



FINANCE COMMITTEE

MEETING MINUTES
REGULAR MEETING
FEBRUARY 25, 2026

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in room A-200 at the Administration Center.

Present	Supervisor Eric Stelter, Supervisor David Larson, Supervisor Don Clark, Supervisor Jack Arnett
Absent	None
Excused	None

Staff present: County Administrator Dzwinel, Human Resources Director McDonell, Corporation Counsel Gorden, Finance Director McMahon, County Treasurer Tretow, Assistant Finance Director Pezanoski (8:11 AM), Clerk of Courts Mueller, and County Clerk Kretlow.

Others present: Scott Fischer

2. PROPER NOTICE

Chairperson Stelter called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

- a. December 3, 2025 Special Meeting
January 26, 2026 Regular Meeting
February 4, 2026 Finance and Executive Joint Meeting

Motion:	Motion to approve December 3, 2025; January 26, 2026, Finance minutes as submitted and February 4, 2026, Finance and Executive Joint Meeting minutes as submitted.
Result:	Passed
Moved by:	Don Clark
Seconded by:	David Larson
Ayes:	Don Clark, Jack Arnett, Eric Stelter, David Larson
Nays:	None
Abstain:	None

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corporation Counsel Report

There were no questions.

6. ACTION ITEMS

a. Recommendation of Finance Committee Capital Projects to the Executive Committee

Mr. Dzwiniel reviewed the Information Technology project fund request and answered questions.

Motion:	Motion to support the staff recommendation of the Eaton UPS replacements. This recommendation will move forward to the Executive Committee for further action.
Result:	Passed
Moved by:	Eric Stelter
Seconded by:	David Larson
Ayes:	Eric Stelter, David Larson, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

b. Legal Software Program for Corporation Counsel's Office

Ms. Gorden reviewed the benefits of this software program for her department and answered questions.

Motion:	Motion to approve the software program proposed by Corporation Counsel upon Ms. Gorden addressing contract concerns by the committee.
Result:	Passed
Moved by:	David Larson
Seconded by:	Eric Stelter
Ayes:	Eric Stelter, David Larson, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

c. Establishing the 2027-2030 Salaries for the Offices of the Sheriff and Clerk of Courts

Mr. McDonnell explained, that by state statute, the County Board must establish elected officials' salaries before the earliest time for filing nomination papers for that office. The Sheriff and Clerk of Courts are able to file nomination papers starting April 15, 2026.

Motion:	Motion to approve the resolution establishing the salaries for office of Sheriff and Clerk of Courts for the years of 2027 through 2030 based on staff recommendation, with the acknowledgment that pay grades will be reassessed and potentially lowered in 2030 for the subsequent salary resolution. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	David Larson
Seconded by:	Don Clark
Ayes:	Eric Stelter, David Larson, Don Clark, Jack Arnett
Nays:	None
Abstain:	None

7. DISCUSSION ITEMS

a. Wire Transfers #4500 - #4514 and January Schedule of Vouchers

There were no questions.

8. DEPARTMENT REPORTS

a. County Clerk

Ms. Kretlow informed the committee that new tablets have been ordered for the County Supervisors. Training will be offered to supervisors in May.

b. Finance

Update on sales tax revenue

c. Human Resources

Update on negotiations with the Sheriff's union, changes to Chapter 4 of the Policy and Procedure Manual and progress on the ERP software process.

d. Information Technology

Update on how cold weather affected the radio system.

e. County Treasurer

Update on property tax collection, drainage assessments, and interest investments.

9. NEXT MEETING DATE

March 25, 2026

10. ADJOURNMENT

Motion made by Supervisor Clark, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 9:06 AM.

Kellie R. Kretlow, County Clerk