



EXECUTIVE COMMITTEE

MEETING MINUTES
REGULAR MEETING
DECEMBER 1, 2025

1. CALL TO ORDER

A regular meeting of the Executive Committee was held in room A-200 at the Administration Center.

Present	Supervisor Lee Schlenvogt, Supervisor Patrick Foy, Supervisor Rob Holyoke, Supervisor Eric Stelter
Absent	None
Excused	Supervisor Marty Wolf, Supervisor Rick Nelson

Staff present: County Administrator Dzwinel and County Clerk Kretlow

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 3:03 PM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

November 3, 2025

Motion:	Motion to approve the November 3, 2025 minutes as submitted.
Result:	Passed
Moved by:	Rob Holyoke
Seconded by:	Patrick Foy
Ayes:	Lee Schlenvogt, Patrick Foy, Rob Holyoke, Eric Stelter
Nays:	None
Abstain:	None

5. ACTION ITEMS

- a) Resolution: Final Report Joint County Library Service Plan Ozaukee and Sheboygan Counties 2026-2030

Motion:	Motion to approve the resolution to approve and adopt the amended Joint County Library Service Plan for Ozaukee and Sheboygan Counties 2026-2030. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Eric Stelter
Seconded by:	Rob Holyoke
Ayes:	Lee Schlenvogt, Patrick Foy, Rob Holyoke, Eric Stelter
Nays:	None
Abstain:	None

- b) Resolution: Amending Section 2.03(d) of The Policy and Procedure Manual Change Order Policy

Discussion on the proposed changes by Supervisor Wolff that was communicated prior to the meeting. Mr. Dzwiniel answered questions.

Motion:	Motion to approve the resolution amending Section 2.03(d) of the Policy and Procedure Manual Change Order Policy. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Patrick Foy
Seconded by:	Eric Stelter
Ayes:	Lee Schlenvogt, Patrick Foy, Rob Holyoke, Eric Stelter
Nays:	None
Abstain:	None

6. DISCUSSION ITEMS

- a) Schedule of County Board Meetings
- December 3 — Regular Meeting
 - December 17 — Mid-Month Meeting
 - January 7, 2026 - Regular Meeting
 - January 24, 2026 - Mid-Month Meeting

7. REPORT OF COUNTY ADMINISTRATOR

- a) Lasata CBRF Update

Update on the construction status.

- b) ERP Update

Staff spoke with other counties that have implemented either of the two finalists and will be meeting this week to discuss them. New launch date is set for January 1, 2028.

- c) 2026 Project Fund

The current project fund balance is \$1.7 million and the process for departments to apply for monies will kick off soon.

d) Opiate Fund Strategy

Through meetings with the Sheriff, District Attorney, Human Service Director and Public Health Director, the funds received from the opiate lawsuit have a concessus to provide an in-person clinic thru the Human Service Department to receive treatment when transitioning from jail to outside life. This will be discussed at the Health and Human Services meeting in December.

8. COMMITTEE REPORTS

Supervisor Stelter shared that the Finance Committee will be reviewing the policy and procedure for the wire transfer and schedule of vouchers process at the January meeting.

9. NEXT MEETING DATE

January 5, 2026

10. ADJOURNMENT

Motion made by Supervisor Stelter and seconded by Supervisor Foy to adjourn. Motion carried. Meeting adjourned at 3:51 PM.

Kellie Kretlow
County Clerk