

WOW Works Workforce Development Board



MINUTES

Date: December 11, 2025

Location: Virtual - Teams

Members Present: Landon Boettcher, Nate Butt, John Heyer, Tom Hostad, Valerie Hoff, Mike Hoffman, Cameron Jarr, Rebecca Klebsch, Chase Kostichka, Sheree Larson, Amy May, Pete Rettler, Laneice Runnels, Kate Weiland-Moores

Others Present: Analiese Smith, Cindy Simons, Alec Fischer, Becky Kikkert

Mr. Butt called the meeting to order at 8:01 am.

Consent Agenda

Mr. Butt announced the following items were included in the consent agenda for consideration by the board:

- September 11, 2025 Meeting Minutes
- Quarterly Financial Report

Mr. Heyer moved to approve the consent agenda as presented. Ms. Weiland-Moores seconded. The motion carried unanimously.

Presentation: Youth Apprenticeship

Ms. Kickert discussed the how WDA 10 engages with Youth Apprenticeship. The board discussed what opportunities may exist for WOW WDB to support and learn more about the Youth Apprenticeship consortiums operating in the WOW Region.

Executive Director Report

Ms. Smith discussed the Executive Director report as presented.

One Stop Update

Ms. Smith provided an update on the new One Stop Operator, noting successes in the first half of the year.

Data Book

Ms. Smith concluded the presentation of the data book that began at the September meeting.

Calendar Year Review/Preview for Stakeholder & Communications Planning

Ms. Smith shared updates regarding the stakeholder engagement plan and communication strategies. The board provided affirmative feedback on key messaging plans. These messages will be utilized to direct ongoing partner communication.

With no other business, the meeting adjourned at 9:30 am.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Analiese Smith". The signature is fluid and cursive, with the first name "Analiese" written in a larger, more prominent script than the last name "Smith".

Analiese Smith