "Authorized public gun and bow deer hunting at the Lion's Den Gorge Nature Preserve" and "Authorized public hunting at the Little Menomonee River Fish and Wildlife Preserve County Park" as outlined by the staff recommendations and the permit form attached for the 2025-2026 through the 2029-2030 hunting season. |
| <b>Result:</b>      | <b>Passed</b>                                                                                                                                                                                                                                                                                                                             |
| <b>Moved by:</b>    | Barbara Jobs                                                                                                                                                                                                                                                                                                                              |
| <b>Seconded by:</b> | Tony Matera                                                                                                                                                                                                                                                                                                                               |
| <b>Ayes:</b>        | Rob Holyoke, Barbara Jobs, Tony Matera                                                                                                                                                                                                                                                                                                    |
| <b>Nays:</b>        | None                                                                                                                                                                                                                                                                                                                                      |
| <b>Abstain:</b>     | None                                                                                                                                                                                                                                                                                                                                      |

6. Bid and Contract for the Virmond County Park Caretakers House Roof Replacement Project  
Discussion on completion of House Roof Replacement project.

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| <b>Motion:</b>      | Motion to accept the bid from Roberts Restorations, LLC, and approve the contractual services contract, contingent upon Corporation Counsel approval, with Roberts Restorations, LLC, not to exceed sum of \$37,308, which includes a ~18% contingency to cover any potential change orders, for the Virmond County Park Caretakers House Roof Replacement project. |
| <b>Result:</b>      | <b>Passed</b>                                                                                                                                                                                                                                                                                                                                                       |
| <b>Moved by:</b>    | Tony Matera                                                                                                                                                                                                                                                                                                                                                         |
| <b>Seconded by:</b> | Barbara Jobs                                                                                                                                                                                                                                                                                                                                                        |

|                 |                                        |
|-----------------|----------------------------------------|
| <b>Ayes:</b>    | Rob Holyoke, Barbara Jobs, Tony Matera |
| <b>Nays:</b>    | None                                   |
| <b>Abstain:</b> | None                                   |

7. Bid and Contract for the Virmond County Park Caretakers House Siding Replacement Project

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|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Motion:</b>      | Motion to accept the bid from Roberts Restorations, LLC, and approve the contractual services contract, contingent upon Corporation Counsel approval, with Roberts Restorations, LLC, not to exceed sum of \$55,692, which includes a ~19% contingency to cover any potential change orders, for the Virmond County Park Caretakers House Siding Replacement Project. |
| <b>Result:</b>      | <b>Passed</b>                                                                                                                                                                                                                                                                                                                                                         |
| <b>Moved by:</b>    | Barbara Jobs                                                                                                                                                                                                                                                                                                                                                          |
| <b>Seconded by:</b> | Tony Matera                                                                                                                                                                                                                                                                                                                                                           |
| <b>Ayes:</b>        | Rob Holyoke, Barbara Jobs, Tony Matera                                                                                                                                                                                                                                                                                                                                |
| <b>Nays:</b>        | None                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Abstain:</b>     | None                                                                                                                                                                                                                                                                                                                                                                  |

b. Discussion Items

1. Update on Planning and Parks Department Capital Projects and Planning and Parks Department Ecological Division Grant Projects

Updates on working with AmeriCorps, the next phase of the Mineral Spring restoration project, and County Highway W.

c. Management/Financial/Informational Reports

1. Monthly Report

Updates on usage of golf simulators, golf pro shop staffing, completion of Hawthorne Hills irrigation project, parks revenue, interurban trail, and the Route of the Badger event to be held on October 8 in the County Board room.

**10. NEXT MEETING DATE**

November 6, 2025

**11. ADJOURNMENT**

Motion made by Supervisor Matera, seconded by Supervisor Jobs to adjourn. Motion carried. Meeting declared adjourned at 10:24am.

Anna Hoff, Deputy County Clerk