



MINUTES
ADRC BOARD/COMMISSION ON AGING
REGULAR MEETING
MONDAY, DECEMBER 8, 2025
IN PERSON AND REMOTE MEETING via ZOOM
DRAFT MINUTES PENDING COMMITTEE APPROVAL



1. CALL TO ORDER

A regular meeting of the ADRC Board/Commission on Aging was held in person and via Zoom

Attendee Name	Title	Status
M. Wilt	Chairperson	PRESENT
K. Berns	Vice Chairperson	PRESENT
A. Khan	County Board Appointed Representative	VIRTUAL
L. Cosentine	Board Member	PRESENT
S. Pechiva	Board Member	PRESENT
T. Couwenhoven	Board Member	EXCUSED
J. Miller	Board Member	PRESENT
D. Gresch	Board Member	PRESENT
K. Myers	Board Member	PRESENT
S. Roberts	Board Member	PRESENT

Staff attending in person: ADRC Director-Dee, Aging Supervisor-Dombrowski, ADRC Supervisor-Lewein, County Administrator-Dzwinel

Staff attending virtually:
Kim Buechler, PH

Public attending in person: None

2. PROPER NOTICE

Chairperson Wilt called the meeting to order at 8:30 am. ADRC Manager, Kay-Ella Dee, noticed the meeting as required.

3. ADOPTION OF AGENDA

Motion to adopt the agenda as corrected.

ADRC/COMMISSION ON AGING	
RESULT:	Unanimous
MOVER:	J. Miller
SECONDER:	S. Pechiva
AYES:	8
NAYS:	0

4. APPROVAL OF MINUTES

Motion to approve October 13, 2025, minutes as corrected.

ADRC/COMMISSION ON AGING

RESULT:	Unanimous
MOVER:	L. Cosentine
SECONDER:	S. Pechiva
AYES:	8
NAYS:	0

5. PUBLIC COMMENTS – None

6. DISCUSSION

A. Introduction of New Board Member – Kay-Ella Dee

Sheryl Roberts represents older adults and shared information about herself.

B. Updates from Public Health – Kim Buechler

Covid and Flu vaccines are available at PH. Community Health Plan is completed every three years. Top three health concerns PH will address over the next three years are: Mental Health, Substance Abuse, Physical Activity and Health/Obesity with a subset priority on aging and youth populations. More information is available on their website.

C. Balance, Inc. – Kay-Ella Dee; Rebecca Jackson

Ms. Jackson started in October as the new CEO of Balance, Inc. She reported that there are still more details to be determined related to the Northern Gateway housing development. Apartments will be set at marketplace costs with no subsidies. She is working with Ansay Associates and Mel's Charities regarding financing of apartments for residents.

7. ACTION ITEMS - None

8. REPORTS AND UPDATES

A. ADRC – Kay-Ella Dee, Monica Lewein

Ms. Lewein shared Information and Assistance program statistics for October and November. Noted these months are commonly a slower period, but calls are expected to increase after the holidays. Experienced trend of increased calls regarding heating and transportation. State provided and required use of new LTC enrollment forms starting Dec. 1, 2025.

Ms. Dee shared change in DBS target population starting Jan. 1, 2026, DBS required to serve customers aged 17.6 months through 61 years. New core activity of DBS program includes benefit analysis of applying for SSDI and/or early retirement. Provided updates on the outreach and marketing events ADRC participated in in October and November and upcoming Dementia Live event in February.

ADRC financials for November 2025 are on target.

B. AGING – Kari Dombrowski

Ms. Dombrowski shared information about Bizzard Bags partnership with Family Sharing, Stepping On and Powerful Tools for Caregiver workshop statistics, 85.21 Grant and other transportation funding sources. Looking for additional Stepping On leader.

Aging November 2025 financials are on target.

C. DEVELOPMENTAL DISABILITIES REPRESENTATIVE REPORT

Mr. Wilt shared updates on special Olympics.

9. OTHER BUSINESS

Mr. Wilt shared information related to Cardiac rehabilitation outreach; Ms. Cosentine shared St. Vincent de Paul's resource pamphlet. Ms. Myers spoke with Grafton PD and suggested ADRC business cards or brochures be provided so officers can hand them out to citizens during related calls. Jason D. suggested contacting Sheriff to present at Chiefs' meeting. Ms. Berns talked about her interaction with a friend and referral to ADRC of Ozaukee County to provide contact information for the ADRC of their county of residence.

10. TOPICS FOR NEXT MEETING – February 9, 2026

- A. ADRC 2025 program statistics
- B. Encounters with community will be added under Reports and Updates

11. ADJOURNMENT

Motion to adjourn made by S. Roberts seconded by J. Miller. Motion Carried.
Meeting adjourned at 9:50 am.

Respectfully submitted by Lynn Cosentine, Recording Secretary.
