



NATURAL RESOURCES COMMITTEE

MEETING MINUTES
REGULAR MEETING
AUGUST 6, 2026

Draft Minutes Pending Committee Approval

1. Call to Order

A regular meeting of the Natural Resources Committee was held in room A-200 at the Administration Center.

Present	Supervisor Rob Holyoke, Supervisor Tony Matera, Supervisor Kurt Schoessow, Supervisor Todd Ambs, Supervisor Daniel Vogel
Absent	None
Excused	None

Staff present: County Administrator Dzwinel, Human Resources Director McDonell, Land & Water Coordinator Schramm, Area Extension Director Carroll, Dairy Educator Pena, Planning & Parks Director Struck, Register of Deeds Laurin, Deputy County Clerk Reedy

Others present: Dan Benson - Ozaukee Press and Patrick Gillis

2. Proper Notice

Chairperson Holyoke called the meeting to order at 8:01 AM. The clerk noticed the meeting as required.

3. Public Comments, Correspondence, Communications

There were none.

4. Approval of Minutes

July 2, 2026

Motion:	Motion to approve the July 2, 2026 minutes as submitted.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Kurt Schoessow
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

5. University Extension Office

a. Action Items

1. Proposed County Investment Adjustment - Crops & Soil Educator

Motion:	Motion to approve the change in UW-Extension 136 contract to support .33 FTE of the Crops & Soil Educator.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Kurt Schoessow
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

b. Management/Financial/Informational Reports

Ms. Carroll shared an overview of the department's monthly reports, highlighting the Ozaukee County Fair and what a delight it was.

Mr. Pena discussed his upcoming workshop events and continues to work with various dairy producers.

6. Register of Deeds/Land Information

a. Management/Financial/Informational Reports

Ms. Laurin gave an update on recordings and vital records and stated the GIS Manager will be starting on August 17th.

7. Land and Water Management Department

a. Action Items

1. Increase of Revenue Budget Amendment for a Wisconsin Department of Agriculture, Trade and Consumer Protection Soil and Water Resource Management Reserve Grant

Motion:	Motion to approve the increase of revenue budget amendment recognizing \$46,241 from the Department of Agriculture, Trade and Consumer Protection Soil and Water Resources Management Grant Program for conservation practices. This budget amendment will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Todd Ambs
Seconded by:	Dan Vogel
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

b. Management/Financial/Informational Reports

There were no questions.

8. Planning and Parks Department

a. Action Items

1. Minor Land Division - Patrick and Lauren Gillis, owners and applicants, 525 W HOLLYBROOK LANE SAUKVILLE, WI 53080, are requesting land division approval for a minor land division by Certified Survey Map (CSM) in accord with Section 19.1900 (Land Division Review) of the County Shoreland Protection Ordinance to create a division of land in the shoreland area, which results in a "minor land division". The property is located south and east of Ulao Parkway South, Town of Grafton, Ozaukee County, Wisconsin, being a division of part of the Northwest 1/4 of

the Northwest 1/4 and the North Half of the Southwest 1/4 of the Northwest 1/4 of Section 16, Township 10 North, Range 22 East, in the Town of Grafton, Ozaukee County, Wisconsin. Parcel Number(s): 060160600000. Total Acreage to be Divided: approximately +/- 58.186 acres.

Mr. Struck reviewed the minor land division findings and staff report. The Planning and Parks Department has no objections to the land division and recommends approval of the Certified Survey Map with conditions and corrections outlined in the Staff Report.

Motion:	Motion to approve the minor land division for Parcel Number 060160600000 in the Town of Grafton with the conditions in the Staff Report dated August 6, 2026.
Result:	Passed
Moved by:	Kurt Schoessow
Seconded by:	Tony Matera
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

2. Increase of Revenue Budget Amendment for an American Transmission Company Voluntary Permission Request Payment for Site Work and Inspections at Tendick Nature County Park

Motion:	Motion to approve the increase of revenue budget amendment recognizing \$15,000 for the American Transmission Company Voluntary Permission Request Payment for Site Work and Inspections at Tendick Nature County Park. This budget amendment will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Kurt Schoessow
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

3. Increase of Revenue Budget Amendment for a Wisconsin Department of Transportation Refund Credit for Ozaukee Interurban Trail Projects

Motion:	Motion to approve the increase of revenue budget amendment recognizing \$24,810 for the Wisconsin Department of Transportation Credit Payment for the Town of Grafton Ozaukee Interurban Trail Improvement Project. This budget amendment will move forward to the Finance Committee for further action.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Todd Ambs
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

4. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources Regular Urban Forestry Grant for Native Tree Planting, Inventory and Emerald Ash Borer Management at Mee-Kwon County Park and Golf Course, Tree Nursery Construction at Hawthorne Hills County Park and Education/Outreach Activities.

Motion:	Motion to approve the resolution for submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources Regular Urban Forestry Grant program for native tree planting,
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	inventory and Emerald Ash Borer management at Mee-Kwon County Park and Golf Course, tree nursery construction at Hawthorne Hills County Park and education/outreach activities. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Daniel Vogel
Seconded by:	Kurt Schoessow
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

5. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant to Support Aquatic Invasive Species and Water Quality Monitoring and Education and Outreach Activities on Inland Lakes, Rivers and Streams in Ozaukee County

Motion:	Motion to approve the resolution for submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources – Lake Monitoring and Protection Network grant program for aquatic invasive species and water quality monitoring and education and outreach activities on inland lakes, rivers and streams in Ozaukee County. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Kurt Schoessow
Seconded by:	Todd Ambs
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

6. Resolution: Submittal and Acceptance of a Wisconsin Department of Natural Resources County Conservation Aids Grant for Prairie Restoration Activities in Mee-Kwon County Park

Motion:	Motion to approve the resolution for submittal and acceptance of a grant by the Planning and Parks Department to the Wisconsin Department of Natural Resources - County Conservation Aids Program to support prairie restoration activities in Mee-Kwon County Park. This resolution will move forward to the County Board for final action.
Result:	Passed
Moved by:	Tony Matera
Seconded by:	Kurt Schoessow
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

7. Submittal and Acceptance of a National Fish and Wildlife Foundation (NFWF) Sustain Our Great Lakes (SOGL) Grant to Support Stream and Wetland Restoration Activities on Mole Creek

Motion:	Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the National Fish and Wildlife Sustain Our Great Lakes grant program for stream and wetland restoration activities on Mole Creek.
Result:	Passed
Moved by:	Todd Ambs
Seconded by:	Dan Vogel

Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

8. Submittal and Acceptance of a Natural Resources Foundation of Wisconsin C.D. Besadny Conservation Fund Grant for Prairie Restoration Activities in Mee-Kwon County Park

Motion:	Motion to approve the submittal and acceptance of a grant by the Planning and Parks Department to the Natural Resources Foundation of Wisconsin C.D. Besadny Conservation Fund grant for prairie restoration activities in Mee-Kwon County Park.
Result:	Passed
Moved by:	Todd Ambs
Seconded by:	Tony Matera
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

9. Change Order for Professional Services for Design and Engineering for a Culvert Replacement Project at Little Menomonee Fish and Wildlife Nature Preserve County Park

Motion:	Motion to approve the negotiation and signing of a professional services contract change order amendment, contingent upon negotiation of professional services contract terms by the Planning and Parks Department with Fish Creek Restoration LLC, in the amount of \$4,508 for design and engineering services for a culvert replacement project at Little Menomonee Fish and Wildlife Preserve County Park.
Result:	Passed
Moved by:	Daniel Vogel
Seconded by:	Todd Ambs
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

10. Memorandum of Agreement with Stand Up and Play Ozaukee/Washington County for Donation and Use of an Adaptive Golf Cart at Mee-Kwon Golf Course

Motion:	Motion to approve the Memorandum of Agreement with the Stand-Up and Play Foundation for acceptance and use of a donated adaptive golf cart at Mee-Kwon Golf Course.
Result:	Passed
Moved by:	Kurt Schoessow
Seconded by:	Dan Vogel
Ayes:	Rob Holyoke, Tony Matera, Kurt Schoessow, Todd Ambs, Daniel Vogel
Nays:	None
Abstain:	None

b. Discussion Items

1. Update on Planning and Parks Department Capital Projects and Planning and Parks Department Ecological Division Projects

Mr. Struck reviewed upcoming projects and grant activities, highlighting the new playground scheduled to be built at Waubedonia Park in October.

2. Ozaukee Interurban Trail Discussion

Discussed the need to meet with local municipalities to address safety concerns related to bicycles and e-bikes on the Interurban Trail. The goal is to develop a consistent approach that helps ensure the trail remains safe for all users.

We Energies has also expressed interest in partnering with the County to develop rules and regulations that promote safe use of the Interurban Trail.

c. Management/Financial/Informational Reports

Mr. Struck provided a summary of his monthly reports.

9. Next Meeting Date

September 3, 2026

10. Adjournment

Motion made by Supervisor Schoessow, seconded by Supervisor Matera, to adjourn. Motion carried. Meeting adjourned at 10:03 AM.

Brenda Reedy, Deputy County Clerk