



NATURAL RESOURCES COMMITTEE

MEETING MINUTES
REGULAR MEETING
MARCH 5, 2026

1. CALL TO ORDER

A regular meeting of the Natural Resources Committee was held in room A-200 at the Administration Center.

Present	Supervisor Rob Holyoke, Supervisor Bruce Ross, Supervisor Barbara Jobs, Supervisor Tony Matera, Supervisor Kurt Schoessow
Absent	None
Excused	None

Staff present: County Administrator Dzwinel, Sanitation and Zoning Coordinator Pfister, Planning & Parks Director Struck, Register of Deeds Laurin, Area Extension Director Pattie Carroll, Extension Community Development Educator Roback, Human Resources Director McDonell, Deputy Clerk Hoff

Others present: Cindy Raimer - Director of Education of Sugar Maple Nature School, Supervisor Vogel, Scott Fischer, Jeremy Solin- Extension Assistant Dean for Southern WI

2. PROPER NOTICE

Chairperson Holyoke called the meeting to order at 9:01 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

February 5, 2026

Motion:	Motion to approve the February 5, 2026 minutes as submitted.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Barbara Jobs
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

5. PUBLIC HEARING

- a. To amend Chapter 14 (XIV): Construction Site Erosion Control and Post-Construction Stormwater Management Ordinance of the Ozaukee County Code of Ordinances

Chairperson Holyoke opened the first public hearing at 9:01 AM.

Mr. Pfister reviewed the project request.

Chairperson Holyoke closed the first public hearing at 9:02 AM.

- b. To amend Chapter 15 (XV): Ozaukee County-Owned Lands Zoning Ordinance of the Ozaukee County Code of Ordinances

Chairperson Holyoke opened the second public hearing at 9:02 AM.

Mr. Struck reviewed the project request.

Chairperson Holyoke closed the second public hearing at 9:04 AM.

6. UNIVERSITY EXTENSION OFFICE

- a. Management/Financial/Informational Reports

Mr. Solin introduced new University of Wisconsin Extension Director, Pattie Carroll, to the Committee.

Mr. Roback provided an overview of the monthly projects and reports.

7. REGISTER OF DEEDS/LAND INFORMATION

- a. Management/Financial/Informational Reports

Update on the Fraud Detection Program.

8. LAND AND WATER MANAGEMENT DEPARTMENT

- a. Action Items

- 1. Ordinance: Amending Chapter 14 Ozaukee County Construction Site and Erosion Control

Motion:	Motion to approve the ordinance amending The Ozaukee County Construction Site Erosion Control and Post-Construction Storm Water Management ordinance. This ordinance will move forward to the County Board for final action.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Tony Matera
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

- 2. Pollinator Plant Fund Donation to Clay Bluffs

Motion:	Motion to approve the use of \$2,000 of the Land & Water Pollinator Plant Fund for a donation to support prairie restoration efforts at Clay Bluffs Cedar Gorge Nature Preserve County Park.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Tony Matera
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

3. Carryover of 2025 Funds - LWM

Motion:	Motion to approve the 2025 Land & Water Management Department budget carryover of funds in the amount of \$112,484.15. This request will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Barbara Jobs
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

b. Management/Financial/Informational Reports

There were no questions.

9. PLANNING AND PARKS DEPARTMENT

a. Action Items

1. Ordinance: Amending of Chapter 15 (XV) of the Ozaukee County Code of Ordinances, "Ozaukee County-Owned Lands Zoning Ordinance"

Motion:	Motion to approve the ordinance amending the Ozaukee County-Owned Lands Zoning Ordinance. This ordinance will move forward to the County Board for final action.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Tony Matera
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

2. Resolution: Addition of County Parcel #080171300000 in the Town of Saukville to the Ozaukee County Park System Per 59.52(6)(A) and 27.065(1)(A) Wisconsin Statutes per the Adopted Park and Open Space Plan for Ozaukee County: 2050

Motion:	Motion to approve the resolution for addition of the 152.4-acre parcel (Parcel ID #080171300000, located at 3818 Birchwood Rd, Saukville, WI 53080, the Southeast Fractional Quarter of Section 17, Township 11 North, of Range 21 East County, Wisconsin) to the Ozaukee County Park System per §§ 59.52(6)(a) and 27.065(1)(a) Wisconsin Statutes. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Barbara Jobs
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

3. Increase of Revenue Budget Amendment for a Wisconsin Coastal Management Program Grant for Public Access at Clay Bluffs Cedar Gorge Nature Preserve

Motion:	Motion to approve the increase of revenue the budget amendment recognizing \$200,000 for a Wisconsin Coastal Management Program grant to fund public access development at Clay Bluffs Cedar Gorge Nature Preserve County Park.
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	This budget amendment will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Kurt Schoessow
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

4. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Surface Water Management – Surface Water Restoration Grant to Support Stream Restoration Activities on Mole Creek

Discussion on the progression of this budget amendment.

Motion:	Motion to approve the increase of revenue budget amendment recognizing \$25,000 for the Wisconsin Department of Natural Resources Surface Water Management - Surface Water Restoration grant for stream restoration activities on Mole Creek. This budget amendment will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Kurt Schoessow
Seconded by:	Bruce Ross
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

5. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Surface Water Management – Surface Water Management Plan Implementation Grant to Support Wetland, Floodplain and Habitat Restoration Activities on Mole Creek

Motion:	Motion to approve the increase of revenue budget amendment recognizing \$50,000 for the Wisconsin Department of Natural Resources Surface Water Management — Surface Water Management Plan Implementation grant for wetland, floodplain and habitat restoration activities on Mole Creek. This budget amendment will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Barbara Jobs
Seconded by:	Bruce Ross
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

6. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Surface Water Planning – Lakes Grant to Support Aquatic Plant Surveys, Water Quality Monitoring and Bathymetric Surveys on Inland Lakes in Ozaukee County

Discussion on the individuals who complete the surveys and the monitoring of water quality in inland lakes.

Motion:	Motion to approve the increase of revenue budget amendment recognizing \$10,000 for the Wisconsin Department of Natural Resources – Surface Water Planning - Lakes grant for aquatic plant surveys, water quality monitoring and bathymetric mapping on inland lakes in Ozaukee County. This budget amendment will move forward to the Finance Committee for further action.
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Result:	Passed
Moved by:	Kurt Schoessow
Seconded by:	Bruce Ross
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

7. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Surface Water Management – Surface Water Restoration Grant to Support Resiliency and Habitat Restoration on Mineral Springs Creek

Motion:	Motion to approve the increase of revenue budget amendment recognizing \$25,000 for the Wisconsin Department of Natural Resources Surface Water Management - Surface Water Restoration grant for resiliency, fish passage and habitat restoration activities on Mineral Springs Creek in the City of Port Washington. This budget amendment will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Tony Matera
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

8. Increase of Revenue Budget Amendment for an Ozaukee County Land and Water Management Department Pollinator Plant Sale Donation for Prairie Restoration Activities in Clay Bluffs Cedar Gorge Nature Preserve County Park

Motion:	Motion to approve the increase of revenue budget amendment recognizing \$2,000 for the Ozaukee County Land and Water Management Pollinator Plant Sale Donation to support prairie restoration activities in Clay Bluffs Cedar Gorge Nature Preserve County Park. This budget amendment will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Kurt Schoessow
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

9. Resolution: Land Preservation Trust Fund for an Ozaukee County Conservation Easement and Fee Simple Purchase Program Per the Existing State Required Agricultural Land Conversion Fee Assessment

Motion by Supervisor Ross, seconded by Supervisor Jobs to approve the resolution reflecting the impact for Land Preservation Trust Fund funding for an Ozaukee County Conservation Easements and Fee Simple Purchase Program per the existing State Required Agricultural Land Conversion Fee Assessment.

Discussion on amending the revenue limit, the utilization of county budget revenue for the funds and the timeline of the Land Preservation Trust Fund.

Motion made by Supervisor Matera, seconded by Supervisor Schoessow to revise the resolution as follows:

WHEREAS, this proposal applies the County's ~~entire-portion~~ revenues in excess of \$50,000 in every year of the Agricultural Land Conversion Charge...

After further discussion, the vote was taken on the proposed revision: Ayes – 1 (Matera), Nays – 4. The majority of the members present not voting aye, the motion was declared lost.

A vote was then taken on the original motion.

Motion:	Motion to approve the resolution reflecting the levy impact for Land Preservation Trust Fund funding for an Ozaukee County Conservation Easements and Fee Simple Purchase Program per the existing State Required Agricultural Land Conversion Fee Assessment. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Barbara Jobs
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Kurt Schoessow
Nays:	Tony Matera
Abstain:	None

10. Submittal and Acceptance of a Natural Resources Foundation of Wisconsin Go Outside Fund Grant for Invasive Species Field Days at Hawthorne Hills County Park with Sugar Maple Nature School

Motion:	Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the Natural Resources Foundation Go Outside Fund grant program for invasive species field days at Hawthorne Hills County Park with Sugar Maple Nature School.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Tony Matera
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

11. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources Land and Water Conservation Fund Grant for the Milwaukee River Oxbow Nature Preserve Along County Highway Trunk W and the Milwaukee River in the Village of Saukville for Historic Riparian Floodplain, Wetlands and Oxbow Habitat Restoration as part of the County Highway Trunk W Road Reconstruction and Restoration Project

Discussion regarding grants that are in competition with one another. Mr. Struck explained that the grant from the Land and Water Conservation Fund program is a Federal grant.

Motion:	Motion to approve the resolution for submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources Land and Water Conservation Fund grant program for the Milwaukee River Oxbow Nature Preserve Along County Highway Trunk W and the Milwaukee River in the Village of Saukville for Historic Riparian Floodplain, Wetlands and Oxbow Habitat Restoration as part of the County Highway Trunk W Road Reconstruction and Restoration Project. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Barbara Jobs
Seconded by:	Bruce Ross

Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

12. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources – Land and Water Conservation Fund Grant to Support Stream and Wetland Restoration Activities on Mole Creek

Motion:	Motion to approve the resolution for submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources - Land and Water Conservation Fund grant program for stream and wetland restoration activities on Mole Creek. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Barbara Jobs
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

13. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources Land and Water Conservation Fund Grant for Construction of an East-West Multi-Use Bicycle Pedestrian Trail Extension of the Ozaukee Interurban Trail Along Highway 60.

Motion:	Motion to approve the resolution for submittal and acceptance of a grant application by the Planning and Parks Department to the Wisconsin Department of Natural Resources – Land and Water Conservation Fund for construction of an east-west multi-use bicycle pedestrian trail extension of the Ozaukee Interurban Trail along State Highway 60. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Kurt Schoessow
Seconded by:	Tony Matera
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

14. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources Land and Water Conservation Fund Grant for a Multi-Use Bicycle / Pedestrian Bridge Over Cedar Creek as part of the East-West Extension of the Ozaukee Interurban Trail Along State Highway 60

Motion:	Motion to approve the resolution for submittal and acceptance of a grant application by the Planning and Parks Department to the Wisconsin Department of Natural Resources - Land and Water Conservation Fund for construction of a multi-use bicycle pedestrian bridge over Cedar Creek adjacent to State Highway 60 in conjunction with the east-west Ozaukee Interurban Trail improvement project and a Wisconsin Department of Transportation road project for resurfacing State Highway 60. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Kurt Schoessow
Seconded by:	Tony Matera
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow

Nays:	None
Abstain:	None

15. Change Order for Professional Services for Design and Engineering for Fish Passage Impediment Remediation Projects

Motion:	Motion to approve negotiation and signing of a professional services contract change order amendment, contingent upon contract terms satisfactory to the Planning and Parks Department and Corporation Counsel, with raSmith in the amount of \$61,062, for a not to exceed contract sum of \$151,062 for the design, engineering, and construction related services for fish passage impediment remediation projects in conjunction with stream and wetland restoration projects.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Kurt Schoessow
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

16. Carry Over 2025 Funds - Planning & Parks

Motion:	Motion to approve the 2025 Planning and Parks Department budget carryover funds in the amount of \$142,425.00. This request will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Barbara Jobs
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

17. Recommended 2026 Parks Fees/Rates

Motion:	Motion to approve the recommended 2026 fees, rates and finds for the Planning and Parks Division.
Result:	Passed
Moved by:	Kurt Schoessow
Seconded by:	Bruce Ross
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

18. Bid and Contract for Hawthorne Hills Golf Course Clubhouse HVAC Conversion

Motion:	Motion to accept the bid from J&H Heating Inc. and approve a contractual services contract, contingent upon Corporation Counsel approval, with J&H Heating Inc. for a not to exceed sum of \$44,045, which includes an approximate 15% contingency to cover any potential change orders, for the Hawthorne Hills Golf Course Clubhouse HVAC conversion project.
Result:	Passed
Moved by:	Bruce Ross
Seconded by:	Barbara Jobs

Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

19. 2025 Golf Course Operations Year in Review Summary and Recommended 2026 Golf Course Fees/Rates and Programs

Discussion on fees, favorable feedback on Ozaukee County golf courses, and the comparison between private and public courses.

Motion:	Motion to approve the recommended Golf Course fees and programs for the 2026 golf season at Hawthorne Hills and Mee-Kwon Park Golf Courses.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Kurt Schoessow
Ayes:	Rob Holyoke, Bruce Ross, Barbara Jobs, Tony Matera, Kurt Schoessow
Nays:	None
Abstain:	None

b. Discussion Items

1. Update on Planning and Parks Department Capital Projects and Planning and Parks Department Ecological Division Grant Projects

Mr. Struck detailed the ongoing project plans that the department is currently engaged in, including phase two of Mineral Springs Creek, the extension of construction activities, and phase two of the restoration efforts at Virmond and Tendick wetland.

Mr. Struck provided a more detailed explanation of the Oxbow Habitat Restoration as part of the County Highway Trunk W Road Reconstruction and Restoration Project.

c. Management/Financial/Informational Reports

Mr. Struck provided an overview of the financials, staffing, and golf simulators. He stated the Planning & Parks Department is working to develop a UW Sea Grant and Wisconsin Coastal Management Program.

10. NEXT MEETING DATE

April 2, 2026

11. ADJOURNMENT

Motion made by Supervisor Ross, seconded by Supervisor Schoessow to adjourn. Motion carried. Meeting declared adjourned at 11:08 AM.

Deputy Clerk, Anna Hoff