



FINANCE COMMITTEE

MEETING MINUTES
REGULAR MEETING
JANUARY 28, 2026

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in Room A-200 at the Administration Center.

Present	Supervisor Eric Stelter, Supervisor David Larson, Supervisor Jack Arnett
Absent	None
Excused	Supervisor Don Clark

Staff present: County Administrator Dzwinel, Human Resources Director McDonell, Finance Director McMahon, County Treasurer Tretow, Assistant Finance Director Pezanoski (8:06 AM) and County Clerk Kretlow.

Others present: Scott Fischer, John-Michael Fleming, Woody Burrell, Pablo Barrutia and Manish Satija.

2. PROPER NOTICE

Chairperson Stelter called the meeting to order at 8:03 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

Mr. Satija addressed the committee regarding his bid submission for the Scenic Avenue property in the City of Mequon.

Mr. Barrutia addressed the committee regarding his bid submission and accompanying letter for the Scenic Avenue property in the City of Mequon.

Mr. Fleming addressed the committee regarding his bid submission for the Burr Lane property in the City of Cedarburg.

4. APPROVAL OF MINUTES

December 19, 2025

Motion:	Motion to approve the December 19, 2025 minutes as submitted.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	David Larson
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

5. CORPORATION COUNSEL DEPARTMENT REPORT

- a. Corporation Counsel Finance Report - January 2026 Meeting

There were no questions.

6. ACTION ITEMS

- a. (Referred) - Bid Opening and Acceptance of Sale of Tax Deed Property, City of Mequon, 4129 W. Scenic Avenue, Parcel# 14-083-03-11-000, Residential Lot with Improvements.

Discussion on the current bid submission process and how it could be improved.

Motion:	Motion to accept the previous high bid of \$261,500.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	David Larson
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

- b. (Referred) Resolution 25-48: Authorization of Sale of Tax Deed Property, City of Mequon, 4129 W. Scenic Avenue, Parcel# 14-083-03-11-000, Residential lot with improvements.

Motion:	Motion to approve referred Resolution No. 25-48 authorizing the sale of the tax deed property in the City of Mequon. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	David Larson
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

- c. (Referred) - Bid Opening and Acceptance of Sale of Tax Deed Property, City of Cedarburg, N37 W5537 Burr Lane, Parcel# 13-051-01-14-004 (Contaminated Parcel), Vacant Land.

Discussion included the \$100 difference in the initial bid amounts and that the lower bidder had been working with Corporation Counsel Gorden for several months, conducting due diligence with the Department of Natural Resources (DNR) and the Environmental Protection Agency (EPA).

Motion:	Motion to repeal the original award of \$20,100 and award to Mr. Fleming for the bid of \$20,000 on the basis that he has been working with the county, the DNR and the EPA for several months on the property providing a compelling reason to justify the \$100 difference.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	Eric Stelter
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

- d. (Referred) Resolution 25-49: Authorization of Sale of Tax Deed Property, City of Cedarburg, N37 W5537 Burr Lane, Parcel# 13-051-01-14-004 (Contaminated Parcel), Vacant Land.

Motion:	Motion to approve referred Resolution No. 25-49 authorizing the sale of the tax deed property in the City of Cedarburg. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Jack Arnett

Seconded by:	Eric Stelter
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

e. Resolution: Increase of Revenue 2026 - Land Water Management and Parks & Planning

Motion:	Motion to approve the increase of revenue resolution amending the budgets for the Land and Water Management Department to include the Wisconsin Department of Agriculture, Trade and Consumer Protection Soil and Water Resource Management Fund related to manure storage abandonment - \$45,911; and the Planning and Parks Department to include the Wisconsin Department of Natural Resources County Conservation Aids grant for Mee-Kwon County Park to support prairie restoration - \$2,135; Packer Foundation grant for Hawthorne Hills County Park invasive vegetation management and public access trail development - \$3,000; Wisconsin Emergency Management Pre-Disaster Flood Resilience Implementation grant for Milwaukee Oxbow Nature Preserve - \$250,00; Wisconsin Economic Development Corporation Site Assessment grant for parcels in the Town of Fredonia - \$142,800; Wisconsin Department of Natural Resources Lake Monitoring and Protection Network grant to support water quality and monitoring on the inland lakes, streams and rivers in Ozaukee County - \$11,446. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	Eric Stelter
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

f. Resolution: Amending Section 2.03(2)(B)1 Of the Ozaukee County Policy And Procedure Manual – Review Of Electronic Money Transfers

Motion:	Motion to approve the resolution noting a change to the review of electronic money transfers by the County Treasurer. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	David Larson
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

g. Report of the County Board/Citizen Attendance and Mileage

Motion:	Motion to approve the report for the County Board and Citizen members attendance and mileage for July 1 - December 31,2025. The report will move forward to the County Board for final action.
Result:	Passed
Moved by:	David Larson
Seconded by:	Jack Arnett
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

h. Corporation Counsel's Write-offs January - December 2025

Motion:	Motion to approve the January through December 2025 write-offs for \$27,242,94.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	Eric Stelter
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

i. Wire Transfers #4468 - #4499 and December Vouchers

Motion:	Motion to approve wire transfers #4468-#4499 and December 2025 Schedule of Vouchers for a total amount of \$8,708,180.17.
Result:	Passed
Moved by:	Jack Arnett
Seconded by:	Eric Stelter
Ayes:	Eric Stelter, David Larson, Jack Arnett
Nays:	None
Abstain:	None

7. DISCUSSION ITEMS

There were none.

8. DEPARTMENT REPORTS

a. County Clerk

Update on Deescalation / Threat Assessment training for election inspectors.

b. Finance

Update on sales tax revenue.

c. Human Resources

Update on negotiation with Sheriff's union and employee survey engagement.

d. Information Technology

Update on staffing.

e. County Treasurer

Update on tax collection.

9. NEXT MEETING DATE

February 25, 2026

10. ADJOURNMENT

Motion made by Supervisor Larson, seconded by Supervisor Arnett to adjourn. Motion carried. Meeting adjourned at 8:47 AM.

Kellie Kretlow
County Clerk